



ONLINE OPEN FORUM REQUEST

(EMAIL REQUEST TO BOARD SECRETARY BY 3:00PM THE DAY OF THE MEETING)
blizzards@davenportschools.org

DATE OF MEETING: _____

(Please Print)

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP _____

PHONE: _____

I wish to address the Board on the following subject:

Signature

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BOARD POLICY ON PUBLIC INPUT AT MEETINGS CONTINUED ON BACK OF PAGE

903.15

BY-LAWS OF THE BOARD

Public Input at Board Meetings

The Board recognizes the importance of the public’s participation in school district matters. In order to assure participation and that Board meetings are conducted efficiently and in an organized manner, the Board will set aside time for individuals to address the Board during “Open Forum.”

Open Forum is available at all Regular Board Meetings. If business constraints or other circumstances dictate, the Board President may decide to eliminate Open Forum at a particular

meeting. Public comment is also permitted when the Board conducts a public hearing on bids and when required under the law.

Individuals wishing to address the Board during Open Forum must complete an Open Forum Request (available at the Board meeting) and provide it to the Board Secretary prior to the Open Forum. Individual speaking time for the Open Forum is limited and will be set by the Board President. An individual may request additional Open Forum speaking time by contacting the Board Secretary prior to the meeting at which the individual wishes to speak. The Board President will consider and approve or deny the request.

The Board is not allowed to act on any issue presented in the Open Forum if it was not previously published as an agenda item. Citizens wishing to present petitions to the board may also do so at this time. The Board however, will only receive the petitions and not act upon them or their contents. Public comment is a time set aside for community input, but the Board will not discuss or take any action on any matter during public comment.

Other rules for public comments during Board meetings:

1. The Board President will recognize those individuals to address the Board at the appropriate time.
2. Discussion of agenda items shall be limited to the members of the Board, student board members, the Superintendent, and individuals who are recognized by the President, in order to insure an orderly discussion and disposition of such items. Other persons present may speak only in response to an inquiry from a member of the Board, with such an inquiry being for the purpose of obtaining clarification or additional information on the subject under consideration.
3. No person may present orally or discuss at any meeting of the Board any charges or complaints against individual employees of the District. All such charges or complaints should be presented to the Board as required by board policy 903.19 Complaint Procedure.
4. The orderly process of the Board meeting will not be interfered with or disrupted. Only those individuals recognized by the Board President will be allowed to speak. Comments by others are out of order.
5. It is the prerogative of Board members to ask the speaker questions during the presentation or make comments as necessary to clarify the discussion.
6. During Board meetings, those persons in the audience recognized by the Board President shall be permitted to participate in the discussion. Board meetings are conducted by the Board President. Board members and members of the public are expected to conform to the President's ruling on procedures and on how the meeting is conducted.
7. The Board President may terminate any person's privilege of address for persistent violations of conduct by a participant repeatedly declared out of order for violations of the above rules or persistent remarks against the Board, its members, or agents.
8. If disruptive, the individual causing disruption may be asked to leave the Board meeting.

- Legal Reference: Iowa Code §§ 21, 22, 279.8;
- By action of the Board 11/10/80
- Revised 7/11/83, 11/14/83, 2/13/84, 4/12/93; Revised 5/27/97; Revised 7/12/04; Revised 3/8/10;
Revised 5/9/16; Revised 1/27/20