



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630
FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482
SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971
FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900
STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

March 12, 2026 – 4:30 P.M.
FCPS Business Office Boardroom
8928 B Sunland Blvd.
Sun Valley, CA 91352
and
via Zoom: <https://us02web.zoom.us/j/8747966875>
Meeting ID: 874 796 6875

AGENDA

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the meetings of the Board of Directors (“Board”). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

END OF STATE OF EMERGENCY AND NEW REMOTE PARTICIPATION RULES - Assembly Bill 2449

Governor Newsom announced that the COVID-19 state of emergency ended on February 28, 2023. With the end of the state of emergency, agencies are no longer able to utilize pandemic-era virtual meeting procedures. However, board members may continue to participate remotely by telephone and/or videoconference under traditional Ralph M. Brown Act teleconference rules. Effective January 1, 2023, Assembly Bill 2449 (AB 2449) allows individual board members to participate in meetings remotely during “emergency circumstances” or for “just cause.” Specific requirements may be found in the full text of AB2449 (posted on the FCPS website: www.fentoncharter.net). *All requirements for attendance by the FCPS Board of Directors are adhered to in accordance with the Ralph M. Brown Act.*

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. The public may attend in person or may join via Zoom. If joining in person, the public may complete a “Request to Address the Board” (on an agenda item or non-agenda item) card which will be available at the door. If joining via Zoom, the following procedures should be followed:
2. Speakers may attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
3. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
4. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
5. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
6. Speakers should rename their Zoom profile with their real name to expedite this process.
7. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

I. PRELIMINARY

- A. **Call to Order** – Chairperson of the Board – Joe Lucente
- B. **Roll Call** – Secretary of the Board – Irene Sumida
- C. **Flag Salute** – Chair Lucente
- D. **Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- E. **Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the January 22, 2026 Regular Meeting of the Board of Directors will be presented for approval.

II. **COMMUNICATIONS**

- A. **Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Committee/Council Reports**

1. **Finance Committee:** Sarah Ananta (FPC); Isabella Rodriguez (SMBCCS); Jennifer Hines (FCLA); Mercedes Meeks (STEM)
Budget, Facilities and Safety Council: Martin Penner (FACS)
2. **Instruction Committee:** Lisa Ibarra & Coco Salazar (FPC); Jocelyn Condo & Sandra Hernandez (SMBCCS); Kalea Wright (FCLA); Alyssa Marygold (STEM)
Curriculum and Assessment Council: Wendy Kaufman (FACS)
3. **Personnel Committee:** Caitlin McMabell (FPC); Gaby Arroyo & Xareni Robledo (SMBCCS); Kate Marrelli (FCLA); Priscilla Gentry (STEM)
Human Resource and Personnel Council: Jann Manorothkul (FACS)
4. **Parent/Community Advocacy Committee:** Gurpreet Gill & Bridget Ruiz-Acevedo (FPC); Christian Hidalgo & Aaron Veals (SMBCCS); Virginia Palma (FCLA); Michelle Menjivar (STEM)
School-Community Relations Council: Kristin Tzintzun (FACS)

- a. **School Site Council:** Nicole Langlois (FACS); Carmen Solis (SMBCCS); Juan Gomez (FPC); Beth Henschel (FCLA and STEM)
- b. **English Learner Advisory Committee:** Alejandra Muñoz (FACS); Vanessa Ettleman (SMBCCS); Juan Gomez (FPC); Beth Henschel (FCLA and STEM)

C. Financial Business Manager's Report:

Erik Okazaki, Financial Business Manager of the FCPS, will update the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2025-2026 budgets for all sites.

D. Site Directors' Reports

Site Directors' Reports will be distributed to Board members 72 hours prior to the regular meeting. All Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

1. **Fenton Avenue Charter School (FACS)** - Ms. Monica Castañeda
2. **Santa Monica Boulevard Community Charter School (SMBCCS)** - Mr. Walter Gomez
3. **Fenton Primary Center (FPC)** - Mrs. Sirui Thomassian
4. **Fenton STEM Academy (STEM)** - Dr. Beth Henschel
5. **Fenton Charter Leadership Academy (FCLA)** - Dr. Beth Henschel

E. FCPS Directors' Reports

1. **Director of Instruction's Report** - Mrs. Jennifer Miller
2. **Director of Special Education's Report** - Mrs. Kristine Khachian
3. **Director of Community Schools' Report** - Mr. Richard Parra

F. FCPS Officers' Reports

1. **Chief Operating Officer's Report** - Mr. Jason Gonzalez
2. **Chief Executive Officer's Report** - Dr. David Riddick

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

- A. [Recommendation to approve 2026-2027 Instructional Calendar](#)
- B. [Recommendation to approve the 201, 224 and 249-day Calendars for the 2026-2027 School Year](#)

IV. [ITEMS SCHEDULED FOR ACTION](#)

- A. [Recommendation to certify Second Interim Report](#)
- B. [Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer](#)
- C. [Recommendation to receive and file June 30, 2025 consolidated audit report for the Fenton Charter Public Schools](#)

V. [ITEMS SCHEDULED FOR INFORMATION](#)

- A. [LCAP Update and Instructional Report](#)

VI. [CLOSED SESSION](#)

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment.”

- A. **Government Code 54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYEE APPOINTMENT**

VII. [RETURN TO OPEN SESSION](#)

Reconvene to open session

Chair Lucente will announce any action taken in Closed Session.

VIII. [ANNOUNCEMENTS](#)

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, April 16, 2026 at 4:30 pm in the boardroom of the FCPS Business Office and via Zoom.

IX. [FUTURE MEETINGS](#)

April 16, 2026
May 14, 2026
June 11, 2026

X. [ADJOURNMENT](#)

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

January 22, 2026

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, January 22, 2026, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board - Joe Lucente

The Board of Directors meeting was called to order at 4:45 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board - Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Caprice Young, *Community Representative*

Via Zoom: 1 Surf Way, #108, Monterey, CA 93940

Board Members Not Present

Daniel Laughlin, *Parent Representative*

C. Flag Salute - Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda - Chair Lucente

On **MOTION** of Erin Studer, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting and Special Meeting - Chair Lucente

1. Minutes of the December 11, 2025 Regular Meeting of the Board of Directors

On **MOTION** of Carrie Wagner, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the December 11, 2025 Regular Meeting (Item I.E.1.) were approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner,
Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

2. Minutes of the January 16, 2026 Special Meeting of the Board of Directors

On **MOTION** of Carrie Wagner, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the January 16, 2026 Special Meeting (Item I.E.2.) were approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner,
Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public - Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Erik Okazaki, Financial Business Manager of the FCPS, presented the results of the 2024-2025 independent audit and updates to the 2025-2026 approved budget. The following was presented:

2025-2026 Forecast Update

Ending fund balances remain strong as an organization (operating income by site):

FACS - \$1,834,303

FPC - \$526,430

SMBCCS - \$1,513,331

STEM - \$148,150

FCLA - \$153,899

2025-2026 enrollment and ADA%:

Total enrollment and average daily attendance decreased as of Month 4:

FACS - 98.5%
FPC - 99.3%
SMBCCS - 99.1%
STEM - 98.0%
FCLA - 98.4%

2025-2026 ADA update:

Projected P-2 ADA adjusted based on enrollment and attendance trends through P-2

2025-2026 revenue changes since previous forecast:

LCFF impacted by reduced ADA projections and lower UPP/FRL counts

2025-2026 expense changes since previous forecast:

Vacant positions filled, special education costs increased for FPC and FCLA, and facility projects completed

2025-2026 cash balance forecast:

- FACS, SMBCCS and FCPS are expected to exceed 4-month cash on hand goal
- Of the obligated group, only FPC is expected to exceed the 4-month cash on hand goal

Bond Covenants:

- Liquidity - Minimum of 45 days of cash on hand required; current forecast for obligated group is 124 days (87 days with only (STEM and FCLA)
- Debt Service – 1.10 debt service coverage ratio required; current forecast for obligated group is 2.09 (1.89 with only STEM and FCLA)

State Budget Update

Governor's January Budget proposal for 2026-2027:

- 2.41% COLA
 - 0.6 percentage points less than June estimate
 - Affects LCFF, Sp. Ed., MBG, SB 740, Nutrition
 - FY26 COLA was 2.3\
- Improved funding
 - Student Support and Professional Development Discretionary Block Grant additional ~\$512/FY25 ADA
 - Learning Recovery Emergency Block Grant – additional ~\$229/FY22 UP ADA
 - Expanded Learning Opportunities Program – Tier 2 increase to \$1,800/PY TK-6 UP ADA
 - Special Education - \$509M to 'equalize Base Rates'
- Continued funding
 - Community Schools - \$1B
 - Universal Meals – continues to be fully funded
 - Additional funds for Kitchen Infrastructure, College/Career Pathways, Reading Screenings

Additional Information

Special Education expenses far exceed revenues:

- Increased contracted Sp. Ed. costs at FPC and FCLA based on current spending trends

Facility Lease Budget:

- Lease expenses have a significant impact on operating income:
 - FPC - <\$748,576>
 - STEM - <\$542,209>
 - FCLA - <\$532,622>
 - TOTAL - <\$1,823,407>

D. Site Directors' Reports

Site Directors' Reports were distributed to Board members 72 hours prior to the regular meeting. All Board members were asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. There were no questions and Directors' reports were received as published.

Board Chair Lucente called Director Walter Gomez to present his report to the Board.

1. **Fenton Avenue Charter School (FACS)** – Ms. Monica Castañeda's report was received as published.
2. **Santa Monica Boulevard Community Charter School (SMBCCS)** – Mr. Walter Gomez reported.
3. **Fenton Primary Center (FPC)** – Mrs. Sirui Thomassian's report was received as published.
4. **Fenton STEM Academy (STEM)** – Dr. Beth Henschel's report was received as published.
5. **Fenton Charter Leadership Academy (FCLA)** – Dr. Beth Henschel's report was received as published.

E. FCPS Directors' Reports

FCPS Directors' Reports were distributed to Board members 72 hours prior to the regular meeting. All Board members were asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. There were no questions and Directors' reports were received as published.

Board Chair Lucente called Director Richard Parra to present his report to the Board.

1. **Director of Instruction's Report** - Mrs. Jennifer Miller's report was received as published.
2. **Director of Special Education's Report** – Mrs. Kristine Khachian's report was received as published.

3. **Director of Community Schools' Report** – Mr. Richard Parra reported.

F. **FCPS Officers' Reports**

1. **Chief Operating Officer's Report** – Mr. Jason Gonzalez reported.

2. **Chief Executive Officer's Report** – Dr. David Riddick reported.

III. **CONSENT AGENDA ITEMS**

A. **Recommendation to receive and file 2024-2025 School Accountability Report Cards (SARCs) for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy**

On **MOTION** of Carrie Wagner, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Item III.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

IV. **ITEMS SCHEDULED FOR ACTION**

A. **Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer**

On **MOTION** of Erin Studer, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

Specific items approved:

Sylvan Learning Center (\$41,160) (STEM) - Fenton STEM Academy has paid \$36,960 for ELO-P tutoring to Sylvan Learning Center. This additional quote is for \$41,160 for a yearly total of \$78,120.

Sylvan Learning Center (\$41,160) (FCLA) - Fenton Charter Leadership Academy has paid \$36,960 for ELO-P tutoring to Sylvan Learning Center. This additional quote is for \$41,160 for a yearly total of \$78,120.

V. **ITEMS SCHEDULED FOR INFORMATION**

A. Form 700 Filers

B. Update on FCPS OPEB Trust and Investment Portfolio

C. Mid-Year LCAP Report

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, March 12, 2026 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

VII. FUTURE MEETINGS

March 12, 2026

April 16, 2026

May 14, 2026

June 11, 2026

VIII. ADJOURNMENT

The meeting was adjourned at 5:50 p.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board

II. B.

Committee and Council Reports

**FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy**

Unapproved Minutes of the Finance Committee

January 23, 2026

A meeting of the Finance Committee was held on Friday, January 23, 2026 at 7:19 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Dr. Mercedes Meeks, Chair

The STEM Finance Committee meeting was called to order at 7:19 A.M. by Chairperson, Dr. Mercedes Meeks.

Roll Call: Dr. Mercedes Meeks, Chair

Members Present: Mercedes Meeks, Ana Gutierrez, Julie Nguyen, Meredith Miller, Paige Piper, Krystal Rodriguez, and Beth Henschel

Members Excused: Romelia Lagunas

Non-committee Members: Loren Caballero, Amarjeet Gonzalez, Alexis Sheppard, and Cecilia Quijano

Additions/Corrections to the Agenda: Dr. Mercedes Meeks, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Dr. Mercedes Meeks, Chair

Item #1 **Approval of Minutes from the November 13, 2025, meeting of the Finance Committee - Dr. Mercedes Meeks, Chair** (*Motion to Approve*)

On **MOTION** of Julie Nguyen, **SECONDED** by Paige Piper, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Dr. Mercedes Meeks, Chair

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment and Budget Update (LCAP Goal 2, Metric 3)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that enrollment for STEM is 257 students, 49 students below the budgeted amount. That leaves our school in a tight spot for our budget. We have to stay below or as close to our budget as we can. STEM ADA was 99.62 cum 99.71, 10 out of 14 teachers had 100% attendance.

Item #4 **FCPS Letter of Intent (LCAP Goal 3, Metric 1)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Riddick sent out the Letter of Intent to all staff via email on January 21, 2026. This is due on January 30th by 4:00 pm. This is to help the schools prepare for staffing needs if any teachers plan to leave.

Item #5 **Spring Formal Lesson Observations (LCAP Goal 3, Metric 2)** - Dr. Beth Henschel, Director (*Informational Item*)

Spring Formal Lesson Observations will take place in March and April. Probationary teachers will be leading a math lesson with students. Yesenia Fuentes and the grade level lead is available for support. Teachers vary by their progress, for those who are on their 4th formal observation, they will be done after this time.

Item #6 **Review of Facilities and Custodial Logs (LCAP Goal 3, Metric 5)** - Paige Piper, Assistant Director (*Informational Item*)

In August 2025, the school adopted the use of the Custodial and Maintenance Request Log. The use of this log is implemented at all schools under the direction of FCPS Facilities Manager, Mr. Ziggy Del Torro. There are 2 tabs, titled "Facilities Log" and "Plant Manager Custodial Log." One for facilities such as broken appliances or fixtures. Mr. Ziggy Del Torro is the person in charge of the facilities for the Fenton organization. The custodial log is for Mr. Morales and other custodians to help with things such as paper towel needs or soap. Emergency requests should be called into the front office for assistance.

Announcements:

None

Next Regular Meeting:

The next Finance Committee meeting is TBD.

Adjournment:

On **MOTION** of Ana Guitierrez, **SECONDED** by Julie Nguyen, and **CARRIED**, the Finance Committee meeting was adjourned at 7:29 a.m.

Minutes respectfully submitted by: Meredith Miller.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee

January 23, 2026

A meeting of the Finance Committee was held on Friday, January 23, 2026 at 7:15 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Loren Caballero, Interim Chair

The FCLA Finance Committee meeting was called to order at 7:19 A.M. by the interim Chairperson, Loren Caballero.

Roll Call: Loren Caballero, Interim Chair

Members Present: Loren Caballero, Amarjeet Gonzalez, Alexis Sheppard, Cecilia Quijano, Paige Piper, Krystal Rodriguez, Beth Henschel

Members Excused: Sabrina Gonzalez, Jennifer Hines

Non Committee Members: Mercedes Meeks, Julie Nguyen, Meredith Miller, Ana Gutierrez

Additions/Corrections to the Agenda: Loren Caballero, Interim Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Loren Caballero, Interim Chair

Item #1 **Approval of Minutes from the November 13, 2025, meeting of the Finance Committee** - Loren Caballero, Interim Chair (*Motion to Approve*)

On **MOTION** of Alexis Sheppard, **SECONDED** by Beth Henschel, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Loren Caballero, Interim Chair

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment and Budget Update (LCAP Goal 2, Metric 3)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that Fenton Charter Leadership Academy currently has an enrollment of 270 students, which is 33 students below the 303 students projected. This shortfall impacts the funding available to support our programs and operations. Most classes are currently within the 20–25 student range. Despite this low enrollment, FCLA’s budget is being supported by a strong ADA percentage. December 2025 ADA was 99.22%, bringing our cumulative ADA to 99.33%. In December, 11 of 13 teachers had 100% attendance. In an effort to increase enrollment this year and for the upcoming school year, the office has started accepting and enrolling students for the 2026-2027 school year. This is earlier than we have started enrollment in previous years.

Item #4 **FCPS Letter of Intent (LCAP Goal 3, Metric 1) - Dr. Beth Henschel, Director**
(Informational Item)

Dr. Henschel informed the committee that the Letter of Intent Google Form was sent out by Dr. Riddick on January 21, 2026. It is due on January 30, 2026 by 4 PM. Completion of this is critical for preparing for 2026-2027 staff reorganization.

Item #5 **Spring Formal Lesson Observations (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director**
(Informational Item)

Dr. Henschel reported that Spring Formal Lessons will take place in March and April. FCLA probationary teachers will be conducting a math lesson with their students. Yesenia Fuentes, our Instructional Coach, and the grade level Lead Teacher will be helping to support probationary teachers with their lesson design.

Item #6 **Review of Facilities and Custodial Logs (LCAP Goal 3, Metric 5) - Paige Piper, Assistant Director**
(Informational Item)

Ms Piper shared that in August 2025, Fenton Academies implemented the use of a Custodial and Maintenance Request Log. The use of a request log is currently implemented at all FCPS schools under the direction of FCPS Facilities Manager, Mr. Ziggy Del Torro. Based on the success of this protocol at other FCPS sites, Fenton Academies have also adopted this procedure. There are two tabs on the log, titled "Facilities Log" and "Plant Manager Custodial Log."

The Facilities Log tab should be used for facilities specific needs, such as broken appliances and fixtures. Items for repair or replacement on this log may be within classrooms or in common areas throughout campus. As FCLA, STEM, and FPC share Mr. Oscar Zamora for facilities needs, this log is carefully monitored by both Mr. Zamora and Mr. Del Torro to determine the best way to allocate Mr. Zamora's time on campus.

The Plant Manager Custodial Tab should be used to communicate daily needs to Mr. Sal and the Custodial Team, such as requests for Clorox wipes, paper towel refills, or requests for furniture movement within the classroom. Emergency requests, such as spills, should continue to be called into the office so that timely assistance can be provided. Consistent and correct use of both the Facilities Log and Plant Manager/Custodial Logs will help site administration and the FCPS Facilities Manager correctly allocate resources and personnel.

Announcements:

None

Next Regular Meeting:

The next Finance Committee meeting is TBD.

Adjournment:

On **MOTION** of Amarjeet Gonzalez, **SECONDED** by Krystal Rodriguez, and **CARRIED**, the Finance Committee meeting was adjourned at 7:28 a.m.

Minutes respectfully submitted by: Alexis Sheppard

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Finance and Safety Committee
February 11, 2026

Call to Order: Sarah Ananta, Co-Chair, called the meeting to order at 7:21 a.m.

Roll Call: Mia Martinez, Secretary

Members Present: Sarah Ananta, Mia Martinez, Shirley Saetang, Rosa Benkovic, Lorena Sanchez, and Sirui Thomassian. Excused: Jeanette Hernandez, Abigail Jackson, Jaime Osornia, and Lorena Reyes

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Item #1 **Approval of Minutes from the January 13, 2026 meeting of the Finance and Safety Committee - Sarah Ananta, Co-Chair** (*Motion to Approve*)

On a **MOTION** by Shirley Saetang, **SECONDED** by Sirui Thomassian, and **CARRIED**, the minutes of the January 13, 2026 Finance and Safety Committee meeting were approved and submitted.

Item #2 **Any person(s) desiring to address the Finance and Safety Committee on any proper matter**

No one addressed the committee.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment Update (LCAP Goal 3 Action 3.1) - Sirui Tomassian, Director**
(Informational Item)

Fenton Primary Center director, Sirui Thomassian, shared the latest enrollment numbers for Fenton Primary Center.

TK: 69
K: 117
1st: 136
2nd: 145
Total: 467

Fenton Primary Center continues to enroll students.

Item #4 **Budget Update (LCAP Goal 3 Metric 2.3)** - Sirui Thomassian, Director
(Informational Item)

Sirui Thomassian continues to review the budget with Dr. Riddick. The budget is looking stable for Fenton Primary Center next year. There are no funds in the budget next year to hire a certificated Art Teacher. Postcards will be sent out to help recruit students.

Item #5 **Facilities Update (LCAP Goal 3 Metric 3.6)** - Sirui Thomassian, Director
(Informational Item)

Sirui Thomassian shared that two new apparatuses were installed on the lawn. Banners will be installed around the school. A stage was purchased and has arrived. A canopy on the side of the building was repaired after some storm damage in December.

Item #6 **Emergency Drills Update (LCAP Goal 3 Metric 3.6)** - Lorena Sanchez, ELO-P
Coordinator *(Informational Item)*

Lorena Sanchez shared the next fire drill will be Friday, February 27 at 8:30 a.m.. Miss Sanchez emphasized that the red command form needs to be filled out at every emergency drill. Emergency supplies were reviewed with Jaime Osonia, Plant Manager; Sirui Thomassian, Director; Juan Gomez, Assistant Director; and Lorena Reyes, Nurse's Assistant.

No Announcements

Next Regular Meeting:

Thursday, March 12, 2026 at 7:15 a.m.

Adjournment:

The meeting was adjourned by a **MOTION** from Shirley Saetang, **SECONDED** by Sarah Ananta, and **CARRIED**. The Finance and Safety Committee Meeting of February 11, 2026 was adjourned at 7:51 a.m..

Respectfully submitted by Mia Martinez

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Finance Committee

March 4, 2026

Call to Order: Isabella Rodriguez, Chair

The meeting was called to order at 7:20 a.m.

Roll Call: Jennifer Nishimoto, Secretary

Present Members: Holly Putnam, Richard Castro, Walter Gomez, Isabella Rodriguez, Jennifer Nishimoto, Jazmin Luna, Fanny Adnitt, Yennizel Duran, Annie Hai, Kimberlee Eggly, Janet Reyes

Absent Members: N/A

Excused Members: Tidarart Lot, Emily Aaronson, Myra Valenzuela and Victor Orellana

Additions/Corrections to the Agenda: Isabella Rodriguez, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Isabella Rodriguez, Chair

Item #1 **Approval of Minutes from the December 3, 2025, meeting of the Finance Committee - Isabella Rodriguez, Co-Chair** (*Motion to Approve*)

With a **MOTION** from Holly Putnam, **SECOND** from Kimberlee Eggly, and **CARRIED**, the minutes from the December 3, 2025 meeting of the Finance Committee were **APPROVED**.

Presentations from the Public:

Item #2 **Any person desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment & ADA Updates (LCAP Goal 2, Metric 2.3) - Jazmin Luna,** Assistant Director (*Informational Item*)

For the months of January and February, our enrollment averaged 667 and 670 respectively. Currently we are at 672 students. We averaged about 67 absences per day in January and 62 absences per day in February. The two days with the most absences were on January 30th with 118 absences due to the immigration protests and February 9th with 86 absences; no exact reason known.

February's In-Seat ADA is 91.51%. Congratulations to Mrs. Adnitt's class and Ms. Hill's class for

having the highest in seat ADA with 96.03% and 95.99%, respectively. The school's ADA with Independent Studies is 98.87%.

Round 2 of attendance home visits have been conducted since February and will be completed by this week. While some families have been receptive, others have not. Some are receiving a 2nd Attendance Letter stating that no improvement has been made since they were first notified. We are therefore requesting a mandatory School Review Board Meeting. In the first round, 31 families were visited. In this current round, we have 25 students on the list. The next round will take place in May.

Ms. Luna is still waiting for support from the Business Office given that many of these families do not have a hardship to account for the excessive amount of tardies and absences. Given the amount of preparation and time needed to make these visits happen, we are doing our best to reach as many families as possible.

Item #4 **Facilities & Technology Update (LCAP Goal 3, Action 3. 4 & 3.5)** - Walter Gomez, Director (*Informational Item*)

For safety purposes, the speakers inside and outside of the classrooms were tested to ensure that all announcements can be clearly heard by everyone on campus. It was identified that the 2nd grade bungalow outside speaker needs to be repaired. Additionally, we are exploring adding speakers to the 1st and 2nd grade area to ensure clear communication throughout the classrooms and into the yard area. These improvements will help ensure that all students and staff can promptly hear important safety announcements.

On Friday, February 27 at approximately 4:00 a.m., a water pipe burst under the sink in Room 2, causing water to gush out and flood the first floor of the main building. The water spread into multiple classrooms as well as the basement area. Richard Castro, along with his custodial team and Facilities Manager Mr. Del Toro, responded immediately and brought in additional support from the facilities team. Their quick action helped stop the water and begin the cleanup process right away. An outside company that specializes in water damage mitigation was also called in to assist. They brought specialized equipment to ensure that the flooring, tiles, and furniture were properly dried and that any potential damage was minimized.

Due to the flooding, teachers were temporarily displaced from their classrooms for three days while restoration and drying took place. We are pleased to report that as of today, teachers are able to return to their classrooms, and all furniture has been restored to its proper place.

To help prevent future issues, teachers are asked to ensure that the area under classroom sinks remains clear and free of clutter. This allows facilities personnel to easily inspect plumbing and quickly identify any leaks or maintenance concerns without items blocking or masking potential problems.

We appreciate the swift response and hard work of our custodial and facilities teams in addressing the situation and ensuring that the building was safely restored for staff and students.

Item #5 **Review of Financials (LCAP Goal 3)** - Walter Gomez, Director (*Informational Item*)

Our finances remain stable despite enrollment being lower than the projected enrollment of 686 students. At this time, we are projected to maintain a positive operating balance primarily due to remaining one-time funds and the Employment Retention Credit (ERC). Without these one-time funds and the ERC, the school would be operating at a significant deficit.

As we monitor the budget throughout the year, we closely review our certificated and classified salary

expenditures, as these provide a key baseline for understanding how much of our budget should be allocated at this point in the fiscal year. Overall, most of our budget line items are currently on track.

For areas where spending is above projections, we are reviewing the reasons for the increased expenditures to determine whether adjustments may be necessary moving forward. This ongoing review helps ensure that we remain fiscally responsible and make informed decisions to maintain financial stability.

Announcements:

None

Next Regular Meeting:

May 6, 2026

Adjournment:

With a **MOTION** from Kimberlee Eggly, **SECOND** from Fanny Adnitt, and **CARRIED**, the Finance Committee Meeting was adjourned at 7:40 a.m.

Respectfully submitted: Kimberlee Eggly and Jennifer Nishimoto

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Budget, Facilities, and Safety Council

March 6, 2026

A meeting of the Budget, Facilities, and Safety Council was held on Friday, March 6, 2026 at 7:40 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Martin Penner, Chair

The Budget, Facilities, and Safety Council meeting was called to order at 7:41 a.m. by Council Chair, Martin Penner.

Roll Call: Martin Penner, Chair

Members Present: Martin Penner, Patricia Aparicio, Myriam Arechiga, Jorge Carmona, Jessica Diaz, Christian Fuentes, Nelson Funes, Carmen Hernandez, Nichole Melendez, Bernite Oandasan, Leticia Padilla Parra, Jose Aceves, Alejandra Muñoz, Kelley Christenson, Monica Castañeda

Members Excused: Jessi Tello

Members Absent: None

Non-members Present: Nicole Langlois

Additions/Corrections to the Agenda: Martin Penner, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from December 5, 2025: Martin Penner, Chair

Item #1 **Minutes from the December 5, 2025 meeting of the Budget, Facilities and Safety Council** - Martin Penner, Chair (*Motion to Approve*)

On **MOTION** of Leticia Padilla Parra, **SECONDED** by Myriam Arechiga, and **CARRIED**, the Minutes of the Budget, Facilities and Safety Council Meeting of December 5, 2025, were approved as submitted.

Presentations from the Public: Martin Penner, Chair

Item #2 **Any persons desiring to address the Budget, Facilities and Safety Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Facilities Update (LCAP Goal 3, Metric 3.5, 3.6)** – Jose Aceves, Plant Manager *(Informational Item)*

Mr. Aceves shared that the custodial team will be participating in hands-on custodial training during spring break. The training will focus on using appropriate cleaning chemicals and best practices for maintaining restrooms and classrooms. This professional learning opportunity will help strengthen the team's skills and support their continued efforts to keep the campus clean and well-maintained. Mr. Aceves also reports that projects around the site have been running smoothly, and there are no major updates at this time.

Item #4 **Budget and Enrollment Update (LCAP Goal 2, Action 3.1)** – Monica Castañeda, Director *(Informational Item)*

Ms. Castañeda shared an update on the upcoming reorganization for the 2026–2027 school year. Current enrollment and budget projections remain strong, with enrollment expected to remain steady at approximately 682 students at FACS. Ms. Castañeda noted that enrollment in third and fourth grades may vary slightly depending on incoming students from FPC. Based on current projections, fourth grade will likely be reduced by one classroom for the 2026–2027 school year.

Fifth-grade enrollment remains steady and is projected to maintain seven classrooms, with the possibility of expanding to eight if enrollment increases. The SDC program also remains stable, with 22 students across two classrooms.

Additionally, the primary grades continue to be in high demand. With only two classes per grade level, the primary grades are currently full and have a waitlist, demonstrating strong interest from families seeking to join the FACS community.

Ms. Castañeda also highlighted the success of last night's Open House. The event provided a wonderful opportunity to showcase the bright and engaging work displayed throughout the classrooms. The campus welcomed many prospective families and distributed numerous enrollment packets to those interested in joining the FACS community. Ms. Castañeda expressed her appreciation to the teachers for their hard work and dedication in preparing their classrooms and creating such a welcoming experience for families.

Announcements:

There are no announcements.

Next Regular Meeting:

The next Budget, Facilities, and Safety Council meeting will be held on April 10, 2026.

Adjournment:

On **MOTION** of Patricia Aparicio, **SECONDED** by Nelson Funes, and **CARRIED**, the Budget,

Facilities, and Safety Council was adjourned at 7:51 a.m.

Minutes respectfully submitted by: Nichole Melendez

**FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy**

Unapproved Minutes of the Instruction Committee

January 20, 2026

A meeting of the Instruction Committee was held on Tuesday, January 20th at 7:18 AM in the Hands-On Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Alyssa Marygold, Chairperson

The Instruction Committee meeting was called to order at 7:18 a.m. by Alyssa Marygold.

Roll Call: Deborah Allan, Co-Secretary

Instruction Committee Members Present: Bianca Bell-Reed, Deborah Allan, Alyssa Marygold, Beth Henschel, Maria Cardenas, Cecilia Quijano

Excused Members: Susana Orozco

Non-Committee Members: Paige Piper, Kalea Wright, Adriana Baez, Lilia Padilla-Zuniga, Nikole De La Rosa

Additions/Corrections to the Agenda: Alyssa Marygold, Chairperson

There was one correction to the agenda.

Approval of Minutes from November 6, 2025: Alyssa Marygold, Chairperson

Item #1 **Approval of Minutes from the November 6, 2025, meeting of the Instruction Committee - Alyssa Marygold, Chair (*Motion to Approve*)**

On **MOTION** of Deborah Allan, **SECONDED** by Dr. Henschel, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Alyssa Marygold, Chair

Item #2 **Any persons desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **i-Ready Mid-Year Diagnostic Assessment (LCAP Goal 1, Metric 5) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel informed the committee about the MOY i-Ready Diagnostic. The Middle-of-Year (MOY) i-Ready Diagnostic window runs from January 20–February 6, 2026. Results from the MOY assessments will provide insight into student growth, highlight strength areas and instructional needs, and offer an estimate of student performance on the CAASPP. MOY data will also be used during teacher MOY goal-setting meetings in March.

Item #4 **i-Ready Personalized Instruction Monitoring (LCAP Goal 1, Metric 1-5) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel informed the committee about i-Ready instructional minutes. As a reminder, students should engage in 30–45 minutes per week of i-Ready Personalized Instruction in both ELA and Math. Please continue to actively monitor students during i-Ready time, as some students may attempt to go off task (e.g., splitting screens or using other apps). One recommended strategy is using the Apple Classroom app to help maintain accountability by allowing teachers to view student screens and, when appropriate, lock student iPads into the i-Ready app to limit distractions.

Item #5 **ELPAC Summative Assessments (LCAP Goal 1, Metric 3) - Cecilia Quijano, Assistant Director** (*Informational Item*)

Mrs. Quijano informed the committee about the Summative ELPAC testing. The official Summative ELPAC testing window opens on February 3 and closes on May 31. The Academies' tentative testing period has been determined for March 2-20, 2026. The Summative ELPAC is administered to all students classified as English Learners and assesses the domains of reading, writing, listening, and speaking. At present, STEM has 50 students and FCLA has 52 students (*a total of 102 students combined for the Academies*) who will be assessed across these four domains. Thank you to Amarjeet Gonzalez, Virginia Palma, Paige Piper, and Krystal Rodriguez who will be supporting and administering the Summative along with Cecilia Quijano. Mrs. Quijano will be working on finalizing the testing schedule and will be sharing it with the team as well as the staff by next week as the testing window opens.

Item #6 **LAUSD Oversight Visit (LCAP Goal 3, Metric 7) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel informed the committee about the upcoming LAUSD visit. LAUSD visits are scheduled for STEM on February 24, 2026. All required documentation is nearly complete. Thank you to the administrative team for their support in gathering and organizing these materials. We are optimistic that the visits will be successful, based on evidence of student achievement and school practices, including SBAC growth, i-Ready performance, Honor Roll recognition, and PLC Promising Practice recognition.

