Givens PTO 2025-2026
Monday, January 5, 2026
6:00 pm / Frisco

1. Presidents (Betsy/Hannah)
    a. Read-A-Thon
        i. Recap: what worked; what didn't
            1. A lot going on in the fall, SNAP benefits issue, let's be very deliberate next year about when this happens. Not such a busy time.
        ii. Total funds raised: $6,758.25 + spirit wear ($169.50) (not $9k goal)
    b. Bylaws Update
        i. Passed/approved
    c. Teacher Grants
        i. Recently Approved Requests (approved by Mr. Kirksey)
            1. Mrs. Johnson, IKEA storage for new math manipulatives $140
            2. Ms. Jaur, water color paper, $34
            3. We have just under $1k for the rest of the year for these grants (still within budget)
    d. Parent Resources
        i. Anxious Generation Book discussion workshop by Amy Maus (free)
            1. Edgar: yes; Hudson: tentative; Clark: tentative
            2. Betsy to reach out to other PTOs
            3. Maybe it gets folded into the district's special series
    e. Trivia Night
        i. Theme: 80s, Carmen Sandiego, Sat morning cartoons, flashback to 90s, broadway or bust, **decades (winner)**
        ii. Call for volunteers - need to include Trivia Night call for volunteers weekly
            1. Hannah volunteered to head up silent auction, Maria will help, bartenders secured
        iii. Art Sale: Group likes the idea (there are 5-7 large canvas pieces that are all collaborations by a grade level (4th grade worked on a canvas, 5th grade, etc.). Miss Cook is going to pull them out closer to trivia. To be sold at Trivia Night.
        iv. Late January meeting
        v. Brian/Yorba agreed to MC/host it again
        vi. Large initiatives will be introduced at Trivia ("anything we raise over our goal will go toward those initiatives, like courtyard…etc.")

2. VP Administration (Madeline)
    a. Staff meals
    b. Staff birthdays
        i. Jan. stocked this morning
        ii. $75 is the monthly budget for stocking lounge
    c. Welcome Back Breakfast and Gifts
        i. Everyone got a $25 gift card to Target, 35 is the sweet spot for number of food items for staff
3. VP Community (Erin)
    a. Room Parents
        i. Buzz Book Update (parents noting teacher names in Buzz Book)
            1. Need communication to go out to parents (going out via ParentSquare)
            2. Room Parents
4. VP Fundraising (Audrey)
    a. Dine Outs
        i. Chicken Scratch and Snarfs are in the works.
        ii. Vanilla Sugar Bake Shoppe in Webster?
            1. Clark does 20% give-back first Sunday of each month
        iii. Parkmoor $298
        iv. Chipotle $463.53
        v. Sylvie Dee $178
    b. Progressive Dinner
        i. Tentative date of September 19, 2026
        ii. Plan to announce ticket sales at trivia night
            1. Ideas: One appetizer house, multiple dinner houses, one dessert house
    c. Wine Night
        i. Grapevine: February 12th from 6PM-8PM
        ii. Tickets will be $35 each; ~18-20 tickets to break even (make money on every one we get after; goal is 50 tickets)
        iii. Have a photographer to donate a session so we can raffle.
        iv. Early Bird: January 5 to 16
    d. Fit Body and Givens Elementary Fundraiser
        i. In January: 28 Day Jumpstart to your staff, parents and community for $67 and donate 100% of the proceeds directly back to Givens PTO
        ii. Promo goes live 1/5: 2 emails, 2 social posts, 1 flyer
5. Treasurers (Mitch/Natasha)

a. 2025-26 budget
b. Current Summary:
    i. Previous Month Closing Balance: $42,418.53
    ii. Current Balance: $46,069.90
    iii. December Expenses:
        1. Jauer and Johnson requests fulfilled
        2. Bookfair cash in then paid out to scholastic/WGSD
        3. Kindergarten Field Trip Bus - $205.95
        4. Welcome Back Teachers
            a. Gift cards - $1372.50
            b. Breakfast - $407.40
            c. Stocking the lounge (Dec + Jan) - $160.97
    iv. Waiting for dine-out funds from Sylvie Dee's; Natasha has Parkmoor funds
    v. Budget for next year: does district do projections for school enrollment; we need to know that bc it affects the budget/donations
c. 501(c)(3)
    i. Spoke with Dr. Simpson who suggested Josh Brinkley was the last person running the umbrella org. He thought it might be best to go through Derek Duncan (WGSD director of communications) as we try to make contact. *(unless someone knows Josh Brinkely)*

