TRINITY ACADEMY

SOUTH BEND

TECHNOLOGY POLICIES

ELECTRONIC COMMUNICATIONS

We consider using electronic or internet-based communications (email, texts, chat rooms, social networks, etc.) for the following activities a serious breach of school culture and potentially illegal:

- Communicating abusive, obscene, profane, lewd, vulgar, rude, inflammatory, disrespectful, or threatening electronic messages and images
- Making personal attacks, including prejudicial, discriminatory, or harassing attacks, or knowingly/recklessly communicating false information about school community members or the institution.

Such activities constitute a serious disciplinary matter. This behavior may also violate laws protecting against hate speech, harassment, and slander, potentially resulting in criminal or civil penalties.

Additionally, students may not create social media accounts using the school name or likeness, even if no official affiliation is specified.

TELEPHONES AND CELL PHONES

Students may use the designated student phone when necessary.

Cell phones may not be used or visible on campus or school buses without faculty, coach, or administrator permission. While on campus, cell phones must remain powered off and stored in backpacks or lockers. Violations will result in disciplinary action. Cell phones should also remain out of sight during school-sponsored social events.

LAPTOP COMPUTER USE

Students may use laptops on campus for specific academic purposes only. While on campus, students must not:

1. Use laptops for illegal purposes, including obtaining, storing, exchanging, or distributing unauthorized copies of software, music, photographs, movies, or other audiovisual/multimedia works
2. Obtain, store, exchange, or distribute content that is indecent, pornographic, racist, vulgar, defamatory, illegal, or promotes self-harm or harm to others.
3. Use computers to hack or gain unauthorized access to computers, networks, files, or data.
4. Access another individual's personal account or files without permission
5. Attempt to use, possess, or create computer viruses or software intended to damage computers, networks, or files.
6. Disrupt another student's or staff member's work.
7. Use computers as personal entertainment devices for social media, gaming, etc.
8. Communicate via email, text messaging, or other computer-based methods unless requested by a teacher or staff member

Violating these principles may result in losing laptop use privileges on campus.

TECHNOLOGY USE AGREEMENT

We have read and understand Trinity Academy's Technology Policies and agree to follow all guidelines regarding electronic communications, cell phones, laptop use, and digital conduct. We understand that these expectations apply while on campus, during school-sponsored activities, and to off-campus behavior that affects the School community. We acknowledge that failure to follow these policies may result in disciplinary action, including loss of privileges, suspension, or dismissal.

Family Acknowledgement