Item #7 **WASC Accreditation Visit and Self Study Report (LCAP Goal 3, Metrics 1-7) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel informed the committee about the upcoming WASC visit. The WASC Accreditation Visit is scheduled for March 15–18, 2026. On Sunday, March 15, there will be a welcome event for the visiting committee, which will include a performance by our ELOP Ballet Folklórico and Percussion Group. Select staff, parents, and students will be invited to attend and help welcome the committee.

The Self-Study draft is complete and ready for staff review and feedback. As with our upcoming LAUSD visits, we are optimistic about the WASC visit. The dedication and work of our staff over the past several years are clearly reflected in the self-study and overall school progress.

Announcements:

There were no announcements.

Next Regular Meeting:

The next regular meeting of the Instruction Committee is scheduled for February 10, 2026.

Adjournment:

On **MOTION** of Bianca Bell-Reed, **SECONDED** by Deborah Allan, and **CARRIED**, the meeting was adjourned at 7:29 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Instruction Committee

January 20, 2026

A meeting of the Instruction Committee was held on Tuesday, January 20, 2026 at 7:20 AM in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kalea Wright, Chairperson

Roll Call: Lilia Padilla Zúñiga, Co-Secretary

The Instruction Committee meeting was called to order at 7:20 a.m. by Chair, Kalea Wright.

Instruction Committee Members Present: Kalea Wright, Adriana Baez, Nikole Mae De La Rosa, Lilia Padilla Zúñiga, Beth Henschel, and Cecilia Quijano

Excused Members: Susana Orozco, Elisa Vallejo

Non-Committee Members: Alyssa Marygold, Deborah Allan, Bianca Bell-Reed, Maria Cardenas, and Paige Piper

Additions/Corrections to the Agenda: Kalea Wright, Chairperson

There were no additions or corrections to the agenda.

Approval of Minutes from November 6, 2025: Kalea Wright, Chairperson

Item #1 **Approval of Minutes from the November 6, 2025, meeting of the Instruction Committee - Kalea Wright, Chair** (*Motion to Approve*)

On **MOTION** of Nikole De La Rosa, **SECONDED** by Cecilia Quijano, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Kalea Wright, Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

None

New Business:

Item #3 **i-Ready Mid-Year Diagnostic Assessment (LCAP Goal 1, Metric 5) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel reported that the Middle-of-Year (MOY) i-Ready Diagnostic window is scheduled to take place from January 20 through February 6, 2026. Results from the MOY assessments will be utilized to evaluate student growth, identify areas of instructional strengths and need, and provide an estimate of student performance on the CAASPP. Additionally, these data will inform teacher MOY goal-setting meetings scheduled for March.

Item #4 **i-Ready Personalized Instruction Monitoring (LCAP Goal 1, Metric 1-5) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel reminded that students are expected to engage in 30–45 minutes per week of i-Ready Personalized Instruction in both ELA and Mathematics. Teachers were advised to actively monitor student engagement during i-Ready instructional time, as some students may attempt to go off task by using split-screen features or accessing other applications. The use of the Apple Classroom app was recommended to support accountability by allowing teachers to view student screens and, when appropriate, restrict student iPads to the i-Ready application in order to minimize distractions.

Item #5 **ELPAC Summative Assessments (LCAP Goal 1, Metric 3) - Cecilia Quijano, Assistant Director** (*Informational Item*)

Mrs. Quijano shared that the official Summative ELPAC testing window opens on February 3 and concludes on May 31. The Academies' tentative testing period has been scheduled for March 2–20, 2026. The Summative ELPAC is administered to all students identified as English Learners and assesses proficiency in the domains of reading, writing, listening, and speaking. Currently, STEM has 50 students and FCLA has 52 students, for a combined total of 102 students across the Academies who will be assessed in these four domains. Appreciation was expressed to Amarjeet Gonzalez, Virginia Palma, Paige Piper, and Krystal Rodriguez for their support in administering the assessment. Cecilia Quijano will finalize the testing schedule and share it with both the team and staff by next week, in advance of the opening of the testing window.

Item #6 **LAUSD Oversight Visit (LCAP Goal 3, Metric 7) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel shared that LAUSD site visits are scheduled for STEM on February 24 and for FCLA on February 26, 2026. All required documentation is near completion, and the administrative team was formally acknowledged for its support in the collection and organization of materials. Based on demonstrated evidence of student achievement and effective instructional practices - including SBAC growth, i-Ready performance, Honor Roll recognition, and PLC Promising Practice recognition -the school is confident in a favorable outcome from the visits.

Item #7 **WASC Accreditation Visit and Self Study Report (LCAP Goal 3, Metrics 1-7) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel shared that the WASC Accreditation Visit is scheduled for March 15–18, 2026, with a welcome event planned for Sunday, March 15, which will include a performance by the ELO-P Ballet Folklórico and Percussion group. Selected staff members, parents, and students will be invited to attend and formally welcome the visiting committee. The WASC Self-Study draft has been completed and is available for staff review and feedback. As with the upcoming LAUSD visits, the school remains

confident regarding the WASC visit, as the sustained dedication and efforts of staff over the past several years are clearly reflected in both the self-study and the school's continued progress.

Announcements:

There are no announcements at this time.

Next Regular Meeting:

February 10, 2026

Adjournment:

On **MOTION** of Nikole Mae De La Rosa, **SECONDED** by Adriana Baez, and **CARRIED**, the meeting was adjourned at 7:29 am.

Minutes respectfully submitted by: Lilia Padilla Zúñiga, Secretary.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

January 21, 2026

A meeting of the Instruction Committee was held on Tuesday, January 21, 2026, at 7:15 a.m. in the Conference Room (Room 201) of the Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Coco Salazar and Lisa Ibarra, Co-Chairs

The Instruction Committee Meeting was called to order at 7:20 a.m. by Co-Chair, Lisa Ibarra.

Roll Call: Gina Garcia, Secretary

Members Present: Lisa Ibarra, Coco Salazar, Elisa Vallejo, Sarah Ananta, Jackie Penner, Martha May, Laura Holmes, Nitima Angus, Judy Lee, Gina Garcia, Sirui Thomassian, Lorena Sanchez, Juan Gomez, Gloria Rangel, Maria Reyes, Max Young, Kaigan Benning

Members Excused: Carlos Garcia, Bridget Ruiz

Additions/Corrections to the Agenda: The following item was added to the agenda.

Item #10 ELPAC Summative Assessment

Approval of Minutes: Lisa Ibarra, Co-Chair

Item #1 **Approval of Minutes from the November 14, 2025, meeting of the Instruction Committee - Lisa Ibarra, Co-Chair** (*Motion to Approve*)

On **MOTION** of Martha May, **SECONDED** by Nitima Angus, and **CARRIED**, the minutes of the Instruction Committee Meeting of November 14, 2025, were approved as submitted.

Presentations from the Public: Coco Salazar and Lisa Ibarra, Co-Chairs

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **i-Ready Mid-Year Diagnostic Assessment (LCAP Goal 1; Metric 1.5) - Sirui Thomassian, FPC Director** (*Informational Item*)

The Mid-Year (MOY) i-Ready Diagnostic will be administered from January 20, 2026, through February 6, 2026. Information regarding prior performance is available through the [Previous MOY Data](#).

An ice cream party is scheduled for Thursday, February 12, 2026, to celebrate students who meet their i-Ready growth goals.

The following guidelines and communication expectations were clarified:

- Lead Teachers will share ice cream incentive details with their respective teacher teams.
- Clarification was provided regarding student eligibility criteria.
- The incentive applies to Reading *or* Math; students are not required to meet growth goals in both areas.
- Students who are at least halfway to the typical growth goal qualify for the incentive; meeting the typical or stretch goal is not required.
- Lead Teachers are responsible for reviewing and reinforcing these guidelines with their teams.

Item #4 **LAUSD Oversight (LCAP Goal 3; Metric 3.1-3.6)** - Sirui Thomassian, FPC Director (*Informational Item*)

Mrs. Thomassian shared that the LAUSD Oversight visit is scheduled for Friday, February 20, 2026. Below is a tentative schedule for that day:

Annual Performance-Based Oversight Visit - February 20, 2026

AGENDA

TENTATIVE TIME	ITEM
8:30-9:30 AM	Discussion with School Leadership
9:30-9:45 AM	Pre-Classroom Observation Discussion
9:45-10:45 AM	Classroom Observations
10:45-11:00 AM	Post-Classroom Observation Discussion
11:00-11:15 AM	Special Education Review
11:15 AM-11:45 PM	Working Lunch
11:45 AM-12:00 PM	Review of Health and Safety Items
12:00-1:30 PM	Document Review/Clarifying Questions
1:30-2:00 PM	Visit Debrief

Instructional Focus & Safety Check

- Share examples of “work in action” (e.g., Kaigan, small group instruction, decodables)

- Review instructional focus areas with teams
- Ensure safety backpacks are organized, stocked, and readily accessible

Item #5 **Acceleration (BEE Time) Update (LCAP Goal 1, Metric 1.1)** - Elisa Vallejo, FPC Acceleration Specialist (*Informational Item*)

The Acceleration Program resumed after winter break. The Acceleration Specialist conducted updated assessments on phonics and foundational skills for all students receiving Tier 3 intensive support. These assessments were used to update rosters, refine individual learning goals for students, and guide instruction for the next session of intensive support. The data gathered provides more specific, targeted insights into foundational skills and can complement the upcoming middle-of-year i-Ready assessments.

The new Tier 3 intensive support session begins on January 21st and will continue through March 7. Currently, the Acceleration Specialist is supporting nineteen students in 1st grade and 24 students in 2nd grade.

Acceleration progress reports will be made available for parent conferences in March.

[Access FPC Acceleration Here](#)

In addition, Instructional Coach, Yesenia Fuentes, and Acceleration Specialist, Elisa Vallejo, will lead a PD Presentation focusing on Literacy Routines on Wednesday, January 21st, 2026.

Item #6 **Behavior Solutions Team Update (LCAP Goal 1, Metric 1.2)** - Juan Gomez, FPC Assistant Director (*Informational Item*)

Members of our Guiding Coalition, along with the administrative team, attended the CAPS Network training on Wednesday, January 14, 2026, which focused on Behavior Solutions. This training supported our continued development of a systemic approach to addressing student behavior. As a team, several strengths already in place were identified, including established Tiered teams and consistent weekly meetings to support implementation. An area that will continue to be strengthened is Tier 2 response, specifically the development of academic and behavioral academies as targeted interventions. Our Tiered teams will continue to collaborate and refine these supports to better meet student needs.

Tiered Support & SEL Updates

It has also been decided that the Behavior Solutions Team will inform all staff of Tier 1 and Tier 2 student progress, not only the teacher directly involved. The new SEL curriculum, *School Beat*, is now accessible through Clever, with a staff commitment of 30 minutes per week for implementation. Teachers will also be encouraged to explore the [Be Good People](#) website, which was shared as a resource during the CAPS meeting.

Item #7 **ELO-P Session II Update (LCAP Goal 1, Metric 1.8)** - Lorena Sanchez, FPC ELO-P Coordinator (*Informational Item*)

The ELO-P Session 2 classes will run from Monday, February 9, through June 4, 2026. Currently, over 200 students are enrolled in Session 2 clubs, with more than 25 club options available to meet a wide range of student interests. The session includes a mix of new and returning clubs, such as Arts and Crafts, Bloxels, Calming Art, Cooking, Clay Sculpture, Creative Storytelling, Dance, Digital Art, Dino Robotics, Gardening, Homework, Jewelry Making, Junior Book Worms, Learning Crafts, Math Intervention, Mathnasium, Mini Masterpieces, Music Technology, Myths and Masks, Phonics/Reading

Intervention, Printmaking, Project Wings Math, Rosetta Stone, Sculpture, Sports, STEAM Lab/Leadership, Sylvan, and Ukulele.

A heartfelt thank you was extended to the amazing teachers leading clubs this session: Mrs. Angus, Mrs. Calvillo, Ms. Carr, Ms. Hernandez, Mrs. Holmes, Mrs. Ibarra, Mrs. Jackson, Mrs. Lee, Mrs. Lucas, Mrs. McMabell, Ms. Marquez, Ms. May, Mrs. Ramirez, Mrs. Saetang, Ms. Salazar, Mrs. Salceda, and Miss Valle.

Planned ELO-P events are currently underway, including an end-of-year Open House. The Open House held on January 15, 2026, opened the school to the community and supported enrollment promotion efforts.

Upcoming field trip planning is also in progress. A field trip to the El Capitan Theatre is being scheduled for March to watch *Hopper*. Additionally, with an available \$500 credit, a field trip to the Discovery Cube is being planned for Saturday, June 6, 2026.

Item #8 **Periodic Reports (LCAP Goal 1, Metrics 1.5 and 1.6)** - Sirui Thomassian, FPC Director (*Informational Item*)

The second periodic report is scheduled to be sent to families during the week of February 16, 2026.

Item #9 **Hiring of SLP Kaigan Benning (LCAP Goals 1 & 3, Actions 1.1 & 3.1)** - Sirui Thomassian, FPC Director (*Informational Item*)

The team welcomed Kaigan Benning, who began working on Tuesday, January 14, 2026, as the new Speech-Language Pathologist. Ms. Benning is fully licensed and credentialed, with prior experience in school-based settings serving diverse student populations. Her professional expertise includes assessment, development, and implementation of evidence-based therapy addressing articulation, language, fluency, pragmatics, and AAC needs. She also brings strong experience in IEP compliance, interdisciplinary collaboration, and supporting both general education and regional autism programs.

Due to the high number of students requiring speech services, which exceeds a full caseload of 55 students, it was noted that Ms. Benning will be supported by a Speech-Language Pathology Assistant (SLPA) provided through Cross Country to assist in delivering services.

Ms. Benning will be providing services from room 110.

Item #10 **ELPAC Summative Assessment (LCAP Goal 1, Metric 3)** - Sirui Thomassian, FPC Director (*Informational Item*)

The ELPAC Summative Assessment will be administered between February 2 and May 29, 2026. Ms. Maria Reyes will begin testing on February 2, 2026. At this time, there are 143 students eligible to participate in the assessment. ELPAC testing notification letters were sent to families earlier this week. Additional information regarding the assessment is available through the [Summative ELPAC Fact Sheet](#).

The team expressed appreciation to Ms. Maria Reyes for her continued support and efforts in completing ELPAC testing.

Announcements:

There were no announcements at this time.

Next Regular Meeting:

The next Instruction Committee meeting will be on Tuesday, February 3rd, at 7:15 a.m.

Secretary for next meeting: Nitima Angus

Adjournment:

By order of **GENERAL CONSENSUS**, the Instruction Committee Meeting was adjourned at 7:47 a.m.

Minutes respectfully submitted by: Gina Garcia

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

February 18, 2026

A meeting of the Instruction Committee was held on Wednesday, February 18, 2026, at 7:15 a.m. in the Conference Room (Room 201) of the Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Coco Salazar, Co-Chair

The Instruction Committee Meeting was called to order at 7:17 a.m. by Co-Chair, Coco Salazar.

Roll Call: Nitima Angus, Secretary

Members Present: Coco Salazar, Sarah Ananta, Maria Reyes, Laura Holmes, Judy Lee, Gina Garcia, Sirui Thomassian, Nitima Angus, Jacqueline Penner, Lisa Ibarra, and Lorena Sanchez

Members Excused: Gloria Rangel, Bridget Ruiz, Elisa Vallejo, Martha May, Juan Gomez, and Carlos Garcia

Members Absent: Max Young

Additions/Corrections to the Agenda: Coco Salazar, Co-Chair

There were no additions or corrections to the agenda.

Approval of Minutes from January 21, 2026: Lisa Ibarra, Co-Chair

Item #1 **Approval of Minutes from the January 21, 2026, meeting of the Instruction Committee - Lisa Ibarra, Co-Chair** (*Motion to Approve*)

On **MOTION** of Laura Holmes, **SECONDED** by Sarah Ananta, and **CARRIED**, the Minutes of the Instruction Committee Meeting of January 21, 2026, were approved as submitted.

Presentations from the Public: Coco Salazar, Co-Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **i-Ready Middle of Year Diagnostic (MOY) Reading and Math Results (LCAP Goal 1, Metric 1.5)** - Sirui Thomassian, FPC Director (*Informational Item*)

i-Ready Status & Growth by Grade Over Time Data

Mrs. Thomassian shared a document created by Mrs. Miller to show i-Ready status and growth by grade level over time, specifically from 2023-present. It is linked above.

On the table, staff can look at the diagonal number going down, to see growth year over year. The top green chart reflects percent of students in “green” who are at or above proficiency. The bottom blue chart reflects percentage of progress towards typical growth; this number should be at or above 50%, as half the school year has passed for the MOY.

Looking at subgroups, a discussion was had on how to address the data decline overall for our EL subgroup.

MOY/BOY i-Ready Data 2025-2026 (Reading/Math/EL Data)

Mrs. Thomassian shared FPC’s i-Ready data (linked above) for this year’s Math and ELA Diagnostic Results and Growth.

Item #4 **Reading Is Fundamental Second Motivational Reading Event (LCAP Goal 2, Metric 2.2)** - Coco Salazar, RIF Coordinator (*Informational Item*)

This year’s Read Across America’s theme is “Reading Makes Your Mind Bloom.” It will be held the week of March 2nd. The school will be doing our Reading Is Fundamental (RIF) Motivational Reading Event during Read Across America week. The RIF event will be different than in past events. Students will not be selecting a book in their classrooms; rather, the school will set up a book fair-type layout in the main atrium, where students can select books from their grade level’s table. Ms. Salazar is spear-heading the event and parents will be recruited and trained to run the RIF/Read Across America book give-away event.

Mrs. Salazar was also able to connect with the author of Grumpy Monkey, Suzanne Lang. It is a very popular book that is the first book in a bestselling series that explores various emotions and situations through the character of Jim Panzee. Mrs. Lang will be attending our RIF/Read Across America event and will be doing a live book reading. This is another way that FPC continues to make connections with community members and increase our visibility and brand.

We received a Little Free Library from LACOE and we are planning on having a ribbon cutting ceremony during Read Across America week. There will be more information on this, as the event gets closer.

Announcements:

There were no announcements.

Next Regular Meeting:

TBA

Adjournment:

By order of **GENERAL CONSENSUS**, the Instruction Committee Meeting was adjourned at 7:55 a.m.

Minutes respectfully submitted by: Nitima Angus

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Instruction Committee

February 24, 2026

Call to Order: Jocelyn Condo and Sandy Hernandez, Co-Chairs

Roll Call: Angela Boyd, Secretary

Instruction Committee Members Present: Jocelyn Condo, Sandra Hernández, Angela Boyd, Diana Ramos, Jordan Jones, Laura Gerow, Aleeyah Culhane, Patience Moore, Lizette Adkisson, Carmen Solis

Excused: Bunny Wolfer, Walter Gomez, Jennifer Flynn, Megan Rol

Non-Members Present: Jazmin Luna

Additions/Corrections to the Agenda: Jocelyn Condo and Sandy Hernandez, Co-Chairs

There were no additions or corrections.

Approval of Minutes: Jocelyn Condo and Sandy Hernandez, Co-Chairs

Item #1 **Approval of Minutes from the January 13, 2026, meeting of the Instruction Committee** - Jocelyn Condo and Sandy Hernandez, Co-Chairs (*Motion to Approve*)

On **MOTION** of Lizette Adkisson, **SECONDED** by Aleeyah Culhane, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Jocelyn Condo and Sandy Hernandez, Co-Chairs

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations to the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **ELPAC Summative Assessment Update (LCAP Goal 1, Metric 1.3)** - Carmen Solis, Director (*Informational Item*)

Ms. Solis presented ELPAC updates:

- 378 students still need to be tested.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Curriculum and Assessment Council

March 3, 2026

A meeting of the Curriculum and Assessment Council was held on Tuesday, March 3, 2026, at 7:24 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Wendy Kaufman, Chairperson

The Curriculum and Assessment Council meeting was called to order at 7:24 A.M. by Chairperson, Wendy Kaufman.

Roll Call: Feather Gentry, Co-Secretary

Council Members Present: Monica Castañeda, Leann Chapman, Feather Gentry, Leanna Hendrix, Wendy Kaufman, Nicole Langlois, Jann Manorothkul, Gricelda Mares, Evelyn Martinez, Lisa Morales, Katherine Sheppard, Christopher Torres, Rebecca Williamson, Lainey Yanez

Excused Members: None

Absent Members: None

Non-Council Members: Alejandra Muñoz

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes from January 13, 2026: Wendy Kaufman, Chairperson

Item #1 **Minutes from the January 13, 2026, meeting of the Curriculum and Assessment Council - Wendy Kaufman, Chairperson** (*Motion to Approve*)

On **MOTION** of Leanna Hendrix, **SECONDED** by Christopher Torres, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Wendy Kaufman, Chairperson

Item #2 **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Spring Coaching with Paula Maeker and Christine Davis (LCAP Goal 3; Metric 3.2, Action 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda shared that the next coaching sessions with Paula Maeker and Christine Davis will take place on March 12-13, 2026. This session also marks our final coaching sessions with Mrs. Maeker. We are grateful for her guidance and support over the past four years. She has left an indelible mark on our school. Ms. Castañeda was pleased to share that we will have additional coaching days with Christine Davis in May. She will continue to support the teams as they work to prepare math units for the 2026-2027 school year.

Item #4 **i-Ready MOY Data (LCAP Goal 1; Metric 1.5, 1.6)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda shared that there is much to celebrate with the i-Ready MOY Diagnostic data. Growth was made in both Reading and Math. The data shows that 40% of students in Kinder through 5th grade are proficient in ELA and 33% in Math. Additionally, the students showed incredible growth with an average of 73% in ELA and 52% in Math. Ms. Castañeda also reviewed the i-Ready Status & Growth by Grade Level Over Time data spreadsheet that Jennifer Miller created. She shared that she is very proud of the progress being made and looking forward to the EOY results.

Item #5 **LAUSD CSD District Oversight Visit (LCAP Goal 3; Metric 3.1, 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda congratulated everyone on a successful district oversight visit. The visiting team stated that they saw all items highlighted in the school's report visible in the classrooms. They reported seeing the consistency in instructional practices across grade levels, as well as alignment between the work accomplished through the PLC process and our Tier 1 expectations. A highlight from the visiting team during their debrief was the consistent evidence of student engagement witnessed throughout classrooms. Ms. Castañeda reiterated that the visit affirmed the important work we are doing to ensure all students achieve at high levels.

Item #6 **WASC Mid-Cycle Virtual Visit (LCAP Goal 3; Metric 3.1, 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda shared that the WASC Mid-Cycle Visit is virtual and will take place on Thursday, March 19, 2026. An agenda was shared. Lead Teachers will meet together with the committee virtually, as well as other groups such as the CMO directors, parents, and students.

Item #7 **Behavior Solutions (LCAP Goal 3; Metric 3.6)** - Alex Muñoz & Nicole Langlois, Assistant Directors (*Informational Item*)

Mrs. Muñoz and Mrs. Langlois shared an update regarding our Behavior Solutions initiative. On Thursday, February 26th, the Tier 2/3 team had our final meeting with John and Jessica Hannigan. The team reviewed the feedback from the Behavior Survey that was sent out by Mrs. Miller on February 11th. The survey focused on garnering feedback on the implementation of behavior supports across Tiers 1-3. Based on survey results, some key strengths include: strong Tier 1 systems, effective incentive systems (SMART tickets), positive school culture supported by relationships, and admin responsiveness being highly valued by staff. Areas of improvement include: increased clarity and training around Tier 3

supports, building consistency amongst all staff, strengthening Tier 2 data alignment meetings, and providing scenario-based PD to build staff confidence. The Hannigans praised our survey results and also provided feedback on how we can strengthen our Tier 2 and 3 systems.

We are excited to share that our Tier 2/3 team has met and finalized the details to launch our first-ever Behavior Academies. The Behavior Academies will focus on teaching targeted life skills to students who were selected to participate based on their behavior referrals and staff observation. We will hold three behavior academies: Upstander Academy, Civility Academy, and Emotional Regulation Academy. A special “Thank You” to Mr. Hernandez, Ms. Venegas, Ms. Ramirez, and Ms. Valenzuela, who will be leading Behavior Academies alongside Mrs. Langlois and Mrs. Muñoz. We look forward to sharing positive results from students’ participation in these targeted intervention groups.

Item #8 **SPed Solution Tree Conference (LCAP Goal 3; Metric 3.2, Action 3.2) -**
Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda shared that Jann Manorohtkul, Nicole Langlois, Wendy Kaufman, and Ms. Castañeda will be attending the SPED Solution Tree Conference in Pasadena, CA, on March 4-5, 2026, along with participants from the other schools. They are excited to attend this conference and bring back current SPED information to the school.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting is scheduled for Tuesday, April 7, 2026.

Adjournment:

On **MOTION** of Jann Manorohtkul, **SECONDED** by Lisa Morales, and **CARRIED**, the meeting adjourned at 7:37 A.M.

Minutes respectfully submitted by: Feather Gentry

**FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy**

Unapproved Minutes of the Personnel Committee

January 15, 2026

A meeting of the Personnel Committee was held on Thursday, January 15, 2026 at 7:15 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kate Marrelli, Chair

The Personnel Committee meeting was called to order at 7:17 a.m. by Chair, Kate Marrelli

Roll Call: Lindsey Western, Secretary

Personnel Committee Members Present: Kate Marrelli, Lindsey Western, Raquel Martinez, Paige Piper, Beth Henschel, Brennan Mack and Tiffany Walker

Absent Members: None

Excused Members: None

Non-Committee Members: Cecilia Quijano, Priscilla Gentry, Veronica McCaughin, Sofia Scaglione, Asma Sindhi

Additions/Corrections to the Agenda: Kate Marrelli, Chair

Item #9 Approval of the Hiring of Sabrina Gonzalez (*Motion to Approve*)

Approval of Minutes from November 4, 2025: Kate Marrelli, Chair

Item #1 **Minutes from the November 4, 2025 meeting of the Personnel Committee -**
Kate Marrelli, Chair (*Motion to Approve*)

On **MOTION** of Tiffany Walker, **SECONDED** by Brennan Mack, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Kate Marrelli, Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Mid-Year Goal Setting Meetings (LCAP Goal 1, Metric 5) - Beth Henschel, Director** (*Informational Item*)

Dr. Henschel informed the committee about the upcoming Mid-Year Goal Setting Meetings scheduled from Tuesday, March 3rd to Wednesday, March 11th. During these meetings, teachers will meet with Dr. Henschel to review i-Ready MOY ELA and math diagnostic data and to develop Tier 2 and 3 instructional plans. A roving substitute will cover each teacher's class during the meeting.

Item #4 **FCPS Letter of Intent (LCAP Goal 3, Metric 1) - Beth Henschel, Director** (*Informational Item*)

Dr. Henschel gave information about the FCPS Letter of Intent. Certificated staff must submit Letters of Intent for the 2026–2027 school year by Friday, January 30, 2026. Timely submissions help the school determine staffing needs and begin the reorganization process.

Item #5 **Spring Formal Lesson Observations (LCAP Goal 3, Metric 2) - Beth Henschel, Director** (*Informational Item*)

Second semester formal observations are scheduled for March and April 2026. The team will review teachers' continued progress, with attention to instructional practices developed in collaboration with our instructional coach, Yesenia Fuentes. We look forward to documenting the growth and improvements made over the past several months.

Item #6 **Review of Facilities and Custodial Logs (LCAP Goal 3, Metric 5) - Paige Piper, Assistant Director** (*Informational Item*)

In August 2025, Fenton Academies implemented a Custodial and Maintenance Request Log. This districtwide system, overseen by FCPS Facilities Manager Mr. Ziggy Del Torro, was adopted at the Fenton Academies following its success at other FCPS sites. The log contains two tabs: "Facilities Log" and "Plant Manager Custodial Log." The Facilities Log should be used for site-specific maintenance issues, such as broken appliances or fixtures, occurring in classrooms or common areas. Because FCLA, STEM, and FPC share facilities support from Mr. Oscar Zamora, both Mr. Zamora and Mr. Del Torro monitor this tab to prioritize and allocate Mr. Zamora's time on campus. The Plant Manager Custodial Log is for daily custodial needs communicated to Mr. Sal Morales and the custodial team, including requests for Clorox wipes, paper-towel refills, or furniture moves within classrooms. Emergency issues like spills should still be called into the office for immediate attention. Consistent, correct use of both logs helps site administration and FCPS Facilities accurately allocate resources and personnel. Thank you for your cooperation.

Item #7 **Leave of Absence Request for Bridget Qassis (LCAP Goal 3, Metric 1) - Beth Henschel, Director** (*Motion to Approve*)

Mrs. Qassis has requested a leave of absence for the remainder of the school year. We wish Mrs. Qassis all the best during her leave.

On **MOTION** of Brennan Mack, **SECONDED** by Raquel Martinez, and **CARRIED**, the leave of absence for Bridget Qassis was approved as submitted.

Item #8 **Extension of Maternity Leave for Jennifer Hines (LCAP Goal 3, Metric 1) - Beth Henschel, Director** (*Motion to Approve*)

Jennifer Hines has extended her maternity leave and plans to return on February 19, 2026. Dr. Brooks will continue serving as the classroom substitute until her return.

On **MOTION** of Lindsey Western, **SECONDED** by Brennan Mack, and **CARRIED**, the extension of maternity leave for Jennifer Hines was approved as submitted.

Item #9 **Approval of the Hiring of Sabrina Gonzalez (LCAP Goal 3, Metric 1) - Beth Henschel, Director** (*Motion to Approve*)

Sabrina Gonzalez, who has been the long-term substitute in Mrs. Qassis' 5th grade classroom, will be hired to fill the open position in 5th grade. Ms. Gonzalez has been a longtime sub at the Fenton Academies and completed her student teaching here as well. We are excited to officially welcome Ms. Gonzales to the Fenton Academies as a fulltime teacher.

On **MOTION** of Lindsey Western, **SECONDED** by Brennan Mack, and **CARRIED**, the hiring of Sabrina Gonzalez was approved as submitted.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on February 3, 2026

Adjournment:

On **MOTION** of Paige Piper, **SECONDED** by Kate Marrelli, and **CARRIED**, the Personnel Committee was adjourned at 7:30 a.m.

Minutes respectfully submitted by: Lindsey Western

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Personnel Committee

January 15, 2026

Call to Order: Gaby Arroyo and Xareni Robledo Co-Chairs

The Personnel Meeting was called to order at 7:16 am by Co-Chair Gabriela Arroyo

Roll Call: Alexis Ribakoff and Vanessa Marcoe

Members Present: Gabriela Arroyo, Marie Kirakossian, Shanjana Hossain, Charity Omowale, Alexis Ribakoff, Vanessa Marcoe, Maria Sanderson, Gemini Guadamuz, Ariana Gomez, Walter Gomez

Absent Excused: Fabiola Vega, Heather Garnica, Carolina Luna Cruz

Additions/Corrections to the Agenda: Gaby Arroyo and Xareni Robledo Co-Chairs

Item 7 should be **Item 5**.

Approval of Minutes: Gaby Arroyo and Xareni Robledo Co-Chairs

Item #1 **Approval of Minutes from the November 13, 2025, meeting of the Personnel Committee - Gaby Arroyo and Xareni Robledo Co-Chairs, Co-Chairs** (*Motion to Approve*)

On **MOTION** of Amanda Hill, **SECONDED** by Marie Kirakossian, and **CARRIED**, the minutes of the SMBCCS Personnel Committee Meeting of November 13th, 2025 were approved as submitted.

Presentations from the Public: Gaby Arroyo and Xareni Robledo Co-Chairs

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2025-2026 Updated SMBCCS Staff Roster, Enrollment and Hiring Updates (LCAP Goal 3 Action 3.1) - Walter Gomez, Director & Ariana Gomez, Assistant Director** (*Informational Item*)

None.

Next Regular Meeting:

The next Personnel Committee meeting will be held on February 25th, 2026

Adjournment:

On **MOTION** of Marie Kirakossian, **SECONDED** by Shanjana Hossain, and **CARRIED**, the SMBCCS Personnel Committee Meeting was adjourned at 7:23 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Human Resource and Personnel Council

January 16, 2026

A meeting of the Human Resource and Personnel Council was held on Friday, January 16, 2026 at 7:20 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Jann Manorothkul, Chairperson

The Human Resource and Personnel Council meeting was called to order at 7:22 A.M by Chairperson, Jann Manorothkul

Roll Call: Elsie Orellana, Secretary

Members Present: Jann Manorothkul, Barbara Aragón, Elsie Orellana, Gurpreet Viridi, Monica Castañeda, Alex Muñoz, Araceli Caro, Christina Kaloutian, Myra Valenzuela, Ileana Venegas-Ceballos

Members Excused: Nereyda Gonzaga, Vivian Matute

Members Absent: None

Non-Members Present: Nicole Langlois

Additions/Corrections to the Agenda: Jann Manorothkul, Chairperson

No additions or corrections to the agenda.

Item #1 **Minutes from the December 3, 2025 meeting of the Human Resource and Personnel Council - Jann Manorothkul, Chairperson** (*Motion to Approve*)

On **MOTION** of Nicole Langlois, **SECONDED** by Aracli Caro, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Jann Manorothkul, Chairperson

Item #2 **Any persons desiring to address the Human Resource and Personnel Council on any proper matter**

There were no presentations from the public.

