

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, MARCH 10, 2026
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

6:00 P.M. – Budget Work Session

7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PRINCIPALS REPORT – Mr. Josh Walker – Calkins Road Middle School
- V. APPROVAL OF MINUTES: **February 24, 2026** (BOARD ACTION)
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 3/25/26 – **5:30 p.m.**
 - 2. Executive Committee – next meeting – 4/22/26
 - 3. Information Exchange Committee – next meeting – 4/15/26
 - 4. District Operations Committee – next meeting – 3/18/26
 - 5. Legislative Committee – next meeting – 4/8/26
 - 6. Steering Committee – next meeting – 3/25/26 - **Noon**
 - B. Other Meeting Reports
 - 1. Student Board of Education Reports
 - C. Dates to Remember
 - 1. 3/19/26 – Board Visit/Tour at Trans/CM/FS – (Visit 9:00 am/Tour following)
 - 2. 3/30/26 - 4/3/26 – Schools Closed for Spring Break
 - 3. 4/9/26 – Board Visit/Tour at Mendon Center Elementary School (Tour 7:30 am/Visit 7:45)
 - 4. 4/14/26 – Next Regularly Scheduled Meeting
- VII. FINANCIAL REPORT – Mr. Vespi
 - A. Action Items:
 - 1. Acceptance of Treasurer's Report - January 31, 2026 (BOARD ACTION)
 - 2. Resolution Approving Capital Construction Project Change Orders (BOARD ACTION)
 - 3. Capital Reserve - Bus Purchase Proposition (BOARD ACTION)
 - 4. Resolution for NYS Environmental Quality Review Act (SEQRA) Negative Declaration – Electric Vehicle Charging Stations (BOARD ACTION)
 - 5. Capital Reserve – Electric Vehicle Bus Proposition (BOARD ACTION)
 - 6. Capital Reserve – Instructional Technology Proposition (BOARD ACTION)
 - 7. Resolution for NYS SEQRA Negative Declaration – 2023 \$69M Capital Improvement Project (CIP)/Wayfinding Signage System (BOARD ACTION)
 - 8. 2023 \$69M CIP – Proposition for Wayfinding Signage System (BOARD ACTION)
 - 9. Resolution for NYS SEQRA Negative Declaration – 100K Facilities Improvement Project at Mendon Ceneter (BOARD ACTION)
 - 10. Budget Transfer Request – Technology Plan (BOARD ACTION)
 - 11. Bid Award (**See Consent Agenda**)
 - a. BOCES Cooperative Magazines
 - B. Discussion:
 - C. Other:

VIII. HUMAN RESOURCE REPORT – Mr. Clark

A. Action Items:

1. Professional Staff Report
2. Support Staff Report
3. Pittsford Bus Drivers' and Attendants' Contract
4. Memorandum of Agreement (**See Consent Agenda**)

(BOARD ACTION)
(BOARD ACTION)
(BOARD ACTION)

B. Discussion:

C. Other:

IX. SPECIAL EDUCATION REPORT – Ms. Woods

A. Action Items: (**See Consent Agenda**)

1. Committee on Special Education: Amendments, Amendment- Agreement No Meetings, Annual Review meetings, Initial Eligibility Determination meetings, Reevaluation Review, Reevaluation/Annual Reviews, Requested Review meetings.
2. Sub Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested review meetings.
3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendment - Agreement No Meetings.

B. Discussion:

C. Other:

X. SUPERINTENDENT'S REPORT – Mrs. Cutaia

A. Action Items:

1. Call for Executive Session

(BOARD ACTION)

B. Discussion:

1. Policy Recommendation – 1st Reading
 - a. #3140-Flag Display

C. Other:

XI. CONSENT AGENDA

(BOARD ACTION)

A. Bid Award

B. MOA

C. Committee on Special Education

D. Sub-Committee on Special Education

E. Committee on Preschool Special Education

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. PUBLIC COMMENT **Public Comment Submission Form can be found online at pittsfordschools.org**

XV. ADJOURNMENT/RECESS

(BOARD ACTION)

Next regularly scheduled meeting: **April 14, 2026 - 7:00 p.m.**

Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, February 24, 2026

Barker Road Middle School

(Link to Public Viewing on Website)

A BUDGET WORK SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 24, 2026. Ms. Clayton provided an overview of the Curriculum and Instruction budgets. Ms. Woods reviewed the proposed budget for Central Services and Special Education. Mrs. Cutaia reviewed the proposed Student Services budget. Mr. Kwiatkowski reviewed the proposed budget for Technology Instructional Services and BOCES Technology Support Services.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 24, 2026.

BOARD MEMBERS PRESENT: J. Casey, S. Pelusio, D. Berk, K. Huels, E. Kay, R. Sanchez-Kazacos, R. Scott.

LEADERSHIP TEAM PRESENT: S. Cutaia, L. Ali, S. Clark, H. Clayton, N. Wayman, E. Woods.

EX OFFICIO STUDENT BOARD MEMBERS: M. Ersoz (MHS).

1. Mr. Casey called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

APPROVED:

AGENDA

Vote: Unanimously carried

3. Principal's Report: Marisa Capuano showcased the activities taking place at Jefferson Road Elementary.

4. Motion was made by Mrs. Scott, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its January 13, 2026, Regular meeting.

APPROVED:

MINUTES

1/13/26

Vote: Unanimously carried, except for Mrs. Sanchez-Kazacos as she was not in attendance.

5. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its February 3, 2026, Regular meeting.

APPROVED:

MINUTES

2/3/26

Vote: Unanimously carried

6. Board Reports: Mrs. Pelusio shared that MCSBA will be traveling to Albany this Thursday, where they plan to discuss foundation aid, UPK and the metric for grid capacity. Mrs. Huels reported on the Information Exchange meeting. Mr. Casey noted upcoming MCSBA meeting dates. Ex Officio student board member M. Ersoz reported on the events happening at Mendon high school. Mr. Casey noted upcoming dates to remember.

7. Motion was made by Mr. Berk, seconded by Mrs. Kay regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following resolution as presented:

APPROVED:

ANNUAL VOTE &

POLL WORKERS

Vote: Unanimously carried

BE IT RESOLVED, that the Board of Education approves that the Special Meeting of the Pittsford Central School District, Town of Pittsford, Monroe and Ontario Counties, New York, shall be held in the Calkins Road Middle School, 1899 Calkins Road, Pittsford, New York, in said District, on the 5th day of March, 2026, with the polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the capital project resolution

86.

as noted below. (*The proposed capital project resolution was previously approved by the Board*); and **FURTHER**, that said Board of Education approves the Chief Inspector of Election/Chairperson of Election, Inspectors of Election, Volunteer Election Clerks and/or Substitutes as listed below.

I.
CAPITAL PROJECT RESOLUTION
SHALL THE FOLLOWING RESOLUTION BE ADOPTED:

SHALL the Board of Education (the "Board") of the Pittsford Central School District (the "District") be hereby authorized to undertake a capital improvement project consisting of (i) the construction of alterations, renovations, improvements and additions to the District's school buildings and associated facilities; (ii) related site improvements for various school purposes; (iii) the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, and apparatus; and (iv) all appurtenant, related and incidental improvements, and other costs and services incidental to the foregoing (the "Capital Project"); all at a total estimated maximum cost not to exceed \$48,700,000, with such cost being raised by the expenditure of \$6,500,000 from the District's 2021 Capital Reserve Fund (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 18, 2021), and with the balance thereof, not to exceed \$42,200,000, being raised by a tax upon the taxable property of said District to be levied and collected in annual installments in such amounts and in such years as may be determined by the Board as provided in Section 416 of the Education Law, with such tax to be partially offset by State aid available therefore, and in anticipation of such tax, by obligations of said District as may be necessary.

II.
POLL WORKERS

Cynthia Coleman is hereby appointed as **Chief Inspector of Election/Chairperson of Election** for this capital project vote.

The following are hereby appointed to act as **Inspectors of Election/Volunteer Election Clerks**

Monroe County Trained Election Inspectors:

Karen Dumont, Stacey Freed, Ann Kaczka, Curtis Nelson, John Reina, Nancy Tirabassi, Gerald Tirabassi, Marie Wraight.

