Givens PTO 2025-2026
Monday, February 2, 2026
6:00 pm / Global Brew

1. Presidents (Betsy/Hannah)
    a. Teacher Grants
        i. Three more grant requests came in:
            1. Purchased
                a. Mrs. Go: $55.23 for balls
                b. Mrs. Perkins: $157.04 for storage system and a cot
            2. Awaiting
                a. Ms. Pierce: $260+tax: BreakoutEDU digital subscription + kit.
                    i. This would put us over budget. Dwight said no. Can we find budget? Maybe get a site license that more classes can use? Maybe this is a district question. Betsy to ask. Good to know for next year's budget.
        ii. Total Budget: $2,000
            1. Spent: $1954.73 (prior to request 3)
            2. Natasha is tracking $2,020.14 for teacher requests. She and Betsy to reconcile.
    b. Parent Resources
        i. Anxious Generation Book discussion workshop by Amy Maus
            1. Free to attend!
            2. Partnering with Edgar PTO, Avery, others confirming today (Bristol/Clark may also participate)
            3. Tuesday, 3/3 at 6pm
            4. Betsy to confirm location (may need auditorium if headcount grows) / need insurance certificate (Natasha to look for this)
            5. 17 rsvp'd so far.
    c. Trivia Night
        i. First planning season: 1/29, Global Brew
        ii. Theme: Trivia Through the Decades / Totally Trivial Trivia (website mostly done)
        iii. Tickets: $35/person
        iv. VIP Table ($350, includes dinner/server (?), jello shots, mulligans; ask Dwight if HS student would do this for hours)
        v. Tickets on sale 3/1

vi. Call for volunteers - need to include Trivia Night call for volunteers weekly
vii. Solicitations
viii. Treasurers
ix. FAQ for Kindergarten parents (who don't know what this is): Stephanie to craft/distribute.
x. Teachers + guest free; set aside 2 tables for teachers?
xi. Another planning meeting end of Feb.

2. VP Administration (Madeline)
    a. Staff meals
    b. Staff birthdays
        i. $75 is the monthly budget for stocking lounge
3. VP Community (Erin)
    a. Friendship Day (Trimester) Party 2/12
        i. Sent email to room parents, talked w/ Renee and Dwight about a link to G form – they will send this out to speed up check-in.
4. VP Fundraising (Audrey)
    a. Dine Outs
        i. Snarfs 2/19th 4PM-8PM (We will advertise at Wine night)
        ii. Sent email to chicken scratch…maybe april?
        iii. Vanilla Sugar Bake Shoppe (sent email beginning of Jan)
        iv. Kilwins (end of school/last day) - Stephanie sent contact info for her neighbor/owner, who would be happy to do an event, to Audrey.
    b. Progressive Dinner
        i. September 19, 2026 – need to reschedule to 9/26 (do we care when we reschedule?)
        ii. Plan to announce ticket sales at trivia night
            1. Ideas: One appetizer house, multiple dinner houses, one dessert house
            2. Yorba's idea: Park at Givens, go to her house first, then carpool
    c. Wine Night
        i. Grapevine: February 12th from 6PM-8PM
        ii. Cost is $600 1.28: 25 tickets sold; GOAL is 50 tickets
        iii. Photographer donated (fall mini session) Hannah sent pictures for display
        iv. Fit Body and Givens Elementary Fundraiser
            1. 4 sign-ups, $268 to Givens (sending check to school)
    d. Lava island THIS Thursday!!
5. Treasurers (Mitch/Natasha)

a. 2025-26 budget
b. Current Summary:
    i. Previous Month Closing Balance: $46,069.90
    ii. Current Balance: $45,364.30
    iii. January Expenses/Deposits:
        1. Perkins and Go requests fulfilled
        2. Bookfair cash in then paid out to scholastic/WGSD $1042.86
        3. Coffee truck for Staff appreciation week - $700
        4. Dine out from Sylvie Dee's - $238
        5. Sister circle t shirts - $296
        6. 5th Grade Field trip - $126.74
        7. Cash for 5th grade (glow sticks)- $98
        8. Wine night: $850 collected (cost is $600, so netting $250 so far)
    iv. Budget for next year: district projections for school enrollment; we need to know that bc it affects the budget/donations
        1. At this time, we cannot get projections; Betsy will check with someone else.
c. 501(c)(3)
    i. Email out to Joshua Brinkley (last person running the umbrella org)

6. Communications (Alex/Nicole)
7. Equity (Brooke/Cloris) - latest district meeting cancelled due to weather
8. Upcoming Dates & To Dos
    a. 2/12: Trimester Parties
    b. 3/3: Anxious Generation presentation and discussion
    c. 3/5: 2nd and 3rd Grade Concert
        i. Madeline will bring flowers and Pepsi
    d. 3/9: Teacher Conference Meal @ 3pm
    e. 3/26: Art Festival
    f. 4/11: Trivia Night
    g. 4/22: Choir performance (no gift needed for this; choir parents will take a gift)
    h. 4/24: School Dance
        i. Is this date secured?
        ii. Dwight met w/ 5th graders; they want: photo booth (PTO has props for this), 360 camera (Carl Davis), pizza/refreshments (5th graders will sell all food/drinks to raise funds), DJ, face painting, other activities for those who don't want to dance
        iii. PTO has $1k budget for this event.
        iv. Betsy to send last year's sign-up form to Dwight to solicit volunteers

i. 4/30: Kindergarten and 1st Grade Concert
j. 5/4 - 5/8: Teacher Appreciation Week
    i. Coffee truck booked 5/7 from 10-12p (add pastries)
    ii. Need one more themed day
    iii. Build-a-bouquet
k. 5/15: Field Day - Betsy to ask Dwight what the plan is/how PTO can contribute. Popsicle drop-off like last year?
l. 5/18: Volunteer Appreciation and Harambee
m. 5/21: Trimester Parties
n. 5/21: 5th Grade Moving Up Ceremony (goal is to raise $500 more)
    i. SkyZone needs to be funded.
    ii. Yorba/Stephanie want to use QR code for 4th and 5th grade families to donate or volunteer

9. Committees
    a. Large Initiatives – holding
        i. Ideas with Current Money
            1. $5k on Staff: split $4k lounge, $1k staff grants
            2. $5k- $10K: Building Updates
    b. Cardinals Game (Amy)
        i. 9/20/26 vs. Nationals; Take me out to the ballgame
        ii. Ticket Sales Process Update
        iii. Ticket Price ($25), we will be on lower level
        iv. Transportation to the game
        v. Shirts - use spiritwear from BTS Bash?
10. Opens
    a. Fingerprinting Information
        i. According to Mrs. Peeples: Once you've been fingerprinted, you're in the system until they revoke your access