Old Business:

None

New Business:

Item #3 **Mid-Year Goal Setting Meetings (LCAP Goal 3; Metric 3.1, 3.2)** - Monica Castañeda, Director (*Informational Item*)

Mid-Year goal setting meetings will take place from the middle to the end of February. 5th Grade ELA is scheduled for February 17th and 5th Grade Math on February 18th. 3rd Grade's Goal Setting meetings will take place on February 25th. Dates are to be determined for 4th grade and our primary team. Goal setting meetings typically take place after the middle of year i-Ready diagnostic testing is completed, as this allows the team to analyze the data to plan for the remainder of the school year. Teachers will be provided a substitute day to meet by grade level, and individual student data will be reviewed collaboratively with general education teachers.

Item #4 **FCPS Letter of Intent (LCAP Goal 3; Metric 3.1, 3.2)** - Monica Castañeda, Director (*Informational Item*)

In the coming weeks, staff will be asked to complete an FCPS Letter of Intent. This helps our organization understand which staff plan to return, who may be retiring, and who is not returning, so that we can effectively plan for the following school year. Staff are reminded to please be honest when completing the form, as this information is essential for thoughtful staffing and preparation.

Item #5 **Spring Formal Lesson Observations (LCAP Goal 3; Metric 3.1, 3.2)** - Monica Castañeda, Director (*Informational Item*)

All Fall Formal Lesson Observations have been completed, and our Spring Formal Lesson Observation window is set to open on February 2nd. The focus of these observations will be math lessons.

An email with further information will be sent to probationary teachers, and will also include a Calendly link to schedule both pre- and post-observation meetings. All observations will be completed before spring break.

Announcements:

None

Next Regular Meeting:

March 4, 2026 at 7:20 am

Adjournment:

On **MOTION** of Barbara Aragón, **SECONDED** by Nicole Langlois, and **CARRIED**, the Human Resource and Personnel Council was adjourned at 7:29 am.

Minutes respectfully submitted by Elsie Orellana, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Personnel Committee

February 13, 2026

A meeting of the Personnel Committee was held on Friday, February 13, 2026 at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA 91331.

Call to Order: Caitlin McMabell, Chair

The personnel Committee Meeting was called to order at 7:19 a.m.

Roll Call: Laura Vasquez, Secretary

Members Present: Diana Lucas, Elizabeth Marquez, Caitlin McMabell, Lorena Sanchez, Sirui Thomassian, Laura Vasquez

Members Excused: Juan Gomez

Members Absent: Cristina Moran

Additions/Corrections to the Agenda: Caitlin McMabell, Chair

There were no additions or corrections to the agenda.

Item #1 **Approval of Minutes from the January 15, 2026, meeting of the Personnel Committee - Caitlin McMabell, Chair** (*Motion to Approve*)

On **MOTION** of Sirui Thomassian, **SECONDED**, by Angelica Salceda, and **CARRIED**, the minutes of the Personnel Committee Meeting from January 15, 2026, were approved as submitted.

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Resignation of Kaigen Benning, Speech and Language Pathologist (LCAP Goal 1, Metric 2) - Sirui Thomassian, Director** (*Informational Item*)

Mrs. Thomassian informed the committee that Kaigan Benning has resigned from her position effective Monday, February 9, 2026.

Alexa Javanfard and Melani Tremel from Cross Country will continue with their existing schedules for the rest of this school year.

Please no longer use the digital Speech and Language Teacher Referral form that Ms. Benning sent out to refer students for services. If you did use the form already, please send the needed information again to Ms. Thomassian via email (also Cc Ms. Rangel).

Item #4 **Retirement of Sirui Thomassian, Director (LCAP Goal 3, Metric 1) - Sirui Thomassian, Director** (*Informational Item*)

After 32 years of dedicated service in education, Ms. Thomassian is retiring, leaving behind a legacy of leadership, commitment, and care for students and families. She began her career in 1994 at SMBCCS, where she taught grades 2 through 6, inspiring countless students with her passion for learning and unwavering support. In 2015, she stepped into an administrative role at SMBCCS, continuing to shape the school community through her thoughtful leadership. In January 2019, she began serving as an administrator at Fenton Primary Center, and since 2023, she has led the school as Director. Throughout her career, Ms. Thomassian has exemplified dedication, integrity, and heart. We are deeply grateful for her years of service and wish her all the best in her well-deserved retirement.

Item #5 **Retirement of Jaqueline Penner, Art Specialist (LCAP Goal 3, Metric 1) - Sirui Thomassian, Director** (*Informational Item*)

After 32 years of devoted service in education, Ms. Penner is retiring, leaving a lasting impact on generations of students and colleagues. She began her teaching career in 1994, and in 1996 she joined FACS and moved to FPC in 2013, when the Primary Center was built. She taught 2nd, 1st, and 5th grades, as well as visual arts, inspiring creativity and a love of learning in every classroom she led. Throughout her career, she generously offered mentorship as a Lead Teacher, supporting and guiding fellow educators with wisdom and compassion. A steadfast advocate for teachers, Ms. Penner has consistently championed collaboration, professionalism, and the needs of her colleagues. Her dedication, leadership, and heart for education will be deeply missed, and we wish her every joy in her well-earned retirement.

Item #6 **Administration Evaluations (LCAP Goal 3, Metric 5) - Sirui Thomassian, Director** (*Informational Item*)

Please see the attached timeline and [memo](#) outlining the protocols for the Administrator Evaluations. The procedures and format remain the same as last year.

- 2/18 Faculty Reps Meet with Staff to Discuss Evaluations
- 2/20 Evaluation Surveys Sent Out to Full-Time Staff
- 2/27 Evaluation Surveys Must Be Completed (Due 4pm)
- 3/2-3/11 Meetings with Faculty Reps and Administrators Take Place to Review Evaluations

Tentative Dates at Sites

- FACS - 3/10
- FPC - 3/4
- SMBCCS - 3/9
- FCLA/STEM - 3/2
- 3/12 Evaluations Shared with the FCPS Board of Directors

Item #7 **Paraprofessional Update (LCAP Goal 3, Metric 6)** - Juan Gomez, Assistant Director (*Informational Item*)

AA training was held on Friday Feb 6, 2026 by FCPS RBT Noemi Ramirez and Erica Soffa. Admin reviewed professional responsibilities and expectations in regards to their role. Toilet training was also provided to support with the influx of nurse referrals. At the moment we continue to receive applications, pending FBAs eligibility.

We will ask interested paraprofessionals to apply for the future Visual Arts position that we will try to maintain for next year.

Item #8 **Enrollment and Recruitment Update (LCAP Goal 2, Metric 2)** - Sirui Thomassian, Director (*Informational Item*)

Mrs. Thomassian shared an update on enrollment, as well as ways to promote enrollment.

TK: 69 students
K: 117 students
1st: 136 students
2nd: 146 student
Total: 468 students enrolled

The following are ways teachers and staff are promoting enrollment for FPC:

Recruitment events
Banners
Mailers
Staff dispersing flyers
Tours
5K
Video
ESL Parents and Instructor sharing flyers in the community

Announcements:

None

Next Regular Meeting:

The next Personnel Committee meeting will be held on Wednesday March 18, 2026.

Adjournment:

On **MOTION** of Angelica Salceda, **SECONDED** by Lorena Sanchez, and **CARRIED**, the Personnel Committee Meeting was adjourned at 7:51 a.m.

Respectfully submitted by Laura Vasquez

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Personnel Committee

February 25, 2026

Call to Order: Gaby Arroyo and Xareni Robledo Co-Chairs

The Personnel Meeting was called to order at 7:17 am by Co-Chair Gaby Arroyo

Roll Call: Alexis Ribakoff and Vanessa Marcoe

Members Present: Gaby Arroyo, Marie Kirakossian, Shanjana Hossain, Charity Omowole, Alexis Ribakoff, Vanessa Marcoe, Maria Sanderson, Gemeni Guadamuz, Ariana Gomez, Fabiola Vega, Heather Garnica, Carolina Luna Cruz, Xareni Robledo

Absent Excused: Walter Gomez

Non-Committee Members Present: Ana Wolfer

Additions/Corrections to the Agenda: Gaby Arroyo and Xareni Robledo Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Gaby Arroyo and Xareni Robledo Co-Chairs

Item #1 **Approval of Minutes from the January 15, 2025, meeting of the Personnel Committee:** Gaby Arroyo and Xareni Robledo Co-Chairs, Co-Chairs (*Motion to Approve*)

On **MOTION** of Vanessa Ettleman, **SECONDED** by Fabiola Vega, and **CARRIED**, the minutes of the SMBCCS Personnel Committee Meeting of January 15th, 2025 were approved as submitted.

Presentations from the Public: Gaby Arroyo and Xareni Robledo Co-Chairs

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2025-2026 Updated SMBCCS Staff Roster, Enrollment and Hiring Updates (LCAP Goal 3 Action 3.1) -** Walter Gomez, Director & Ariana Gomez, Assistant Director (*Informational Item*)

Mrs. Gomez presented this item. SMBCCS has contracted an RSP teacher through Aya Education, Ms. Mirabelle Moss. She was interviewed by members of the SPED team and performed well during the interview process. Based on the team's recommendation, we brought her on to help support our heavy RSP caseloads.

The SPED team has since met and successfully reorganized caseloads to provide greater flexibility in preparation for upcoming initial IEPs. Ms. Moss began her assignment on February 17, 2026, and used her first week to become familiar with our processes and to meet the students she will be supporting. She will remain with us through the end of the school year.

Regarding enrollment, we currently have 672 students, which represents a slight increase of two to three students compared to where we have hovered most of the year (approximately 668). While this is a positive movement, we still need to continue increasing enrollment for the current year. At the same time, enrollment for the upcoming school year is now open.

In the coming months, SMBCCS plans to participate in community events to help boost enrollment for both this year and next. We will share event dates once confirmed and will ask for staff participation, as enrollment impacts all of us.

For paraprofessionals, we were able to hire an RSP T.A. who is currently working in supporting Ms. Boyd.

Item #4 **MOY Staff Goal Setting Meetings (LCAP Goal 3, Metric 3.1 & 3.2) - Walter Gomez, Director** *(Informational Item)*

Mrs. Gomez presented this item. Mid-year goal-setting meetings began on February 17. To date, Mr. Gomez has met with 29 staff members. Special thanks to Mrs. Arroyo for creating and coordinating the meeting schedule. We have only needed to reschedule one meeting due to unforeseen circumstances.

Each meeting is attended by the Director and the Instructional Coach to ensure we are able to identify any areas where teachers may need additional support. Meetings begin with staff celebrations, which may be personal, classroom-based, grade level, or schoolwide.

We then review the Beginning-of-Year and Middle-of-Year i-Ready diagnostic results, along with student growth and the previous week's i-Ready Personalized Instruction minutes. Following this, we analyze last year's SBAC data and compare grade-level performance to LAUSD benchmarks. This information is shared across all grade levels to reinforce the message that our students' outcomes are a collective responsibility, not solely that of the tested grades.

Additionally, we review Renaissance (formerly Illuminate) data to identify students who may need targeted support to reach SBAC proficiency. Each teacher's ADA percentage is also reviewed as part of the meeting.

Item #5 **Year 1-3 Probationary Teacher Second Semester Formal Observations Meetings (LCAP Goal 3, Metric 3.1 & 3.2) - Walter Gomez, Director** *(Informational Item)*

Mrs. Gomez presented this item. Second semester formal observations began on February 3, 2026. SMBCCS currently has 11 probationary teachers scheduled for observation. For the second semester cycle, probationary teachers are asked to deliver a mathematics lesson.

Teachers first meet with their grade level leads and the Instructional Coach to review their lesson plans and make any necessary adjustments they identify. This is followed by a pre-observation meeting with the Director, the formal lesson observation, and then a post-observation conference.

To date, 7 of the 11 teachers have been observed. The lessons have been progressing well, with promising instructional practices and behavior management strategies observed. Student engagement has been strengthened through the use of Kagan Structures.

Post-observation conferences have also been productive, with targeted feedback provided to support continued growth and refinement of instructional practice.

Item #6 **Staff Reorganization (LCAP Goal 3, Metric 3.1)** - Walter Gomez, Director
(Informational Item)

Mrs. Gomez presented this item. On February 20, Dr. Riddick distributed the FCPS Reorganization Packet for the 2026–2027 school year. As part of this process, teachers are expected to complete the Personal Teaching History Survey.

During the week of March 2, the Personnel Committee Chairs and Instructional Committee Chairs, along with Faculty Representatives and administrators, will meet to discuss teacher placements. While every effort is made to honor teachers' first preferences, some placement decisions may need to be adjusted to best meet the needs of our students and the school.

Based on our current projected enrollment of 617 students for next year, we are presently overstaffed by two teachers. The committee will carefully review all factors and make the most appropriate decisions to support our school and, most importantly, ensure we are meeting the needs of our students.

Teachers are reminded to choose different grade levels and schools as their 1st, 2nd, and 3rd choices.

Announcements:

None

Next Regular Meeting:

The next Personnel Committee meeting will be held on April 29th, 2026

Adjournment:

On **MOTION** of Marie Kirakossian, **SECONDED** by Fabiola Vega, and **CARRIED**, the SMBCCS Personnel Committee Meeting was adjourned at 7:27 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Human Resource and Personnel Council

March 2, 2026

A meeting of the Human Resource and Personnel Council was held on Monday, March 2, 2026 at 7:23 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Jann Manorothkul, Chairperson

The Human Resource and Personnel Council meeting was called to order at 7:23 A.M by Chairperson, Jann Manorothkul

Roll Call: Elsie Orellana, Secretary

Members Present: Jann Manorothkul, Barbara Aragón, Christina Kaloutian, Vivian Matute, Elsie Orellana, Nereyda Gonzaga, Monica Castañeda, Nicole Langlois, Gurpreet Viridi, Ileana Venegas-Ceballos

Members Excused: Myra Valenzuela

Members Absent: Araceli Caro

Non-Members Present: Alex Muñoz

Additions/Corrections to the Agenda: Jann Manorothkul, Chairperson

There were no additions or corrections to the agenda.

Item #1 **Minutes from the January 16, 2026 meeting of the Human Resource and Personnel Council** (*Motion to Approve*)

On MOTION of Vivian Matute, SECONDED by Christina Kaloutian, and CARRIED, the minutes were approved as submitted.

Presentations from the Public: Jann Manorothkul, Chairperson

Item #2 **Any persons desiring to address the Human Resource and Personnel Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Staff Reorganization (LCAP Goal 3; Metric 3.1) - Monica Castañeda, Director**
(Informational Item)

Ms. Castañeda reviewed the reorganization memo sent by Dr. Riddick on February 13, along with the projected enrollment numbers for the 2026–2027 school year.

Based on current projections, overall grade level allocations will remain the same. However, due to lower-than-anticipated enrollment in the current third grade cohort, fourth grade will be reduced by one classroom for the upcoming school year, bringing the total to six fourth grade classes.

Ms. Castañeda also shared that there will be staffing changes due to attrition. Mr. Penner and Ms. Aragon will be retiring at the conclusion of this school year. Additionally, Ms. Peterson will be resigning as she relocates with her fiancé. These vacancies will create openings for the 2026–2027 school year.

The Reorganization Committee is scheduled to meet on Friday to determine the Round 1 roster. The Round 1 roster will be posted at 4:00 p.m. on Monday, March 9. The final roster will be released on March 13 at 12:00 p.m.

Item #4 **Earned Increase Walkthroughs (LCAP Goal 3; Metric 3.1) - Monica**
Castañeda, Director *(Informational Item)*

Ms. Castañeda informed the council that Earned Increase Walkthroughs are scheduled to take place from March 16 through March 20. During this time, administrators and Lead Teachers will conduct classroom walkthroughs utilizing the FCPS Walkthrough Checklist to ensure consistency and alignment with instructional expectations.

Following the walkthroughs, teachers will receive a formal memo indicating their passage status.

Announcements:

None

Next Regular Meeting:

April 8th, 2026 at 7:20am

Adjournment:

On **MOTION** of Nicole Langlois, **SECONDED** by Barbara Aragón, and **CARRIED**, the Human Resource and Personnel Council was adjourned at 7:32 am.

Minutes respectfully submitted by Elsie Orellana, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Personnel Committee

March 3, 2026

A meeting of the Personnel Committee was held on Tuesday March 3, 2026 at 7:15 a.m. at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Paige Piper, Assistant Director

The Personnel Committee meeting was called to order at 7:19 a.m. by Assistant Director, Paige Piper

Roll Call: Veronica McCaughin, Secretary

Personnel Committee Members Present: Veronica McCaughin, Sofia Scaglione, Beth Henschel, Paige Piper

Absent Members: Asma Sindhi

Excused Members: Priscilla Gentry, Joanna Tepper, Cedric Ramirez

Non-Committee Members: Kate Marrelli, Lindsey Western, Raquel Martinez, Krystal Rodriguez and Tiffany Walker

Additions/Corrections to the Agenda: Paige Piper, Assistant Director

There were no additions or corrections to the agenda.

Item #1 **Minutes from the January 15, 2026 meeting of the Personnel Committee**
(Motion to Approve)

On **MOTION** of Veronica McCaughin, **SECONDED** by Sofia Scaglione, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Paige Piper, Assistant Director

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Earned Increase Walkthroughs (LCAP Goal 3, Metric 2)** - Dr. Beth Henschel, Director (*Informational Item*)

Tuesday, February 17 through Monday, February 23, 2026 teachers participated in the Earned Increased Walkthroughs. Administrators, Lead Teachers, Faculty Representatives, and the Acceleration Specialist visited classrooms to observe key areas from Charlotte Danielson’s Framework for Teaching. These areas include Planning and Preparation, Classroom Environment, Instruction, and Professional Responsibility. The walkthroughs offer a snapshot of current classroom practices and help ensure that Fenton’s long-standing standards continue to be maintained at a high level.

Item #4 **Resignation of Alyssa Marygold (LCAP Goal 1, Metric 2)** – Dr. Beth Henschel, Director (*Informational Item*)

We are saddened to see the leave of absence/resignation of Alyssa Marygold effective June 30, 2026. She is a wonderful teacher at the Academies and we wish her all the best as she begins a new chapter.

Item #5 **Staff Reorganization (LCAP Goal 3, Metric 1)** - Dr. Beth Henschel, Director (*Informational Item*)

The Reorganization Committee includes co-chairs from the Instruction Committee, Personnel Committee, Faculty Representatives, and Administrative Staff. As of Friday, February 28, 2026, all certified teaching staff have completed their Personal Teaching History documents.

Reorganization Committee meetings will remain confidential, with only the final roster of assignments shared with staff. Lead Teacher positions will be determined following the completion of the reorganization process.

Item #6 **Administrator Evaluations (LCAP Goal 3, Metric 5)** - Dr. Beth Henschel, Director (*Informational Item*)

As part of Administrators’ annual evaluation cycle, all full-time staff were invited to participate in the evaluation of site administrators for the 2025–2026 school year. These evaluations were conducted in February, with the results to be shared with the Fenton Board of Directors in March. Based on feedback from Faculty Representatives, staff were asked to complete evaluations for all administrative positions at their respective school sites.

The evaluation covers the following:

Leadership Characteristics:

1. Strategic Skills
2. Operating Skills
3. Courage
4. Focusing on Action and Outcomes
5. Organizational Positioning Skills
6. Personal and Interpersonal Skills

Each area includes four possible rating responses, along with space for comments. Staff were strongly encouraged to provide comments, especially when rating below a “3”, to ensure administrators receive meaningful and constructive feedback. Administrators provided sample evidence demonstrating how they are meeting these Leadership Characteristics.

On the day of the administrator evaluations, Faculty Representatives receive a printed summary score for each of the six Leadership Characteristics, along with all consolidated comments. Faculty

Representatives use the first half of the day to review the materials and consolidate the comments into a summary document for Faculty Representative purposes only.

Administrators will receive an overall packet containing a summary of the overall scores and all comments. All evaluation records and notes will be returned to the CEO and shared with the Board of Directors upon request or as needed.

Item #7 **Resignation of Taylor Cooke (LCAP Goal 1, Metric 2)** - Dr. Beth Henschel, Director (*Informational Item*)

We report the resignation of Taylor Cook, effective February 13, 2026. She started at the Academies as a Speech and Language Pathologist in October 2025. We wish her all the best.

Item #8 **Resignation of Alexis Sheppard (LCAP Goal 1, Metric 2)** - Dr. Beth Henschel, Director (*Informational Item*)

Alexis Sheppard turned in her resignation to take effect on June 30, 2026. We value all of the work Alexis has put in for our students. We wish her the best in her future endeavors.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on a date to be determined.

Adjournment:

On **MOTION** of Veronica McCaughin, **SECONDED** by Sofia Scaglione, and **CARRIED**, the Personnel Committee was adjourned at 7:27 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Personnel Committee

March 3, 2026

A meeting of the Personnel Committee was held on Tuesday, March 3, 2026 at 7:15 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kate Marrelli, Chair

The Personnel Committee meeting was called to order at 7:17 a.m. by Chair, Kate Marrelli

Roll Call: Lindsey Western, Secretary

Personnel Committee Members Present: Kate Marrelli, Lindsey Western, Raquel Martinez, Paige Piper, Beth Henschel, and Tiffany Walker

Absent Members: N/A

Excused Members: Brennan Mack

Non-Committee Members: Krystal Rodriguez, Veronica McCaughin, Sofia Scaglione

Additions/Corrections to the Agenda: Kate Marrelli, Chair

Addition:

Item #7 **Resignation of Alexis Sheppard** (*Informational Item*)

Approval of Minutes from January 15, 2026: Kate Marrelli, Chair

Item #1 **Minutes from the January 15, 2026 meeting of the Personnel Committee**
(*Motion to Approve*)

On **MOTION** of Tiffany Walker, **SECONDED** by Raquel Martinez, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Kate Marrelli, Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Earned Increase Walkthroughs (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel provided an update on the Earned Increase Walkthroughs conducted from Tuesday, February 17, through Monday, February 23, 2026. During this period, a collaborative team consisting of Administrators, Lead Teachers, Faculty Representatives, and the Acceleration Specialist visited classrooms to observe instructional practices. These observations were aligned with Charlotte Danielson's Framework for Teaching, specifically focusing on Planning and Preparation, Classroom Environment, Instruction, and Professional Responsibility. Dr. Henschel noted that these walkthroughs provide a vital snapshot of current classroom dynamics, ensuring that Fenton's rigorous educational standards are consistently upheld.

Item #4 **Staff Reorganization (LCAP Goal 3, Metric 1) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel provided an overview of the upcoming staff reorganization process. The Reorganization Committee, which includes co-chairs from the Instruction Committee, Personnel Committee, Faculty Representatives, and the Administrative team, is overseeing this process. As of February 28, 2026, all certificated teaching staff have submitted their Personal Teaching History documentation. To maintain the integrity of the process, committee decisions will remain confidential, with the final roster being shared with the full staff upon completion. Lead Teacher assignments will be finalized following the conclusion of the reorganization.

Item #5 **Administrator Evaluations (LCAP Goal 3, Metric 5) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel reported on the 2025–2026 administrator evaluation cycle, which all full-time staff were invited to participate in. The evaluations, which took place in February, focused on key leadership characteristics, including strategic skills, operating skills, and courage. Each administrator provided supporting evidence for each area. Evaluations featured a four-point rating scale and a section for qualitative feedback. The staff was encouraged to provide constructive comments for any scores below a 3, as well as positive feedback and commendations. Faculty Representatives have reviewed the overall scores and consolidated comments and presented the feedback to the administrative team. A final packet with the summary of scores and comments will be distributed to administrators, and the results will be presented to the Fenton Board of Directors in March.

Item #6 **Resignation of Taylor Cooke (LCAP Goal 1, Metric 2) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel announced the resignation of Taylor Cooke, who served as the Speech and Language Pathologist since October 2025. Ms. Cooke's final day at the Academies following her resignation was February 13, 2026. We thank Ms. Cooke for her service and wish her continued success in her future professional endeavors.

Item #7 **Resignation of Alexis Sheppard - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel announced the upcoming resignation of Alexis Sheppard, effective June 30, 2026. Ms. Sheppard has served as the Education Specialist for The Academies for the past five years. The

Academy expresses its sincere gratitude for her dedicated support of our students and wishes her the very best in her next chapter.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on April 9, 2026

Adjournment:

On **MOTION** of Raquel Martinez, **SECONDED** by Tiffany Walker, and **CARRIED**, the Personnel Committee was adjourned at 7:27 a.m.

Minutes respectfully submitted by: Lindsey Western

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Parent Advocacy Committee

January 16, 2026

A meeting of the Parent Advocacy Committee was held on January 16, 2026, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:16 a.m. by Co-Chair, Bridget Ruiz.

Roll Call: Bridget Ruiz, Co-Chair

Members Present: Bridget Ruiz, Gurpreet Gill, Magaly Fernandez, Carla Carr, Lorena Sanchez, Paola Ramirez, Sara Fillerup, Jasmin Gonzalez, Juan Gomez, Sandra Valle, Kaigan Benning, Nury Gonzalez, Sirui Thomassian

Non-Members in Attendance: N/A

Members Excused: Cindy Soto, Laura Vasquez, Celina Calvillo, Gloria Rangel

Members Absent: N/A

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

There were two corrections made to the agenda.

Corrections:

Item #5 and **Item #7** were changed from *Motion to Approve* to *Informational*.

Additions:

There were no additions to the agenda.

Approval of Minutes from November 6, 2025: Bridget Ruiz, Co-Chair

Item #1 **Approval of the Minutes from the November 6, 2025 meeting of the Parent Advocacy Committee** - Bridget Ruiz, Co-Chair (*Motion to Approve*)

On **MOTION** of Jazmin Gonzalez, **SECONDED** by Sirui Thomassian, and **CARRIED**, the minutes of the Parent Advocacy Meeting of November 6, 2025 were approved as submitted.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

Item #3 **Great Kindness Challenge Update (LCAP 2, Metric 2.2) - Paola Ramirez, FPC School Counselor** (*Informational Item*)

For the month of January, teachers have been given “Caught You Being Kind” pink tickets which will be given to students who do kind acts for each other. At the end of each week, the class with the most tickets will earn a treat party from Ms. Ramirez. At the end of the month, the grade level with the most kind acts will earn a Music Lunch where students will be listening to fun music while they eat.

The Great Kindness Challenge Spirit week will be held from January 26 – 30. A flyer has been created and will be shared. There is an activity that can be completed daily. Teachers will also be invited to decorate their door and Leadership students will vote on doors that will be entered into a raffle to win extra library time.

Staff will also receive “Shout out” tickets to give a shout-out to a colleague. Mrs. Ramirez will be sharing the “Shout-outs” via PA announcements when possible and posting them on the staff lounge bulletin board.

Item #4 **Food Pantry Update (LCAP 2, Metric 2.1) - Paola Ramirez, FPC School Counselor** (*Informational Item*)

Mrs. Ramirez informed the committee that families are coming to the Family Center to get food with Ms. Vasquez. The Family Center would like to continue having a food pantry for families until we see the need slow down.

New Business:

Item #5 **January FPC Events (LCAP 2, Metric 2.1 & 2.2) - Gurpreet Gill, FPC PAC Co-Chair** (*Informational Item*)

Ms. Gill informed the committee of some upcoming events. Events include Coffee with the Principal, ELO-P Winter Open House, and the Great Kindness Challenge. All events will be communicated with parents via ClassDojo and Instagram.

Item #6 **Black History Month (LCAP 2, Metric 2.2) - Bridget Ruiz, FPC PAC Co-Chair** (*Informational Item*)

Black History Month will be celebrated in February. Ms. Sanchez was able to schedule an assembly on February 3rd, featuring Chic Street Man with 3 engaging 45-minute performances. First grade will watch the performance from 8:10 to 8:55 a.m. Kindergarten and TK will watch the performance from 9:35 to 10:20 a.m. Second grade will watch the performance from 12:45 to 1:25 p.m. Ms. Ruiz will be emailing resources that teachers can use for Black History Month. The school will be posting posters around the school with Black History Month figures.

Item #7 **National School Counseling Week (LCAP 2, Metric 2.2)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

The first week of February is National School Counseling week. Mrs. Ramirez informed the committee that she would like to have workshops for parents. She will keep everyone updated with more information to follow.

Item #8 **100th Day of School at FPC (LCAP 2, Metric 2.2)** - Gurpreet Gill, FPC PAC Co-Chair (*Motion to Approve*)

February 3rd will be the 100th day of school. Students will be invited to dress as a 100-year-old or wear a shirt with 100 items. The Black History Month assembly will be on the 100th day of school as well. It will be an exciting day with many reasons to celebrate. Grade levels will continue with 100th day activities in their classroom.

On **MOTION** of Paola Ramirez, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, the 100th Day of School at FPC was approved.

Item #9 **Coffee with the Counselor Workshops (LCAP 2, Metric 2.1)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

Mrs. Ramirez informed the committee that she will have six workshops with 6 six different topics. Each of the six workshops will be offered in English and Spanish and will likely be held in the morning. The topics are as follows:

1. Homework and organization
2. Building young resilient minds
3. Self-regulation
4. Internet safety
5. Positive parenting
6. Understanding anxiety and supporting your child.

Announcements:

Ms. Sanchez informed the committee that we would like to invite families to our 5K which will likely be held at Hansen Dam on Saturday, April 11th. This will also include our organization-wide Spring Carnival with all 5 schools participating.

Next Regular Meeting:

TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the Parent Advocacy Meeting was adjourned at 7:51 a.m.

Minutes respectfully submitted by: Sandra Valle

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Parent Advocacy Committee

January 22, 2026

A meeting of the Parent Advocacy Committee was held on Thursday, January 22, 2026 at Fenton Charter Leadership Academy at 8926., Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Virginia Palma, Chair

The Parent Advocacy Committee meeting was called to order at 7:22 a.m. on behalf of Chair, Virginia Palma, by Cecilia Quijano.

Roll Call: Melissa Sopitkuankan, Secretary

Personnel Committee Members Present: Siranush Akopyan, Brandy Mendoza, Lynne Cuneo, Melissa Sopitkuankan, Virginia Palma, Cecilia Quijano, Krystal Rodriguez

Members Excused: Beth Henschel

Non-committee Members Present: Michelle Menjivar, Melissa Allender, Nicholas Caldera, Robin McNutt

Additions/Corrections to the Agenda: Virginia Palma, Chair

Mrs. Quijano informed the committee of the following corrections and additions: Item #3, "First Semester Awards," will be removed. All subsequent items will be renumbered down by one, and a new Item #8 will be added: "The Great Kindness Challenge."

Approval of Minutes: Virginia Palma, Chair

Item #1 **Approval of Minutes from the November 14, 2025, meeting of the Parent Advocacy Committee - Virginia Palma, Chair** (*Motion to Approve*)

On **MOTION** of Krystal Rodriguez, **SECONDED** by Lynne Cuneo, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Virginia Palma, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Expanded Learning Opportunities Program Update (LCAP Goal 2, Metric 2)** - Krystal Rodriguez, ELO-P Coordinator (*Informational Item*)

Mrs. Rodriguez shared with the committee an update for ELO-P Session 2. The program will continue with our ongoing classes such as Sylvan, yoga and mindfulness, student council, choir, homework support, and hula. New clubs being added include Amira reading support for Kinder–2nd grade, a Drones club in preparation for the Rally in the Valley drone competition in May, as well as Paper Origami and Disney Art.

ELO-P is excited to share weekly club offerings through BEAR For Youth. On Mondays, students can participate in Soccer and Cooking with a focus on cake decorating. Tuesdays include K-Pop and Volleyball. Wednesdays feature Ballet Folklórico and Music, with percussion and drumming. Thursdays offer Basketball and Puppet-making.

Item #4 **Family Center Updates (LCAP Goal 2, Metric 2)** - Virginia Palma, Community School Coordinator (*Informational Item*)

Ms. Palma shared updates on Parent Fitness Fridays, the December Food Pantry event, and volunteer support for classroom projects. For the spring semester, she planned a rotating schedule so participants met on campus for the informational session one week and at a gym in San Fernando the next. Participants looked forward to using equipment at San Fernando Fitness, and the instructor coordinated access to the facility.

Ms. Palma also reported that a Whole Foods donation was picked up in December and distributed from the Family Center (Room 1A). Families were notified via ClassDojo and flyers. The supply was fully distributed within three days before winter break. Whole Foods management remained in contact with Mrs. Pimentel, who planned to notify Ms. Palma about future pickups.

Finally, Ms. Palma communicated that volunteers are available to support classroom teachers for basic classroom project support and shared a spreadsheet for teachers to submit requests, track deadlines, and post updates. Several teachers have already submitted requests and expressed appreciation for the support.

Item #5 **LAUSD Oversight Visit (LCAP Goal 3, Metric 7)** - Dr. Beth Henschel, Director (*Informational Item*)

Mrs. Rodriguez shared on behalf of Dr. Henschel that the LAUSD visits are scheduled for STEM on February 24 and FCLA on February 26, 2026. All required documentation is nearly complete. Thank you to the administrative team for their support in gathering and organizing these materials. We are optimistic that the visits will be successful, based on evidence of student achievement and school practices, including SBAC growth, i-Ready performance, Honor Roll recognition, and PLC Promising Practice recognition.

