

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

December 11, 2025

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, December 11, 2025, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

I. PRELIMINARY

A. Call to Order - Chairperson of the Board - Joe Lucente

The Board of Directors meeting was called to order at 4:35 p.m. by the Board Chair, Joe Lucente.

B. Roll Call - Secretary of the Board - Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Caprice Young, *Community Representative*

Via Zoom: 1 Surf Way, #108, Monterey, CA 93940

Board Members Not Present

Daniel Laughlin, *Parent Representative*

C. Flag Salute - Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda - Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as submitted.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting - Chair Lucente

On **MOTION** of Erin Studer, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the October 23, 2025 Regular Meeting (Item I.E.) were approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0).

II. COMMUNICATIONS

A. Presentations from the Public - Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Erik Okazaki, Financial Business Manager of the FCPS, presented updates to the 2025-2026 approved budget. The following update was presented:

2025-2026 First Interim Financials

Ending fund balances remain strong as an organization: (operating income per site):

FACS - \$1,677,584

FPC - \$390,040

SMBCCS - \$1,374,705

STEM - \$120,595

FCLA - \$165,181

2025-2026 Forecast Update

Ending fund balances remain strong as an organization. Operating incomes per site:

FACS - \$2,091,324

FPC - \$745,672

SMBCCS - \$1,645,377

STEM - \$248,207

FCLA - \$304,748

Employee Retention Credit (ERC) will be recognized as revenue in 2025-2026. Total refunds per site:

FACS - \$1,303,530

FPC - \$1,330,676

SMBCCS - \$1,622,875
STEM - \$584,727
FCLA - \$617,795
FCPS - \$483,422
TOTAL - \$5,943,026

2025-2026 Enrollment and ADA% - enrollment increased but ADA percentage decreased as of Month 3:

FACS - Enrollment - 705; ADA - 98.6%
FPC - Enrollment - 456; ADA - 99.6%
SMBCCS – Enrollment - 673; ADA - 99.3%
STEM – Enrollment - 262; ADA - 97.9%
FCLA – Enrollment - 268; ADA - 98.3%

2025-2026 Cash Balance Forecast

- FACS, SMBCCS and FCPS are expected to exceed 4-month cash on hand goal
- Of the obligated group, only FPC is expected to exceed 4-month cash on hand goal

Bond covenants:

- Liquidity - 45 days of cash on hand required; obligated group will reach 126 days (without FPC, STEM and FCLA reach 93 days)
- Debt Service - debt service coverage ratio of 1.10 is minimum requirement; obligated group will reach 2.28 (without FPC, STEM and FCLA alone reach 2.06)

Additional Information

Special Education Budget - Special Education expenses far exceed revenues:

FACS - <\$1,253,818>
FPC - <\$733,408>
SMBCCS - <\$1,280,350>
STEM - <\$698,073>
FCLA - <\$722,070>

A Committee of the Board will convene to review Special Education and other staffing norms prior to the next regular board meeting scheduled on January 22, 2026. The meeting time is to be determined.

Facility Lease Budget - Lease expenses have a significant impact on operating income of obligated group:

FPC - <\$750,774>
STEM - <\$538,176>
FCLA - <\$529,238>

D. Site Directors' Reports

Site Directors' Reports were distributed to Board members 72 hours prior to the regular meeting. All Board members were asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. There were no questions and reports were received as published.

1. **Fenton Avenue Charter School (FACS)** - Ms. Monica Castañeda
2. **Santa Monica Boulevard Community Charter School (SMBCCS)** - Mr. Walter Gomez
3. **Fenton Primary Center (FPC)** - Mrs. Sirui Thomassian
4. **Fenton STEM Academy (STEM)** - Dr. Beth Henschel
5. **Fenton Charter Leadership Academy (FCLA)** - Dr. Beth Henschel

E. FCPS Directors' Reports

FCPS Directors' Reports were distributed to Board members 72 hours prior to the regular meeting. All Board members were asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. There were no questions and all reports were received as published.

1. **Director of Instruction's Report** - Mrs. Jennifer Miller
2. **Director of Special Education's Report** - Mrs. Kristine Khachian
3. **Director of Community Schools' Report** - Mr. Richard Parra

F. FCPS Officers' Reports

1. **Chief Operating Officer's Report** - Mr. Jason Gonzalez reported.
2. **Chief Executive Officer's Report** - Dr. David Riddick reported.

III. CONSENT AGENDA ITEMS

There were no items scheduled for the Consent Agenda.

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve LAUSD Certification of Board Compliance Review

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve LAUSD Certification of Board Compliance Review (Item IV.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

B. Recommendation to receive and file First Interim Report

On **MOTION** of Erin Studer, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to receive and file First Interim Report (Item IV.B.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

C. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.C.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

Specific expenditures approved:

Mathnasium (\$120,888) (SMBCCS) - Santa Monica Boulevard Community Charter School budgeted \$139,050 for the 2025-2026 school year in the board approved ELO-P budget on September 18, 2025. They have already spent \$132,045 for the first half of the year. The request is for an additional \$120,888 for the second half of the year. This is in alignment with what the school spent last year. This amount is fully funded by ELO-P funds.

Michael Williams CFOMW (\$128,195.71) (FCPS) - Success Fee for Employee Retention Credit Claim (ERC) - 8.0% of the total IRS credit received of \$1,602,446.43 for Q3 2021.

D. Recommendation to ratify vendor schedule of agreements

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to ratify vendor schedule of agreements (Item IV.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

E. Recommendation to approve revised acknowledgement of teachers who meet or exceed ADA rate of 98.5%

On **MOTION** of Erin Studer, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve revised acknowledgement of teachers who meet or exceed ADA rate of 98.5% (Item IV.E.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

F. Recommendation to approve FCPS Professional Learning Advisor role

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the FCPS Professional Learning Advisor role (Item IV.F.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

G. Recommendation to approve Resolution #59 and Notice of Withdrawal from SELF

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Resolution #59 and Notice of Withdrawal from SELF (Item IV.G.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. AB 1234 Ethics Training - Janelle Ruley, Young, Minney & Corr, LLP

B. LCAP Update and Instructional Report

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, January 22, 2026 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

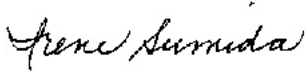
VII. FUTURE MEETINGS

January 22, 2026
March 12, 2026
April 16, 2026
May 14, 2026
June 11, 2026

VIII. ADJOURNMENT

The meeting was adjourned at 6:20 p.m.

Respectfully submitted:



Irene Sumida
Secretary of the Board