Volunteer Election Clerks/Substitutes:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

George Steele, Paula Lobe, Rhonda Matthews, Roni Walker, Logan Hazen, Geri Drooz, Marilyn Merrit, Julie Barker and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness. *Each Election Clerk appointed for said vote, as herein provided, having volunteered, shall be entitled to no compensation for the work performed. The Clerk of said school district is hereby authorized and directed to give a written notice of appointment to the persons herein appointed.*

For your information: The Chief Inspector of Election/Chairperson of Election and Monroe County Trained Election Inspectors are the only paid positions. All others are gracious volunteers.

8. Financial Report: Mrs. Cutaia noted that tonight's bid award item would be under the Consent Agenda.

9. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

APPROVED:
PROFESSIONAL
STAFF REPORT

A. Appointment – Certificated Staff

Name: Claire Mendick
 Position: TRE .4 Speech
 Type of Position: Regular Substitute
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Professional
 Salary: \$25,090.00
 Effective Date: 02/09/2026

Name: Katylin Kelly
 Position: TRE .4 Speech
 Type of Position: Regular Substitute
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Professional
 Salary: \$23,960.00
 Effective Date: 02/09/2026

Name: Michelle Lapple
 Position: TRE .4 Speech
 Type of Position: Regular Substitute
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Initial
 Salary: \$22,276.00
 Effective Date: 02/09/2026

B. Appointment – School Related Professional

Name: Casey Booth
 Position: CRMS Undesignated Paraprofessional
 Type of Position: Full Time
 Salary: \$21,042.45
 Effective Date: 02/23/2026

C. Resignation for Retirement – Administrator – see attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Michael	Vespi	DO	Asst. Superintendent for Business	3.8	06/30/2026

D. Resignation – Administrator – see attached

Linda Dickey

E. Appointment - Substitutes

Teacher Subs

Kaitlyn Avery
 Amaya Barnes
 Gerald Eckert
 Keith Molinich

88.

Myra Parzych
Connor Villano
Nancy Wambach

Para Sub
Rory Baker

F. Spring Coaching Salaries – see attached

10. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

<u>CLERICAL RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
MaryBeth Onimus	Office Clerk III	JRE	4.3 yrs.	02/13/2026

<u>TRANSPORTATION APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Paul Tuttle	Bus Attendant	TMF	22.5/wk.	2/9/2026	\$16,962.39
David Major	Bus Attendant	TMF	22.5/wk.	2/6/2026	\$16,962.39

<u>TRANSPORTATION RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Lawrence Monaghan	Bus Driver	TMF	10 mos.	02/12/2026

<u>CUSTODIAL/MAINTENANCE RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Daniel Fursman	Head of Maintenance	TMF	25.34	05/01/2026
Gary Alloco	Head Custodian	PRE	30.25	03/15/2026

<u>CUSTODIAL/MAINTENANCE TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Pierre Grosjean	Maintenance	TMF	3 mos.	02/13/2026

<u>FOOD SERVICE TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Samaria Moxley	Food Service Worker	JRE	2 mos.	10/22/2025

Mr. Clark noted that the Memorandums of Agreements would be under the Consent Agenda. He also noted the first reading of Tenure Recommendations.

11. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

12. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon High School Robotics Team field trip to Houston, TX from 4/29/26 to 5/2/26.
Vote: Unanimously carried

**APPROVED:
MHS ROBOTICS
FIELD TRIP**

13. Motion was made by Mrs. Pelusio, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2026/2027 school calendar as presented.
Vote: Unanimously carried

**APPROVED:
2026/2027 SY
CALENDAR**

14. Mrs. Cutaia acknowledged multiple gifts to the District that will be acted upon under the Consent Agenda.

15. Superintendent's Report: Mrs. Cutaia began her report by congratulating the girls alpine ski team who won the state championships. She extended Ramadan greetings to families and thanked Mesude for the special treats. Mrs. Cutaia also spoke on the budget reduction process with no job loss due to restructuring and attrition, the continued focus on strengthening and expanding student support to meet growing needs, the instructional work around multi-tiered system of support to provide consistency across all buildings, and the strategic long-range planning efforts.

16. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

APPROVED:
CONSENT
AGENDA

Bid Awards:

Ford Transit All Wheel Drive Van	New York Bus Sales	\$89,996.17 (estimated)
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MOA's

Committee on Special Education: Amendments, Amendment- Agreement No Meetings, Annual Review meetings, Initial Eligibility Determination meetings, Reevaluation Reviews, Reevaluation/Annual Reviews, and Requested Review meetings.

Sub-Committee on Special Education: Amendments, Amendment - Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, and Requested review meeting.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendment - Agreement No Meetings, Amendment - Agreement No Meeting Transfer, Requested Review.

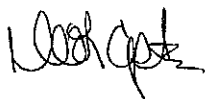
Gifts to the District:

- Donation of \$1,510.00 from PTSA for the purchase of Community Service Pins.
- Donation of \$3,000.00 from NFL Buffalo Bills Football for start-up costs for the Pittsford Modified Girls Flag Football program.
- Donation of \$1,700.00 from PTSA to Mendon Center Elementary School for the purchase of school folders for the 2026-27 school year.
- Donation of \$3,650.00 from PTSA to the art department at Mendon Center Elementary School. (proceeds from Square 1 Art)
- Donation of \$30,000.00 from the Pittsford Education Foundation (PEF) for the start-up of the Girls Flag Football Team
- Donation of \$2,000.00 from the Pittsford Education Foundation (PEF) to the PCSD Student Opportunity Fund.

17. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:26 p.m.
Vote: Unanimously carried

APPROVED:
ADJOURNMENT

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

January 31, 2026

The following reports have been prepared by the District Treasurer, Rachel Smith, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of January 31, 2026.

GENERAL FUND

- The District received from NYS, as expected, STAR in the amount of \$3,235,975 and Lottery Aid of \$160,215 (see General Fund Revenue).

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$52,899 for the month of January (see page 4).
- The program has faced numerous challenges in re-entering the National School Lunch Program with the Elementary schools.
- The program has re-invested over \$250,000 in equipment from previous savings to better serve students and accommodate increased demand, participation has increased by 37% compared to prior year, additional USDA funding of \$171,845 has been received to help offset food costs, additional strategic staffing is actively being sought to cover needs and technology is being implemented to better serve the students and families.
- The program is diligently working on strategies to successfully integrate the Secondary schools into the program in 2026-2027.

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of January (see page 7).

SPECIAL AID FUND

- Activity was normal for the month of January. The District received SED approvals for the Special Education grants IDEA 611, IDEA 619, as well as the Title I, Title II, and the Title IV Grants (see page 5).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$8,073,385 (see page 6).
- Reserve fund balances total \$52,714,917. The reserve cash balances do not equal the reserve fund balances due to some of the reserve funds being held in investments (see page 6).

Respectfully submitted,



Rachel Smith
District Treasurer

PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATIONS FOR THE MONTH OF JANUARY 2026

	GENERAL FUND*	GENERAL RESERVES*	CAPITAL RESERVES*	SCHOOL LUNCH	SPECIAL AID
Bank Balance 1/31/2026	\$ 64,605,966.23	\$ 20,265,691.37	\$ 33,217,871.31	\$ 1,036,763.50	\$ 12,542.85
ADD: Deposits in Transit	\$ 5,395,968.83	\$ -	\$ -	\$ 156,360.47	\$ 45,450.00
LESS: Outstanding Checks	\$ (5,449,106.64)	\$ -	\$ -	\$ (114,278.16)	\$ (18,468.30)
Adjust Bank Balance 1/31/2026	\$ 64,552,828.42	\$ 20,265,691.37	\$ 33,217,871.31	\$ 1,078,845.81	\$ 39,524.55
Book Balance 1/31/2026	\$ 64,552,828.42	\$ 20,265,691.37	\$ 33,217,871.31	\$ 1,078,845.81	\$ 39,524.55