Item #6 **WASC Accreditation Visit and Self Study Report (LCAP Goal 3, Metrics 1-7)**
- Dr. Beth Henschel, Director (*Informational Item*)

Mrs. Rodriguez shared on behalf of Dr. Henschel that the WASC Accreditation Visit is scheduled for March 15–18, 2026. On Sunday, March 15, there will be a welcome event for the visiting committee, which will include a performance by our ELO-P Ballet Folklórico and Music Percussion. Select staff, parents, and students will be invited to attend and help welcome the committee.

The Self-Study draft is complete and ready for staff review and feedback. As with our upcoming LAUSD visits, we are optimistic about the WASC visit. The dedication and work of our staff over the past several years are clearly reflected in the self-study and overall school progress.

Item #7 **i-Ready Mid-Year Diagnostic Assessment (LCAP Goal 1, Metric 5) - Dr. Beth Henschel, Director** (*Informational Item*)

Mrs. Rodriguez shared on behalf of Dr. Henschel that the Middle-of-Year (MOY) i-Ready Diagnostic window runs from January 20–February 6, 2026. Results from the MOY assessments will provide insight into student growth, highlight strength areas and instructional needs, and provide an estimate of student performance on the CAASPP. MOY data will also be used during teacher MOY goal-setting meetings in March.

Item #8 **The Great Kindness Challenge (LCAP Goal 2, Metric 2.2) - Melissa Allender** (*Informational Item*)

Mrs. Allender shared with the committee that Kindness Week will begin next week, January 26 – 30th. Kindness week is a proactive and positive bullying prevention program where one week is devoted to as many kind acts as possible. This is a wonderful opportunity to build a positive school climate and remind our students (and ourselves!) that small acts of kindness can make a big difference. All materials and slides will be emailed to teachers in which there will be tailored lessons for each grade level, kindness videos, an online Kindness Library, and much more! Teachers and staff are encouraged to upload photos to go along with this year’s kindness theme – Show Us Your Kind!

Announcements:

None

Next Regular Meeting:

The next Parent Advocacy Committee meeting will be TBD.

Adjournment:

On **MOTION** of Dr. Cuneo, **SECONDED** by Mrs. Allender, and **CARRIED**, the Parent Advocacy Committee meeting was adjourned at 7:42 a.m.

Minutes respectfully submitted by: Melissa Sopitkuankan

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Parent Advocacy Committee

January 22, 2026

A meeting of the Parent Advocacy Committee was held on January 22nd at 7:22 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Michelle Menjivar, Chair

The Parent Advocacy Committee meeting was called to order at 7:22 a.m. by Chair, Michelle Menjivar.

Roll Call: Nicholas Caldera, Secretary

Members Present: Michelle Menjivar, Nicholas Caldera, Melissa Allender, Robin McNutt, Cecilia Quijano, Krystal Rodriguez

Members Excused: Beth Henschel

Non-Committee Members: Siranush Akopyan, Brandy Mendoza, Lynne Cuneo, Melissa Sopitkuankan, Virginia Palma, Paige Piper

Additions/Corrections to the Agenda: Michelle Menjivar, Chair

Approval of Minutes: Michelle Menjivar, Chair

Item #1 **Approval of Minutes from the November 14, 2025 meeting of the Parent Advocacy Committee - Michelle Menjivar, Chair** (*Motion to Approve*)

On **MOTION** of Robin McNutt, **SECONDED** by Nicholas Caldera, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Michelle Menjivar, Chair

Item #2 **Any person desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Expanded Learning Opportunities Program Update (LCAP Goal 2, Metric 2) - Krystal Rodriguez, ELO-P Coordinator** (*Informational Item*)

For ELO-P Session 2, we will continue with our ongoing programs, including Sylvan, yoga and mindfulness, student council, choir, homework support, and hula. New clubs being added include Amira reading support for Kinder–2nd grade, a Drones club in preparation for the Rally in the Valley drone competition in May, as well as Paper Origami and Disney Art.

We're excited to share our weekly club offerings through BEAR For Youth. On Mondays, students can participate in Soccer and Cooking with a focus on cake decorating. Tuesdays include K-Pop and Volleyball. Wednesdays feature Ballet Folklórico and Music, with percussion and drumming. Thursdays offer Basketball and Puppet-making.

Item #4 **Family Center Updates (LCAP Goal 2, Metric 2)** - Virginia Palma, Community School Coordinator (*Informational Item*)

The workshop for Fitness Fridays have been classes that a few of the participating parents have been looking forward to. This spring semester, Virginia Palma will coordinate a rotation schedule so participants can meet on campus for the informational portion, while meeting at a gym in San Fernando the following week's session. After learning the importance of diet, sleep and building a consistent routine, the participants were looking forward to working out with equipment at a local gym site. We are thankful that the instructor coordinated with the business location (San Fernando Fitness) to give the participants access to the equipment.

In December, we received a food donation to pick-up from Whole Foods and we set up the items in the Family Center (Room 1A). We made an announcement via Class Dojo and sent flyers home with students to share the information with families. In just 3 days before we went on winter break, the donation stock was cleared out. Management at Whole Foods will keep in contact with Jennifer Pimentel who will notify Virginia Palma when to anticipate future pick-ups.

Ms. Palma has communicated with staff about availability of volunteer support for classroom projects. She has shared a spreadsheet that will allow for staff to list their requests, view deadlines and provide updates. Ms. Palma wants to encourage staff to use this opportunity as a resource while also using it as a moment to engage families who are available to support different grade levels. A few teachers have already reached out and were excited for the help!

Item #5 **LAUSD Oversight Visit (LCAP Goal 3, Metric 7)** - Dr. Beth Henschel, Director (*Informational Item*)

LAUSD visits are scheduled for STEM on February 24 and FCLA on February 26, 2026. All required documentation is nearly complete. Thank you to the administrative team for their support in gathering and organizing these materials. We are optimistic that the visits will be successful, based on evidence of student achievement and school practices, including SBAC growth, i-Ready performance, Honor Roll recognition, and PLC Promising Practice recognition.

Item #6 **WASC Accreditation Visit and Self Study Report (LCAP Goal 3, Metrics 1-7)** - Dr. Beth Henschel, Director (*Informational Item*)

The WASC Accreditation Visit is scheduled for March 15–18, 2026. On Sunday, March 15, there will be a welcome event for the visiting committee, which will include a performance by our ELO-P Ballet Folklórico. Select staff, parents, and students will be invited to attend and help welcome the committee. The Self-Study draft is complete and ready for staff review and feedback. As with our upcoming LAUSD visits, we are optimistic about the WASC visit. The dedication and work of our staff over the past several years are clearly reflected in the self-study and overall school progress.

Item #7 **i-Ready Mid-Year Diagnostic Assessment (LCAP Goal 1, Metric 5)** - Dr. Beth Henschel, Director (*Informational Item*)

The Middle-of-Year (MOY) i-Ready Diagnostic window runs from January 20–February 6, 2026. Results from the MOY assessments will provide insight into student growth, highlight strength areas and instructional needs, and offer an estimate of student performance on the CAASPP. MOY data will also be used during teacher MOY goal-setting meetings in March.

Item #8 **Great Kindness Challenge Update (LCAP 2, Metric 2.2)** - Melissa Allender, School Counselor (*Informational Item*)

The Great Kindness Challenge will be happening next week, January 26-30, 2026. The Great Kindness Challenge is a proactive and positive bullying prevention program that improves school climate and increases student engagement. The Great Kindness Challenge is one week devoted to performing as many acts of kindness as possible on campus. Using the provided kindness checklist, students accept the challenge and show the world that KINDNESS MATTERS! We'll also be celebrating with a Kindness Spirit Week, so be sure to check out the attached flyer for the daily themes. Copies of the spirit week flyer and a parent letter have already been sent home, but feel free to post on ClassDojo to remind families.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Parent Advocacy Committee meeting date is to be determined.

Adjournment:

On **MOTION** of Robin McNutt, **SECONDED** by Nicholas Caldera, and **CARRIED**, the Parent Advocacy Committee meeting was adjourned at 7:43 a.m.

Minutes respectfully submitted by: Nicholas Caldera

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Parent Advocacy Committee

February 12, 2026

A meeting of the Parent Advocacy Committee was held on February 12, 2026, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:16 a.m. by Co-Chair, Bridget Ruiz.

Roll Call: Bridget Ruiz, Co-Chair

Members Present: Bridget Ruiz, Carla Carr, Laura Vasquez, Jasmin Gonzalez, Sara Fillerup, Sirui Thomassian, Lorena Sanchez, Gurpreet Gill, Paola Ramirez, Nury Gonzalez, Cindy Soto

Non-Members in Attendance: Maricela Marquez (Parent From FPC)

Members Excused: Sandra Valle, Magaly Ponce, Gloria Rangel, Juan Gomez

Members Absent: N/A

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

There were no corrections and two additions made to the agenda.

Additions:

Item #8 **School Celebrations (LCAP 2, Metric 2.2)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

Item #9 **Parent Volunteer Group (LCAP 2, Metric 2.1)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

Approval of Minutes from January 16, 2026: Bridget Ruiz, Co-Chair

Item #1 **Minutes from the January 16, 2026 meeting of the Parent Advocacy Committee** - Bridget Ruiz, Co-Chair (*Motion to Approve*)

On **MOTION** of Cindy Soto, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of January 16, 2026, were approved as submitted.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Read Across America/Reading is Fundamental (LCAP 2, Metric 2.2) - Bridget Ruiz, FPC PAC Co-Chair** (*Motion to Approve*)

Read Across America will be from Monday, March 2nd - Friday, March 6th. This year's theme is *Reading Makes the Mind Bloom*. The Spirit Week's daily themes are as follows:

- Monday, March 2 - Spring into Reading (wear bright, spring colors or clothing with flowers)
- Tuesday, March 3 - Catch the Reading Bug (dress like a bug, or wear clothing with bugs)
- Wednesday, March 4 - Buzzing about Books (dress like a bee or wear black and yellow clothing)
- Thursday, March 5 - A Rainbow of Blooms (wear rainbow clothing or rainbow clothes)
- Friday, March 6 - Snug as a Bug in a Rug (wear pajamas)

In addition to the Read Across America Spirit Week, we will have our second Motivational Reading Event as part of our participation in Reading Is Fundamental. We will have a special live author reading assembly to kick off the Read Across America. Students will also be self-selecting their second book from Reading Is Fundamental. Grade levels are discussing activities that will be completed in the classroom.

In addition, we will finally have our ribbon cutting ceremony for our Little Free Library located on our school campus.

On **MOTION** of Cindy Soto, **SECONDED** by Laura Vasquez, **Read Across America/Reading Is Fundamental** has been approved.

Item #4 **March Madness/Career Week (LCAP 2, Metric 2.2) - Paola Ramirez, FPC School Counselor** (*Informational Item*)

Career Day will be celebrated and learned through our annual March Madness game. Students will vote every week for their favorite careers starting from sixteen until one career is left. A representative of that career will then visit the school and do a presentation for the school pending on their availability.

Item #5 **Lunar New Year (LCAP 2, Metric 2.2) - Gurpreet Gill, FPC PAC Co-Chair** (*Motion to Approve*)

Students are invited to wear red and gold to celebrate the Lunar New Year. Originally set for February 17th, the date will be moved to February 18th due to a schedule conflict with Spring Picture Day.

On **MOTION** of Cindy Soto, **SECONDED** by Jasmine Gonzalez, the **Lunar New Year** celebration has been approved.

Item #6 **World Autism Awareness Day (LCAP 2, Metric 2.2)** - Bridget Ruiz, FPC PAC Co-Chair (*Motion to Approve*)

World Autism Awareness Day is on April 2nd during Spring Break. It will be celebrated on campus on April 8th so that we can promote it to families on April 7th.

On **MOTION** of Cindy Soto, **SECONDED** by Jasmine Gonzalez, the celebration of **World Autism Day** has been approved.

Item #7 **Spring World's Finest Chocolate Sale (LCAP 2, Metric 2.1)** - Laura Vasquez, FPC Community School Coordinator (*Informational Item*)

This fundraiser has been cancelled until further notice due to a change in raising prices from \$1 to \$2 per bar and the product itself has also become smaller. Additionally, the way that families would distribute the chocolate would change. Currently, new fundraisers are being discussed with the Director of Community Schools, Richard Parra.

Item #8 **School Celebrations (LCAP 2, Metric 2.2)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

An idea was brought up to make a set calendar of holidays and awareness days that FPC wants to highlight and celebrate throughout the year that is inclusive to all families. Those days can be discussed further with PAC members, staff, and families.

Item #9 **Parent Volunteer Group (LCAP 2, Metric 2.1)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

Mrs. Ramirez with Mrs. Vasquez will coordinate their efforts to create a parent group of volunteers that have been cleared and want to come help decorate and support our schools' needs. Mrs. Vasquez updated that the interview for a parent ambassador will take place next year.

Announcements:

There were no announcements.

Next Regular Meeting:

March 9, 2026

Adjournment:

By order of **GENERAL CONSENSUS**, the Parent Advocacy Committee Meeting was adjourned at 7:58 a.m.

Minutes Respectfully submitted by: Paola Ramirez

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Parent Advocacy Committee

March 3, 2026

Call to Order: Aaron Veals and Christian Hidalgo, Co-Chairs

A meeting of the Parent Advocacy Committee was called to order on March 3, 2026 at 7:18 am in the auditorium at Santa Monica Boulevard Community Charter School.

Roll Call: Aaron Veals and Christian Hidalgo, Co-Chairs

Present Members: Aaron Veals, Christian Hidalgo, Sandra Campos, Julia-Nelly Gregorio, Victoria Hernandez, Johana Juarez, David Levinson, Jayla Lowery, Odalys Marin, Christy Namking, Evelia Prado, Izaro Telleria, Walter Gomez, Ariana Gomez

Excused: Vivana Fonseca, Erick Lazo, Zoe Weiss

Additions/Corrections to the Agenda: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #11 **Independent School Of Alliance Update (LCAP Goal 2, Metric 2.2)** - David Levinson Student Council Representative (*Informational Item*)

Approval of Minutes: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #1 **Approval of Minutes from the December 2, 2025, meeting of the Parent Advocacy Committee** - Aaron Veals and Christian Hidalgo, Co-Chairs (*Motion to Approve*)

On **MOTION** of Evila Prado, **SECONDED** by Sandra Campos, and **CARRIED**, the minutes of the December 2, 2025 meeting of the Parent Advocacy Committee were approved.

Presentations from the Public: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Enrollment & ADA Updates (LCAP Goal 2, Metric 2.3)** - Jazmin Luna, Assistant Director (*Informational Item*)

Walter Gomez presented the Enrollment & ADA Updates on behalf of Jazmin Luna.

The report provided an overview of the school's current enrollment and attendance data. The school's enrollment typically averages between 660–670 students. As of today, enrollment is 674 students, the highest so far this school year, but will adjust to 673 due to a student withdrawal. In January, the school averaged 67 absences per day, while February averaged 62 absences per day. The highest absence days were January 30th with 118 absences due to immigration-related protests and February 9th with 86 absences.

February's in-seat Average Daily Attendance (ADA) was 91.51%. Congratulations were extended to Mrs. Adnitt's class and Ms. Hill's class for achieving the highest in-seat ADA with 96.03% and 95.99%, respectively. The school's overall ADA, including independent study, is 98.87%. Round two of attendance home visits began in February and will be completed this week. During the first round, 31 families were visited, and 25 students were identified for the current round. While some families have been receptive, others have not responded. As a result, some families will receive a second attendance notification letter and may be referred to a mandatory School Community Review Board meeting. Attendance reminders continue to be shared with families through ClassDojo, and Ms. Luna will seek additional support from the business office for ongoing attendance concerns.

Item #4 **Parent Teacher Conferences (LCAP Goal 2, Metric 2)** - Ariana Gomez, Assistant Director (*Informational Item*)

Parent Teacher conferences will take place the week of March 23rd–27th, and all days will be minimum days. Teachers received conference packets in their boxes and electronically through email and should begin scheduling conferences with family input. A blue reminder letter dated March 16th should be sent home on that day to remind families of the upcoming conference week. Pink reminder slips should also be sent home two days before each student's scheduled conference. Additional details are outlined in the memo provided. Teachers are asked to submit their master conference schedule to Mr. Lazo by Thursday, March 19th so the office can assist families who call with questions about their conference times. If translation services are needed, teachers must submit a separate schedule to Mrs. Gomez no later than March 12th to allow time to coordinate translators. Staff members without their own classrooms and bilingual paraprofessionals will continue supporting translation services. Teachers may also request an administrator to attend a conference by emailing the administrative team and noting it on their master schedule. Mrs. Gomez reminded staff that Parent Conference Week is an opportunity not only to review students' academic progress but also to strengthen relationships with families. Teachers are encouraged to communicate with administration if families share concerns so the school can help connect them with appropriate resources.

Item #5 **Spring Family Events (LCAP Goal 2, Metric 2.1)** - Ariana Gomez, Assistant Director (*Informational Item*)

A Fenton 5K practice will take place on March 14th at 8:30 a.m. at Hansen Dam Recreation Area in Griffith Park. This event provides an opportunity for families and staff to be active together outdoors. The official Fenton 5K race will take place on April 11th in the morning, with more information to come. Also on April 11th, a Teacher Appreciation Night at a Los Angeles Dodgers game will take place at 6:10 p.m. Information has been shared, and a few tickets are still available for those interested. The school's Multicultural Festival will take place on April 17th. An interest form will be sent out for staff who would like to help during ELO-P hours or assist with planning and organizing the event.

Participation in planning is voluntary, but offers an opportunity to support the school community. Additionally, the school is exploring participation in a Thai New Year Festival in Thai Town, Los

Angeles on April 26th as a recruitment opportunity, pending confirmation of funding. Mrs. Gomez also shared that during Coffee with the Administrators, a parent brought up the previously discussed community cleanup event, and the school will reach out to the office of Hugo Soto-Martínez to explore organizing the cleanup on a Saturday in May. More details will be shared as plans develop.

Item #6 **Community Schools Update (LCAP Goal 2 Metric 2.2 -**, Johana Juarez, Community School Coordinator *(Informational Item)*

The organization will host its annual gala this Friday, a fundraiser that supports student programs and school needs. It was noted that some teacher assistants were unsure if they were able to attend, as many do not have Fenton email accounts to receive the gala email. The school will ensure that event information is shared through additional communication methods so all staff members are informed and able to participate. Staff were also reminded about the Fenton 5K practice on March 14th at Griffith Park. Families are encouraged to check ClassDojo for registration details. If 20 or more participants register, a bus may be arranged to support transportation.

Item #7 **Parent Workshops (LCAP Goal 2 Metric 2.2) -** Johana Juarez, Community School Coordinator *(Informational Item)*

The Family Center has begun the last trimester of classes, workshops, and activities this week. Weekly announcements will be posted on ClassDojo, and printed copies will also be distributed in each classroom. A recent Coffee with the Administrators meeting was held with a small group of parents, but it led to a productive conversation. During the discussion, one parent brought up the idea of a proposed community cleanup. On February 26th, Dr. Riddick visited the Parent Center to thank parents for their support when presenting the Fenton Launchpad Academy project to LAUSD. During his visit, he also shared additional information about the vision for the program and the goal of expanding the academy to support students from TK through higher grade levels in the future. In addition, the Los Angeles Coalition for Public Schools, where Dr. Riddick serves as a board member, will be hosting a Parent Summit with meetings and workshops to help families better understand public charter schools and the importance of parent participation. The goal is to bring parents from different grade levels and begin developing a parent ambassador group that can help share information within the community.

Item #8 **Student Council Update (LCAP Goal 2, Metric 2.2) -** David Levinson, 6th Grade Teacher *(Informational Item)*

Concerns were raised regarding some student behavior within the Student Council. Moving forward, there may be adjustments to the expectations for Student Council members, such as raising the standards for participation and possibly including report cards as part of the criteria for membership. While most students are doing well and participating, there are a few who are not meeting expectations. The group discussed the importance of accountability and ensuring that the Student Council continues to be a positive leadership opportunity for students. Suggestions included reinforcing clear expectations, considering stronger consequences if expectations are not met, and continuing to support students in developing responsible leadership skills. There was also discussion about possibly bringing in guest speakers or programs that help students understand decision-making and the impact of their choices.

Item #9 **Open House (LCAP Goal 2, Metric 2.1) -** Walter Gomez, Director *(Informational Item)*

Open House will take place on Thursday, March 5th from 4:00–5:00 PM. March 5th and March 6th will both be minimum days. On March 6th, students will participate in a “SNAKE” where classes will visit

all grade level classrooms to view student work and see the progression of learning throughout the school.

Item #10 **Expanded Learning ELOP Update (LCAP Goal 2, Metric 2.2) - Zoe Weiss, Expanded Learning Coordinator** (*Informational Item*)

Walter Gomez presented Expanded Learning ELOP Update on behalf of Zoe Weiss.

Session two began on February 9th and runs through June 4th. There are currently 10 outside vendor options available, including Mathnasium tutoring and a new phonics and reading class, as well as 11 teacher-led clubs such as art, chess, and reading intervention. Transitions into the new session have been smooth. Teachers were reminded to continue sending upper grade students to the grass area at dismissal and to select one teacher per grade level to walk lower grade students. Field trips that took place this month included visits to Universal Studios and Medieval Times, as well as an Esports Club competition. The Futa Toro dance assembly featuring West African dance was held on February 20th. Think Together is planning their spring break program, which will include field trips to various locations for participating students.

Item #11 **Independent School Of Alliance Update (LCAP Goal 2, Metric 2.2) - David Levinson Student Council Representative** (*Informational Item*)

On Friday, March 13th, the seven students who applied to private schools will receive email notifications at 5:00 PM regarding their acceptance status. One student has already received early acceptance, and there is strong confidence in the remaining applicants. A meeting will be held with the students during lunch that day to prepare them for their decisions and offer support

Announcements:

- Staff were encouraged to begin brainstorming ideas with their teams on how to use the Book Fair funds, which currently total about \$6,000 for this school year or the following school year.
- A dental visit recently took place and approximately 60 students were seen.
- In addition, Power of Sight visited for follow-ups and made about 150 pairs of glasses, which will be distributed to students. If a student was seen, but did not receive glasses, staff were asked to check in to confirm whether their vision was fine or if glasses were specially ordered and will arrive later.
- Staff were also encouraged to continue sharing ideas or initiatives, such as events or programs, as suggestions from teachers and staff are welcomed and can help guide future planning.

Next Regular Meeting: May 5, 2026

Adjournment:

On **MOTION** of Victoria Hernandez, **SECONDED** by Odalys Marin, and **CARRIED**, the Parent Advocacy Meeting adjourned at 7:55 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School - Community Relations Council

March 5, 2026

Call to Order: Kristin Tzintzun, Chairperson

Roll Call: Bridget Moreno, Secretary

Members Present: Alex Muñoz, Kristin Tzintzun, Samantha Alarcon, Edith Cervantes, Nallely Del Rio, Ivan Hernandez, Bridget Moreno, Makaylah Peterson, DeeAnne Ferraro, and Tony Peña.

Members Excused: Monica Castañeda, Kelley Christenson, and Nicole Langlois

Additions/Corrections to the Agenda: Kristin Tzintzun, Chairperson

There were no additions or corrections to the agenda.

Item #1 **Minutes from the January 15, 2025 meeting of the School, Community Relations Council - Kristin Tzintzun, Chairperson** (*Motion to Approve*)

On **MOTION** of Kristin Tzintzun, **SECONDED** by Ivan Hernandez , and **CARRIED**, the Minutes of the School-Community Relations Council Meeting of January 15th, 2026, were approved as submitted.

Presentations from the Public: Kristin Tzintzun, Chair

Item #2 **Any persons desiring to address the School, Community Relations Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Spring Parent Conference Week (LCAP Goal 2; Metric 2.2) - Kelley Christenson , ELO-P Coordinator** (*Informational Item*)

On behalf of Ms. Christenson, Mrs. Muñoz presented an overview of preparations for Spring Parent-Teacher Conference Week for the First Reporting Period (January 13 – March 13, 2026). She explained that parent-teacher conferences will take place March 23–27, 2026, during a minimum day schedule, with in-person meetings as the preferred format, while also offering Zoom and phone options to ensure accessibility for all families.

Mrs. Muñoz reviewed several important deadlines and compliance requirements associated with the reporting period. Key dates include March 6, 2026, when psychomotor grades must be submitted to classroom teachers; March 9, 2026, when class rosters identifying students requiring Spanish report cards are due to the Main Office; March 10, 2026, when requests for conference translation services must be submitted; and March 11, 2026, when Lead Teachers will complete grade reviews. Teachers must also submit their master conference schedules to the Main Office by March 18, 2026. This is important because we provide our security guards at the gate with the schedules to make sure we let the appropriate people onto campus. She would like to remind the staff to send updated schedules if any adjustments are made after March 18th.

Mrs. Muñoz also emphasized the importance of maintaining accurate conference attendance documentation, including parent sign-in sheets and the total number of conferences held. These official records are due to the Main Office by March 27, 2026, and must be maintained for Title I compliance and audit verification to confirm that conferences were conducted either in person, by Zoom, or by phone. She further noted that report cards for families who do not attend conferences will be sent home with students on Friday, March 27, 2026. Translation support will be available in designated morning and afternoon windows during the conference week to support multilingual family participation. She is asking that the staff do their very best to submit their translation requests on time so she can appropriately place that support.

Item #4 **Family Center Updates (LCAP Goal 2, Metric 2.2)** - Tony Peña, Community School Coordinator (*Informational Item*)

Mr. Peña shared that we just finished wrapping up our spring fundraiser which ran from January 16th - 30th. The total money received from the fundraiser was \$4,681.00. Our invoice totaled \$3,225.52, which meant there was a net profit of \$1,455.48 which is 30%. The amount of money received for the fundraiser dictates what net profit percentage we are able to earn. Since we sold \$4,681.00, we fell in the 30% range for earned profit. We are hoping to have stronger participation for our next fundraiser.

Mr. Peña discussed the current progress with classes and programs offered through the Parent Center. As previously discussed, the school is partnering with Los Angeles Mission College to provide classes for our parents. Mr. Peña shared that there has been a delay in the rollout of these courses from Mission College; however, the partnership is still expected to move forward once scheduling is finalized. In the meantime, ESL classes have continued to be offered on our school campus to ensure families still have access to learning opportunities while we await the launch of the Mission College classes.

It was noted that the current ESL classes have about 5 parents attending some sessions. In order to encourage greater participation from families, we are looking at ways to make the classes more accessible. One option being considered is offering hybrid classes (Zoom) for parents who may not be able to make it to campus in person. We are hoping that providing this option will help increase participation in the ESL classes.

Mr. Peña shared that we are holding our second annual Fenton GALA tomorrow, March 6th, 2026 which will be held at the Knollwood Country Club. There are a total of 170 participants anticipated to attend which include special guests: Rick Chambers (KTLA 5), California State Senator Menjivar, with a special keynote speaker, Ron James. There is going to be a raffle held with 15 baskets for raffle winners. Tickets for the raffle will be \$1 in advance and \$2 at the door.

Mr. Peña shared that FCPS held a 5k fitness practice run at Hansen Dam and Griffith Park on February 21st. We had about 30-40 participants at each site and we are hoping for an even greater turnout for our next practice run. The next practice run will be held on March 14th at both Hansen Dam and Griffith

park. We are looking forward to the real 5k run being held on April 11th. The location sites will be shared with FCPS once the date gets closer.

Item #5 **Expanded Learning Opportunities Program Update (LCAP Goal 2, Metric 2.2) - Kelley Christenson, ELO-P Coordinator***(Informational Item)*

Mrs. Muñoz spoke on behalf of Ms. Christenson and communicated that Expanded Learning successfully launched Session 2 after-school clubs, expanding structured enrichment opportunities aligned with student interests, academic standards, and organizational goals. Mrs. Muñoz reported that the program is currently partnering with several vendors including B.E.A.R., Reptacular Animals, Sylvan Learning, Cub Scouts, and p1440 Volleyball to provide diverse programming opportunities for students.

Mrs. Muñoz stated that numerous teachers are leading teacher-run clubs and expressed appreciation for the following staff members: Gigi Mares, Vivian Matute, Chris Torres, Araceli Caro, Lainey Yanez, Makaylah Peterson, Edith Cervantes, DeeAnne Ferraro, Christina Kaloutian, Kristin Tzintzun, Nichole Melendez, Lisa Morales, Barbara Aragon, Bernite Oandasan, Rachel Lee, Gurpreet Viridi, Carmen Hernandez, and Jorge Carmona. Mrs. Muñoz noted that teacher-led clubs demonstrate strong creativity and innovation, with offerings including Theater, Jr. Survivor, Media Arts (Podcasting), STEAM, Visual Arts, and other enrichment opportunities that support student leadership, collaboration, and creative expression.

Mrs. Muñoz reported that the inaugural Fenton's Future Fixers Junior Trades Lab launched with a hands-on Plumbing Workshop. She stated that students explored irrigation systems, created blueprint designs, and learned foundational trade vocabulary. Due to high student interest, Mrs. Muñoz shared that an additional workshop date was added to accommodate the waitlist. Mrs. Muñoz acknowledged and thanked Evelyn Martinez, Jose Aceves, and Tony Zamora for contributing their planning time and expertise to support the workshop.

Mrs. Muñoz stated that Expanded Learning continues to intentionally integrate academic standards and schoolwide goals into after-school programming. She reported that the Language Lab, led by Jessi Tello, works with a targeted group of English Learners to support language proficiency development and progress toward reclassification (RFEP). Instruction focuses on vocabulary development, oral language practice, and structured language support aligned with classroom expectations and schoolwide language acquisition goals. Mrs. Muñoz reported that, in partnership with Sylvan Learning, targeted mathematics intervention has begun for selected students in grades 1–4 who were identified through i-Ready and SBAC data as needing additional support. She stated that this partnership aligns Expanded Learning resources with identified academic needs to accelerate growth in foundational math skills. Mrs. Muñoz also reported that the Amira Reading Club continues to provide targeted literacy support using Amira student data to identify participants based on reading fluency and comprehension metrics. She stated that sessions focus on decoding, fluency accuracy, and comprehension strategies. Mrs. Muñoz thanked Jann Manorothkul and Lisa Morales for facilitating the club and noted that progress monitoring allows staff to adjust support based on real-time data.

Mrs. Muñoz shared that students participating in the p1440 Volleyball Club will attend a spring field trip to Hermosa Beach on March 28 for a beach volleyball experience. She stated that students will be joined by the volleyball club from Santa Monica Boulevard Community Charter School (SMBCCS), creating an opportunity for collaboration across schools within the organization. Mrs. Muñoz noted that students have been developing volleyball skills including serving, passing, setting, communication, and teamwork, and that the beach volleyball experience will allow them to apply these skills while promoting sportsmanship, physical activity, and teamwork. Mrs. Muñoz also stated that a chaperone

sign-up form will be emailed to staff on Friday, March 6, and that five chaperones will be needed to support the event.

Mrs. Muñoz stated that planning has also begun for the Spring Community Resource Carnival, which will include student-focused vendor booths, staff-led activity stations, and community resource partners. She reported that staff will receive additional information about Spring Community Resource Carnival sign-ups later this week.

Item #6 **Jester and Farley Fund Read-a-Thon (LCAP Goal 2, Metric 2.2)** - Alex Muñoz, Assistant Director (*Informational Item*)

For several years, the Jester & Pharley Fund Read-a-Thon has been an annual tradition at the Academies. It has now made its way across the Fenton organization. We are thrilled to share that The Jester & Pharley-Fund Reading Makes a Difference Read-a-Thon program has come to FACS.

The Jester & Pharley Fund is a wonderful organization dedicated to helping children with cancer and other serious illnesses, with the inspiration of David Saltzman's award-winning book, *The Jester Has Lost His Jingle*.

The Jester book and Jester & Pharley Doll have been bringing smiles into the lives of thousands of children coping with serious illness. Please feel free to visit the organization's [website](#) to learn more about David Saltzman, the legacy of *The Jester*, and how *Jester & Pharley Fund* have supported countless children struggling with illness and instilled a love of literacy!

Our Fenton Fireflies will be participating in a Read-a-Thon from March 2 - 20th. The goal of this Read-a-Thon is to read as many pages as possible during the three-week period. Student participation will help donate books and dolls to children receiving medical care at the nearby Northridge Hospital Medical Center.

In order to get students excited about this new initiative and to encourage their participation, we held a Kick-Off Assembly on Tuesday, February 24th. Students had an opportunity to hear directly from Amy Hastings, the Executive Director, as she explained the purpose of the read-a-thon and outlined how it will work. She also shared an optional opportunity, and encouraged participation in the activity of making Sunshine Cards for children in the hospital. A [Parent Letter](#) was sent home to families to inform them about the Read-a-Thon and to remind them to encourage their scholars to read as many pages as possible.

All teachers received a bilingual copy of *The Jester Has Lost His Jingle* which was read within classrooms to help connect students to the story of the Jester. [Student reading logs](#) were placed in teacher's mailboxes to be distributed to students each week on Monday. Teachers will collect these reading logs and input them into a master log, which will auto calculate total pages read. The Read-a-Thon will end on Friday, March 20th.

Top readers and classrooms will be recognized at an assembly on Thursday, April 9th. It has already been encouraging to hear students share that they have been reading many pages and we can't wait to see our inaugural read-a-thon be a great success.