6. Communications (Alex/Nicole)
    a. Teacher Spotlight – no updates on whether 5th graders plan to take this on; Nicole to reach out to Mr. Kirksey (who was to connect w/ 5th grade teachers)
        i. Table this till new principal is at Givens
7. Equity (Brooke/Cloris)
8. Upcoming Dates & To Dos
    a. 1/5: PTO meeting; Frisco
    b. 2/2: PTO meeting; Robust
    c. 2/12: Trimester Parties
    d. 3/5: 2nd and 3rd Grade Concert
        i. Madeline will bring flowers and Pepsi
    e. 3/9: Teacher Conference Meal @ 3pm
    f. 3/26: Art Festival
    g. 4/11: Trivia Night
    h. 4/22: Choir performance (no gift needed for this; choir parents will take a gift)
    i. 4/24: School Dance (this might not happen, but we have a budget for DJ and decorations)

j. 4/30: Kindergarten and 1st Grade Concert
k. 5/4 - 5/8: Teacher Appreciation Week
    i. Coffee truck again?
l. 5/15: Field Day
m. 5/18: Volunteer Appreciation and Harambee
n. 5/21: Trimester Parties
o. 5/21: 5th Grade Moving Up Ceremony

9. Committees
    a. Book Fair
        i. Recap
            1. "Book Fair" folder on PTO Drive; file contains all details
            2. 2024 did $8k in sales (gold standard), 2025 did just over $10k in sales (really, really good!)
            3. $1700 kept in Scholastic; cash profit of $1k and $700 worth of books
            4. Super successful – all volunteer slots filled, set-up/break-down/event itself ran smoothly
            5. Nicole to reach out to Clark book fair chairs to gain insights
            6. Mrs. Olsen already scheduled 2026 book fair w/ Scholastic rep (always during week of fall conferences)
            7. Megan and Nicole to work closely with new librarian on 2026 book fair (needs to be collaboration considering use of library space, previews to students, scholarship program, etc.)
            8. As of 2025, shopping hours **during the school day** were limited to 8-12pm on Friday (last day of fair). In 2026, we won't have Mrs. Olsen running this during the school day, so we'll need volunteers to help.
    b. Large Initiatives
        i. With Current Money
            1. $5k on Staff: split $3k lounge, $2k staff grants
            2. $5k- $10K: Building Updates
                a. Courtyard
                    i. Concrete game tables
                    ii. Rocks in garden beds
                    iii. Outdoor chalkboard
                    iv. Seating
                    v. Umbrellas for tables
                    vi. Storage shed (already have one, is it okay?)
                    vii. Mural on wall

b. Cafeteria walkway: mural, paint columns
c. Main Entrance: permanent benches outside, at playground
d. Front Office Entry: mural, seating, artwork

ii. Future initiatives (with $38k)
1. Develop a plan for new principal to have at the end of this school year

c. Cardinals Game (Amy)
i. 9/20/26 vs. Nationals; Take me out to the ballgame
ii. Ticket Sales Process
1. Can we set something up where when you buy tickets, you pay via credit card right away. No paper. Can we use either Venmo or Square? Would need to charge an extra $1 per purchase for processing fee.
2. Mitch and Amy to talk further.
iii. Ticket Price ($25), we will be on lower level
iv. Transportation to the game
v. Shirts
vi. Continue to be a community event? Or bump cost up to $28 and make a bit of money. No, we're good at $25 per ticket.

10. Opens
a. Social Worker/Nurse Supply Needs
b. Chess Club - no one has stepped up to run this
c. **Fingerprinting Information**
i. Only volunteers who need to be one on one with students should be fingerprinted.
ii. One on one means they need to be alone with children for tutoring, extra-curricular, etc. purposes without a WGSD staff member in the space.
iii. We do not fingerprint people 'just in case'. We only fingerprint those who NEED to be one on one with students.
iv. If there is a hired WG staff member, teacher, aide, coach, etc. who has been fingerprinted in the room or space with the volunteer, then the volunteer does not need to be fingerprinted.
v. We will only fingerprint those who have gone through the school principals and have been vetted and added to the volunteer fingerprint spreadsheet.