	CAPITAL	MISC REVENUE	TRUST CUSTODIAL	DEBT SERVICE**
Bank Balance 1/31/2026	\$ 25,917,746.91	\$ 169,667.63	\$ -	\$ 3,116,045.52
ADD: Deposits in Transit	\$ 3,980.00	\$ -	\$ -	\$ -
LESS: Outstanding Checks	\$ (4,049,115.00)	\$ (6,422.76)	\$ -	\$ -
Adjust Bank Balance 1/31/2026	\$ 21,872,611.91	\$ 163,244.87	\$ -	\$ 3,116,045.52
Book Balance 1/31/2026	\$ 21,872,611.91	\$ 163,244.87	\$ -	\$ 3,116,045.52

*Reserves and savings have been partially allocated between 2, 3, 9 and 24 month CDs

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Rachel Smith, District Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS January 31, 2026

GENERAL FUND

	12/31/2025 Balance	Receipts	Disbursements	1/31/2026 Balance
Cash in Banks - Checking	\$ 748,468.94	\$ 25,768,086.21	\$ 24,981,102.11	\$ 1,535,453.04
Money Market Account- CNB	4,293.31	0.18	-	4,293.49
Money Market Account- NYCLASS	-	3,202,207.94	3,202,207.94	-
Money Market Account- NYLAF	5,584,365.13	6,199,752.23	10,135,315.93	1,648,801.43
Money Market Account- NY MuniTrust	47,948,735.49	142,819.05	7,900,000.00	40,191,554.54
Chase Purchasing Card	-	36,794.34	36,794.34	-
FSA/HRA Checking	692,647.52	67,836.00	69,755.38	690,728.14
Payroll Checking	56,645.44	7,215,820.03	7,216,286.07	56,179.40
Investments (See Schedule)	59,247,345.20	95,000.00	-	59,342,345.20
	\$ 114,282,501.03	\$ 42,728,315.98	\$ 53,541,461.77	\$ 103,469,355.24

RESERVES

	12/31/2025 Balance	Receipts	Disbursements	1/31/2026 Balance
Teachers Retirement Contribution	\$ 5,295,148.10	\$ 16,195.59	\$ -	\$ 5,311,343.69
Capital Reserve*	5,630,332.31	7,188.30	-	5,637,520.61
Bus Purchase Reserve*	1,591,001.03	2,031.25	-	1,593,032.28
Consolidated Reserves Account*	13,522,010.40	7,632.95	-	13,529,643.35
Swimming Facilities Capital Reserve*	-	-	-	-
Instructional Technology Capital Reserve(s)*	1,360,352.39	1,736.77	-	1,362,089.16
	\$ 27,398,844.23	\$ 34,784.86	\$ -	\$ 27,433,629.09

SCHOOL LUNCH FUND

	12/31/2025 Balance	Receipts	Disbursements	1/31/2026 Balance
Cash in Banks - Checking	\$ 251,180.59	\$ 154,492.80	\$ 363,591.08	\$ 42,082.31
Money Market Account-NYCLASS	1,033,602.18	3,161.32	-	1,036,763.50
	\$ 1,284,782.77	\$ 157,654.12	\$ 363,591.08	\$ 1,078,845.81

CAPITAL FUND

	12/31/2025 Balance	Receipts	Disbursements	1/31/2026 Balance
Cash in Banks - Checking	\$ -	\$ 6,186,420.58	\$ 6,186,420.58	\$ -
Capital Project Savings	15,368,266.71	43,262.81	6,186,420.58	9,225,108.94
Capital Escrow	-	12,647,502.97	-	12,647,502.97
	\$ 15,368,266.71	\$ 18,877,186.36	\$ 12,372,841.16	\$ 21,872,611.91

SPECIAL AID FUND

	12/31/2025 Balance	Receipts	Disbursements	1/31/2026 Balance
Cash in Banks - Checking	\$ 59,806.33	\$ 187,775.00	\$ 208,056.78	\$ 39,524.55
	\$ 59,806.33	\$ 187,775.00	\$ 208,056.78	\$ 39,524.55

*Reserve balances are included in the investments

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of January 31, 2026

GENERAL FUND/CAPITAL FUND/DEBT SERVICE FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
9/24/2024	9/24/2026	Customers	17,000,000.00	4.50%	730	1,530,000.00
10/2/2025	6/30/2027	JPM Securities	14,182,844.36	3.54%	636	874,844.47
1/28/2026	5/28/2026	CNB	10,095,000.00	3.65%	120	121,140.00
10/30/2025	7/30/2026	CNB	8,000,000.00	3.70%	273	221,391.78
12/29/2025	2/27/2026	CNB	10,064,500.84	3.70%	60	61,214.22
			<u>59,342,345.20</u>			<u>2,808,590.47</u>

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-1.60%
NYCLASS/NYLAF	3.60%
Canandaigua National Bank Money Market	0.05%
NY MuniTrust	3.58%
Customers Bank	0.00%

PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
January 31, 2026

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2025-26 YR-TO-DATE	2024-25 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 72,239.00	\$ 119,782.00	\$ 375,600.75	\$ 543,745.50
OTHER CAFETERIA SALES	89,422.94	98,475.73	434,253.96	609,568.73
REBATES	-	303.56	1,655.58	1,115.62
INTEREST INCOME	3,161.32	3,244.06	25,692.79	24,800.99
STATE/FEDERAL AID	166,364.00	-	802,580.00	-
MISCELLANEOUS INCOME	-	-	1,361.37	75.03
PRIOR YEAR PURCHASE ORDER	-	-	40,263.47	39,188.49
APPROPRIATED FUND BALANCE	-	-	200,000.00	-
TOTAL REVENUES:	\$ 331,187.26	\$ 221,805.35	\$ 1,881,407.92	\$ 1,218,494.36

EXPENDITURES

SALARIES	\$ 92,658.99	\$ 71,085.16	\$ 514,009.28	\$ 394,282.38
EQUIPMENT	998.50	19,991.81	222,521.59	43,555.21
CONTRACTUAL/BOCES	1,322.26	75.00	19,090.10	8,016.44
FOOD & MILK USED	144,639.11	120,901.43	861,767.57	530,803.75
REPAIRS	4,926.09	1,429.66	14,709.53	11,197.75
TRAVEL/MILEAGE	155.43	-	3,495.13	2,282.84
SUPPLIES	6,851.36	3,912.45	65,542.93	28,143.20
BENEFITS	26,736.81	25,851.59	165,531.69	174,188.32
TOTAL EXPENDITURES*:	\$ 278,288.55	\$ 243,247.10	\$ 1,866,667.82	\$ 1,192,469.89

NET OPERATIONS:	\$ 52,898.71	\$ (21,441.75)	\$ 14,740.10	\$ 26,024.47
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ 2,467.57	\$ -
Change in Fund Balance:	17,207.67	26,024.47
Fund Balance at July 1	\$ 1,111,573.94	\$ 1,063,202.10
Fund Balance to date	\$ 1,128,781.61	\$ 1,089,226.57

Beginning Inventories	\$ 32,557.45
Encumbrances	\$ -
Appropriated - Next Year's Budget	\$ -

*Expenditures are recognized on payment basis, and may be delayed from actual timing of receipt of goods/services

For Secondary Schools Only: Free, Reduced & Paid
Loss of Federal & State Aid (National Lunch & Breakfast Program) \$88,926