Item #7 **March Madness Tournament of Careers (LCAP Goal 2; Metric 2.2)** - Ivan Hernandez, School Counselor (*Informational Item*)

Mr. Hernandez shared information regarding our March Madness of Careers event. The event is organized in the style of NCAA's March Madness tournament where teams compete in a bracket style competition with one final winner. Mr. Hernandez has selected careers for each bracket and is asking that teachers continue to review the resources provided that give them an idea of each career choice so

they can make an informed decision when voting. The tournament starts off with 16 careers and beginning March 9th, students will be voting for their preferred career choice. The finale will be on March 21st where our winner (career) will be identified and shared with the school. After our winner is announced, Mr. Hernandez will work on identifying a presenter who can speak to the students about the winning career. We would like to encourage any staff member who knows anyone in the field of the winning career to please share their resources if possible. Thank you Mr. Hernandez for creating this exciting event that helps students gain a broader perspective of possible career choices!

Item #8 **Open House (LCAP Goal 2; Metric 2.2)** - Kelley Christenson, ELO-P Coordinator (*Informational Item*)

Mrs. Muñoz presented an update on the school's upcoming Open House scheduled for Thursday, March 5, 2026, from 4:30 - 6:30 p.m. She shared that the event will begin with a special presentation by the third grade team welcoming incoming third grade students and families from Fenton Primary Center (FPC) to support a smooth transition to the upper campus. Thank you to Ms. Castañeda for putting together a firefly plushie incentive for our 2nd graders from FPC! Maclay Middle School and PUC Inspire Charter Academy will host informational booths in front of the fifth grade building, providing fifth grade families an opportunity to learn about prospective middle school options for next year. The event will also include food trucks, games, and family activities, helping create a festive and welcoming atmosphere for the school community.

Mrs. Muñoz stated that teachers and students have been preparing their classrooms with thoughtful displays of projects, artwork, and student work that reflect the instruction and learning taking place throughout the year. Classrooms will be open for family visits from 5:00–6:00 p.m., providing families an opportunity to see student work and connect with teachers.

Mrs. Muñoz noted that the evening serves as an opportunity to celebrate the tremendous hard work of both teachers and students this year. She expressed appreciation to the teaching staff for their dedication in preparing classrooms and showcasing student learning. She also extended sincere thanks to Mr. Jose Aceves and the entire facilities team for their efforts to ensure that the campus is clean, welcoming, and beautifully prepared for families and guests attending the event.

Announcements:

None

Next Regular Meeting:

April 9th, 2026 at 7:20 am.

Adjournment:

On **MOTION** of DeeAnne Ferraro, **SECONDED** by Tony Peña, and **CARRIED**, the March 5th, 2026 School - Community Relations Council Meeting was adjourned at 7:50 am.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the School Site Council Meeting

February 5, 2026

Call to Order: Carmen Solis, Chair

A meeting of the School Site Council was held on February 5, 2026 at 3:31 p.m. via Zoom at Santa Monica Boulevard Community Charter School.

Roll Call: Carmen Solis, Secretary Designee

Members Present: Carmen Solis, Maria Sanderson, Angela Boyd

Additions/Corrections to the Agenda: Carmen Solis, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Carmen Solis, Chair

On **MOTION** of Angela Boyd, **SECONDED** by Maria Sanderson, and **CARRIED**, the minutes from the October 24, 2025 meeting of the School Site Council were approved.

Presentations from the Public: Carmen Solis, Chair

Item #1 Any persons desiring to address the School Site Council Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 **Review of School Financials: State and Federal Funding (LCAP Goal 3)** - Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

School finances were presented to the Council, including an overview of revenue sources and expenditures. The discussion highlighted how ADA and enrollment directly impact the school's overall budget. While SMBCCS is currently over budget due to enrollment changes, the school's overall financial position remains stable. Enrollment and attendance have increased, and completing independent studies remains important to offset annual enrollment declines. SMBCCS office staff will continue conducting home visits through February and the foreseeable future to address chronic absenteeism.

Item #3 **Review of Schoolwide Plans and LCAP Goals (LCAP Goal 3)** - Carmen Solis,

SMBCCS Administrative Coordinator (*Informational Item*)

Using the 2024–2025 CAASPP results, the Council reviewed current instructional programs and strategies being implemented to support student achievement. A major focus of the discussion was Year 4 of “What I Need” (WIN) Time, a dedicated period designed to provide targeted instructional support based on student needs. The Council also discussed the implementation of the Lion’s Den Book Recommendation Club, as well as teacher planning days and PLC planning days to support instructional alignment. Additionally, preparations for the 2024–2025 Summative ELPAC and SBAC were reviewed, including teacher training, student supports, and the use of practice and training tests to ensure student readiness.

Item #4 **State and Local Student Achievement Data (LCAP Goal 1, AMO 1-4) -**
Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

The Council reviewed local and state student achievement data from i-Ready and the state’s CAASPP website. Ms. Solis presented students’ mid-year (MOY) i-Ready Diagnostic results, comparing them to beginning-of-year (BOY) data and highlighting both overall schoolwide growth and grade-level growth. The Council also reviewed year-to-year CAASPP results and compared the school’s performance to LAUSD and state averages.

Announcements:

None

Next Regular Meeting:

March 3, 2026

Adjournment:

On **MOTION** of Angela Boyd, **SECONDED** by Maria Sanderson, and **CARRIED**, the School Site Council adjourned at 3:41 p.m.

Minutes respectfully submitted by: Carmen Solis

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School Site Council

February 10, 2026

A meeting of the School Site Council was held on Tuesday, February 10, 2026, at 3:00 p.m. at Fenton Avenue Charter School via Zoom.

Call to Order: Nicole Langlois, Chair

The School Site Council meeting was called to order at 3:05 p.m. by Chair, Nicole Langlois.

Roll Call: Naeiri Roberts, Secretary

Members Present: Crystal Martinez, Naeiri Roberts, Lesley Jimenez, Nicole Langlois, Alex Muñoz, Monica Castañeda, Evelyn Martinez, Emrys Roberts

Members Absent: None

Members Excused: Christina Kaloutian, Gloria Contreras

Non-Committee Members Present: Jessica Diaz and Tony Peña

Additions/Corrections to the Agenda: Nicole Langlois, Chair

Approval of Minutes: Nicole Langlois, Chair

Item #1 **Minutes from the October 7, 2025 meeting of the FACS School Site Council - Nicole Langlois, Chair** (*Motion to Approve*)

On **MOTION** of Crystal Martinez, **SECONDED** by Lesley Jimenez, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Nicole Langlos, Chair

Item #2 **Any persons desiring to address the FACS School Site Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Local Control and Accountability Plan (LCAP) - Monica Castañeda, Director**
(Informational Item)

Implementation of the 2025–26 LCAP is well underway and closely aligned with the school’s instructional priorities, PLC structure, and data-driven decision-making processes. The LCAP clearly outlines our goals and the allocation of funds to support each goal. Its focus on increasing student achievement through high-quality instruction and targeted supports is evident in daily classroom practice, professional development, and resource allocation, particularly for English Learners.

LCAP Goal 1: Increase Academic Achievement for All Students is reflected through the continued refinement of our PLC model. Grade level teams regularly analyze common assessments, i-Ready data, and additional data points to monitor student progress and design targeted interventions and extensions. GLOW time further strengthens student support by providing additional opportunities for targeted instruction.

LCAP Goal 2: Vibrant Culture and Climate is demonstrated through the implementation of our Community Schools initiative and Expanded Learning Opportunities. The school hosts a variety of community-focused events designed to provide enriching experiences for students and families. Our ELO-P program offers both academic and interest-based clubs, promoting a well-rounded educational experience for all students.

LCAP Goal 3: Operational Excellence focuses on sustaining strong systems and continuous improvement. The school prioritizes high-quality professional development to strengthen instructional practices and ensure consistent, high-quality instruction for all students.

Overall, the school has made progress toward all LCAP goals and continues to engage in ongoing reflection, monitoring, and refinement to ensure sustained growth and success.

Item #4 **Comprehensive Needs Assessment (LCAP Goal 2, AMO 1) - Nicole Langlois,**
Assistant Director (Discussion Item)

During the discussion, members shared several strengths and areas of continued growth at Fenton Avenue Charter School. One member noted that her 3rd grade student is highly motivated by community events and that these events help bring the school community together. She expressed interest in seeing more events like *Stellar STEM Night*, which foster engagement among students and families. The telescope experience at *Stellar STEM Night* was specifically mentioned as highly engaging, and members shared that real, hands-on exploratory opportunities like this should continue to be offered at FACS to enrich learning and strengthen family involvement. It was also noted that recognizing teachers and making them feel appreciated is an important component of maintaining a positive and supportive school culture.

Another member highlighted the benefits of small group instruction, emphasizing that additional one-on-one time allows teachers to focus more closely on individual student needs. It was shared that grade-level teams are already collaborating effectively to target smaller groups of students for intervention and support.

Staff also acknowledged the strong foundation already in place at FACS. Teachers work within a professional learning community model and are provided with one hour and forty-five minutes each week for collaboration. During this time, they determine standards, create assessments, analyze data, and plan for targeted intervention. Additionally, students complete i-Ready lessons in both ELA and math that are tailored to their individual needs, further supporting differentiated instruction across the school.

Item #5 **Middle of Year i-Ready Diagnostic Assessment (LCAP Goal 1, AMO 5) -**
Monica Castañeda, Director (*Informational Item*)

FACS has completed the i-Ready Mid-Year (MOY) Diagnostic assessment. Overall, our ELA MOY proficiency rate is 40%, while our Math MOY proficiency rate is 33%. These results are consistent with, or show slight increases from, prior years' data. When analyzing growth since the Beginning-of-Year Diagnostic, our overall ELA MOY growth across FACS is 73%, and our overall Math MOY growth is 52%.

To support continued academic growth, the school implements a variety of instructional strategies across classrooms. Teachers provide small-group, needs-based instruction informed by multiple data sources to address specific skill gaps. Interactive notebooks remain a core instructional tool and are used to support student engagement and retention of learning.

In addition, professional development has focused on Explicit Direct Instruction (EDI) strategies, emphasizing clear learning objectives, modeling, guided practice, and frequent checks for understanding. These instructional practices are designed to ensure that all students can access high-quality instruction and make meaningful academic progress.

Item #6 **Summative English Language Proficiency Assessments for California**
(LCAP Goal 1, AMO 3) - Alex Muñoz, Assistant Director (*Informational Item*)

The Summative ELPAC Assessment is scheduled to take place from February 23 through March 20. This year, Fenton Avenue has 197 students classified as English Learners who will participate in the Summative ELPAC. The assessment will be administered using a computer-based testing platform and will assess the following domains: listening, speaking, reading, and writing.

Students in grades K–2 will complete all domains in a one-on-one setting. Students in grades 3–5 will complete the reading, writing, and listening domains in a group setting, while the speaking domain will be administered one-on-one.

Parent/guardian notification letters have been sent home to the families of all participating students. A special thank you to our test administrators - Veronica Ramos, Evelyn Martinez, Wendy Kaufman, Nicole Langlois, and Kelley Christenson - who will assist with administering the assessment alongside Alex Muñoz.

A presentation was shared with teachers highlighting key preparation strategies, including practicing essential vocabulary and administering the ELPAC practice test. Following the completion of the Summative ELPAC, families will receive a Student Score Report outlining student performance across all assessed domains.

Item #7 **Behavior Solutions Team, (LCAP Goal 1) - Nicole Langlois and Alex Muñoz,**
Assistant Directors (*Informational Item*)

We are excited to share some positive updates from our Behavior Solutions work across campus. To date, students have earned 21 class incentive rewards, which has been incredibly exciting to see and a strong reflection of their hard work and positive choices.

Looking ahead, we are planning to launch three Behavior Academies focused on Emotional Regulation, Upstander Behavior, and Civility. These academies will be led by various school staff during the school day and are designed to explicitly teach key traits and skills that support student success. Importantly, participation in these academies will not take away from Tier 1 academic instruction.

Our Tier 1 Behavior Team recently met to review current Tier 1 strategies and ensure alignment across classrooms. As part of this continued focus on schoolwide culture, we will be launching a “Love Your School” Challenge during the last two weeks of February. During this time, students will engage in reflective prompts, class read-alouds, and other activities that promote school pride, responsibility, and care for our school community.

We appreciate everyone’s continued collaboration and commitment to creating a positive, supportive learning environment for all students.

Item #8 **Community Schools Update (LCAP Goal 2, AMO 1) - Tony Peña, Community Schools Coordinator** (*Informational Item*)

Mr. Peña is wrapping up the Sensational Snacks fundraiser. Thus far, the school has raised \$4,275. There are still online orders that may not yet be accounted for.

We are currently holding ESL Level 3 classes, and there is additional space available for other families who may be interested in participating. We are also working with Mission College to explore additional courses, such as GED and ESL classes.

The Community Schools Coordinator plans to share a survey with families to better understand their needs. Mr. Peña has joined the Community Schools Initiative, which provides a resource directory of agencies that families can utilize based on their needs. These resources include counseling services, diaper giveaways, and other community supports.

Fenton Launchpad Academy will move forward with the LAUSD public hearing on February 17, 2026, and community representatives are welcome to attend. Families are encouraged to contact the Community Schools Coordinator for additional information and support.

Announcements:

There were no announcements.

Next Regular Meeting:

The next regular meeting of the School Site Council will be on Tuesday, April 7, 2026, at 3:00 pm via Zoom.

Adjournment:

On **MOTION** of Lesley Jimenez, **SECONDED** by Naeiri Roberts, and **CARRIED**, the School Site Council meeting was adjourned at 3:53 p.m.

Minutes respectfully submitted by: Naeiri Roberts

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy
Fenton Charter Leadership Academy

Unapproved Minutes of the School Site Council (SSC)

February 12, 2026

A meeting of the School Site Council was held on Thursday, February 12, 2026 at 3:32pm.

Call to Order & Pledge: Beth Henschel, Chair

Roll Call: Beth Henschel, Chair

Members Present: Beth Henschel, Paige Piper, Cecilia Quijano, Elisa Vallejo, Varsik Vardanyan, Virginia Palma

Non-Committee Members Present: N/A

Absent: Kenia Grillo Novoa, Sevana Rostami, Nidia Cuevas, Lesmi Mendez

Additions/Corrections to the Agenda: Beth Henschel, Chair

There were no additions or corrections to the agenda.

Presentations from the Public: Beth Henschel, Chair

Item #1 **Minutes from the November 13, 2025 meeting of the School Site Council (SSC) - Beth Henschel, Chair** (*Motion to Approve*)

On **MOTION** of Paige Piper **SECONDED** by Elisa Vallejo and **CARRIED**, the minutes were approved as submitted.

Item #2 **Any persons desiring to address the School Site Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Mid-Year i-Ready Diagnostic Data Review (LCAP Goal 1, Metric 5) - Dr. Beth Henschel, FCLA/STEM Director** (*Informational Item*)

Dr. Henschel shared the results of the Mid-Year i-Ready Diagnostic data with the council. Both FCLA and STEM have demonstrated growth in the number of students meeting or exceeding grade level expectations. There has been a decline in students below grade level, and great decline in students performing 2-3 grade levels below.

Item #4 **Family Center Programming and Updates (LCAP Goal 2, Metric 1-2) - Virginia Palma, FCLA/STEM Family Center Coordinator** *(Informational Item)*

Ms. Palma reported that “Fitness Fridays” are continuing despite changes in location and immigration concerns. Parent volunteers have been consistent, and are making a great impact in the teachers’ abilities to prepare for projects. In March, we will begin our ESL classes facilitated by LA Valley College, and the Providence FEAST class. We are excited to offer these classes hosted by our community partners. Ms. Palma is also developing a relationship with “Helping Hands” to determine how they could support the Fenton Academies community.

Item #5 **WASC Accreditation Visit - Dr. Beth Henschel, FCLA/STEM Director** *(Informational Item)*

Dr. Henschel informed the committee that both FCLA and STEM will be participating in the WASC Self-Study visit from March 15-18, 2026. The visit will begin with a welcome reception on Sunday, March 15, 2026 where visiting WASC Committee members will meet with school leadership, tour the campus, meet with families, and be treated to performances presented by our ELO-P Ballet Folklorico and Percussion clubs. Members of the SSC are encouraged to join us for the welcome reception from 2-4:30pm. The remainder of the visit will consist of WASC visiting committee members meeting with focus groups of faculty, staff, and students. They will be reviewing our Self Study report and looking for evidence of the practices identified through the report. The WASC Visiting committee will issue their report and final recommendation after the visit concludes on March 18, 2026.

Item #6 **Spring Parent Conferences (LCAP Goal 2, Metric 1) - Cecilia Quijano, FCLA/STEM Assistant Director** *(Informational Item)*

Mrs. Quijano shared that Spring Parent Teacher Conferences are scheduled for March 23-27, 2026. To facilitate these conferences, FCLA and STEM will follow a minimum day schedule during this week. These conferences will provide families with an opportunity to meet with their child’s teacher to discuss each student’s areas of strength and need. Although all families are encouraged to attend in-person, Zoom and phone conferences remain an option. This year, the Scholastic Book Fair will also be held the week of Parent Conferences to encourage students and families to develop excitement around literacy. All families are encouraged to schedule a meeting with their child’s teacher!

Item #7 **FCLA & STEM Needs Assessment (LCAP Goal 2, Metric 2) - Dr. Beth Henschel, FCLA/STEM Director** *(Discussion Item)*

Dr. Henschel shared that one of the responsibilities of the School Site Council is to annually discuss the school’s needs. Dr. Henschel informed the council that one of the School Site Council's annual responsibilities is to conduct an annual needs assessment. Dr. Henschel shared that FCLA’s performance exceeded that of nearby schools, LAUSD, and the state average. STEM’s performance exceeded nearby schools and closely matched LAUSD and the state average.

To improve student learning outcomes, the Fenton Academies have renewed their focus on professional development, particularly in the area of mathematics. Grade level teams are also working collaboratively to enhance classroom instruction and to determine the most effective instructional practices. These goals and learning outcomes are also embedded within our WASC needs assessment, LCAP goals, and LAUSD oversight visit guiding questions.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the School Site Council is scheduled for March 19, 2026.

Adjournment:

On **MOTION** of Cecilia Quijano **SECONDED** by Virginia Palma and **CARRIED**, the School Site Council adjourned at 3:43p.m.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the School Site Council Meeting

March 3, 2026

Call to Order: Carmen Solis, Chair

Roll Call: Iris Salguero, Secretary

Additions/Corrections to the Agenda: Carmen Solis, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Carmen Solis, Chair

Item #1 **Approval of Minutes from the February 5, 2026, meeting of the School Site Council - Carmen Solis, Chair** (*Motion to Approve*)

On **MOTION** of Angela Boyd, **SECONDED** by Maria Sanderson, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Carmen Solis, Chair

Item #2 **Any persons desiring to address the School Site Council Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Review of Mid-Year i-Ready Reading and Math Student Data (iReady) (LCAP Goal) - Carmen Solis, SMBCCS Administrative Coordinator** (*Discussion Item*)

Ms. Solis presented the i-Ready Diagnostic Growth Report for both Reading and Math to the School Site Council. The data shows steady progress across all grade levels, with students currently on track to reach 50% of their Annual Typical Growth by the end of the year.

Item #4 **Review and Discussion of Expanded Learning Opportunities - Program (LCAP Goal 2) - Zoe Weiss, SMBCCS ELO-P Coordinator** (*Discussion Item*)

Ms. Solis shared ELO-P updates on behalf of Zoe Weiss. The second session of ELO-P runs from February 9th to June 4th and includes 10 outside vendors (such as Mathnasium, tutoring, phonics, and reading classes) along with 11 teacher-led clubs including art, chess, and reading intervention. February field trips included Universal Studios, Medieval Times, and an E-Sports Club competition hosted by the Academies. Students also attended a Futa Toro West African dance assembly on February 20. Think

Together is currently planning the spring break program, which will include several field trips.

Item #5 **Review of LCAP Goal 2: Increase Meaningful and Purposeful Student, Teacher, and Parent Engagement** - Carmen Solis, SMBCCS Administrative Coordinator (*Discussion Item*)

Ms. Solis reviewed LCAP Goal 2, which focuses on increasing meaningful engagement for students, staff, and families, including opportunities for stakeholder participation and maintaining a 94% ADA. She highlighted school events and current efforts to improve attendance.

Item #6 **Comprehensive Needs Assessment (LCAP Goal 1-3)** - Carmen Solis, SMBCCS Administrative Coordinator (*Discussion Item*)

Ms. Solis shared how the school is supporting English Learners through embedded ELD instruction, targeted intervention during W.I.N. time, and programs such as iReady, Benchmark, TWIG, and Studies Weekly. Additional strategies include Kagan structures, Thinking Maps, Secret Stories, Heggerty, classroom visuals, and a Newcomer group led by Acceleration Specialists.

Expanded supports are also provided through ELO-P programs, serving about 10–15 students twice per week, including Rosetta Stone English Language Acquisition, Reading Readiness Academy, reading intervention clubs, phonics and fluency support for upper grades, and Mathnasium tutoring with Spanish-speaking tutors available.

Item #7 **Review of LCAP Goal 3: Provide an Appropriate Basic Condition of Learning** - Carmen Solis, SMBCCS Administrative Coordinator (*Discussion Item*)

Ms. Solis reviewed key components of LCAP Goal 3, which focus on ensuring high-quality staff, instructional resources, and safe learning environments. She explained that all teachers hold a valid California Teaching Credential and the appropriate English Learner authorization as required by the California Commission on Teacher Credentialing.

She also noted that teachers participate in ongoing, research-based professional development in areas such as English Language Arts, Math, Next Generation Science Standards (NGSS), English Language Development (ELD), technology, and differentiated instruction to support the needs of all students and student subgroups.

Additionally, Ms. Solis shared that the school continues to provide students with state-approved, standards-based instructional materials, ensuring that 100% of English Learners have full access to CCSS-aligned curriculum as they build English proficiency. She also reported that school facilities are regularly monitored to remain clean, safe, and in good repair through daily spot checks and site inspection lists, with over 90% of items meeting compliance or good standing standards.

Announcements:

None

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Angela Boyd, **SECONDED** by Maria Sanderson, and **CARRIED**, the School Site Council Meeting was adjourned at 3:59 p.m.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the English Learner Advisory Committee Meeting

February 5, 2026

Call to Order: Vanessa Ettleman, Chair

A meeting of the English Language Advisory Committee was held on Thursday, February 5th, 2026 at 3:14 pm.

Roll Call: Evelia Prado, Secretary

Additions/Corrections to the Agenda: Vanessa Ettleman, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Vanessa Ettleman, Chair

On **MOTION** of Carmen Solis, **SECONDED** by Evelia Prado, and **CARRIED**, the minutes of the English Learner Advisory Committee Meeting from October 24, 2025, were approved as submitted.

Presentations from the Public: Vanessa Ettleman, Chair

Item #1 Any persons desiring to address the English Learner Advisory Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 Review of Programs to Support EL Population (LCAP Goal 1) - Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

This was an informational item only. Ms. Solis reviewed the various programs at SMBCCS to help support our EL Population (LCAP Goal 1). We currently have ELD embedded within our curriculum, which includes i-Ready, Benchmark Advance, TWIG (science), and Social Studies Weekly, along with WIN Time and intervention with our Acceleration Specialists.

Outside of the school day, we have ELO-P classes that support our students. Examples include the Rosetta Stone Program (English Language Acquisition Teacher Club), Reading Readiness Academy, Phonics Club, Readers Workshop, 2nd Grade Reading Intervention Teacher Club, and

Mathnasium.

Item #3 **Review of Mid-Year English Learner Verified Data (LCAP Goal 1)** - Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

This was an informational item only. Mrs. Solis explained EL students' growth at SMBCCS based on i-Ready Data and presented the overall growth of our EL students from the BOY to MOY diagnostic. This encompassed all K-6 ELA and Math scores.

Item #4 **Review of EL Instructional Supports (LCAP Goal 1)** - Carmen Solis, SMBCCS Administrative Coordinator (*Informational Item*)

This was an informational item only. Mrs. Solis shared the various instructional supports at SMBCCS. This included:

- Kagan Strategies
- Thinking Maps
- Secret Stories
- Heggerty
- Visuals in the classroom

Mrs. Prado suggested adding Reading A to Z (RAZ Kids) to support the needs of our students. It is a reading program that places students at their appropriate reading grade level, offers stories to read and listen to at their level, and also supports their reading comprehension of the text by asking questions related to what they have read. Reading and answering the questions correctly moves them up to the next level in their reading. She is currently using it in her classroom, and has used it in the past.

Announcements:

None

Next Regular Meeting:

March 3, 2026

On **MOTION** of Carmen Solis, **SECONDED** by Evelia Prado, and **CARRIED**, the English Learner Advisory Committee adjourned at 3:28 pm.

FENTON CHARTER PUBLIC SCHOOLS

Fenton Avenue Charter School

Unapproved Minutes of the English Learner Advisory Committee

February 10, 2026

A meeting of the English Learner Advisory Committee was held on Tuesday, February 10, 2026, at 7:15 a.m. via Zoom.

Call to Order: Alex Muñoz, Chair

The English Learner Advisory Committee meeting was called to order at 7:19 a.m. by Chair, Alex Muñoz.

Roll Call: Alex Muñoz, Chair

Members Present: Nicole Langlois, Alejandra Muñoz, Jessi Tello, and Veronica Ramos

Members Excused: Rosa Castro, Gloria Contreras, and Blanca Juarez

Non-Committee Members Present: Monica Castañeda

Additions/Corrections to the Agenda: Alex Muñoz, Chair

There were no additions or corrections to the agenda.

Item #1 **Approval of Minutes from October 7, 2025 meeting of the English Learner Advisory Committee - Alex Muñoz, Chair** (*Motion to Approve*)

On **MOTION** of Nicole Langlois, **SECONDED** by Veronica Ramos, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Alex Muñoz, Chair

Item #2 **Any persons desiring to address the English Learner Advisory Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of English Learner Advisory Committee Officers - Alex Muñoz, FACS Assistant Director** (*Motion to Approve*)

As part of the English Learner Advisory Committee (ELAC) meetings, it is important to designate officers to support the work of the committee. ELAC includes a Chair, Vice Chair, and Secretary, with each member serving a one-year term. The Chair and Vice Chair typically facilitate meetings and support the preparation and distribution of agendas and minutes, while the Secretary is responsible for taking meeting notes. For the current term, Alex Muñoz has been selected to serve as Chair, Jesse Tello will serve as Vice Chair, and Nicole Langlois will serve as Secretary.

On **MOTION** of Nicole Langlois, **SECONDED** by Veronica Ramos, and **CARRIED**, the Selection of School Site Council Officers was approved.

Item #4 **FACS Summative ELPAC** - Alex Muñoz, FACS Assistant Director
(Informational Item)

The Summative ELPAC Assessment is scheduled to take place from February 23 through March 20. This year, Fenton Avenue has 197 students classified as English Learners who will participate in the Summative ELPAC. The assessment will be administered using a computer-based testing platform and will assess the following domains: listening, speaking, reading, and writing.

Students in grades K–2 will complete all domains in a one-on-one setting. Students in grades 3–5 will complete the reading, writing, and listening domains in a group setting, while the speaking domain will be administered one-on-one.

Parent/guardian notification letters have been sent home to the families of all participating students. A special thank you to our test administrators - Veronica Ramos, Evelyn Martinez, Wendy Kaufman, Nicole Langlois, and Kelley Christenson - who will assist with administering the assessment alongside Alex Muñoz.

A presentation was shared with teachers highlighting key preparation strategies, including practicing essential vocabulary and administering the ELPAC practice test. Following the completion of the Summative ELPAC, families will receive a Student Score Report outlining student performance across all assessed domains.

Item #5 **Schoolwide Needs Assessment** - Alex Muñoz, FACS Assistant Director
(Discussion Item)

As we continue to strengthen our support for English Learners, it is important to identify areas for further refinement. Through the English Learner Advisory Committee (ELAC), we are able to share ideas and discuss collective areas of need in order to enhance our schoolwide support for English Learners. Areas identified for continued growth include strengthening family involvement and refining internal practices.

Family engagement was highlighted as a key area of focus. Suggestions included offering EL-focused field trips and enrichment experiences to support reading comprehension, vocabulary development, and background knowledge. Experiences such as visiting local cultural and educational sites (e.g., Discovery Cube, Science Center, and city-based experiences) were discussed as ways to enrich student learning. Additional ideas included creating scavenger hunts and incentives to encourage family participation.

Mr. Tello has been working closely with Level 1 students who are new to the country. As part of his ELO-P club, he has been supporting students by administering and practicing the ELPAC Practice Test. It was also suggested that Mr. Tello work with Level 3 students who are close to reclassification to provide targeted support. Identifying students who are enrolled in Think Together would allow for more

intentional coordination and targeted practice. This support is especially valuable, as the ELPAC assessment format can be challenging and includes a strong academic language component.

The council expressed appreciation for Mr. Tello's dedication and passion for supporting English Learners.

Additional outreach by the Community Schools Coordinator was discussed, including researching and sharing field trips and community experiences for families. The idea of surveying families was also proposed to better understand their interests, needs, and home language use. This survey could focus on building deeper connections with families and identifying meaningful ways to support students.

Finally, the use of Rosetta Stone was discussed. There has been success with students who have consistently used the program since third grade. It was suggested to explore whether families are actively using Rosetta Stone at home and to determine how the school can support parent access and understanding of the program. This outreach and support would be a strong opportunity for collaboration with the Community Schools Coordinator.

Item #6 **Attendance Importance and Protocols** - Alex Muñoz, FACS Assistant Director (*Discussion Item*)

In order to ensure that all students are able to access high levels of instruction, we continue to work collaboratively to strengthen student attendance. Currently, our school implements several strategies to incentivize in-seat attendance. Within classrooms, teachers provide class-based rewards, and schoolwide, classes with the highest in-seat attendance earn attendance banners.

To support the home-school connection, we work closely with families and offer multiple ways to communicate absences in advance, including ClassDojo, phone calls, and email. Attendance letters are sent home when ongoing attendance concerns arise, and we continue to explore additional ways to strengthen in-seat attendance.

During the discussion, the team reviewed additional protocols. Our Attendance Manager, Ms. Ramos, shared that attendance following winter break has been challenging. To address this, the team discussed the importance of consistent reminders, including teachers sending ClassDojo reminders and posting schoolwide attendance reminders on ClassDojo (approximately once per month). These efforts are intended to encourage families to communicate with teachers and reinforce the importance of daily school attendance for students.

Item #7 **FACS Local Control Accountability Plan** - Monica Castañeda, FACS Director (*Informational Item*)

Implementation of the 2025–26 LCAP is well underway and closely aligned with the school's instructional priorities, PLC structure, and data-driven decision-making processes. The LCAP clearly outlines our goals and the allocation of funds to support each goal. Its focus on increasing student achievement through high-quality instruction and targeted supports is evident in daily classroom practice, professional development, and resource allocation, particularly for English Learners.

LCAP Goal 1: Increase Academic Achievement for All Students is reflected through the continued refinement of our PLC model. Grade-level teams regularly analyze common assessments, i-Ready data, and additional data points to monitor student progress and design targeted interventions and extensions. GLOW time further strengthens student support by providing additional opportunities for targeted instruction.

LCAP Goal 2: Vibrant Culture and Climate is demonstrated through the implementation of our Community Schools initiative and Expanded Learning Opportunities. The school hosts a variety of community-focused events designed to provide enriching experiences for students and families. Our ELO-P program offers both academic and interest-based clubs, promoting a well-rounded educational experience for all students.

LCAP Goal 3: Operational Excellence focuses on sustaining strong systems and continuous improvement. The school prioritizes high-quality professional development to strengthen instructional practices and ensure consistent, high-quality instruction for all students.

Overall, the school has made progress toward all LCAP goals and continues to engage in ongoing reflection, monitoring, and refinement to ensure sustained growth and success.

Item #8 **i-Ready MOY Data - Alex Muñoz, FACS Assistant Director** (*Discussion Item*)

FACS has completed the i-Ready Mid-Year (MOY) Diagnostic assessment. Overall, our ELA MOY proficiency rate is 40%, while our Math MOY proficiency rate is 33%. These results are consistent with, or show slight increases from, prior years' data. When analyzing growth since the Beginning-of-Year Diagnostic, our overall ELA MOY growth across FACS is 73%, and our overall Math MOY growth is 52%.

In comparison, our English Learners demonstrated 19% growth in ELA and 16% growth in Math, indicating that continued targeted support is needed to increase success in both reading and mathematics for this student group.

The school currently implements several strategies to support English Learners. Teachers provide small-group, needs-based instruction informed by multiple data sources to address specific skill gaps. Interactive notebooks remain a core instructional tool across classrooms. Additionally, professional development has focused on Explicit Direct Instruction (EDI) strategies, including clear learning objectives, modeling, guided practice, and frequent checks for understanding.

Rosetta Stone continues to be used to support newcomer English Learners and is accessible to students both at school and at home. In addition, the Acceleration Specialist meets weekly with a newcomer group to provide targeted English Language Development instruction focused on building foundational language skills.

Announcements:

There were no announcements.

Next Regular Meeting:

The next English Learner Advisory Committee meeting will be held on Tuesday, April 7, 2026, at 7:15 am.

Adjournment:

On **MOTION** of Veronica Ramos, **SECONDED** by Nicole Langlois, and **CARRIED**, the English Learner Advisory Committee was adjourned at 7:52 a.m.

Minutes respectfully submitted by: Nicole Langlois

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy
Fenton Charter Leadership Academy

Unapproved Minutes of the English Language Advisory Committee (ELAC)

February 12, 2026

A meeting of the English Language Advisory Committee was held Thursday, February 12, 2026 at 3:03pm.

