



ACCESSING THE ONLINE REGISTRATION SYSTEM

How do I get assistance with the registration process?

- **Your Child's School:** Call or visit the main office during normal school hours. Chromebooks are available in the main office for parents to complete the process.
- **District Office:** Chromebooks are available for parents who would like assistance during normal office hours and throughout the summer.
- **Website and Email:** You can email for assistance at registration@wcusd200.org

How do I get started?

You must have a PowerSchool Parent Portal account to register. If you **already have an account**, you **do not need** to create a new account, just follow these steps:

- Step 1 - Click on <https://ps.wcusd200.org/public>
- Step 2 - Log in using your PowerSchool Parent Portal Username and Password
- Step 3 - Click on the link titled **Returning Student Registration 2026-2027** to begin the registration process.

If you **do not** have an account, please create one by following the directions below.

How do I create a PowerSchool Parent Portal Account?

You will need a temporary access code and password to create an account. If you do not have that information, please contact your child's school for this information. It is unique and private for each student. These videos will help you create a PowerSchool Parent Portal Account.

- English: <https://www.youtube.com/watch?v=PyBCMUIgJeg>
- Spanish: <https://www.youtube.com/watch?v=w5g9zckzXgc>

What if I forgot my PowerSchool Parent Portal username and password.

Please contact your student's school office and they will be able to assist you with accessing your account.

Do I have to answer all the questions?

Questions marked with a red asterisk (*) are required.

What if I make a mistake?

If you would like to make a change, prior to submitting the form, you can navigate back to the page using the "< Prev" and "Next >" buttons. Or if you are on the Review page, click on the underlined field. If you have already submitted the form, contact your school and they can make any changes for you.

I've completed the form, now what?

Once you have finished entering your information, click "Submit." This will send all of the information you've entered to the school. If you are not allowed to click on this button, make sure you have answered all REQUIRED questions.

What if I have more than one student in the district? Do I need to do this for each child?

Yes, because you'll need to provide information that is specific for each child. We recommend that you complete and submit one form and then start another – this will allow you to share selected family information between students, which saves you time.

Can I pay my registration and other school fees for next year at the same time?

Yes, the registration system will give you the option to pay your fees online after completing the forms. Parents may also send a check or cash to the school. Families who find it difficult to make payment at this time may contact the school office to make alternate arrangements.

I'm not sure how to answer a question. I don't know what the question is asking.

You can contact your school or send an email to - registration@wcusd200.org to ask any general questions about the form.

Help! I'm having technical difficulties with the PowerSchool Registration Program.

For technical support, click "HELP" from any registration page