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
January 31, 2026

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	77,570.00	-	68,263.44	7,000.48	2,306.08	
Summer Enrichment (Cumulative Balance)	116,085.38	8,272.27	99,967.14	3,103.25	4,742.72	
Summer Enrichment (2026-27)	-	-	9,171.00	-	(9,171.00)	
IDEA 611 (07/01/25-06/30/26) Covers special education expenditures	1,327,852.00	-	609,555.07	611,933.64	106,363.29	
IDEA 619 (07/01/25-06/30/26) Covers pre-school educational expenses.	36,672.00	-	11,656.50	18,488.58	6,526.92	Special Education
TITLE I 24/25 (09/01/24-08/31/25)	215,461.00	215,461.00	-	-	-	Student Services
TITLE I 25/26 (09/01/25-08/31/26) Provides program additions at qualifying schools to support students at risk of not passing the required state assessments	169,256.00	-	79,907.44	77,624.57	11,723.99	
TITLE IIA GRANT 24/25 (09/01/24-08/31/25)	109,007.00	68,206.45	30,627.85	-	10,172.70	Student Services
TITLE IIA GRANT 25/26 (09/01/25-08/31/26) Enhances Teacher/Principal training and recruitment.	78,063.00	-	42,622.58	50,482.62	(15,042.20)	
TITLE III GRANT 24/25 (09/01/24-08/31/25)	21,536.00	5,625.14	14,813.34	-	1,097.52	Student Services
TITLE III GRANT 25/26 (09/01/25-08/31/26) Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards	10,979.00	-	1,319.35	460.00	9,199.65	
TITLE IV SSAE GRANT (09/01/24-08/31/25)	30,117.00	4,535.78	23,948.75	-	1,632.47	Student Services
TITLE IV SSAE GRANT (09/01/25-08/31/26) Provides resources to increase the capacity of local agencies	14,412.00	-	1,945.63	-	12,466.37	
TEACHER CENTER GRANT 2025-26 Provides staff development opportunities for teachers.	65,867.00	-	41,357.31	1,157.61	23,352.08	Teacher Center
SPECIAL ED SUMMER PROGRAMS 4408 Payments for tuition to BOCES and outside providers of summer special education programs.	392,000.00	-	516,965.19	179,019.00	(303,984.19)	Special Education
SPECIAL ED SUMMER PROGRAM-In District Expenses for staff and materials for state approved in-district special education summer program.	455,450.00	-	474,210.97	11,510.08	(30,271.05)	Special Education
SPECIAL ED SUMMER PROGRAM-Related Services Payments to outside providers and staff for related services during July and August.	18,000.00	-	28,888.66	-	(10,888.66)	Special Education
SCHOOL LIBRARY SYSTEM GRANT 2025-26 Mini grants through BOCES for School Library Media Specialists.	5,906.49	-	4,911.78	737.61	257.10	Various Schools
TOTALS :	3,144,233.87	302,100.64	2,060,132.00	961,517.44	(179,516.21)	

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE BANK RECONCILIATIONS FOR THE MONTH OF JANUARY 2026

DESCRIPTION	APPROPRIATIONS	PRIOR YEAR PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2025-26	2,419,162.00	-	1,759,648.72	659,512.96	0.32
Capital 23-24 Funded by General Fund	600,000.00	555,907.37	27,381.12	16,711.51	-
Capital 24-25 Funded by General Fund	600,000.00	370,824.50	154,506.10	74,669.40	-
Capital 25-26 Funded by General Fund	600,000.00	-	7,249.60	181,518.79	411,231.61
Capital Funded by Instructional Tech Reserve - May 2025	500,000.00	-	-	-	500,000.00
Capital Project - March 2023	69,822,169.00	11,590,017.36	13,756,762.12	37,309,236.55	7,166,152.97
Capital Project - \$100K TRE Project	100,000.00	-	7,122.96	96,877.04	(4,000.00)
Capital Project - Energy Performance Contract	13,470,515.00	-	4,041,155.00	9,429,360.00	-
Subtotal - Capital Fund	88,111,846.00	12,516,749.23	19,753,825.62	47,767,886.25	8,073,384.90
Debt Service	4,862,875.00	-	4,536,875.00	326,000.00	-
TOTALS :	92,974,721.00	12,516,749.23	24,290,700.62	48,093,886.25	8,073,384.90

RESERVE BALANCES BANK RECONCILIATIONS FOR THE MONTH OF JANUARY 2026

DESCRIPTION	FUND BALANCE 7/1/2025	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Vehicle Purchases Funded by Reserve	9,225,225.47		186,292.88		9,411,518.35
Capital Reserve	14,709,366.69		200,415.59		14,909,782.28
Instructional Technology Capital Reserve - 2014	1,506,741.19		21,019.81		1,527,761.00
Instructional Technology Capital Reserve - 2024	3,356,819.26		42,184.67		3,399,003.93
Capital Swimming Facility	3,145,533.12		70,592.77		3,216,125.89
Insurance Reserve	2,404,609.40		53,284.83		2,457,894.23
Unemployment Insurance Reserve	404,538.71		9,528.08		414,066.79
Reserve for Liability	1,526,040.31		32,757.42		1,558,797.73
Reserve for Tax Certiorari	2,111,547.77		47,295.31		2,158,843.08
Employee Benefit & Accrued Liability Reserve	4,821,121.27		85,632.26		4,906,753.53
Reserve for Retirement Contributions	2,644,857.34		60,610.37		2,705,467.71
Reserve for Teacher Retirement Contributions	5,190,273.23		121,070.46		5,311,343.69
Workers' Compensation Reserve	722,031.80		15,526.76		737,558.56
TOTALS :	51,768,705.56	-	946,211.21	-	52,714,916.77

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY January 31, 2026

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2025	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 1/31/2026
Special Revenue Funds (Scholarships/Grants)	167,141.01	27,199.71	31,095.85	163,244.87

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2025	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 1/31/2026
Allen Creek Elementary	1,471.57	-	-	1,471.57
Jefferson Road Elementary	1,590.34	-	-	1,590.34
Mendon Center Elementary	24,072.38	5,044.50	6,860.41	22,256.47
Park Road Elementary	3,469.15	4,585.10	5,399.20	2,655.05
Thornell Road Elementary	4,061.80	7,740.00	6,309.95	5,491.85
Barker Road Middle School	51,020.18	81,879.03	72,350.79	60,548.42
Calkins Road Middle School	58,514.91	53,636.55	47,452.90	64,698.56
Sutherland High School	81,347.49	96,958.38	59,557.01	118,748.86
Mendon High School	119,636.95	77,614.98	63,011.43	134,240.50
TOTALS :	345,184.77	327,458.54	260,941.69	411,701.62

PITTSFORD CENTRAL SCHOOL DISTRICT

February 20, 2026

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08:45:58 AM

Budgetary Transfer Report

Fiscal Year: 2026

Current Appropriation - Effective From: 01/01/2026 To: 01/31/2026

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
01/08/2026	016116	To cover conference expenses	A300-2855-490-0855 R	HS Athletics BOCES Srvc	-2,000.00	
			A300-2855-465-0855 R	HS Athletics Trav Conf		2,000.00
01/21/2026	016607	TO PROVIDE FUNDS FOR NATIONAL LATIN EXAMS	A232-2110-421-0134 R	CR World Lang Meeting Exp	-57.38	
			A232-2110-500-0134 R	CR World Lang Supplies		57.38
01/23/2026	016626	To cover cost of library books.	A114-2610-455-0610 R	MC Library Equip Rpr	-250.00	
			A114-2610-500-0610 R	MC Library Supplies		250.00
01/09/2026	016666	Pilot program to test out new interactive boards at varioius schools.	A112-2630-202-0630 R	AC Computer Inst Equipmt	-4,486.00	
			A231-2630-464-0630 R	BR Computer Inst Software	-1,544.23	
			A530-2630-202-0630 R	ITS ComputerInst Hardware		6,030.23
01/13/2026	016805	The purchase of furniture under the \$1,000 threshold for the front reception area after renovations were completed.	A830-9060-800-0809 R	BEN Hospital Medical	-900.00	
			A720-1240-500-0002 R	SUPT Supplies		900.00
01/13/2026	016807	To purchase capital project ballots for the vote on March 5th.	A830-9060-800-0809 R	BEN Hospital Medical	-3,500.00	
			A710-1040-500-0004 R	BOE DC Supplies		3,500.00
01/21/2026	016816	To provide funds for contractual services in various current MHS POs.	A341-2110-500-0100 R	MHS SchlSuppt Supplies	-900.00	
			A341-2110-400-0100 R	MHS SchlSuppt Contr Svc		900.00
01/15/2026	017549	TO HELP COVER FURNITURE COSTS FOR LOBBY	A720-1240-468-0002 R	SUPT Memberships	-800.00	
			A720-1240-500-0002 R	SUPT Supplies		800.00
01/21/2026	017550	To provide funds for a cross contract PO with Boces Monroe -,Conference for Stephanie Barg	A341-2020-465-0020 R	MHS Supr RegSch Trav Conf	-400.00	
			A341-2020-490-0020 R	MHS Supr RegSch BOCES		400.00