Call to Order: Dr. Beth Henschel, FCLA/STEM Director

Roll Call: Dr. Beth Henschel, FCLA/STEM Director

Members Present: Varsik Vardanyan, Amarjeet Gonzalez, Beth Henschel, Cecilia Quijano, Nidia Cuevas

Non-Committee Members Present: Paige Piper

Members Absent: Kenia Grillo Novoa, Sevana Rostami

Additions/Corrections to the Agenda:

Item #4, “Average Daily Attendance Update” was tabled until the next meeting.

Approval of Minutes from March 7, 2025: Beth Henschel, Chair

Item #1 **Minutes from the November 13, 2025 meeting of the English Language Advisory Council** - Dr. Beth Henschel, FCLA/STEM Director (*Motion to Approve*)

On **MOTION** of Varsik Vardanyan, **SECONDED** by Nidia Cuevas, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public:

Item #2 **Any persons desiring to address the English Learner Advisory Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2026 Summative ELPAC Assessment (LCAP Goal 1, Metric 3) - Cecilia Quijano, FCLA/STEM Assistant Director (*Informational Item*)**

Mrs. Quijano presented the committee with information regarding the 2026 Summative ELPAC Assessment. She shared that Fenton Academies will be testing English Learners March 2, 2026 through March 20, 2026. The Fenton Academies will be assessing 102 English Learners in the domains of reading, writing, listening, and speaking. This assessment is required until students earn an overall score of ‘4’ and can be reclassified as being English Proficient.

Item #4 **Mid-Year i-Ready Data Review (LCAP Goal 1, Metric 5-6) - Dr. Beth Henschel, FCLA/STEM Director (*Informational Item*)**

Dr. Henschel shared the results of the Mid-Year i-Ready Diagnostic data with the council. Both FCLA and STEM have demonstrated growth in the number of students meeting or exceeding grade level expectations. There has been a decline in students below grade level, and great decline in students performing 2-3 grade levels below.

Item #5 **Schoolwide Needs Assessment (LCAP Goal 2, Metric 2) - Dr. Beth Henschel, FCLA/STEM Director (*Discussion Item*)**

Dr. Henschel informed the council that one of the ELAC’s responsibilities is to assist the School Site Council in conducting an annual needs assessment. Dr. Henschel shared that FCLA’s performance exceeded that of nearby schools, LAUSD, and the state average. STEM’s performance exceeded nearby schools and closely matched LAUSD and the state average.

To improve student learning outcomes, the Fenton Academies have renewed their focus on professional development, particularly in the area of mathematics. Grade level teams are also working collaboratively to enhance classroom instruction and to determine the most effective instructional practices.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the English Language Advisory Committee will be March 19, 2026.

Adjournment:

On **MOTION** of Nida Cuevas, **SECONDED** by Varsik Vardanyan, and **CARRIED**, the English Language Advisory Committee adjourned at 3:17 p.m.

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the English Learner Advisory Council Meeting

March 3, 2026

Call to Order: Vanessa Ettleman, Chair

A meeting of the English Language Advisory Council was held on Tuesday, March 3rd, 2026 at 3:05pm.

Roll Call: Evelia Prado, Secretary

Roll call was documented on Zoom.

Additions/Corrections to the Agenda: Vanessa Ettleman, Chair

None.

Approval of Minutes: Vanessa Ettleman, Chair

Item #1 **Approval of Minutes from the February 5, 2026, meeting of the English Learner Advisory Council.** Vanessa Ettleman, Chair (*Motion to Approve*)

On **MOTION** of Evelia Prado, **SECONDED** by Vanessa Ettleman, and **CARRIED**, the minutes of the English Learner Advisory Council Meeting from February 5, 2026 were approved as submitted.

Presentations from the Public: Vanessa Ettleman, Chair

Item #2 **Any persons desiring to address the English Learner Advisory Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Assisting SSC on a Schoolwide Needs Assessment (LCAP Goal 1-3) - Carmen Solis, SMBCCS Administrative Coordinator** (*Informational Item*)

This was an informational item only. Ms. Solis went over the various supports we have in place to help our ELL Students. This included in-class support such as ELD embedded within our curriculum, which includes i-Ready, Benchmark Advance, TWIG (science), and Social Studies Weekly. There is also WIN Time and intervention with our Acceleration Specialists.

II. C.

Financial Business Manager's Report

[\(See presentation slides\)](#)

II. D.

Site Directors' Reports

Site Directors' Reports are presented here for the five Fenton schools. Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

**FENTON AVENUE CHARTER SCHOOL (FACS)
DIRECTOR’S REPORT**

March 12, 2026

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

ATTENDANCE AND ENROLLMENT

AVG. Monthly ADA – 98.56%

Cumulative ADA - 98.72%

Date	TK	K	1st	2nd	3rd	4th	5th	Total
3/9/2026	34	46	48	49	150	190	183	700

Date	TK Unfunded	TK Funded	K	1st	2nd	3rd	4th	5th	Total Funded	Total Unfunded
3/6/2025	4	29	49	46	47	186	184	194	735	739

Recruitment efforts continue to show strong momentum as we plan for the upcoming school year. Our outreach through school tours, community engagement, and direct communication with prospective families has generated significant interest in enrollment. We are seeing a steady flow of inquiries and tour participation, with many families expressing enthusiasm about our academic program, school culture, and supportive learning environment. This level of interest is encouraging and positions us well as we continue to build enrollment and connect with families seeking a high-quality educational option for their children.

CURRICULUM AND ASSESSMENT

LAUSD CSD Oversight Visit Update

Fenton Avenue Charter School hosted a successful oversight visit on February 5th in which the visiting team noted strong alignment between the practices described in our report and what they observed in classrooms. The team highlighted the strength of instruction, the effectiveness of our PLC process, and the clear implementation of Tier 1 expectations across grade levels. They also commented on the calm, positive school climate, with well-established routines, smooth transitions, and consistent systems both in classrooms and on the playground.

Throughout classroom visits, the team observed high levels of student engagement, collaborative learning structures, and the use of visuals and hands-on materials to support access to grade-level content. Instructional practices such as Orton-Gillingham strategies, Kagan structures, targeted G.L.O.W. groups, and the use of manipulatives and instructional technology were evident across classrooms.

During the debrief, the visiting team emphasized that there was clear alignment between the school's stated practices and the instruction taking place. They specifically asked that the entire staff be congratulated for their work and encouraged the school to continue building on these strong instructional and cultural foundations.

i-Ready Mid-Year Diagnostic Assessment

Students completed the Middle-of-Year (MOY) i-Ready Diagnostic between January 20 and February 6. Results indicate encouraging progress in student achievement across the school. Currently, 40% of students in grades K–5 are performing at proficiency in ELA and 33% in Math. In addition to proficiency levels, the data shows strong overall growth, with 73% of students demonstrating growth in ELA and 52% in Math.

Resource: [i-Ready Status & Growth By Grade Level Over Time](#)

To celebrate student progress, those who met their typical growth goals on the diagnostic will participate in a Kona Ice celebration. This recognition is intended to celebrate students' hard work and encourage continued academic growth as we move toward the end-of-year diagnostic.

Professional Learning Update: Special Education Conference

A team from Fenton Avenue Charter School—Monica Castañeda (Director), Jann Manorothkul (SPED Lead), Nicole Langlois (Assistant Director), Evelyn Martinez (Instructional Coach), and Wendy Kaufman (Acceleration Specialist)—attended the Solution Tree conference “Yes We Can! An Unprecedented Opportunity to Improve Special Education Outcomes” on March 4–5 in Pasadena.

The training focused on ensuring that all students—including multilingual learners, students with disabilities, and students facing poverty or trauma—learn at high levels through strong instructional systems and collaborative practices. During the conference, the team explored how PLC best practices can strengthen collaboration between general and special education staff, support the development of a guaranteed and viable curriculum, and create balanced assessment systems that inform instruction.

Sessions also highlighted strategies for building a school culture that believes all students can succeed, designing standards-aligned instruction based on student data, and strengthening the connections between RTI, PLCs, and special education as part of a continuum of support.

The team was excited and validated to hear that many of the practices shared during the conference are already being implemented at FACS through our ongoing PLC work and instructional systems. The team looks forward to sharing key takeaways and next steps with staff at an upcoming staff meeting as we continue strengthening our systems to support success for all learners.

National Assessment of Educational Progress (NAEP)

Fenton Avenue Charter School was randomly selected to participate in the National Assessment of Educational Progress (NAEP), a nationwide assessment that measures academic progress and achievement trends across the United States over time. As part of this process, 50 randomly selected 4th-grade students participated in the assessment, completing either a Reading or Mathematics assessment.

Preparation for this assessment began at the start of the school year. Nicole Langlois coordinated the process for FACS in collaboration with the assigned NAEP Assessment Coordinator. Responsibilities included attending a pre-planning meeting, providing student information, coordinating assessment logistics, communicating with parents and guardians, sharing information with staff during a staff meeting, managing administrator and teacher questionnaires, and preparing materials for the assessment administration.

The NAEP assessment took place on Tuesday, March 2nd, and the participation of all selected students was greatly appreciated. The NAEP Assessment Coordinator shared that FACS students were very respectful and engaged, and that the assessment process ran very smoothly.

It is important to note that NAEP results are not directly linked to individual students or to the school, as the assessment is designed to provide national and state-level data on academic progress rather than evaluate individual student or school performance.

Participation in NAEP allows FACS to contribute to a broader national understanding of student achievement and educational progress.

BUDGET, FACILITIES, AND SAFETY

Custodial Training

The custodial team will participate in hands-on custodial training during spring break, which will take place March 30–April 3. The training will focus on the proper use of cleaning chemicals as well as best practices for maintaining restrooms and classrooms. This professional learning opportunity will help strengthen the team’s skills and support their continued efforts to maintain a clean, safe, and well-kept campus for students and staff.

HUMAN RESOURCE AND PERSONNEL

2026–2027 Staffing Reorganization

Planning for the 2026–2027 school year is underway as the school reviews projected enrollment and staffing needs. Based on current projections, overall grade-level allocations are expected to remain stable. However, due to lower-than-anticipated enrollment in the current third-grade cohort, fourth grade will be reduced by one classroom for the upcoming school year, resulting in a total of six fourth-grade classes. In addition, several staffing changes will occur due to attrition, including the retirement of Mr. Penner and Ms. Aragón and the resignation of Ms. Peterson as she relocates. These transitions will create openings for the 2026–2027 school year as the school begins the staffing reorganization process.

Earned Increase Walkthroughs

Earned Increase Walkthroughs are scheduled to take place from March 16–20 as part of the annual evaluation and compensation process. During this time, administrators and lead teachers will conduct classroom walkthroughs using the FCPS Walkthrough Checklist to ensure consistency and alignment with instructional expectations across classrooms. Following the walkthroughs, teachers will receive a formal memo indicating their passage status for the earned increase process.

SCHOOL-COMMUNITY RELATIONS

Fenton Avenue Open House

Fenton Avenue Charter School recently hosted a highly successful Open House that brought together a large number of families and community members for an evening of celebration and learning. The event saw tremendous attendance from current families, creating a vibrant and engaging atmosphere across campus as families visited classrooms and celebrated student work.

The school was also excited to welcome many families from the Primary Center’s second grade as they prepare for their transition to Fenton Avenue. These students were welcomed with a special Firefly to symbolize their connection to the FACS community. In addition, the event provided an opportunity to connect with prospective families, many of whom visited campus, engaged in conversations about the school’s programs, and received enrollment packets to learn more about joining the FACS community.

The evening also featured several activities that helped foster a strong sense of community. Students and families enjoyed visiting the FACS booth, participating in the Prize Drop game, and spending time together while enjoying food from local vendors. Entertainment and family-friendly activities added to the festive atmosphere and contributed to a memorable community event.

Most importantly, the highlight of the evening was the opportunity for families to visit classrooms and see student learning on display. Teachers prepared engaging presentations and showcased the strong instructional practices and academic work taking place across the campus. The event served as a powerful demonstration of the school’s commitment to academic excellence and the strong partnership between the school and its families.

[Open House Photos 2026](#)

Expanded Learning Opportunities Program (ELO-P) Updates

Expanded Learning successfully launched Session 2 after-school clubs, expanding structured enrichment opportunities aligned with student interests, academic standards, and organizational goals. This session, we are partnering with the following vendors: B.E.A.R., Reptacular Animals, Sylvan Learning, Cub Scouts, and p1440 Volleyball to provide diverse, high-quality programming for our students. We also extend our sincere appreciation to the following teachers Gigi Mares, Vivian Matute, Chris Torres, Araceli Caro, Lainey Yanez, Makaylah Peterson, Edith Cervantes, DeeAnne Ferraro, Christina Kaloutian, Kristin Tzintzun, Nichole Melendez, Lisa Morales, Barbara Aragon, Bernite Oandasan, Rachel Lee, Gurpreet Viridi, Carmen Hernandez, and Jorge Carmona for leading teacher-run clubs. Our teacher-led offerings showcase tremendous creativity and innovation, ranging from Theater and Jr. Survivor to Media Arts (Podcasting), STEAM, Visual Arts, and many more engaging experiences.

These clubs reflect the talent of our staff and provide students with meaningful opportunities for leadership, collaboration, and creative expression beyond the school day.

Our inaugural Fenton's Future Fixers Junior Trades Lab launched with a hands-on Plumbing Workshop, where students explored irrigation systems, developed blueprint designs, and learned foundational trade vocabulary. Due to overwhelming interest, an additional workshop date was added to clear the waitlist. Thank you to Evelyn Martinez, Jose Aceves, and Tony Zamora for dedicating planning time and expertise to our students and leading this workshop. The next workshop in the series will focus on Landscape Design, utilizing our raised garden beds for hands-on learning. The lesson plan emphasizes butterfly and hummingbird-friendly native plants, environmental science standards, measurement skills, and collaborative design. Students will engage in age-appropriate planning, sketching, and implementation activities that integrate STEM concepts with real-world application.

Expanded Learning continues to intentionally integrate academic standards and schoolwide goals into after-school programming. The Language Lab, led by Jessi Tello, works with a targeted small group of English Learners to support increased language proficiency and progress toward reclassification (RFEP). Instruction is structured around focused language development, vocabulary building, and oral language practice aligned to classroom expectations and our schoolwide language acquisition goals.

In partnership with Sylvan Learning, targeted mathematics intervention has begun for selected students in grades 1st - 4th, identified through i-Ready and SBAC data as needing additional support. This strategic intervention aligns Expanded Learning resources with identified academic needs to accelerate growth in foundational math skills.

Additionally, our Amira Reading Club continues to utilize student Amira data to provide targeted literacy support. Students are selected based on reading fluency and comprehension metrics, and sessions are structured to reinforce decoding, fluency accuracy, and comprehension strategies. Progress monitoring allows staff to adjust support based on real-time data, ensuring alignment with measurable literacy growth goals. Thank you Jann Manorothkul and Lisa Morales for running this club for us.

On March 28, students participating in our p1440 Volleyball Club will take their Spring field trip to Hermosa Beach for a day of beach volleyball. Students will be joined by the volleyball club from Santa Monica Boulevard Community Charter School (SMBCCS), creating a meaningful organization-wide opportunity for collaboration and connection between our schools. Throughout the season, students have been developing foundational volleyball skills including serving, passing, setting, communication, and teamwork. The beach volleyball experience will allow students to apply these skills in a new environment while building confidence, sportsmanship, and camaraderie with peers across the organization. The event also promotes physical activity, cooperative play, and a positive culmination of the skills practiced throughout the club session.

Planning has also begun for our Spring Community Resource Carnival, which will feature student-engaging vendor booths, staff-led activity stations, and community resource partners. The event is designed to strengthen family engagement, connect families to local services, and reinforce the Community Schools framework through meaningful partnerships.

Expanded Learning at Fenton Avenue Charter School remains focused on strategic programming, academic alignment, strong supervision systems, and community engagement to support the whole child beyond the school day.

Looking Ahead:

- 3/16 - 3/20 Earned Increase Walkthroughs
- 3/19 WASC Mid-Cycle Visit (Virtual)
- 3/23 - 3/27 Parent Conference Week
- 3/30 - 4/3 Spring Break - No School
- 4/6 PD Day #6
- 4/7 ELAC/SSC Committee Meetings
Curriculum & Assessment Council Meeting
- 4/8 Human Resource & Personnel Council Meeting
- 4/9 Jester & Pharley Fund Recognition Assembly
School Community Relations Council Meeting
- 4/10 Budget, Facilities & Safety Council Meeting
- 4/11 Fenton 5K (Hansen Dam)
- 4/16 FCPS Board Meeting
- 4/18 Spring Community Resource Carnival

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR'S REPORT**

March 12, 2026

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

ENROLLMENT

Date	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
12/05/2025	39	60	75	97	107	83	122	86	669	99.28%	99.13%
01/16/2026	41	60	74	95	107	83	122	85	667	99.06%	99.11%
03/07/2026	40	61	76	97	107	83	122	86	672	98.87	99.06%

3-Year Enrollment Comparison

Date	TK		K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
	Unfunded	Funded								
March 2026	0	40	61	76	97	107	83	122	86	672
Mar. 2025	5	32	73	93	106	80	125	120	69	703
Mar. 2024	11	39	90	106	82	127	122	114	77	768

Since our previous report, SMBCCS experienced an increase in enrollment, reaching 674 students, which is the highest enrollment we have had this school year. Unfortunately, shortly after reaching this number, we lost one student due to an immigration matter. The family attended an immigration hearing and, three days later, was required to return to their country of origin.

We are currently aware of another family in our school community with an upcoming immigration hearing, and we remain hopeful for a positive outcome. Situations such as these reflect the realities faced by many families in our community and can have a direct impact on student enrollment and school stability.

To continue strengthening enrollment, SMBCCS is actively engaging in recruitment efforts. We are scheduled to participate in the Thai New Year Festival on April 26, 2026, where we will host a recruitment booth to showcase our school, distribute informational flyers, and connect with prospective families.

In addition, we have conducted numerous school tours for prospective families. Many visitors have expressed strong interest in our programs, leaving impressed by the school community and the quality of instruction. Several families have requested enrollment packets for the remainder of the current school year, while others have requested packets for the upcoming academic year.

INSTRUCTION

PD Day #6

Sarah Schuhl will serve as the featured presenter for FCPS Professional Development Day #6. Several FCPS team members attended the Math in a PLC at Work® Summit in Pasadena in December 2025, where they had the opportunity to participate in Ms. Schuhl's breakout sessions. Participants were highly impressed by her depth of knowledge, practical instructional strategies, and expertise in strengthening mathematics instruction within a Professional Learning Community framework. Based on the strong feedback from our staff and the alignment of her work with our instructional priorities, FCPS selected Ms. Schuhl to lead our organization-wide professional development in April. Her session will support our continued efforts to strengthen mathematics instruction and collaborative practices across all FCPS schools.

Professional Learning Community Update

During her February visit, Paula Maeker worked with SMBCCS teachers to strengthen the school's Professional Learning Community (PLC) practices, with a focus on moving from PLC Right to PLC Tight by deepening collaboration around essential standards, instruction, and student data. She facilitated team discussions to clarify essential standards, common instructional strategies, and aligned assessments, helping teachers collectively plan math instruction around missing addends and number bonds and analyze literacy instruction during WIN intervention time. Through lesson observations, modeling, and collaborative planning, Maeker guided teams in refining common schedules, small-group structures, and tiered interventions, ensuring teachers were aligned in how they deliver Tier 1, Tier 2, and Tier 3 instruction. She also supported grade-level teams in reviewing benchmark pacing, analyzing assessment data, and developing shared strategies for close reading, writing tasks, and SBAC preparation. Her work reinforced PLC expectations by encouraging teachers to use data, common planning, and shared instructional practices to improve student outcomes and strengthen collective responsibility for student learning.

On March 4th and 5th, several SMBCCS staff members attended the Solution Tree conference, "Yes, We Can! An Unprecedented Opportunity to Improve Special Education Outcomes," held in Pasadena, California. Attendees included Ms. Solis (Administrator), Mrs. Wolfer (Instructional Coach), Ms. Hernandez and Ms. Condo (Acceleration Specialists), and Mr. Orellana (RSP Teacher). The team reported that the conference provided valuable insights on strengthening inclusive practices, including the importance of using student-centered language and ensuring that systems and supports are fully aligned to meet the needs of all learners. The group will share key takeaways and recommended practices with staff during an upcoming staff meeting to support continued growth in inclusive instruction and services for students.

Acceleration Program Update

The Acceleration Specialists met with literacy consultant Paula Maeker to review the development and refinement of a phonological awareness assessment within ESGI. During the meeting, the team shared the assessment framework that had been created, and Ms. Maeker provided feedback and recommendations to strengthen the assessment before it is introduced to TK, Kindergarten, and first grade teachers. The goal of this work is to ensure that early literacy skills are assessed consistently and accurately according to grade-level standards, allowing teachers to identify student needs early and provide targeted intervention through the Acceleration Program and WIN support structures.

Expanded Learning at Santa Monica Blvd. Community Charter School

The second session of the Expanded Learning Opportunities Program (ELOP) began on February 9 and will run through June 4. This session offers a wide range of enrichment opportunities for students, including ten outside vendor programs, such as Mathnasium tutoring and a new phonics and reading class, in addition to eleven teacher-led clubs including art, chess, and reading intervention. These programs continue to provide students with meaningful academic support and enrichment beyond the regular school day.

Students participating in the program have also had opportunities to engage in enriching experiences beyond campus. Recent field trips included visits to Universal Studios, Medieval Times, and participation in an E-Sports Club competition hosted by the Academies, where one of our students earned First Place in Mario Kart, highlighting both student engagement and achievement within the program.

Additionally, Rally in the Valley (RIV) scrimmage games were hosted at SMBCCS on Saturday, March 7, 2026. Several participating schools attended the event to practice and compete against one another in preparation for the official Rally in the Valley competition scheduled for April 18, 2026. This event provided students with an opportunity to build teamwork, confidence, and school pride while preparing for the upcoming competition.

Behavior Coalition Team Update

The Behavior Coalition continues to analyze SWIS behavior data on a regular basis to monitor trends and identify areas where additional support may be needed. This ongoing review allows the team to make data-informed decisions and refine schoolwide behavior systems to better support students. During the February Tier 1 meeting, the team revisited schoolwide expectations and emphasized the importance of consistent supervision during student transitions to maintain a safe, structured, and supportive campus environment. In addition, the Tier 2 team met to identify students who will participate in the second round of Behavior Academies, which are designed to provide focused behavioral support and skill development for students needing additional guidance.

The school also concluded its final consultation meeting with the Hannigan Behavior Solutions team, where the implementation of Tier 2 and Tier 3 supports was reviewed and recommendations were provided to strengthen the next phase of the work. Feedback from staff was also gathered through the Behavior Solutions Framework Implementation Survey, and results are currently being reviewed to inform improvements in communication, systems, and staff support. Initial results indicate that staff view the school's Tier 1 behavioral supports as strong, while recognizing opportunities to further strengthen Tier 2 communication and coordination. As part of the school's continued focus on supporting students' overall well-being, the team has also begun exploring SchoolBeat, a social-emotional learning curriculum that may further enhance proactive behavior instruction and social-emotional skill development across the campus.

PERSONNEL

2026-2027 Staff Reorganization

The FCPS Reorganization Process is currently underway and is being conducted through a three-round process at the site level. As part of this process, certificated staff were given the opportunity to indicate their grade level preferences, school site preferences, and the option to request placement at another FCPS school if openings become available. Based on current enrollment projections for the upcoming

school year, SMBCCS is projected to be overstaffed by two teaching positions, which will be carefully considered as decisions are made in the best interest of students and the overall needs of the school.

The Reorganization Committee, which includes personnel committee chairs, instruction committee chairs, faculty representatives, and administrative staff, is overseeing the process. Certificated staff have completed a Personal Teaching History Survey, which helps inform placement discussions and ensures that teacher experience and strengths are considered during the process. SMBCCS held its Round 1 reorganization discussion with the committee, and the Round 1 staffing rosters will be posted on Monday, March 9.

The overall timeline for reorganization began on February 20, 2026, when reorganization packets were distributed to teachers. Staffing assignments will be reviewed and posted through three rounds between March 9th through the 13th, allowing for movement both within the school and across FCPS schools. Final staffing recommendations will be submitted to the FCPS Board of Directors for approval by April 16, 2026.

Earned Increase Walkthroughs

Across Fenton Charter Public Schools, Earned Increase Walkthroughs are conducted twice each year as part of the organization's commitment to maintaining high-quality instruction and consistent teaching practices. These short classroom visits, typically lasting about five minutes, focus on observing key components of effective teaching aligned to the Charlotte Danielson Framework, including planning and preparation, instructional practices, classroom environment, and professional responsibilities.

Walkthrough teams include administrators, grade-level lead teachers, specialists, and faculty representatives who use a Board-approved observation checklist to guide the process and ensure consistency across classrooms. Following the visits, administrators provide teachers with feedback to support reflection and continued professional growth. This process helps ensure instructional alignment across Fenton schools while reinforcing the high standards that contribute to the organization's continued success. The Spring Earned Increase Walkthroughs are scheduled to take place during the week of March 9, 2026.

COMMUNITY RELATIONS

Family Center Update

The Family Center has begun its final trimester of parent classes, workshops, and activities, with weekly updates shared through ClassDojo and printed flyers distributed in classrooms to keep families informed about upcoming opportunities and resources. Dr. Riddick visited the Parent Center to thank families for their support during the presentation of the Fenton Launchpad Academy project to LAUSD and shared the long-term vision of expanding the program in the future to serve students from TK through higher grade levels. Additionally, the Los Angeles Coalition for Public Schools, is planning a Parent Summit that will offer workshops and meetings designed to help families better understand public charter schools and the importance of parent engagement.

Spring Parent Teacher Conferences

SMBCCS will hold its Spring Parent Conferences during the week of March 23rd. Throughout that week, the school will operate on a minimum day schedule to provide teachers with ample time to meet with families. During these conferences, teachers will review students' Middle of Year (MOY) i-Ready Diagnostic results, highlight student strengths and areas of growth, and discuss any areas of concern.

These conversations are intended to strengthen the partnership between school and home so that parents are informed and able to support their child's continued academic progress. Due to the diverse languages spoken within our school community, there is a high need for translators during conference week. Mrs. Gomez has been working diligently to coordinate translation support by organizing paraprofessionals, support staff, specialists, and administrators to ensure that teachers who request translation services have someone available to assist, allowing all families to fully participate in these important conversations.

Open House 2025-2026

SMBCCS held its annual Open House on March 5, which was well attended by our students' families. The event also featured informational booths from our community partners, Head Start and Think Together, who shared resources and information about their programs with families. Classrooms highlighted the strong instructional work students have been engaged in throughout the year while also showcasing the welcoming and supportive environments we strive to create for both students and their families. In addition, the event provided an opportunity to introduce prospective families to our school community and highlight the programs and learning experiences available to students considering future enrollment at SMBCCS.

Special Upcoming Events

SMBCCS will continue to promote family and community engagement through several upcoming events. A Fenton 5K practice run will be held on March 14 at 8:30 a.m. at Hansen Dam Recreation Area in Griffith Park, providing an opportunity for families and staff to come together and participate in a healthy outdoor activity. The official Fenton 5K race is scheduled for the morning of April 1. Later that evening, a Teacher Appreciation Night at the Los Angeles Dodgers game will take place at 6:10 p.m., which many of our staff members plan to attend.

The school's Multicultural Festival, scheduled for April 17, is an event our community looks forward to each year as it provides students and families with the opportunity to celebrate the many cultures represented at our school. The event highlights traditions, heritage, and shared experiences while reinforcing the importance of respect, inclusion, and appreciation for the diversity within our community.

In addition, the school is exploring participation in the Thai New Year Festival in Thai Town, Los Angeles on April 26 as a potential recruitment opportunity. Lastly, following a suggestion raised during Coffee with the Administrators, the school is exploring the possibility of organizing a community cleanup event in May in partnership with the office of Councilmember Hugo Soto-Martínez.

FACILITIES AND SAFETY

Facility Updates

On Monday, February 23, 2026, an unauthorized individual entered the campus from Ridgewood Avenue by climbing over Gate A. A lockdown was immediately initiated, and all students and staff were quickly escorted to secure locations in accordance with school safety protocols. Following the incident, administration met with staff at the end of the day to debrief and review safety procedures. During this discussion, staff raised concerns that some classroom and yard speakers were not functioning properly or had low volume levels, which could impact the clarity of schoolwide and emergency announcements.

In response, the school conducted a campuswide speaker system test on Friday, February 27 to identify areas that require improvement. The review indicated that several classroom speakers need to be adjusted to a minimum volume level of 10, and that the ceiling speakers in the main building hallways, as well as the outdoor speakers near Room 29 and behind Rooms 40 and 41, need their volume levels increased. Additionally, three yard speakers were found to be nonfunctional and will need to be replaced. The school is also exploring the installation of additional speakers in the Pre-K area and between the first and second grade bungalow classrooms to ensure clear communication across the entire campus. These steps are being taken to strengthen the reliability of our communication systems and ensure the safety of students and staff during daily operations and emergency situations.

On Friday, February 27, at approximately 4:00 a.m., a water pipe burst beneath the sink in Room 2, causing significant flooding on the first floor of the main building. Water spread into several nearby classrooms as well as portions of the basement area. Richard Castro, along with the custodial team and Mr. Del Toro, responded quickly to the situation and coordinated with the Facilities team to stop the water and begin the cleanup process immediately.

To ensure proper restoration, an outside company specializing in water damage mitigation was brought in to assist with the drying and recovery efforts. The company used specialized equipment to thoroughly dry the flooring, tiles, and furniture to prevent any long-term damage. As a result of the flooding, several teachers were temporarily relocated from their classrooms for approximately three days while the restoration work was completed. We are pleased to report that all affected classrooms have since been restored, and teachers were able to return to their rooms with furniture and materials back in place in time to successfully welcome families during Open House.

Upcoming Events:

School Events:

- Paula Maeker Visit 3/17-3/18
- Fenton 5K Practice Griffith Park 3/14
- Parent Teacher Conference 3/23-27th
- LAUSD Oversight Visit 3/26/26
- LACOE LCRSET Visit 3/27/26
- FCPS PD Day#6 4/6/26
- Fenton 5K 4/11/26
- Multicultural Festival 4/17/26
- Spring Show 4/29-4/30

Recruitment Events:

- B. Thai New Year Festival (Tentative) 4/26/26

**FENTON PRIMARY CENTER (FPC)
DIRECTOR'S REPORT**

March 12, 2026

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

Mission: At FPC all students learn at high levels

Vision: FPC will create and sustain an environment for high levels of learning at grade level or above

Motto: Learning today for a brighter tomorrow!

Charter Number: 911

ENROLLMENT

Date	TK	K	1st	2nd	Total	Monthly ADA	Cumulative ADA
February 2026	0UF/69	116	136	145	466	99.20	99.35
February 2025	27UF/51	135	151	131	468	99.50	99.12
February 2024	23UF/57	137	138	171	503	99.76	99.78

Enrollment and Recruitment

FPC remains committed to welcoming new students and growing enrollment for the 2025–2026 school year, while also enrolling and recruiting for the 2026-2027 school year. We have continued to broaden our outreach through a range of recruitment efforts. The entire FPC Administrative team set up a booth at a neighborhood event: **The San Fernando Mile**. We extend our sincere appreciation to the Community Schools Team and our Plant manager, Mr. Osornia for organizing this opportunity for Fenton Primary Center and FCPS.

San Fernando Mile

Fenton Primary Center recently participated in a community outreach event hosted by the San Fernando Mile at San Fernando Recreation Park. Although the opportunity came together on short notice, the event provided a valuable chance for our school to connect with local families and share information about our programs.

Our team hosted a booth from 6:30 a.m. to 11:00 a.m., where we welcomed community members, answered questions about our school, and distributed several enrollment packets to interested families. It

was a great opportunity to introduce Fenton Primary Center to families who may be exploring school options for their children.

In addition to sharing enrollment information, we were also able to schedule several Parent Tours with families who expressed interest in visiting our campus and learning more about the supportive learning environment we provide for our students. These conversations allowed us to highlight our programs, dedicated staff, and the many opportunities available to young learners at Fenton Primary Center.

Overall, the San Fernando Mile event served as a positive outreach opportunity that helped strengthen our connection with the local community while supporting our ongoing enrollment efforts. We are grateful for the chance to participate and look forward to continuing to engage with families throughout the San Fernando community.

Our Instagram presence also continues to expand, showcasing the vibrant spirit and strong sense of community at our school. At the same time, positive word-of-mouth from our families remains one of the most impactful ways we attract and welcome new students. Moving forward, we will continue to pursue opportunities that support enrollment growth and strengthen our marketing efforts:

- Recruitment signage will be purchased and placed around the school
- Postcard mailers will be sent throughout the nearby neighborhoods (with QR code for easy access to enrollment)

Together, these initiatives highlight the creativity, collaboration, and dedication of our staff and families. With this continued momentum, we are confident that Fenton Primary Center will not only sustain its current enrollment but also continue to grow in the years ahead.

Budget and Operations

Campus:

FPC remains dedicated to maintaining a clean, safe, and healthy environment for all students and staff. Our custodial team regularly disinfects high-touch surfaces and restrooms to uphold strong hygiene standards across campus, especially during the recent months when many students and staff were falling ill.. Working closely with the facilities team, they carry out daily maintenance tasks and necessary campus improvements to keep the school in excellent condition. These ongoing efforts help create a welcoming, well-maintained environment that supports student learning. Families who tour the school often acknowledge the level of cleanliness and organization evident at our facility.

