

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
REGULAR MEETING**

Date: January 29th, 2026

Time: 6:00PM

Location:

Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Minutes

Board members in attendance:

X	Patrick Albright
X	Raven Banning
X	Pete Conrad
X	Michelle Duncan
X	Hannah Ebben
X	Matt Raile
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
X	Assistant Principal Nancy Hoyer
X	Assistant Principal Kelsey Bailey
X	Senior Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Michael Hofinger
X	Athletic Director Franklin Russell
	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
X	Headmaster Support Specialist Marjorie Fallon
X	Director of Security Jim Ramirez

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

STUDENT SPOTLIGHT

- School captains giving retreat briefing

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – December 18th, 2025
Motion to approve minutes from December 18, 2025, Regular Meeting
Motion: Mrs. Banning
Second: Ms. Ebben
All in Favor

DEPARTMENT REPORTS

- Foreign Language Department Report

ADMINISTRATION REPORT

- Headmaster Report – Headmaster Schaffer

CONSENT AGENDA

- Second Reading: Adoption of 2026-2027 School Calendar
- Second Reading: Amendments to Policy 3: Administrator Job Descriptions
- Second Reading: Amendments to Policy 5.9: Title IX
- Adopt 2026 Annual Designation of Public Place for Posting Open Meeting Notices

Motion to adopt the consent agenda

Motion: Mr. Conrad

Second: Mr. Raile

All in Favor

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- Adopt 2025-2026 Amended Budget: Dr. Conrad
Motion to adopt the 2025-2026 Amended Budget
Motion: Mr. Conrad
Second: Mrs. Banning

<i>Y</i>	<i>Patrick Albright</i>
<i>Y</i>	<i>Raven Banning</i>
<i>Y</i>	<i>Pete Conrad</i>
<i>Y</i>	<i>Michelle Duncan</i>
<i>Y</i>	<i>Hannah Ebben</i>
<i>Y</i>	<i>Matt Raile</i>
<i>Y</i>	<i>Elizabeth Timpe</i>

Pass 7-0

- First Reading: Approve Greek 3 Course: Mrs. Timpe
Motion to approve Greek 3 Course as Recommended by AAC
Motion: Mrs. Timpe
Second: Mr. Conrad

Vote postponed for second reading

- Appoint Board Member to Oversee 2026 Board Election: Mr. Albright
Matt Raile-Supervising
- Review Questions for Annual Parent Survey: Mr. Albright

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Timpe
- Advancement Committee – Mrs. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Conrad

- Governance Committee – Mr. Albright
- Parent Education Committee – Mrs. Timpe
- Policy Committee – Mrs. Duncan
- Security Committee – Mrs. Banning

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- Dr. Conrad (Due: 02/10/2026, published: 02/13/2026)
~AST
~Wrestling Team

ADJOURN

- Time: 7:52pm