01/23/2026	017786	to provide funds for ThermaKool covers (6x10, quantity: 1pk (100/pk)). never received original order from bid.	A112-2110-500-0110 R	AC Tch RegSch Supplies	-32.92	
			A112-2815-500-0815 R	AC HealthSv Supplies		32.92
01/21/2026	017855	Request to transfer funds to cover library supplies.	A232-2610-400-0610 R	CR Library Contr Svc	-1,516.00	
			A232-2610-500-0610 R	CR Library Supplies		1,516.00
01/23/2026	017944	To provide funds for WB Mason Blanket PO 2926-02190 for the print shop	A530-2630-506-0630 R	ITS Cmpttr Inst Copy Paper	-243.07	
			A650-1670-500-0670 R	Print & Mail Supplies		243.07
01/23/2026	017950	To provide funds to cover Simcona invoice for PO 2926-00197 "2025-2026 Supplies for Tech Dept" that only has \$1000.	A530-2630-491-0630 R	ITS-Comp Equip BOCES	-1,139.33	
			A530-2630-500-0630 R	ITS Computer Inst Supplie		1,139.33
01/22/2026	018024	COVER DONATION FROM PTSA FOR BOOKS FOR HEALTH OFFICE	A830-9060-800-0809 R	BEN Hospital Medical	-150.00	
			A114-2815-500-0815 R	MC HealthSv Supplies		150.00
01/22/2026	018025	COVER DONATION FROM PTSA FOR AXOLOTL HABITAT FOR SCIENCE ROOM	A830-9060-800-0809 R	BEN Hospital Medical	-600.00	
			A114-2110-500-0110 R	MC Tch RegSch Supplies		600.00
01/22/2026	018026	COVER DONATION FFROM PRE PTSA FOR THE COST OF BOOKS IN ADVANCE OF VISITING AUTHOR VISIT TO PROMOTE TO THE STUDENTS	A830-9060-800-0809 R	BEN Hospital Medical	-500.00	
			A115-2610-500-0610 R	PR Library Supplies		500.00
01/29/2026	018088	Transfer into Travel and Conference for N. Barry conference expenses	A540-2070-400-0173 R	ProfDev Contracted Svc	-1,000.00	
			A540-2070-465-0173 R	ProfDev Travel & Conf		1,000.00
01/23/2026	018094	COVER DONATION FROM PTSA FOR MCE LIBRARY BOOK PURCHASE	A830-9060-800-0809 R	BEN Hospital Medical	-1,000.00	
			A114-2610-500-0610 R	MC Library Supplies		1,000.00
01/29/2026	018169	To cover cost of Monroe County Math League Entry fee	A340-2110-500-0158 R	SHS Math Supplies	-34.00	
			A340-2110-406-0158 R	SHS Math Entry Fees		34.00
01/29/2026	018170	To cover cost of maintenance contract for poster printer: PND-01284	A340-2110-500-0116 R	SHS Business Supplies	-89.00	
			A340-2110-400-0116 R	SHS Business Contr Serv		89.00
01/31/2026	019813	To provide funds for negative budget codes	A100-2110-147-0100 R	ES SchlSuppt NTch Inserv	-66.00	
			A112-2110-121-0136 R	AC InstrChall Tchr Sal	-22,775.00	
			A112-2110-123-0110 R	AC Tch RegSch 4-5	-16,000.00	
			A112-2110-162-0100 R	AC SchlSuppt Para Salary	-26,000.00	
			A113-2110-146-0100 R	JR SchlSuppt InSv Paymts	-7,100.00	
			A114-2110-161-0100 R	MC SchlSuppt Clerk Sal	-2,000.00	
			A114-2250-162-2250 R	MC SpEd Para Salary	-22,000.00	
			A114-2810-157-0810 R	MC Counselor Salary	-14,000.00	

A115-2110-465-0100 R	PR SchlSuppt Trav Conf	-100.00	
A115-2610-500-0610 R	PR Library Supplies	-1,000.00	
A115-2815-171-0815 R	PR HealthSv RegNrse Sal	-24,000.00	
A117-2110-121-0110 R	TR Tch RegSch 1-3	-4,400.00	
A200-2250-151-2250 R	MS SpEd Tchr Salary	-29,100.00	
A200-2610-153-0610 R	MS Library Summer Tchr	-3,000.00	
A231-2110-131-0167 R	BR PhysEd Tchr Salary	-3,500.00	
A232-2110-161-0100 R	CR SchlSuppt Clerk Sal	-2,300.00	
A300-2110-147-0100 R	HS SchlSuppt NTch Inserv	-100.00	
A300-2815-153-0815 R	HS HealthSv Summer Tch	-325.00	
A300-2855-400-0857 R	HSAthlts-UnfdSpts ContrSv	-1,000.00	
A300-2855-441-0855 R	HS Athletics Officials Fe	-1,700.00	
A340-2110-131-0113 R	SHS Art Teacher Salary	-2,900.00	
A340-2110-400-0625 R	SHS-Security Contr Svc	-400.00	
A341-2020-150-0020 R	MHS Supr RegSch Admn Sal	-1,300.00	
A341-2020-468-0020 R	MHS Supr RegSch Membershi	-50.00	
A341-2250-162-2250 R	MHS SpEd Para Salary	-225.00	
A460-2815-432-0815 R	NonPubSv HealthSv Othr Di	-27,000.00	
A510-2010-140-0010 R	CURINS Curric Dev Pmts	-3,000.00	
A520-2830-465-0830 R	PS Travel and Conference	-50.00	
A530-2630-180-0630 R	ITS Computer Inst Sup/Tec	-3,200.00	
A540-2070-120-0173 R	ProfDev TC TOSA	-23,400.00	
A610-1310-161-0310 R	FIN BusAdmn Clerk Salary	-6,000.00	
A610-1310-180-0310 R	FIN BusAdmn Sup/Tech Sal	-1,400.00	
A620-1430-143-0430 R	PER Teacher Fellows	-1,500.00	
A620-1430-174-0430 R	PER Interviewing Committe	-1,700.00	
A620-1430-400-0430 R	PER Contracted Services	-500.00	
A650-1670-490-0670 R	Print & Mail BOCES Servic	-1,200.00	
A670-5510-144-0510 R	TRN Internal Consultants	-55,000.00	
A670-5510-400-0510 R	TRN Contracted Services	-10,000.00	
A830-9060-800-0809 R	BEN Hospital Medical	-15,000.00	
A100-2110-141-0100 R	ES SchlSuppt Sub Tchr Sal		63.00
A100-2110-168-0100 R	ES SchlSuppt Clerk Subs		3.00
A100-2250-121-2250 R	ES SpEd Tchr Salary		42,000.00
A112-2020-150-0020 R	AC Supr RegSch Admn Sal		700.00
A112-2110-112-0110 R	AC Tch RegSch Kdg Sal		21,000.00
A112-2110-168-0100 R	AC SchlSuppt Clerk Subs		1,000.00
A113-2020-141-0020 R	JR Supr RegSch Admn Sub		75.00
A113-2110-141-0100 R	JR SchlSuppt Sub Tchr Sal		7,000.00
A113-2110-168-0100 R	JR SchlSuppt Clerk Subs		100.00
A114-2110-162-0100 R	MC SchlSuppt Para Salary		1,000.00
A114-2110-168-0100 R	MC SchlSuppt Clerk Subs		1,000.00
A114-2610-121-0610 R	MC Library Tch Salary		36,000.00
A115-2110-121-0153 R	PR Reading Tchr Salary		41,000.00