Instruction

Acceleration Specialist:

At Fenton Primary Center, the Acceleration Program continued its focus on strengthening early literacy instruction while providing targeted support for students requiring intensive intervention. During

February, Acceleration Specialist Elisa Vallejo and Yesenia Fuentes delivered professional development on primary literacy routines during two separate staff meetings. The sessions introduced teachers to practical, research based literacy routines aligned with the science of reading that can be implemented efficiently during both whole group instruction and small group rotations. Grade level teams are currently focusing on integrating these routines into their small group instruction to strengthen foundational reading skills for all students.

The Acceleration Program at FPC currently provides Tier 3 intensive reading intervention to 31 students in first and second grade. The Acceleration Specialist is conducting foundational skills checks for students on the intervention roster and compiling the results into progress reports that will be shared with teachers and families during spring conferences. In addition, the Acceleration Specialist continues to support student success by assisting with SSPT input as needed and collaborating with colleagues to develop a shared Tier 3 intensive support learning target unit plan that aligns instructional goals, strategies, and resources across the acceleration program.

You can access the FPC Acceleration Site [here](#).

FPC Guiding Coalition: Our PLC's FPC Guiding Coalition meets weekly.

Members:

TK - **Sarah Ananta and Bridget Ruiz**

Kindergarten - **Coco Salazar**

First Grade - **Lisa Ibarra and Laura Holmes**

Second Grade - **Nitima Angus and Martha May**

2025-2026 FPC Focus Lead Teacher - **Judy Lee**

Psychologist - **Gloria Rangel**

Counselor - **Paola Ramirez**

Acceleration Specialist - **Elisa Vallejo**

FCPS Instructional Coach - **Yesenia Fuentes**

FPC Administrators - **Sirui Thomassian, Juan Gomez and Lorena Sanchez**

Director of Instruction: **Jennifer Miller**

Our current work focuses on the following items:

Topics: (Check-in meeting)

- A. Planning for Heller Visit on March 5th(Thu)**
- B. Informal Walkthroughs: focus on small group instruction, Kagan strategies**
- C. Oversight Visit Prep: Feb 20th (Friday)**
- D. WASC Mid-cycle Virtual Visit Agenda: [here](#)**
- E. Thinking Maps Refresher (FCPS Coaches)/Tentatively scheduled April 22**
- F. Behavior Team Update**

Paraprofessionals:

At this time, there are no changes to the paraprofessional roster. We continue to monitor students who may require Additional Adult (AA) support based on their IEP entitlements and remain in close

collaboration with partner agencies providing services on our campus, which has helped alleviate the need to hire additional AAs at this time. As we move further into March and begin planning for the upcoming school year, several students currently receiving support will be transitioning to third grade. As a result, some AAs may be reassigned to ensure supports are aligned with the needs of incoming students. This will help ensure student supports remain aligned with IEP services and campus needs.

SSC / ELAC Update:

Our third SSC and ELAC meetings are scheduled for Thursday, March 19, 2026. Agendas for both meetings will be sent out during the week of March 9, 2026, to allow members time to review items in advance. These meetings continue to support family engagement and shared decision-making at our school.

Behavior Solutions Update:

The Tier2 and Tier 3 Behavior Solutions team met with Hannigan's on Thursday, February 26, 2026. During the meeting, we reviewed behavioral trends across campus, highlighted strengths, and discussed areas of growth. This collaboration continues to support our reflection and helps guide improvements in our behavior support practices and implementation. Our goal is to continue strengthening consistent behavior systems that support student success across classrooms.

Arts Program:

As we begin the month of March, our amazing artists are creating projects for open house at FPC. We just finished our Pete Mondrian Art, where the first and second graders learned the proper way to use markers. Whereas, TK and kinder students worked on refining their coloring skills, using only red, yellow, and blue crayons. This week, each grade will create a beautiful flower, to go with our open house theme, "Growing." TK is making sunflowers by Van Gough and kindergarten is dot painting flowers for pointillism, like the artist Georges Seurat. First grade is working on tissue paper snapdragons and second grade is using oil pastels to produce Georgia O'Keeffe flowers.

Communication Focus Lead:

March has been full of exciting events that have included our leadership students to showcase leadership qualities and mentorship that has been happening between the three grade levels. First grade and Kindergarten have made a smooth transition into leadership these past few months and have been demonstrating empathy, grit and positive behaviors to model for all the students in our school. Our leadership students were invited to participate in the Little Library ribbon cutting ceremony and prepared speeches that were presented to author Suzanne Lang and administration. The students have also been preparing for our WASC review to share all the amazing activities we have completed along with their meaning of what it means to be a leader at our school. The second grade students continue to mentor TK students every Tuesday by assisting the teacher and students by helping students complete projects, reading stories, or preparing projects that are needed.

LAUSD Oversight Visit:

On February 20th, Fenton Primary Center welcomed the LAUSD Charter School Division for its Oversight Visit, and the day highlighted the exceptional instructional practices, collaboration, and dedication of our entire school community. Across classrooms, visitors observed purposeful small group instruction, strong alignment to foundational literacy standards, and engaging, hands-on learning experiences that supported student success. Teachers implemented a variety of research-based strategies aligned with the Science of Reading, including phonics instruction, phonemic awareness activities, decodable text practice, and structured literacy routines. Students were actively engaged in their learning through strategies such as Kagan cooperative structures, literacy centers, Boom Cards for reinforcement, and interactive tools like whisper phones, reading wands, and whiteboards.

Classrooms demonstrated creativity and intentional instructional design. Students participated in phonics and fluency activities, sound sorting, decodable reading, and word work, while also engaging in meaningful collaborative discussions using strategies like Turn and Talk. Observers also noted strong classroom culture, including teachers greeting students at the door and creating warm, welcoming environments that foster positive relationships and engagement. In addition to literacy instruction, strong math instruction aligned to standards was also observed, with students actively solving problems using whiteboards and utilizing collaborative strategies.

The Charter School Division specialists shared overwhelmingly positive feedback regarding their visit. They noted the beauty and welcoming atmosphere of the campus, the dedication and heart of FPC teachers, and the strong alignment evident through the school's Professional Learning Community (PLC) work. Observers highlighted that students were consistently engaged and confidently used academic language when responding to questions, demonstrating the effectiveness of the instructional practices in place. They also recognized that the Science of Reading is clearly implemented across classrooms and praised the language routines that support student learning. FPC was recognized as a "Promising Practices School," with the specialists noting that other schools would benefit from visiting to observe the strong instructional practices taking place here.

The visit also included an interview regarding Separation of Duties, conducted by Remedios Dizon with Ms. Moran and Ms. Thomassian. We extend our sincere appreciation to Ms. Moran for representing Fenton Primary Center so thoughtfully and professionally during this process.

This successful visit was made possible by the dedication of our entire school community. We thank our custodial team for preparing the campus and ensuring everything was ready for the day. We also recognize the invaluable leadership and support of Dr. David Riddick, Ms. Jennifer Miller, Ms. Kristine Khachian, and Ms. Yesenia Fuentes. A special thank you goes to Ms. Elisa Vallejo for her outstanding participation during the morning interview portion, as well as to our paraprofessionals, who provided exceptional support throughout the classroom observations and the day's activities.

We are incredibly proud of our staff and grateful for the commitment each of you demonstrates every day. Your dedication to high-quality instruction, collaboration, and student-centered learning ensures that our students continue to thrive at Fenton Primary Center.

Personnel

Staff Roster: The current Fenton Primary Center staff roster lists classrooms at an average of 22.65 students in kindergarten through second grade and 17.00 students in each of the four TK classrooms. These numbers were discussed during the budget preparations in the spring with the hopes that each classroom teacher would have at least 20 students in each of the kindergarten through second grade and 16 in each of the TK classrooms.

Attendance and Independent Studies: The FPC teachers continue offering excellent completion rates of independent studies following the revised guidelines. The goal is for the school to have above 98.5% all year. The seventh month was recorded as 99.35%.

Community Engagement

Coffee with the Principal:

On Thursday, February 23, 2026, we held our third Coffee with the Principal meeting, which provided a valuable opportunity for open communication and collaboration with our school community. The meeting fostered thoughtful discussion around several important topics that support the continued growth and success of our school.

During the conversation, we reviewed instructional practices and progress toward our English Learner (EL) goals, reaffirming our shared commitment to ensuring all students achieve academic success. Updates were also provided regarding personnel matters and teacher professional development, with a continued emphasis on strengthening instructional practices and renewing our focus on creating a strong Professional Learning Community to further support student learning.

In addition, school safety and budget priorities were discussed to help maintain a secure, supportive, and well-equipped learning environment. The meeting also highlighted the importance of parent partnership and advocacy, recognizing the critical role families play in supporting our school community. Many parents continue to contribute their voices and leadership through participation in the Parent Advocacy Committee.

We appreciate the continued engagement of our families and look forward to our next parent meeting on April 27, 2026.

Counselor's Corner News:

March (Madness) at FPC:

Ms. Paola Ramirez kicked-off our 4th annual March Madness Careers Bracket for 2026 on March 1st. This will be a fun and interactive mock of the NCAA college basketball tournament that happens every year.

Overview: For those unfamiliar with how March Madness brackets work, an image was offered with 16

careers divided into 8 match-ups. Each career will "compete" against another in its match-up, and classes will vote on their preferred careers across four separate voting days. The career with the most votes in each match-up will advance to the next round. Everyone can follow along in our life size bracket in the MPR as it will be updated every week.

Last year, Dog Trainer won and we were able to have a couple trainers and 4 dogs come. Thanks to Ms. Cerna, she also helped the students explore a bonus career by bringing forest firefighters to our school! Additionally, staff will have a chance to participate as well. Staff fill out a blank sheet with how they think the careers will match up in each match-up. The staff members with the most correct match-ups win gift cards!

Voting Process:

- **Voting Days:** There will be four voting days in total. On each voting day, classes will vote on their favorite careers. Each teacher will submit one vote per class using the Google Form that will be sent the morning of the voting day. Votes must be cast by 1 PM.
- **Announcement of Results:** Winning careers for each round will be announced between 1:30-2 PM.
- **Winning Career:** By the end of the month, we will have one winning career, and in April or May, we will invite a guest speaker from that profession to speak to our students

Voting Days:

- Friday, March 9th – Vote for the top 8 careers, voting closes at 1 PM
- Friday, March 13th – Vote for the top 4, voting closes at 1 PM
- Friday, March 20th – Vote for the top 2, voting closes at 1 PM
- Friday, March 21st – Vote for 1st place, voting closes at 1 PM

Career Exploration Videos: Ms. Ramirez also shared the following [Career Presentation](#). Teachers can use the attached videos (click on "Video" located under each career's information or click on the career title in the bracket) to provide further details or clarify any careers that may be unfamiliar to students.

Google Forms Voting: A Google Form will be sent to teachers on the morning of each voting day. Teachers will cast their class's vote by the designated time.

Family Center:

The World's Finest Chocolate Sale fundraiser for Spring has been cancelled until further notice due to a change in raising prices from \$1 to \$2 per bar, and the product itself has also become smaller. Additionally, the way that families would distribute the chocolate would change. Currently, new fundraisers are being discussed with Director of Community Schools, Richard Parra.

Current progress with classes and programs offered through the Family Center:

- As previously discussed, the school is partnering with Los Angeles Mission College to provide classes for our parents. There has been a delay in the rollout of these courses from Mission College; however, the partnership is still expected to move forward once scheduling is finalized.

- In the meantime, ESL/Technology classes have continued to be offered on our school campus to ensure families still have access to learning opportunities while we await the launch of the Mission College classes.

The FPC pantry continues to be open on designated Wednesdays and the dates are communicated to families through ClassDojo announcements and flyers in advance. Wholefoods in Porter Ranch has donated food and hygiene items. Mrs. Pimentel and Mrs. Vasquez picked up these items at its location and we are hopeful to receive more donations in the future. Because the pantry items are organized and distributed according to inventory and scheduled availability, it is not typically open every Wednesday.

We held our second annual Fenton GALA on March 6th, 2026 at the Knollwood Country Club. There are a total of 170 participants anticipated to attend which include special guests: Rick Chambers (KTLA 5), CAL state senator Menjivar, with a special keynote speaker, Ron James. There is going to be a raffle held with 15 baskets for raffle winners. Tickets for the raffle will be \$1 in advance and \$2 at the door.

FCPS held a 5k fitness practice run at Hansen Dam and Griffith Park on February 21st. We had about 30-40 participants at each site and we are hoping for an even greater turnout for our next practice run. The next practice run will be held on March 14th at both Hansen Dam and Griffith Park. We are looking forward to the actual 5k run that will be held on April 11. The location sites will be shared with FCPS once the date gets closer.

Expanded Learning Opportunities Program (ELOP):

ELOP El Capitan Theatre Field Trip: Hoppers

We are happy to share that our ELOP field trip to the El Capitan Theatre in Hollywood on Saturday, March 7, 2026, was a wonderful success. Our students had an amazing time watching Disney and Pixar's new film, Hoppers, in such a historic and exciting theater setting. The movie was engaging and entertaining, and students truly enjoyed the story of Mabel and her adventure to help protect the animal world. Experiencing this film together created a memorable and meaningful opportunity for our students to connect, laugh, and enjoy a special day outside of the classroom. To make the experience even more enjoyable, each attendee received a movie treat that included a hotdog, a drink, and popcorn, which made the theater experience even more special for everyone. We would like to extend our sincere thanks to the staff members who joined us and helped make this trip such a smooth and successful event. Your time, support, and dedication played an important role in creating a safe and fun experience for our students.

Thank you to our staff for their continued commitment to our Expanded Learning program. Opportunities like this would not be possible without your support and enthusiasm!

Open House

As we begin preparing for our upcoming Open House, we are excited to invite both ELOP vendors and community partners to join us in sharing valuable resources with our families. This event provides a wonderful opportunity to connect families with programs and services that support student learning, enrichment, and overall well-being beyond the school day.

Our ELOP vendors will be available to highlight the expanded learning opportunities they offer, including academic support, enrichment activities, arts, sports, and other engaging programs designed to enhance students' educational experiences. In addition, community organizations will be present to share information about local resources, services, and programs that benefit students and families.

We look forward to creating a welcoming space where families can learn more about the opportunities available to them, ask questions, and build connections with organizations that support our school community. This collaboration helps strengthen partnerships between the school, families, and community organizations while ensuring our students have access to meaningful resources that contribute to their success.

Upcoming Events:

March

- 3/16 FPC WASC Visit**
- 3/18 Big Smiles Dental Visit**
- 3/19 School Site Committee Meeting #3 (Zoom)**
- 3/19 ELAC Committee Meeting #3 (Zoom)**
- 3/19 BEE Time Session 2 Ends**
- 3/20 Shortened Day 14 - BEE Time**
- 3/23-3/27 Parent Conference Week/ Shortened Day Week**
- 3/30-4/3 Spring Break**

April

- 3/30-4/3 Spring Break**
- 4/6 FCPS PD and PLT Planning (Site)**
- 4/7 Students Return from Spring Break**
- 4/11 Fenton 5K at Hansen Dam**
- 4/14 BEE Time Session 3 Begins**
- PAC Night Meeting**
- 4/16 FCPS Board Meeting**
- 4/17 ELOP Admin Meeting**
- 4/22 Earth Day**
- 4/22 Admin Assistant's Day**
- 4/23 Open House (TK/K)**
- 4/23 Reorg 1st and 2nd Round**
- 4/24 8:30 a.m. Lockdown Drill**
- 4/27-5/1 Periodic Progress Reports**
- 4/28 Super Hero Day**

**FENTON STEM ACADEMY (STEM)
DIRECTOR'S REPORT**

March 12, 2026

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

State Charter Number: 1605

ENROLLMENT

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	ILC	Total	Monthly ADA	Cumulative ADA
September 2025	16	20	46	23	25	41	48	32	16	267	99.81	99.81
October 2025	16	19	46	21	25	41	48	32	16	264	99.78	99.79
November 2025	16	19	45	21	25	41	47	31	16	261	99.74	99.74
January 2026	16	19	45	20	25	41	46	30	15	257	99.62	99.71
February 2026	16	19	45	19	25	41	49	30	15	256	99.37	99.63

3-Year Enrollment Comparison

Date	TKK- Unfunded	TKK- Funded	K	1 st	2 nd	3 rd	4 th	5 th	6 th	ILC	Total
February 2026	0	16	19	45	19	25	41	49	30	15	256
February 2025	0	18	21	35	24	44	50	39	48	20	299
February 2024	0	18	32	34	42	49	45	71	39	0	330

Fenton STEM Academy educators have demonstrated exceptional commitment to student attendance, consistently maintaining an Average Daily Attendance (ADA) rate of 98.5% or higher. During the seventh month of the school year, STEM achieved an impressive ADA of 99.37%, with a cumulative ADA of 99.63%. Notably, 8 of 14 teachers achieved a 100% classroom attendance rate.

We extend our sincere appreciation to the entire STEM team for their ongoing dedication to improving ADA. A special acknowledgment goes to Rolando Gutierrez and Amarjeet Gonzalez for their consistent guidance and support to our staff and families.

Instruction

LAUSD Oversight Visit Feedback

On February 24, 2026, LAUSD visitors, including Yolanda Jordan, conducted a classroom walkthrough and observed strong student engagement and purposeful instruction across multiple classrooms. During the visit, students were actively participating in a variety of instructional strategies, including the use of Thinking Maps, hands-on learning activities, small group rotations, Think-Pair-Share, and modeling of academic language.

The visitors highlighted the effective implementation of multi-modal instructional strategies. They noted that students creating their own Thinking Maps supports deeper understanding and helps connect classroom learning to real-world applications. Students were also observed engaging in meaningful academic conversations and using language scripts to strengthen their academic language skills.

When asked about iReady, students were able to clearly articulate the purpose of the program and explain why they were using it, reflecting intentional instruction and clear expectations established by teachers. Additionally, the visitors observed thoughtful accommodations being implemented to support individual student needs, demonstrating a strong commitment to ensuring access and success for all learners.

Classroom visits included those of Veronica McCaughin, Michelle Menjivar, Robin McNutt, Dr. Mercedes Meeks, Deborah Allan, Priscilia Gentry, and Siranush Akopyan. Each classroom reflected a positive learning environment and strong instructional practices.

i-Ready Mid-Year Data Review

Reading:

From the beginning to the middle of the year, STEM students showed progress in reading on the i-Ready assessment. The percentage of students performing mid or above grade level increased from 7% to 16%, and those early on grade level increased from 13% to 19%. At the same time, the percentages of students performing two or more grade levels below decreased from 38% to 29%, indicating overall movement toward grade-level proficiency.

Math:

STEM students also demonstrated growth in math from the beginning to the middle of the year. Students performing mid or above grade level increased from 6% to 13%, and those early on grade level increased from 9% to 14%. Additionally, students performing two or more grade levels below decreased from 35% to 22%, reflecting meaningful progress and fewer students in the lowest performance bands.

i-Ready Personalized Instruction

Students are working on logging into iReady for a minimum of 30-49 minutes per week for both Math and Reading. This time is essential for helping students develop their skills and make consistent progress.

At STEM in the last 4 weeks, 69% of students are completing 30 minutes or more of personalized instruction for ELA, and 59% of students are passing lessons. For Math, 70% of students are meeting 30 minutes or more for personalized instruction, and 80% of students are passing lessons.

Jacquie Heller Coaching Sessions

Jacquie Heller met with our Leading Coalition, grade-level teams, and facilitated our staff meeting on March 4, 2026. During these sessions, we reviewed how our teams are demonstrating the core PLC

priorities: **#1 Focus on Learning, #2 Focus on Collaboration, and #3 Focus on Results.** Grade-level teams shared successes in their collaboration as well as areas they want to continue strengthening. Teams have been working to align essential standards with clear learning targets and to analyze data from common formative assessments. We also reviewed the **TEAMS** framework to identify PLT strengths and next steps: **T**–Teams take collective responsibility and work interdependently; **E**–Ensure a guaranteed and viable curriculum; **A**–Assess and monitor student achievement with ongoing assessment; **M**–Measure the effectiveness of individual and collective teacher practice; **S**–Support students systematically with targeted interventions and extensions.

Building on this framework, teams across grade levels reflected on assessment data to identify strengths, effective strategies, and areas for improvement. Many teams highlighted strong collaboration, alignment to standards, and consistent use of data to guide instruction, small groups, and interventions. Teachers are continuing to refine assessment practices, strengthen behavioral and academic supports, and prepare students for SBAC through exposure to question types, varied texts, and targeted practice. Next steps include improving the efficiency of data discussions, refining small-group and AIM structures, documenting successful strategies for future use, and continuing to build writing and critical thinking skills across content areas.

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A parent notification letter has been distributed to inform families about the intervention. The goal of this small-group support is to provide students with targeted strategies that promote positive behavior and social-emotional growth.

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In addition to supporting classroom instruction, the Acceleration Program expanded its Tier 3 intervention services by adding an additional second grade group focused on developing sentence reading fluency with long vowel patterns. This brings the total number of students receiving intensive Tier 3 reading intervention at Fenton Academies to 41 students. The Acceleration Specialist is also conducting middle of year foundational skills checks for students currently receiving intervention support. These progress monitoring results are being compiled into progress reports that are shared with teachers and will also be communicated with families during upcoming spring conferences. Additionally, the Acceleration Specialist team is collaborating on the development of a shared Tier 3 intensive support unit plan that will align essential learning targets, instructional strategies, activities, and resources to strengthen the consistency and effectiveness of acceleration services across the program.

STEM Focus

Fenton STEM focus lead Bianca Bell-Reed is happy to report a successful Winter STEM Marshmallow Catapult Challenge! Students were truly engaged with the variety of leveled catapult designs that spanned across all grade levels, TK-6th grade. Students were introduced to the challenge with the read aloud, The Marshmallow Incident, by which demonstrated how catapults are historically used in battle, but in a playful way! Students had the opportunity to demonstrate how these contraptions work, by launching marshmallows across the room. To culminate the challenge, students enjoyed hot chocolate with marshmallows. A truly sweet ending to an engaging and hands-on challenge!



ELOP Program

The second session of ELO-P Clubs began on February 9 and continues to provide students with a wide range of engaging enrichment and academic opportunities beyond the school day. Students are participating in clubs such as Origami, Disney Art, Line Dancing, K-Pop Dance, Ballet Folklórico, Lego Builders, Cooking and Cake Decorating, Hula Dancing, Basketball, Student Council, Volleyball, Yoga

and Mindfulness, and Soccer. In addition to these enrichment offerings, academic focused clubs are supporting students in strengthening their reading skills and overall academic development. These programs play an important role in fostering creativity, collaboration, and confidence while providing meaningful learning experiences for our students.

We are also looking forward to celebrating our students' work and accomplishments during Fenton Academies' first Summer Block Party on Friday, May 29, where students will have the opportunity to showcase the talents and projects developed through their participation in ELO-P clubs.

Fenton Academies also proudly hosted the Rally in the Valley E-Sports Competition on Saturday, February 28. Students from six local schools competed in Minecraft Design, Mario Kart, and Super Smash Brothers. This marked the first time our students participated in the event under the leadership of their coach, Ms. De La Rosa. Six Fenton Academies students proudly represented our school and demonstrated outstanding preparation, confidence, and sportsmanship throughout the competition. We are especially proud to share that one of our students advanced to the final rounds in Mario Kart and earned an impressive third place finish for Fenton Academies.

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The evaluation covers the following :

Leadership Characteristics:

1. Strategic Skills
2. Operating Skills
3. Courage
4. Focusing on Action and Outcomes
5. Organizational Positioning Skills
6. Personal and Interpersonal Skills

Each area includes four possible rating responses, along with space for comments. Staff were strongly encouraged to provide comments, especially when rating below a "3", to ensure administrators receive meaningful and constructive feedback. Administrators provided sample evidence demonstrating how they are meeting these Leadership Characteristics.

On the day of the administrator evaluations, Faculty Representatives receive a printed summary score for each of the six Leadership Characteristics, along with all consolidated comments. Faculty Representatives use the first half of the day to review the materials and consolidate the comments into a summary document for Faculty Representative purposes only.

Administrators will receive an overall packet containing a summary of the overall scores and all comments. All evaluation records and notes will be returned to the CEO and shared with the Board of Directors upon request or as needed.

Staff Reorganization

The Reorganization Committee includes co-chairs from the Personnel, Faculty Representatives, and Administrative Staff. As of Friday, February 28, 2026, all certified teaching staff have completed their Personal Teaching History documents.

Reorganization Committee meetings will remain confidential, with only the final roster of assignments shared with staff. Lead Teacher positions will be determined following the completion of the reorganization process.

Family Center Updates

ESL Workshop by Los Angeles Valley College

Classes began the first week of March and while 10 individuals registered, only 5 showed up in person. Reminders were sent to those who initially registered during the registration period the week before. Ms. Palma has followed up with other individuals who reached out with inquiries and has posted via Class Dojo that this opportunity is available for free for community members and Fenton families. Workshops are scheduled to take place in the Family Center (Room 1A) every Thursday until June 11.

FEAST by Providence

Classes for the food workshop also began this week and there were a total of 8 participants who attended the informational session. They discussed goals, what they were interested in learning from the course and the types of recipes they would be working on within the next couple of weeks. A reminder about registering was posted via Class Dojo for families to share this other free resource. They will also take place every Tuesday until June 2nd.

Fitness Fridays

We have had parent and community members attend the gym location when we meet off campus. They enjoy experiencing the workouts together and having the trainer guiding them during their workouts.

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Ms. Palma invited our frequent volunteers to be celebrated at the Gala for their efforts. Evangeline Pro and Arineh Babakhanian will be present to receive their recognition certificates. Perla Del Rio and Cinthya Abdellatif were also invited but they will not be able to attend but will receive their recognition awards at a later date.

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In preparation for our LAUSD Visits and upcoming WASC Visit, a team walked the campus to inspect all areas of the campus. We want to thank Ziggy Del Toro, Sal Morales, Oscar Zamora, and the admin team for their attention to details. The touch-ups and repairs were completed to ensure the Academies presented their best to our visitors.

Upcoming Events:

3/15	WASC Welcoming Reception
3/16-18	WASC Self-Study Visit
3/16-18	WASC Self-Study Visit
3/19	English Language Advisory Council

School Site Council
3/23-3/27 Parent-Teacher Conference Week
Scholastic Book Fair
Minimum Day Dismissal
3/30-4/3 Spring Break
4/6 FCPS PD Day #6
4/9 1st Grade/Lower ILC Field Trip
4/13-21 5th Grade Fitness Gram
4/14 6th Grade Pictures and Panoramic Picture
4/17 4th Grade Field Trip
4/20-24 Informal Classroom Visits
4/22 5th Grade Field Trip
4/24 SPED LAUSD Reporting Period #3
2nd Grade Field Trip
5/1 National Principal's Day
5/7 School Site Council Meeting
ELAC Meeting
5/13 CAPS Meeting (Simi Valley)

**FENTON CHARTER LEADERSHIP ACADEMY (FCLA)
DIRECTOR’S REPORT**

March 12, 2026

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

State Charter Number: 1613

ENROLLMENT

	TK	K	1st	2nd	3rd	4th	5th	6th	Total	Monthly ADA	Cumulative ADA
September 2025	14	40	23	45	48	41	43	18	272	99.70	99.70
October 2025	14	37	23	44	49	42	43	18	270	99.47	99.58
November 2025	15	37	23	44	48	40	43	17	267	99.89	99.36
January 2026	16	38	24	43	48	40	44	17	270	99.22	99.33
February 2026	16	39	24	43	50	40	45	17	274	99.38	99.34

3-Year Enrollment Comparison

Date	TKK- Unfunded	TKK- Funded	K	1st	2nd	3rd	4th	5th	6th	Total
February 2026	0	16	39	24	43	50	40	45	17	274
February 2025	0	18	47	37	44	41	45	34	49	315
February 2024	12	23	34	38	42	48	41	49	40	327

Fenton Charter Leadership Academy educators have met and exceeded expectations, maintaining an Average Daily Attendance (ADA) rate of 98.5% or higher. In the seventh month of the school year, FCLA achieved a strong ADA of 99.38%, with a cumulative ADA of 99.34%. Additionally, 9 of 13 teachers reached a 100% classroom attendance rate.

We sincerely thank the entire FCLA team for their steadfast commitment to strengthening attendance. Special recognition is extended to Rolando Gutierrez and Amarjeet Gonzalez for their continued leadership and support to both staff and families.

Instruction

LAUSD Oversight Visit

On February 27, 2026, during the FCLA Oversight Visit, LAUSD visitors, including Yolanda Jordan, conducted classroom walkthroughs and observed strong instructional practices across multiple classrooms.

The team noted the effective use of language supports, including sentence frames, handmade Thinking Maps, intentional language-building activities, and explicit instruction. Students demonstrated ownership of their learning and were actively engaged in meaningful academic conversations.

The LAUSD Oversight team also highlighted the positive classroom culture throughout the school. Classrooms reflected strong learning environments with visible standards-based celebrations and supports intentionally designed to help all students succeed. Observers noted high-level instruction, movement within lessons, multi-disciplinary instructional strategies (visual, auditory, and tactile), strong classroom libraries, and validating teacher responses that supported student learning.

Classrooms visited included those of Mrs. Marrelli, Mrs. Padilla-Zuniga, Mrs. Sopitkuankan, Mrs. Mack, and Mrs. Vallejo. Each classroom reflected thoughtful instructional planning and strong student engagement.

Yolanda Jordan described the school as “refreshing to see” and encouraged the staff with the message, “Bravo! Continue the work.”

i-Ready Mid-Year Data Review

Reading:

From the beginning to the middle of the year, FCLA students showed progress in reading on the i-Ready assessment. The percentage of students performing mid or above grade level increased from 6% to 14%, and those early on grade level increased from 15% to 20%. At the same time, the percentages of students performing two or more grade levels below decreased from 34% to 26%, indicating overall movement toward grade-level proficiency.

Math:

FCLA students also demonstrated growth in math from the beginning to the middle of the year. Students performing mid or above grade level increased from 3% to 10%, and those early on grade level increased from 8% to 16%. Additionally, students performing two or more grade levels below decreased from 40% to 24%, reflecting meaningful progress and fewer students in the lowest performance bands.

i-Ready Personalized Instruction

Students are working on logging into iReady for a minimum of 30-49 minutes per week for both Math and Reading. This time is essential for helping students develop their skills and make consistent progress.

At FCLA in the last 4 weeks, 74% of students are completing 30 minutes or more of personalized instruction for ELA, and 69% of students are passing lessons. For Math, 66% of students are meeting 30 minutes or more for personalized instruction, and 85% of students are passing lessons.

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priorities: **#1 Focus on Learning, #2 Focus on Collaboration, and #3 Focus on Results.** Grade-level teams shared successes in their collaboration as well as areas they want to continue strengthening. Teams have been working to align essential standards with clear learning targets and to analyze data from common formative assessments. We also reviewed the **TEAMS** framework to identify PLT strengths and next steps: **T**–Teams take collective responsibility and work interdependently; **E**–Ensure a guaranteed and viable curriculum; **A**–Assess and monitor student achievement with ongoing assessment; **M**–Measure the effectiveness of individual and collective teacher practice; **S**–Support students systematically with targeted interventions and extensions.

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Leadership Focus

March is a busy and exciting month at the Academies. We will be celebrating all of our young readers during the Jester and Pharley Awards Assembly. Between both schools, students read an incredible 100,000 pages, which will translate into many books being donated to Miller Children's Hospital. We are very excited to recognize and celebrate the students' hard work and dedication to reading.

The Fenton Academies will also be participating in a sock drive from March 9th through March 20th. We will be collecting donations of new socks, which will be sent to North Valley Caring Services to support individuals and families in need within our community.

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II. E.

FCPS Directors' Reports

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF INSTRUCTION'S REPORT**

March 12, 2026

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Fenton Charter Public Schools Integration of Strategic Plan

As Fenton Charter Public Schools (FCPS) continues to deepen alignment with the FCPS [Strategic Plan](#), it is essential to explicitly connect instructional practices and systemwide efforts to the plan's four guiding elements: **Designing for the Future**, **Ensuring Student Success**, **Defining the Next Decade**, and **Elevating the Community**. These elements, presented to the FCPS Board of Directors at the [July 17, 2025 Board Meeting](#), are embedded throughout FCPS's instructional vision and practices. This Director of Instruction Report is organized accordingly.

Designing for the Future: Professional Learning Community (PLC) Model School Application

All Fenton Charter Public Schools will apply for PLC Model School status by collecting three years of student achievement data, gathering evidence of collaborative team practices, and documenting how PLC systems support student learning and intervention. Schools will submit artifacts such as unit plans, common formative assessments, data chats, and Tier 2 and 3 intervention responses while also describing their PLC story, instructional practices, and collaborative team processes. Applying for PLC Model School recognition provides important benefits, including national and international recognition, support for charter renewal and future growth, increased eligibility for grants, and stronger recruitment of students and staff. Additionally, the process honors staff efforts, sustains momentum for continuous improvement, and helps schools share and maintain effective practices that improve learning for all students.

Jennifer Miller, Yesenia Fuentes, Bunny Wolfer, and Evelyn Martinez will join a Lead Teacher meeting at each Fenton school during March 2026 to review the process and needed artifacts. The presentation below will be used to facilitate discussion: [FCPS PLC Model School Application Overview](#) (Slides). Applying for PLC Model School is an exciting next step in our instructional journey. The team aims to submit all applications by May 1, 2026.

