

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

October 23, 2025

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, October 23, 2025, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order - Chairperson of the Board - Joe Lucente

The Board of Directors meeting was called to order at 4:32 p.m. by the Board Chair, Joe Lucente.

B. Roll Call - Secretary of the Board - Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Daniel Laughlin, *Parent Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Caprice Young, *Community Representative*

Via Zoom: 25921 Industrial Blvd., Hayward, CA 94545

Board Members Not Present

N/A

C. Flag Salute - Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda - Chair Lucente

On **MOTION** of Carrie Wagner, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Jed Wallace, Caprice
Young

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting - Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the minutes of the September 18, 2025 Regular Meeting (Item I.E.) were approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Jed Wallace, Caprice
Young

Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public - Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Erik Okazaki, Financial Business Manager of the FCPS, presented updates to the 2024-2025 approved budget. The following update was presented:

2025-2026 Forecast Update

Ending fund balances remain strong as an organization (operating income for each school follows):

FACS - \$1,703,851

FPC - \$540,094

SMBCCS - \$1,367,677

STEM - \$134,161

FCLA - \$182,887

Operating income without one-time funds and ERC:

FACS - \$469,580

FPC - <\$346,356>

SMBCCS - <\$302,072>

STEM - <\$277,227>

FCLA - <\$236,924>

2025-2026 revenue changes since previous forecast:

- Deferred one-time funds with the addition of ERC revenues.

- Expense savings identified in “books and supplies” and “services & other operating categories.

2025-2026 cash balance forecast:

- FACS, SMBCCS, and FCPS are expected to exceed the 4-month cash on hand goal.
- Of the Obligated Group, only FPC is expected to exceed the 4-month cash on hand goal, although the Obligated Group is expected to meet both bond covenants:
 - o Liquidity: 45 days of cash on hand required; projected to have 133 days
 - o Debt Service – Minimum ratio is 1.10; projected to be 2.11

Additional Information

Special Education expenses far exceed revenues (impact on operating income by school):

FACS - <\$1,294,656>
 FPC - <\$588,859>
 SMBCCS - <\$1,311,768>
 STEM - <\$702,258>
 FCLA - <\$722,426>

Lease expenses have a significant impact on operating income:

FPC- <\$718,881>
 STEM - <\$517,850>
 FCLA - <\$508,357>

D. Site Directors’ Reports

As announced at the September meeting, in the interest of time, only one of the Site Directors will be called upon to share the school’s report with the Board.

This month, the Director of Fenton Avenue Charter School was selected to update the Board on relevant instructional and community activities at the school site.

All other Site Directors’ reports were received by the Board as published.

1. **Fenton Avenue Charter School (FACS)** - Ms. Monica Castañeda presented FACS’ report to the Board.
2. **Santa Monica Boulevard Community Charter School (SMBCCS)** - Mr. Walter Gomez’s report was received by the Board as published in the agenda.
3. **Fenton Primary Center (FPC)** - Mrs. Sirui Thomassian’s report was received by the Board as published in the agenda.

4. **Fenton STEM Academy (STEM)** - Dr. Beth Henschel's report was received by the Board as published in the agenda.
5. **Fenton Charter Leadership Academy (FCLA)** - Dr. Beth Henschel's report was received by the Board as published in the agenda.

E. FCPS Directors' Reports

As announced at the September meeting, in the interest of time, only one of the CMO Directors will be called upon to share the school's report with the Board.

This month, the Director of Special Education, Kristine Khachian, was selected to update the Board.

All other CMO Directors' reports were received by the Board as published.

1. **Director of Instruction's Report** - Mrs. Jennifer Miller's report was received by the Board as published in the agenda.
2. **Director of Special Education's Report** - Mrs. Kristine Khachian presented her report to the Board.
3. **Director of Community Schools' Report** - Mr. Richard Parra's report was received by the Board as published in the agenda.

F. FCPS Officers' Reports

1. **Chief Operating Officer's Report** - Mr. Jason Gonzalez reported.
2. **Chief Executive Officer's Report** - Dr. David Riddick reported.

III. CONSENT AGENDA ITEMS

There were no items on the Consent Agenda.

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.A.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Jed Wallace, Caprice
Young
Nay: (0)
Abstentions: (0)

Specific items approved:

Frisian Builders (\$64,500) (SMBCCS) - Santa Monica Boulevard Community Charter School plans to replace the countertops and base cabinets for student hand sinks in 15 classrooms. During a recent facilities walkthrough, it was discovered that several countertops were cracked, allowing water to seep into the base cabinet which can result in water damage.

AB 218 Liability Funding (\$93,410.85) (FACS) (SMBCCS) - Fenton's pro-rata share of the deficits in the impacted historic years in which the organization possesses excess liability coverage with Schools Excess Liability Funds (SELF), a non-profit, joint powers authority that provides coverage from catastrophic loss.

Elite Elevator Services (\$133,320) (FACS) - The elevator is obsolete and beyond repair. It is currently out of service due to a failed door operator. Replacement parts for the door operator, controller, and related components are no longer manufactured or attainable, and the original manufacturer has discontinued all technical support. The entire unit will be replaced by Elite Elevator Services through the district.

B. Recommendation to receive FASB ASC 715 OPEB report for FCPS as of June 30, 2025

On **MOTION** of Carrie Wagner, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to receive FASB ASC 715 OPEB report for FCPS as of June 30, 2025 (Item IV.B.) was received as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Carrie Wagner, Jed Wallace, Caprice
Young
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on FCPS OPEB Trust

B. LCAP Update and Instructional Report

These were information items only and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54956.8 - Real Estate Negotiations.”

The Board convened to Closed Session at 5:40 p.m.

A. Government Code 54956.8 - Real Estate Negotiations

VII. RETURN TO OPEN SESSION

The Board reconvened to Open Session at 6:18 p.m.

Chair Lucente announced that no action was taken in Closed Session.

VIII. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, December 11, 2025 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

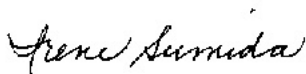
IX. FUTURE MEETINGS

December 11, 2025
January 22, 2026
March 12, 2026
April 16, 2026
May 14, 2026
June 11, 2026

X. ADJOURNMENT

The meeting was adjourned at 6:20 p.m.

Respectfully submitted:



Irene Sumida
Secretary of the Board