A115-2110-162-0100 R	PR SchlSuppt Para Salary	11,000.00
A115-2110-168-0100 R	PR SchlSuppt Clerk Subs	1,100.00
A115-2110-466-0100 R	PR SchlSuppt Mileage	100.00
A115-2610-481-0610 R	PR Library Textbooks	1,000.00
A117-2110-161-0100 R	TR SchlSuppt Clerk Sal	4,000.00
A117-2110-162-0100 R	TR SchlSuppt Para Salary	400.00
A200-2020-150-0020 R	MS Supr RegSch Admn Sal	3,000.00
A231-2110-162-0100 R	BR SchlSuppt Para Salary	3,500.00
A232-2110-162-0100 R	CR SchlSuppt Para Salary	2,300.00
A300-2110-146-0100 R	HS SchlSuppt InSv Paymts	100.00
A300-2815-173-0815 R	HS HealthSv OT/Extra Hr	325.00
A300-2855-400-0855 R	HS Athletics Contr Svc	1,000.00
A300-2855-401-0855 R	HS Athletics Chaperones	1,700.00
A340-2020-141-0020 R	SH Supr RegSch Admn Sub	1,800.00
A340-2020-150-0020 R	SHS Supr RegSch Admn Sal	1,100.00
A340-2110-406-0158 R	SHS Math Entry Fees	300.00
A340-2110-465-0100 R	SHS SchlSuppt Trav Conf	100.00
A341-2020-141-0020 R	MH Supr RegSch Admn Sub	1,300.00
A341-2020-490-0020 R	MHS Supr RegSch BOCES	50.00
A341-2610-131-0610 R	MHS Library Tch Salary	225.00
A440-2830-400-0831 R	SPSV MntlHlth PittYth Con	27,000.00
A510-2010-150-0010 R	CURINS Admin Salary	3,000.00
A520-2830-150-0830 R	PS Admin Salary	3,200.00
A520-2830-466-0830 R	PS Mileage	50.00
A530-2630-150-0630 R	ITS Computer Inst AdmSal	3,400.00
A530-2630-161-0630 R	ITS Computer Inst Clerk S	20,000.00
A610-1310-150-0310 R	FIN BusAdmn Salary	6,000.00
A610-1320-161-0320 R	FIN Auditing Clerk Salary	1,400.00
A610-1330-400-0330 R	FIN Tax Collection Cont S	500.00
A620-1430-150-0430 R	PER Administrative Salry	1,500.00
A620-1430-168-0430 R	PER Clerical/Secretary Su	1,700.00
A650-1670-500-0670 R	Print & Mail Supplies	1,200.00
A670-5510-160-0510 R	TRN NonInstructional Sala	1,000.00
A670-5510-167-0510 R	TRN Dispatcher/Head Drivr	50,000.00
A670-5510-425-0510 R	TRN Liability Insurance	10,000.00
A720-1240-150-0002 R	SUPT Admin Salaries	4,000.00
A830-2070-430-0070 R	BEN Insv Trg Tuition Reim	15,000.00
Total for Fund A - GENERAL FUND		-355,432.93 355,432.93

Budget Director
(money is available and allowable)
Assistant Superintendent for Business Approval

Tenn M. H. Lee
Michael J. Seari

Date of Treasurer's Report for BOE review

2/20/26

Date Completed

Person Completing

Cheyl Muscarella

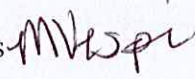
Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077

Fax: 585-381-9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: March 10, 2026
To: Shana Cutaia, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business 
Re: Resolution Approving Capital Construction Project Change Orders

On July 8, 2025, the Board of Education approved a Resolution authorizing the Superintendent to execute change orders up to Thirty-five Thousand Dollars (\$35,000) for the \$69M Capital Improvement Project. Attached is a summary of the change orders executed by the Superintendent.

The following resolution to ratify the approved change orders is recommended for your approval:

WHEREAS, the Board of Education of the Pittsford Central School District (the “Board of Education”) previously authorized its 2023 Capital Improvement Project (the “Project”); and

WHEREAS, during the construction phase of the Project certain contract changes have been determined by the Project Architect, the Project Construction Manager, and the Superintendent of Schools to be in the best interest of the School District; and

WHEREAS, the Project Architect, the Project Construction Manager, and the contractor involved have prepared, signed, and submitted documents evidencing Change Orders for the contract changes set out in the attached report which is incorporated in this Resolution by reference; and

WHEREAS, the Superintendent of Schools has signed the contract Change Orders pursuant to previously granted authority, with the understanding that all such approved Change Orders will be presented to the Board of Education for ratification and approval as soon as practicable; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to ratify the actions of the Superintendent of Schools and approve the proposed contract Change Orders;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby ratifies and approves the Change Orders signed by the Superintendent as set out in the attached report and/or authorizes the President of the Board and/or the Superintendent of Schools to sign the Change Orders on behalf of the Board of Education and take all actions necessary or convenient to proceed under the contracts as amended by the Change Orders in connection with the Project.
2. The Board of Education hereby authorizes the President of the Board and the Superintendent of Schools to sign all New York State Education Department required certifications in connection with this resolution and take all actions necessary or convenient to satisfy all applicable filing requirements for the Change Orders.
3. This Resolution shall take effect immediately.

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077

Fax: 585-381-9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: March 10, 2026

To: Shana Cutaia, Superintendent of Schools

From: Michael Vespi, Assistant Superintendent for Business 

Re: Capital Reserve – Bus Purchase Proposition

In maintaining the District's focus on long-range planning, fiscal accountability and Board of Education policy, it has been the practice to replace aging buses before they may need extensive repairs. We are recommending the purchase/replacement of two (2) gas/diesel 36 passenger buses and seven (7) gas/diesel full size 66 passenger buses, as well as communications equipment used in the operation of such buses. The anticipated cost of a 36-passenger bus is \$169,693 per bus for a total of \$339,387. The anticipated cost of a 66-passenger bus is \$185,122 per bus for a total of \$1,295,855. The total anticipated purchase is \$1,635,242 and will be paid out of the Transportation Vehicle Capital Reserve which has a current balance of \$9,225,225. This purchase will not have an impact on the tax levy. The anticipated cost of the district's purchase does not include the revenue that will be received by auctioning or trading in 9 buses.

Attached is the 2026-2027 Capital Reserve – Transportation Vehicle Capital Reserve Resolution for your consideration and Board of Education approval for placement on the May 19, 2026 ballot:

BUS PURCHASE RESOLUTION

BE IT RESOLVED, by the Board of Education of the Pittsford Central School District, as follows:

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters of the District at the 2026 annual budget vote and election (the "Vote").

Section 2. The proposition set forth below shall be submitted at the Vote and the District Clerk shall include notice of the proposition in substantially the following form in the notice of the Vote:

NOTICE IS HEREBY FURTHER GIVEN that at the 2026 annual budget vote and election, the following proposition will be submitted:

PROPOSITION

Purchase of Buses

Resolved, the Board of Education of the Pittsford Central School District is hereby authorized to purchase up to two (2) 36 passenger diesel school buses at a total cost to the School District, not to exceed Three Hundred Thirty Nine Thousand Three Hundred Eighty Seven Dollars (\$339,387); and up to seven (7) 66 passenger diesel school buses at a total cost to the School District, not to exceed One Million Two Hundred Ninety Five Thousand Eight Hundred and Fifty Five Dollars (\$1,295,855) for the purpose of providing student transportation and ancillary educational purposes, including original equipment and incidental expenses for the foregoing purpose, which shall be funded by the Capital Reserve Fund – Purchase of Buses and/or any available state aid.

Section 3. This resolution shall take effect immediately.

Dated: _____, 2026

District Clerk
Pittsford Central School District

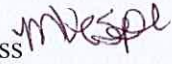
Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077

Fax: 585-381-9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: March 10, 2026
To: Shana Cutaia, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business 
Re: Resolution for NYS Environmental Quality Review Act (SEQRA)
Negative Declaration – Electric Vehicle Bus Charging Stations

Pursuant to the Board approval of the Electric Vehicle Bus Proposition and the need to install up to six (6) charging stations between 2026 to 2029 as part of the District's Fleet Electrification Plan (project), the charging station installation is subject to classification under the State Environmental Quality Review Act ("SEQRA").

The project improvement such as "replacement, rehabilitation or reconstruction of a structure of facility, in kind on the same site" and "routine activities of educational institutions" are classified at Type II Actions. Type II actions are declared actions that have no significant impact on the environment and require no further review under SEQRA.

The attached Resolution is for the Board's review and adoption.

RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW

WHEREAS, the Board of Education of the Pittsford Central School District (the “Board”) has considered the impacts to the environment of the proposed project. The project shall include but not be limited to the purchase and installation of the necessary charging stations and equipment; and other infrastructure upgrades.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Dated: _____, 2026

**Board Clerk,
Pittsford Central School District**

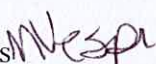
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585-267-1077

Fax: 585-381-9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: March 10, 2026
To: Shana Cutaia, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business 
Re: Capital Reserve – Electric Vehicle Bus Proposition

Based on the District's Fleet Electrification Plan, two (2) 66 passenger electric buses with an anticipated cost of \$470,611 per bus and a total purchase amount of \$941,222 will be placed on the ballot for approval on May 19, 2026. The funding for the charging stations that will be purchased if the buses are approved is part of the transfer to capital funds. The rationale and timing for the purchase of buses will be discussed and outlined in the bus replacement PowerPoint presentation at the Board of Education budget workshop on March 10th. Full details of the district's fleet electrification plan are provided in a final report that was shared with the District Planning Team last fall.

Attached is the 2026-2027 Capital Reserve - Electric Bus Purchase Resolution for your consideration and Board of Education approval for placement on the May 19, 2026 ballot:

ELECTRIC BUS PURCHASE RESOLUTION

BE IT RESOLVED, by the Board of Education of the Pittsford Central School District, as follows:

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters of the District at the 2026 annual budget vote and election (the "Vote").

Section 2. The proposition set forth below shall be submitted at the Vote and the District Clerk shall include notice of the proposition in substantially the following form in the notice of the Vote:

NOTICE IS HEREBY FURTHER GIVEN that at the 2026 annual budget vote and election, the following proposition will be submitted:

PROPOSITION

Purchase of Electric Buses

Resolved, the Board of Education of the Pittsford Central School District is hereby authorized to purchase up to two (2) 66 passenger electric school buses for the purpose of providing student transportation and ancillary educational purposes, including charging stations, original equipment and incidental expenses for the foregoing purpose, at a total cost to the School District, not to exceed Nine Hundred Forty One Thousand Two Hundred Twenty Two Dollars (\$941,222) which shall be funded by the Capital Reserve Fund – Purchase of Buses and/or any available state aid.

Section 3. This resolution shall take effect immediately.

Dated: _____, 2026

District Clerk
Pittsford Central School District

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077

Fax: 585-381-9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: March 10, 2026

To: Shana Cutaia, Superintendent of Schools

From: Michael Vespi, Assistant Superintendent for Business

Re: Capital Reserve – Instructional Technology Proposition

The Capital Instructional Technology Reserve fund was approved by voters on May 21, 2024 for a term of 10 years. The Technology Department continues to purchase technology equipment and replace laptops to support the 1:1 device program. Due to cost increases the original withdraw of \$500,000 has been increased to \$850,000. Below is the 2026-2027 Capital Reserve – Instructional Technology Resolution for your consideration and Board of Education approval for placement on the May 19, 2026 ballot:

PROPOSITION – Capital Reserve Fund – Instructional Technology

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, Monroe County, New York be authorized to withdraw the “Capital Instructional Technology Reserve” (savings account) a sum of money not to exceed \$850,000 to be used for the purchase of technology equipment and laptops to support the 1:1 device program.

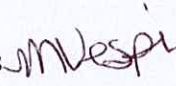
Pittsford Schools

Michael Vespi
Assistant Superintendent for Business

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75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077
Fax: 585-381-9368
Michael_Vespi@pittsford.monroe.edu

Date: March 10, 2026

To: Shana Cutaia, Superintendent of Schools

From: Michael Vespi, Assistant Superintendent for Business 

Re: Resolution for NYS Environmental Quality Review Act (SEQRA)
Negative Declaration - 2023 \$69M Capital Improvement
Project/Wayfinding Signage System

Prior to the Board approving the Resolution for the Wayfinding Signage System, a Resolution Amending and Confirming SEQRA Negative Declaration for the 2023 Capital Improvement Project must be approved. The Wayfinding Signage System is being added to the scope of the \$69M Capital Improvement Project approved by voters in March 2023.

The attached resolution is a Type II action under the New York State Environmental Quality Review Act ("SEQRA"). Based on the scope of the proposed project, no further study or action is needed regarding an environmental quality review.

**RESOLUTION AMENDING AND CONFIRMING SEQRA NEGATIVE
DECLARATION FOR THE 2023 CAPITAL IMPROVEMENT PROJECT**

WHEREAS, on January 17, 2023, the Pittsford Central School District, Monroe and Ontario Counties, New York (the “District”) and its Board of Education (the “Board”) proposed to undertake a 2023 Capital Improvements Project (the “Project”) which included various upgrades and renovations at the District’s sites and facilities; and

WHEREAS, as an “unlisted action”, a coordinated review of the Project was conducted with the Board as the “lead agency” in accordance with the State Environmental Quality Review Act and its implementing regulations promulgated by the New York State Department of Environmental Conservation (collectively “SEQRA”); and

WHEREAS, such review included consideration of the Project, the preparation of a SEQRA Environmental Assessment Form for the Project, determining whether the Project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, and coordination with involved agencies; and

WHEREAS, the Board identified the relevant areas of environmental concern, took a hard look at these areas, determined that the proposed action will not result in a significant adverse impact on the environment, and in a Negative Declaration on January 17, 2023 made a reasoned elaboration of the basis for its determination; and

WHEREAS, the Project was approved by the qualified voters of the District on March 28, 2023; and

WHEREAS, the District proposes revisions to the scope of the Project including:

Providing a detailed exterior wayfinding signage system tailored for the District to improve navigation, reduce emergency response times, and elevate the experience for students, staff, and visitors across all student-occupied and facility buildings, including hierarchy, placement, sign types, design guidelines, material/technology recommendations, and implementation guidance; and

WHEREAS, the Board as the lead agency under SEQRA reviewed the modifications proposed to the scope of the Project and related amendments to the Environmental Assessment Form, the criteria for determining whether the action will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, and such other information as has been deemed appropriate; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Pittsford Central School District that:

SECTION 1. The Board as the lead agency under SEQRA determines that the proposed modifications to the scope of the Project will not change the January 17, 2023 determination that the Project is an “unlisted action” and will not result in a significant adverse impact on the environment.

SECTION 2. The attached amended Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached amended Negative Declaration.

SECTION 3. The Superintendent of the District is authorized to sign and file or have filed on behalf of the District and the Board all documents necessary to comply with SEQRA.

SECTION 4. This resolution shall take effect immediately upon its adoption.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows.

AYES

NAYS

Jeffrey Casey
Sarah Pelusio
Dave Berk
Kim Huels
Emily Kay
René Sancheez-Kazacos
Robin Scott

The resolution was thereupon declared duly adopted by a vote of ____ ayes and ____ nays.

Dated: March 10, 2026

Pittsford Schools

Michael Vespi
Assistant Superintendent for Business

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077
Fax: 585-381-9368
Michael_Vespi@pittsford.monroe.edu

Date: March 10, 2026

To: Shana Cutaia, Superintendent of Schools

From: Michael Vespi, Assistant Superintendent for Business

Re: 2023 \$69M Capital Improvement Project – Proposition for Wayfinding Signage System

The District would like to be proactive in designating the use of anticipated contingency budget funds available at the completion of the \$69M Capital Improvement Project approved by voters in March 2023. The district would like to design and implement a wayfinding signage system to reduce emergency response times, and elevate the experience for students, staff, and visitors across all student-occupied and facility buildings.

As this project was not part of the scope at the time of the vote in March 2023, New York State requires a 2nd vote to add to the scope of the \$69M Capital Improvement Project. The total cost of the \$69M Capital Improvement Project will not increase and there will be no tax impact.

Attached is the Resolution for your consideration and Board of Education approval for placement on May 19, 2026 ballot:

RESOLUTION OF THE BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT, MONROE COUNTY, NEW YORK (THE “DISTRICT”) AUTHORIZING THE SUBMISSION OF A PROPOSITION TO BE VOTED UPON BY THE QUALIFIED VOTERS OF SAID DISTRICT AT THE ANNUAL MEETING THEREOF TO BE HELD ON MAY 19, 2026

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT, MONROE COUNTY, NEW YORK, AS FOLLOWS:

SECTION 1. At the annual meeting of the qualified voters of the Pittsford Central School District, Monroe County, State of New York (the “District”), to be held in the Calkins Road Middle School Gymnasium, 1899 Calkins Road, Pittsford, New York 14534, on May 19, 2026, with polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the following proposition (in addition to the proposition approving the budget for District’s 2026/2027 fiscal year):

PROPOSITION

SHALL the Board of Education (the “Board”) of the Pittsford Central School District (the “District”) be hereby authorized to increase the scope of the District’s capital improvement project approved by the qualified voters of the District on March 28, 2023, to include improvements to the District’s signage and the addition of wayfinding signage to various District sites. There will NOT be any increase to the total cost of the project as previously approved. The approved project consists of alterations, renovations and improvements to the District’s school buildings and associated facilities, including improvements to the District’s Barker Road Middle School, Mendon High School, Calkins Road Middle School, Sutherland High School, Allen Creek Elementary School, Jefferson Road Elementary School, Mendon Center Elementary School, Park Road Elementary School, Thornell Road Elementary School, the District’s Transportation and Maintenance facility, the Lomb Building, outdoor playground facilities, site improvements for various school purposes, and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto, all at a total estimated cost not to exceed \$69,822,169, with such cost being raised by the expenditure of \$14,000,000 from the District’s existing “Capital Project Reserve” capital reserve fund (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 18, 2021), and with the balance thereof, not to exceed \$55,822,169, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law,

with such tax to be offset by New York State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary.

SECTION 2. The District Clerk is hereby authorized and directed to include within the notice of said annual meeting required to be to be published and posted by the District in the manner required by law, a statement to the affect that the proposition set forth in Section 1 of this resolution will be voted upon at such annual meeting, which notice shall contain the full text of such proposition..

SECTION 3. This resolution shall take effect immediately upon its adoption.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows.

	<u>AYES</u>	<u>NAYS</u>
Jeffrey Casey		
Sarah Pelusio		
Dave Berk		
Kim Huels		
Emily Kay		
René Sancheez-Kazacos		
Robin Scott		

The resolution was thereupon declared duly adopted by a vote of ____ ayes and ____ nays.

Dated: March 10, 2026

Pittsford Schools

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75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077

Fax: 585-381-9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: March 10, 2026

To: Shana Cutaia, Superintendent of Schools

From: Michael Vespi, Assistant Superintendent for Business *MVespi*

Re: Resolution for NYS Environmental Quality Review Act (SEQRA)
Negative Declaration – \$100K Facilities Improvement Project at Mendon Center

The Pittsford Central School District seeks to maximize state aid to make the most of the District's tax dollars. The New York State Education Department will allow districts to spend One Hundred Thousand dollars (\$100,000) on a Facilities Improvement Project (FIP) and receive state aid the following year. The reimbursement rate is currently 70.5%.

The FIP the district would like to undertake includes reconstruction and alterations of exterior doors at Mendon Center Elementary School. SEI Design Group has determined that the work would be a "Type II" action and not subject to the requirements of the State Environmental Review Act (SEQRA).

The attached resolution is a Type II action under the New York State Environmental Quality Review Act ("SEQRA"). Essentially based on the scope of the proposed project, no further study or action is needed regarding an environmental quality review.

SEQRA Resolution

Pittsford CSD - 2026/27 Capital Outlay Project

WHEREAS, the Board of Education of the Pittsford Central School District desires to embark upon a \$100,000 Capital Outlay Project at the District, which includes reconstruction and alterations at the Mendon Center Elementary School, identified as the following project:

Pittsford CSD - 2026/27 Capital Outlay Project

WHEREAS, the reconstruction work at the Mendon Center Elementary School includes the replacement of exterior doors, and associated construction due to existing deteriorating conditions, and performance (the "Project"); and

WHEREAS, the Project is subject to classification under the State Environmental Quality Review Act (SEQRA);

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind on the same site, including upgrading buildings to meet building or fire codes are classified as Type II under the current Department of Environmental Conservation SEQR Regulations (6 NYCRR §617.5(c)(2);

WHEREAS, routine activities such as renovations to, or expansions of existing public school facilities are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (6 NYCRR §617.S(c)(8));

WHEREAS, the SEQR Regulation (6 NYCRR §617.5[a]) declares Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as lead agency, has determined that this renovation project is classified as a Type II Action pursuant to 6 NYCRR §617.S(c)(1), (2) and (8) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Pittsford Central School District hereby declares itself as "Lead Agency", specifically pursuant to 6 NYCRR§617.6(b), for the proposed Project;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the Project is a Type II Action, which requires no further review under SEQR; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to forward an official copy of this Resolution to the New York State Education Department, if necessary,

together with a copy of correspondence to and from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the Project from the New York State Education Department.

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1036

Fax: 585-381-9368

Terrence_Hasseler@pittsford.monroe.edu

Terrence Hasseler
Budget Director

Date: March 10, 2026
To: Mike Vespi, Assistant Superintendent for Business
From: Terry Hasseler, Budget Director
Re: Budget Transfer Request – Technology Plan

I am writing to request the use of funds to advance key initiatives outlined in our 10-year comprehensive technology roadmap. These funds would be strategically invested in upgrading critical network infrastructure - including our VPN, firewall, and wireless access points—to ensure a secure, scalable, and resilient foundation that supports long-term growth.

In alignment with our planned lifecycle management strategy, we will also update teacher and staff devices as part of the annual refresh to maintain performance, security, and instructional effectiveness. Finally, continued upgrades to classroom and auditorium presentation spaces directly support the roadmap's vision of modern, flexible learning environments, ensuring today's investments contribute meaningfully to our long-term technology goals.

After reviewing the current budget, the District anticipates available funds in Salary codes. A transfer of \$600,000 is being requested to address the concerns listed above. Pursuant to Board Policy 5330, any transfer in excess of \$75,000 between function codes requires Board of Education approval. Therefore, we recommend for consideration the following resolution:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of **\$600,000** to be allocated into code **530-2630-491-0630 and 530-2630-400-0630 SST Computer Instruction** from **various salary codes – XXX-XXXX-1XX-XXXX (attached)**. These surpluses were caused by conservative budgeting and vacancies.

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Rachel Smith, Treasurer
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: March 10, 2026
TOPIC: BOCES Cooperative Magazine Bid RFB-2147-26
Advertised Date: December 12, 2025, *The Daily Record*
Date of Bid Opening: January 8, 2026
Time of Bid Opening: 2:00 PM
SOURCE OF FUNDS: Building & Department Funds

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as the low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR
	Magazine Subscription Service PTP \$ 620.56
	Magazine Subscription Service Agency \$ 833.50
	W.T. Cox Information Services \$ 1,047.56
	\$ 2,501.62

Comments: The 26-27 Magazine Bid contract is valid from BOE Approval through 03/31/27. Bid responses were reviewed by Wendy Vergamini, BOCES 2 Director of Procurement, and Leslie Pawluckie, Purchasing Agent. It is recommended to be awarded on a line item basis to the lowest responsive and responsible bidders who met all of the specifications.



Rachel Smith, Treasurer

Community Relations

SUBJECT: FLAG DISPLAY

In keeping with State Education Law and Executive Law, the Board accepts its duty to display the United States flag upon or near each public school building during school hours, weather permitting, and such other times as the statutes may require or the Board may direct.

When ordered by the President, Governor, or local official, to commemorate a tragic event or the death of an outstanding individual, **and upon receipt of communication from the Board of Cooperative Educational Services sharing such mandate**, the flag shall be flown at half-staff. ~~The Superintendent's approval shall be required for the flag to be flown at half staff upon any other occasion, such as the death of a present member of the Board, employee, or student. Regulations for seeking such approval shall be established in the Administrative Manual of the District.~~

The flag shall be displayed in every assembly room (i.e., the auditorium) including the room where the Board meetings are conducted, as well as displayed in all rooms used for instruction.

Education Law Sections 418 and 419
Executive Law Sections 402 and 403
8 NYCRR Sections 108.1-108.3