Ensuring Student Success: FCPS Middle of Year (MOY) i-Ready Student Outcomes

Middle of Year Data Over Time

The following graph displays Middle of Year (MOY) i-Ready Diagnostic Assessment academic gains over time made by the Fenton Charter Public Schools in both English Language Arts and Mathematics.

The percentages below indicate the percentage of students who met or exceeded grade level standards as measured by the middle of year assessment.

As a schoolwide average, ELA results show consistent gains over time for FPC, FACS, and SMBCCS. Both FCLA and STEM show a slight dip of about 2% in student proficiency. Math results show increases over time with the exception of Fenton STEM Academy with a slight dip of 2%. Most notable growth occurred at Fenton Avenue Charter School, showing an increase of 15% in student achievement over the past 5 years in mathematics.

Grade Level Status and Growth

“Status”

An "i-Ready status" refers to a student's current performance level within the i-Ready online learning program, which indicates their strengths and areas needing improvement based on their results on the adaptive i-Ready Diagnostic assessment, allowing teachers to personalize their learning path and monitor their progress throughout the school year; essentially, it shows where a student is academically compared to grade-level expectations in reading and math skills.

The 2026 MOY status data shows that ELA performance is generally stronger than Math across all schools, with the Primary grades (K-1) consistently driving the highest proficiency rates.

Overall, the i-Ready proficiency data reflects steady progress and strong foundational performance across campuses. While proficiency levels vary by campus and grade, the overall trend reflects stabilization after prior fluctuations, targeted growth in key areas, and a solid base to build upon moving forward. Instructional guidance will continue to target identified priorities such as primary use of decodables, small group instruction, PLC driven structures, and increased professional development in the area of mathematics.

STATUS	FPC				FACS				SMBCCS				STEM				FCLA			
	2023	2024	2025	2026	2023	2024	2025	2026	2023	2024	2025	2026	2023	2024	2025	2026	2023	2024	2025	2026
ELA																				
Schoolwide	41	48	39	40	41	36	40	40	30	30	29	28	39	39	36	34	41	39	38	34
Kindergarten	61	65	61	74	39	35	73	68	54	44	56	57	82	48	66	86	59	54	46	56
1st Grade	32	34	22	26	42	20	36	50	17	24	27	16	29	39	17	22	36	29	18	29
2nd Grade	32	43	39	25	30	68	26	38	23	29	30	25	26	33	26	14	46	32	32	17
3rd Grade	-	-	-	-	58	47	50	47	41	33	36	32	42	46	43	34	41	65	43	46
4th Grade	-	-	-	-	36	31	33	36	30	28	22	24	49	40	34	30	36	24	42	23
5th Grade	-	-	-	-	31	30	32	30	21	35	25	23	19	44	26	31	43	32	33	48
6th Grade	-	-	-	-	-	-	-	-	29	18	22	25	43	17	42	45	31	40	44	25
Math																				
Schoolwide	26	27	25	26	28	26	30	33	22	24	24	24	29	30	28	26	27	25	29	25
Kindergarten	47	42	42	45	18	20	53	48	33	31	48	35	54	30	62	72	34	30	42	31
1st Grade	17	23	15	23	21	8	23	40	12	17	12	19	27	41	7	18	21	24	9	8
2nd Grade	17	19	16	16	25	28	16	20	12	13	17	16	17	20	16	5	24	17	12	9
3rd Grade	-	-	-	-	29	21	24	27	22	16	17	24	34	23	24	4	13	38	33	28
4th Grade	-	-	-	-	34	33	36	38	25	28	24	22	35	38	34	37	28	14	38	30
5th Grade	-	-	-	-	25	27	30	28	21	34	27	25	19	38	36	26	32	31	24	47
6th Grade	-	-	-	-	-	-	-	-	30	28	34	27	25	16	29	33	36	18	35	27

“Growth”

"i-Ready typical growth" refers to the average annual growth rate expected for a student based on their grade level and starting placement on the i-Ready diagnostic test, essentially showing how much

progress a student is expected to make compared to others at a similar starting point within their grade level throughout the school year. An expected EOY growth rate is 100%, MOY should center around 50%. The graph below shows i-Ready Growth schoolwide and by grade level over time.

The 2026 MOY growth data shows that the majority of Fenton students are performing above the 50th percentile, indicating learning gaps lessening over time.

GROWTH	FPC				FACS				SMBCCS				STEM				FCLA			
	2023	2024	2025	2026	2023	2024	2025	2026	2023	2024	2025	2026	2023	2024	2025	2026	2023	2024	2025	2026
ELA																				
Schoolwide	59	65	63	59	83	55	67	73	73	65	64	54	84	65	57	46	78	63	62	58
Kindergarten	63	55	55	61	62	52	75	67	61	63	47	45	55	57	69	89	37	49	43	73
1st Grade	51	65	67	53	67	46	67	65	45	54	52	34	70	63	51	40	74	49	35	32
2nd Grade	70	74	66	62	85	79	62	63	71	55	71	52	85	82	43	44	87	51	55	51
3rd Grade	-	-	-	-	95	75	62	73	84	64	58	52	102	70	63	68	86	79	79	69
4th Grade	-	-	-	-	80	38	75	85	85	84	71	65	112	98	50	40	100	118	39	0
5th Grade	-	-	-	-	90	50	69	70	111	69	83	62	59	54	56	23	105	100	73	100
6th Grade	-	-	-	-	-	-	-	-	114	91	91	105	133	32	61	63	102	24	138	68
Math																				
Schoolwide	61	72	63	66	61	52	49	52	62	63	62	55	66	54	44	50	67	57	43	52
Kindergarten	69	77	59	72	53	50	44	61	63	78	90	75	50	63	75	102	49	47	43	59
1st Grade	55	72	72	67	76	60	76	86	41	49	52	40	85	83	38	55	69	68	39	41
2nd Grade	59	69	59	62	85	50	58	55	72	85	66	65	62	54	33	42	65	52	28	38
3rd Grade	-	-	-	-	67	59	50	59	58	54	54	52	56	64	37	35	72	57	46	89
4th Grade	-	-	-	-	55	52	48	48	61	65	61	63	61	65	39	52	61	68	35	26
5th Grade	-	-	-	-	50	40	39	33	55	56	33	50	69	33	53	31	61	75	50	50
6th Grade	-	-	-	-	-	-	-	-	93	73	87	36	72	33	41	79	79	33	38	50

These graphs can also be viewed within the [i-Ready Status & Growth By Grade Level Over Time](#) Google sheet.

Ensuring Student Success: State Mandated Assessments (ELPAC, CAASPP, NAEP)

English Language Proficiency Assessments for California (ELPAC)

All Fenton Schools will begin the ELPAC Summative Assessment throughout March 2026. The English Language Proficiency Assessments for California (ELPAC) is a statewide assessment used to measure the English language proficiency of students whose primary language is not English. The test evaluates students’ skills in listening, speaking, reading, and writing to determine their progress in learning English. Results from the ELPAC help schools identify students’ language development levels and guide instructional programming. At Fenton schools, these results are used to plan targeted English Language Development instruction, provide appropriate supports, and monitor student progress to ensure multilingual students continue to build the language skills needed for academic success across all subject areas. A very special thank you to the team overseeing its implementation. Results are expected by June 2026.

California Assessment of Student Performance and Progress (CAASPP)

Fenton Charter Public Schools are preparing for the upcoming CAASPP assessments by implementing a detailed plan outlined in the [25-26 CAASPP Assessment Implementation \(Memo\)](#). The memo describes steps to take before, during, and after testing to ensure a smooth and effective testing experience.

Prior to testing, schools confirm testing schedules, review student accommodations and accessibility supports in the Test Operations Management System (TOMS), create test preparation pacing plans, and

schedule practice and training tests so students can become familiar with the testing format and technology. Schools also communicate with families, test device bandwidth, and hold activities such as announcements, motivational countdowns, and pep rallies to build student confidence. During the testing window, schools monitor technology, maintain quiet testing environments, track completion reports, and organize make-up testing for absent students. After testing, schools complete remaining assessments, celebrate student effort and attendance, and begin reviewing preliminary results through reporting systems to inform future instruction. Testing will begin May 2026 and results should be available to Fenton schools by June 2026. Results will become official through the California Dashboard Release scheduled for October 2026.

Upper grade teams are to be commended for their thoughtful, comprehensive, and detailed preparation to ensure student success. Thank you to Paige Piper, Carmen Solis, and Nicole Langlois for collaborating around best practices for a successful CAASPP experience.

National Assessment of Educational Progress (NAEP)

Fenton Avenue Charter School was randomly selected to participate in the National Assessment of Educational Progress (NAEP), a nationwide assessment that measures academic progress and achievement trends across the United States over time. As part of this process, 50 randomly selected 4th grade students participated in the assessment, completing either a Reading or Mathematics assessment.

Preparation for this assessment began at the start of the school year. Nicole Langlois coordinated the process for FACS in collaboration with the assigned NAEP Assessment Coordinator. Responsibilities included attending a pre-planning meeting, providing student information, coordinating assessment logistics, communicating with parents and guardians, sharing information with staff during a staff meeting, managing administrator and teacher questionnaires, and preparing materials for the assessment administration.

The NAEP assessment took place on Tuesday, March 2nd, and the participation of all selected students was greatly appreciated. The NAEP Assessment Coordinator shared that FACS students were very respectful and engaged, and that the assessment process ran very smoothly. It is important to note that NAEP results are not directly linked to individual students or to the school, as the assessment is designed to provide national and state-level data on academic progress rather than evaluate individual student or school performance.

Participation in NAEP allows FACS to contribute to a broader national understanding of student achievement and educational progress. Congratulations to Nicole Langlois and the FACS team for a successful implementation.

Ensuring Student Success: Strategic and Targeted Professional Development

Fenton continues to work towards meeting its identified six instructional goals listed below. All professional development and training continues to center around supporting each one of these metrics.

Professional development remains aligned to FCPS's six instructional goals, focusing on:

- **Strengthening Professional Learning Communities**
- **Deepening phonics, literacy, and mathematics instruction**
- **Supporting effective stakeholder communication through purposeful meetings**
- **Encouraging innovative instructional practices that increase student engagement**

This aligned approach ensures that professional learning remains focused, practical, and directly connected to improving teaching and learning across the organization. The following graphics display Fenton’s identified six goals and the 2025-2026 Professional Development opportunities.



PD Alignment			
FCPS PD Days S - site based O - org wide	Minimum Day PD Led by Coaches Coaching PD - 2026	FCPS Lead Teachers	Outside Training Conferences, Offsite PD
(S) School Business; PD Day 1 (S) Meet N' Greet; PD Day 2 (O) Collaborative Coaching; PD Day 3 (S) EDI/Kagan; PD Day 4 (S) Literacy & Math; PD Day 5 (O) Math Assessments; PD Day 6 (S) Unit Planning; PD Day 7	Unit Planning Thinking Maps Small Group Ins./Decodables Refining Tier 2 Instruction	FCPS LT Workshop #1 FCPS Workshop #2 BOY LT Meeting MOY LT Meeting	CAPS Network Math in a PLC at Work Summit (12/8-12/10) Special Education (3/4-3/5)

*Active links can be accessed here: [PD Alignment Graphic with Hyperlinks](#)

Ensuring Student Success: Behavior Survey & Hannigans PD

The Fenton Schools are currently in Year 2 of [Behavior Solutions](#) implementation. In addition to the work at each Fenton campus, Fenton administrators continue to meet every 6 weeks to align practices,

review student behavior data, and collaborate on next steps. During a recent Behavior Administrator Subcommittee, the team expressed interest in gathering feedback from our educators. Fenton staff were provided with a brief survey focused on the implementation of behavior supports across Tiers 1–3. This survey was designed to gather feedback on current practices, communication, and support related to behavior systems at both the schoolwide and classroom levels. Survey results indicate the majority of staff feel all Tiers are in place or partially in place with Tier 1 showing the strongest levels of awareness and Tiers 2 & 3 continuing to be areas of continued growth. Consultation with John and Jessica Hannigan (co-authors of the Behavior Solutions framework) provided additional layers of progress monitoring to ensure strong student outcomes.

Designing for the Future: FCPS School Monitoring Metrics

Fenton Charter Public Schools utilizes several monitoring tools as a metric towards meeting instructional goals. By utilizing school monitoring metrics, the Fenton schools have improved decision making, increased levels of accountability, provided effective resource allocation, ensured targeted professional development, allowed for early identification of issues, and improved student outcomes. Clear metrics, allow for stakeholder transparency and monthly progress checks to stay on track. The following monitoring metrics are derived from the [FCPS Instructional Plan \(25-26\)](#) and have been discussed with all Fenton Directors.

The two monthly monitoring metrics highlighted are **FCPS Meetings Schedule** and **FCPS i-Ready Personalized Instruction**.

Frequent stakeholder meetings are essential for maintaining clear communication, ensuring alignment on goals, and fostering collaboration across roles. Regular meetings allow for timely decision-making, progress monitoring, and swift resolution of challenges. They also build trust, encourage shared accountability, and ensure that all voices are heard, ultimately leading to more effective and responsive planning and implementation.

During the 2025-2026 school year, progress towards meeting frequency will be shared with the FCPS Board of Directors. Below is a summary of January - February 2026 with links to meeting agendas for both **All Staff** and **Lead Teacher**.

January 13-30, 2026		
School	Lead Teachers 2 Meetings	Staff Meeting 2 Meetings
FACS	100%	100%
SMBCCS	50%	100%
FPC	100%	100%

FCLA/STEM	100%	100%
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February 2-27, 2026		
School	Lead Teachers 4 Meetings (inc. CAPS)	Staff Meeting 4 Meetings (inc. Evals.)
FACS	75%	100%
SMBCCS	100%	75%
FPC	100%	100%
FCLA/STEM	100%	100%

FCPS i-Ready Personalized Instruction

Progress monitoring of student outcomes allows educators and leaders to assess whether students are mastering the essential standards. It provides insights into individual and group learning trajectories, providing time to adjust instructional strategies as needed. Data from progress monitoring informs decision-making at various levels, including school-wide policies, resource allocation, and professional development priorities. It ensures that decisions are based on evidence of student performance and needs.

In both Reading and Mathematics, students who use i-Ready experience, on average, greater learning gains than students who do not use i-Ready. During a large-scale study during the 2018-2019 school year, a sample size of over 700,000 students showed students who met their i-Ready rates experienced 50% more gains in ELA and 31% more gains in mathematics.

All Fenton students will work to attain an i-Ready Personalized Instruction usage rate of 30-49 minutes per subject (ELA and Math) per week with a pass rate of at least 70%. Teachers are expected to incorporate this time within their daily schedule. Site leaders are expected to monitor data on a weekly basis to review usage rates and lesson pass rate. It is encouraged to provide student incentives for those meeting usage and/or pass rates. The Director of Instruction's monthly reports will continue to share out on progress towards meeting this instructional metric. Thank you to the FCPS Directors for their continued hard work to ensure consistent and frequent stakeholder communication.

The following graph represents each Fenton school's progress towards achieving the expected FCPS i-Ready Personalized Instruction usage rates during January through February 2026.

January 13-30, 2026				
School	Reading - Usage Rate (30-49 minutes/week)	Reading - Percent of students achieving 70-100%	Math - Usage Rate (30-49 minutes/week)	Math - Percent of students achieving 70-100%
FACS	91%	80%	93%	90%
SMBCCS	88%	72%	84%	87%
FPC	89%	77%	78%	89%
STEM	75%	72%	68%	86%
FCLA	79%	79%	75%	91%
February 17-20, 2026				
School	Reading - Usage Rate (30-49 minutes/week)	Reading - Percent of students achieving 70-100%	Math - Usage Rate (30-49 minutes/week)	Math - Percent of students achieving 70-100%
FACS	90%	66%	79%	84%
SMBCCS	91%	59%	87%	78%
FPC	83%	70%	72%	84%
STEM	70%	66%	74%	80%
FCLA	76%	69%	75%	83%

Thank you to the Fenton educators and Administrators for prioritizing frequent and consistent use of i-Ready Personalized Instruction.

Defining the Next Decade: FCPS Team Excellence Award Recognition Program

On February 19, 2026, Jennifer Miller and Dr. Riddick had the honor to visit each site and join their administrative teams for the FCPS Team Excellence Awards. Educators received a celebratory certificate and customized magnetic sand timer to mark the importance of their time at Fenton Charter Public Schools.

We are thrilled to announce the following teams were recognized for their collective effort, commitment to instructional priorities, and positive results within their grade level and/or department. Please see the [FCPS Team Excellence Award Recognition Program Memo \(25-26\)](#) for more information.

- **The Sixth Grade Team** at Santa Monica Boulevard Community Charter School was recognized for placing a strong emphasis on the completion of Personalized i-Ready Instruction to ensure every student is progressing toward proficiency in both reading and math. Teachers consistently monitor student data, set clear weekly goals, and hold students accountable for completing their assigned lessons with fidelity.
- **The Kindergarten, First, and Second Grade Team** at Fenton Avenue Charter School was recognized for placing a strong emphasis on the completion of Personalized i-Ready Instruction to ensure every student is progressing toward proficiency in both reading and math. Teachers consistently monitor student data, set clear weekly goals, and hold students accountable for completing their assigned lessons with fidelity.
- **The Special Education Team** at Fenton Primary Center was recognized for helping build instructional capacity by partnering with general education teachers to design inclusive lessons that meet the needs of diverse learners. By fostering collaboration and shared accountability, the SpEd Team ensures that all educators are better equipped to support student growth and achievement across settings.

- **The Fifth Grade Team** at the Fenton Academies was recognized for placing significant thought and care into supporting their students' math development. They consistently use data to thoughtfully plan lessons and assessments that guide their instruction. They are a strong, collaborative, and highly supportive team!

Congratulations again to these outstanding educators. Our next round of Team Excellence Awards will take place on **March 20, 2026**.

As Fenton Charter Public Schools moves into the final months of the school year, instructional efforts will continue to focus on supporting student growth through targeted interventions, preparing for statewide assessments, and completing the PLC Model School application process. Continued monitoring of instructional metrics will ensure alignment with the FCPS Strategic Plan and sustained progress toward improved student outcomes.

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF SPECIAL EDUCATION’S REPORT**

March 12, 2026

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report provides updates in three key areas: Compliance, Professional Development, and Research & Knowledge.

COMPLIANCE

The following section provides an overview of the enrollment of students with disabilities within Fenton Charter Public Schools.

	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD
School	September 2025	October 2025	December 2025	January 2026	March 2026	April 2026	May 2026	June 2026
FACS	128	123	119	120	125			
FPC	65	65	66	70	76			
SMBCCS	134	131	131	137	138			
STEM	56	56	56	56	56			
FCLA	41	42	43	44	45			

The following data represents the percentage of students, out of the total students with disabilities, who are identified as having a Low Incidence disability. Low Incidence disabilities include hearing loss, visual impairment, and orthopedic impairment.

	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence
School	September 2025	October 2025	December 2025	January 2026	March 2026	April 2026	May 2026	June 2026
FACS	0.78% (HOH)	0.81% (HOH)	0.81% (HOH)	0.81% (HOH)	1.66% (2 HOH)			
FPC	1.54% (HOH)	1.53% (HOH)	1.53% (HOH)	2.86% (HOH, MDO)	2.63% (HOH, MDO)			
SMBCCS	1.49% (HOH, OI)	1.52% (HOH, OI)	1.52% (HOH, OI)	1.52% (HOH, OI)	1.44% (HOH, OI)			

STEM	1.79% (MDO)	1.79% (MDO)	1.79% (MDO)	1.79% (MDO)	1.78% (MDO)			
FCLA	2.43% (HOH)	2.38% (HOH)	2.38% (HOH)	2.38% (HOH)	2.22% (HOH)			

The table below displays the percentage of enrolled students identified as students with disabilities at each Fenton campus.

	Total Percentage	Total Percentage	Total Percentage	Total Percentage	Total Percentage	Total Percentage	Total Percentage	Total Percentage
School	September 2025	October 2025	December 2025	January 2026	March 2026	April 2026	May 2026	June 2026
FACS	18.78	17.81	16.92	17.19	17.71			
FPC	15.54	15.53	14.37	14.66	16.30			
SMBCCS	21.49	20.52	19.58	20.42	20.53			
STEM	22.79	22.79	21.45	21.54	21.87			
FCLA	17.43	17.38	15.92	16.18	16.30			

The table below presents the number of students with disabilities, categorized by eligibility status.

September 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31				1	4			28	50	14		
FPC	30				1	4			8	1	21		
SMBCCS	39				1	2		1	22	40	29		
STEM	18						1		16	13	8		
FCLA	12			1	1				9	6	12		

October 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	30				1	4			25	50	13		
FPC	30				1	4			7	1	22		
SMBCCS	39				1	1		1	22	40	27		
STEM	18						1		16	13	8		
FCLA	13			1	1				10	6	11		

December 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	29				1	4			25	49	11		
FPC	31				1	4			7	2	21		
SMBCCS	42				1	1		1	22	42	22		

STEM	18						1		17	13	7		
FCLA	13			1	1				11	6	11		

January 2026

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	30				1	4			25	49	11		
FPC	34				1	3	1		8	2	21		
SMBCCS	44				1	1		1	22	46	22		
STEM	18						1		18	13	6		
FCLA	13			1	1				12	6	11		

March 2026

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31				2	4			26	50	12		
FPC	36				1	4	1		7	5	22		
SMBCCS	44				1	1		1	22	47	22		
STEM	17						1		19	13	6		
FCLA	13				1				13	7	11		

AUT - Autism
 DEA - Deafness
 DBL - Deaf Blindness
 ED - Emotional Disturbance
 HOH - Hard of Hearing
 ID - Intellectual Disability
 MD - Multiple Disabilities

OI - Orthopedic Impairment
 OHI - Other Health Impairment
 SLD - Specific Learning Disability
 SLI - Speech or Language Impairment
 TBI - Traumatic Brain Injury
 VI - Visual Impairment

EXTERNAL CONTRACTORS

The following section provides information regarding the services delivered to Fenton Charter Public Schools by third-party vendors.

Vendor	Services
The Cruz Center	Occupational Therapy Services
Cross Country Education	Educational services, including Adaptive Physical Education (APE), Language and Speech (LAS), and Deaf and Hard of Hearing (DHH) support
Total Education Solutions	Educational services, including Physical Therapy (PT)
Classroom Crew	Adaptive Physical Education (APE) services
Speech Improvement Center	Language and Speech (LAS) services

Behavioral Services-External Contractors

Vendor	Services
STAR of CA	Behavioral Services <ul style="list-style-type: none"> ● BII-Behavior Implementation Intervention, ● BID-Behavior Intervention Development services
New Growth	Support for RBTs <ul style="list-style-type: none"> ● Consultations with RBTs-Registered Behavior Technicians ● BCBA-Board Certified Behavior Analyst supervision for RBTs
Scout	<ul style="list-style-type: none"> ● Supplies adult assistants to support students exhibiting significant behavioral needs.

SPECIAL EDUCATION PARAPROFESSIONALS

The following data outlines the number of staff members assigned to Behavior Intervention Implementation (BII) services and Adult Assistants (AA).

School	Fenton	STAR of CA	Cross Country	Scout	Total
FACS	20			1	21
FPC	16			1	17
SMBCCS	14	1			14
STEM	16			1	17
FCLA	7	1			8

LRP

I am pleased to share that I was awarded a professional development stipend in the amount of \$3,500 from Charter Operated Programs (COP) to attend LRP's National Institute on Legal Issues of Educating Individuals with Disabilities, which will take place in New Orleans, Louisiana from April 27–29, 2026.

LRP's National Institute is a nationally recognized conference that has been delivering high-quality professional development to special education leaders and educators for more than 45 years. Each year, the Institute brings together leading special education attorneys, policy experts, and practitioners from across the country to provide guidance on current case law, compliance requirements, and evidence-based best practices related to the education of students with disabilities.

Participation in the 47th Annual National Institute will provide valuable opportunities to deepen my understanding of emerging legal trends, strengthen compliance practices, and gain practical tools to further support the development and implementation of high-quality special education programs within our schools. I look forward to bringing back insights and resources that will support our staff and continue to strengthen services for students with disabilities across our programs.

PROGRAM DEVELOPMENT GRANT

In my December Director's Report, I shared that we had submitted an application for the Program Development Grant to support the creation of an Autism (AUT) core classroom for students in Transitional Kindergarten through 2nd grade at Fenton Avenue Charter School (FACS). Currently, FACS operates two Special Day mixed classrooms that serve students in grades 3 through 5. As we have seen an increase in students qualifying under the autism eligibility category, and given the absence of a dedicated program to support our younger students, the development of an AUT core classroom was identified as an important step in strengthening our continuum of services and ensuring appropriate early support.

Following the submission of our application, we were notified in December that we had advanced in the grant process and were invited to participate in an interview with the grant committee. The committee had reviewed our application and supporting materials prior to the interview, which took place on January 23, 2026.

I am pleased to report that our application was approved and that we have been awarded \$10,000 to support the launch of the AUT core program at FACS beginning in Fall 2026. This funding will assist with the initial development of the program and will help us build a strong foundation to meet the needs of our younger students with autism.

I would like to extend my sincere appreciation to Jann Manorothkul for her collaboration and support throughout both the application submission and interview process. Her contributions were instrumental in shaping the design and vision of the program.

The [slide deck](#) presented to the grant committee has been included for your review. We are excited about the opportunity to launch this program and look forward to continuing to develop innovative and responsive supports that best serve our students.

Solution Tree Yes We Can Conference

[Seventeen](#) educators from the Fenton Schools attended the Yes We Can! Special Education Workshops held on March 4–5, 2026, at the Hilton Pasadena. This professional learning opportunity brought together both general and special educators to strengthen collaborative practices and deepen understanding of systems that support high levels of learning for all students.

The Yes We Can! workshops focus on building cohesive schoolwide systems that improve outcomes for students, particularly those receiving special education services. Participants engaged in sessions centered on fostering a school culture grounded in the belief that all students can succeed, examining collaborative structures that support high levels of learning, and understanding the essential elements of a guaranteed and viable curriculum. Additional areas of focus included designing balanced and coherent assessment systems, strengthening the connections among RTI, PLCs, and special education within a continuum of services, and using data to guide standards-aligned instruction.

Participants also explored strategies for developing meaningful IEP goals aligned to priority standards, monitoring student progress toward learning goals, and identifying site-based next steps for

implementation. This opportunity reflects our continued commitment to strengthening collaboration between general and special education staff and ensuring that our instructional systems effectively support all learners.

As part of our professional learning cycle, attendees will share key takeaways and strategies with colleagues during upcoming staff and SPED team meetings to extend the impact of this learning across our schools.

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF COMMUNITY SCHOOLS' REPORT**

March 12, 2026

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Pillar 1 - Integrated Student Supports

Community Food Pantries: Fenton Charter Public Schools has successfully launched food pantry services to support students and families experiencing food insecurity as part of its community schools efforts. Food distribution is now operating at Fenton Primary Center (serving FPC and FACS families) and at the Fenton Academies (serving STEM Academy and FCLA families). These pantries were established through community partnerships and donation outreach. The program provides access to some essential resources for families across the listed campuses and helps ensure students' basic needs are met so they can better focus on learning and overall well-being. The plan is to begin a pantry at SMBCCS this spring.

Public Hearing for Launchpad Academy on February 17, 2026: Fenton Charter Public Schools recently received strong community support for its new charter petition, Launchpad Academy, a nonclassroom-based charter petition. Parents from each of the Fenton schools participated in the public hearing portion of the LAUSD Board meeting. A significant number of families spoke in support of the petition. The level of engagement was notable and appreciated. This response also highlights the strength of Fenton's community schools work, where school coordinators and staff have built trusted relationships with families that encourage meaningful parent voice and advocacy. Special appreciation is extended to the community school coordinators who helped organize outreach and communication, as well as to the many parents who took the time to attend and share their perspectives in support of the program and the needs of their children. If supported by the LAUSD Charter Schools Division, the Fenton Launchpad Academy petition is expected to be presented to the LAUSD Board on April 21, 2026 for approval.

Pillar 2 – Extended Learning Time & Opportunities

Growing Opportunities for Fenton Students: The Fenton ELO-P coordinators continue to do an excellent job expanding learning opportunities beyond the regular school day to support student enrichment, wellness, and exploration of new interests. Through after-school and Saturday programming, students have participated in a variety of engaging activities including volleyball, robotics, cooking, and a basic plumbing class. Students have also participated in special field trips, including visits to the El Capitan Theatre for a unique cultural experience and to local beaches for beach volleyball competitions. In addition, the ELO-P team supports the FCPS 5K walk/run practice events

held monthly at Griffith Park and Hansen Dam to promote health and fitness among students and families. Looking ahead, staff are exploring the addition of introductory hip-hop dance and art classes led by local artists later this spring and adding additional introductory trades for students on Saturdays. These expanded programs reflect Fenton's commitment to whole-child development by providing students with opportunities to build new skills, explore interests in the arts and career pathways, remain physically active, and strengthen their connection to the school community outside of the traditional classroom setting.

ELO-P Program: The ELO-P coordinators met on February 19, 2026, to review program updates and discuss strategies to strengthen expanded learning programming across campuses. As part of the meeting, the team reviewed a potential ELO-P enrollment management system designed to streamline student registration, attendance tracking, and program management. The goal of the new system is to improve efficiency and reduce the time required for enrollment and daily attendance processes, which are currently managed through Google Forms and Salesforce. To support this review, the team identified and invited five vendors Enrollsy, Campium, Jumbula, Activity Hero for Schools, and eKadence to present demonstrations of their platforms. These systems are being evaluated for their ability to better support program operations, reporting, and family access to after-school opportunities. During their regular meetings, ELO-P coordinators also review and discuss the following key areas:

- **ELO-P Calendar:** The ELO-P calendar of activities is updated monthly and discussed with the ELO-P coordinators. Please find the 2025-2026 calendar [HERE](#). The calendar documents service days and the mandated 30 days of service during non-instructional days.
- **ELO-P Budget and Expenditures:** Please find the budget for the 2025-2026 ELO-P programs [HERE](#). The 2025-2026 expenditures spreadsheet can be found [HERE](#).
- **FCPS ELO-P Guidebook:** The FCPS ELO-P guidebook, which is reviewed frequently by ELO-P coordinators and updated as needed, can be found [HERE](#).

Pillar 3 - Family & Community Engagement

Fenton Community School Coordinators: Community school coordinators continue to meet regularly to align strategies, strengthen collaboration, and coordinate services that support students and families across Fenton campuses. Our meeting in February focused on enhancing Family Center services, including food distribution, immigration support resources, and access to essential items such as uniforms, dental services, and vision screenings. Coordinators also discussed expanding parent learning opportunities through partnerships with local colleges to offer on-campus classes such as ESL, GED, and Spanish courses for families. Additional topics included coordination for community events such as the FCPS Gala and the annual 5K Run, reviewing transportation resources like Metro bus passes, and identifying new community partnerships. These meetings help ensure that community school efforts remain consistent and impactful across campuses while expanding resources, strengthening family engagement, and increasing community awareness of Fenton schools.

Community Engagement Initiative (CEI) Network March 11-13, 2026 in San Diego: Fenton Charter Public Schools will be participating in the upcoming Professional Learning and Leadership Network (PLLN) convening hosted by the California Collaborative for Educational Excellence (CCE) as part of its ongoing Community Engagement Initiative (CEI) work. During this two-day session in San Diego, teams from over 140 school districts, charter schools, and county offices will collaborate to strengthen strategies that support student outcomes and family engagement. The Fenton CEI team will participate in structured learning sessions and guided team planning focused on reviewing current progress in our “Parent Ambassador” guide that will help train parents at each school to be ambassadors for their children, community, and the school. The team will also refine improvement strategies, and identify next steps for sustainability. Activities will include collaborative discussions, completion of improvement planning tools. This convening provides an opportunity for Fenton’s CEI team to reflect on current initiatives, strengthen implementation practices, and bring back strategies that continue to support effective engagement with students, families, and the broader community.

Monthly Possip Surveys (Pulse Checks): During the week of February 23, 2026, Fenton Charter Public Schools conducted a brief pulse survey to gather feedback from families. Participation was lower than typical because the survey was intentionally distributed only through text and email and was not promoted through additional platforms such as ClassDojo. The purpose of this limited rollout was to review the effectiveness of current outreach and data collection methods while identifying opportunities to improve participation rates. The results will help inform communication strategies and marketing efforts in preparation for the larger school climate survey that will be distributed to all families in early May.

Possip February 2026 - "Are you happy with your school?"					
	FACS	FPC	STEM	FCLA	SMBCCS
Overall Satisfaction	72%	84%	80%	75%	86%
Total Responses	18	19	21	4	23

BrightArrow Communication System Re-Launch: Fenton Charter Public Schools is currently in the process of re-launching the BrightArrow Technologies notification system to strengthen communication with students, families, and staff across all campuses. This system allows authorized personnel to send important messages through voice calls, emails, and text notifications, helping ensure that families receive timely information related to school updates, urgent notifications, and community announcements. As part of the relaunch, families will receive an invitation to opt in to text messaging by replying “YES” to messages sent from BrightArrow’s short code system, which will allow them to continue receiving future text communications. The system also provides reporting tools that allow staff to monitor message delivery and track which families have opted in or out of text notifications. The relaunch of BrightArrow is part of Fenton’s ongoing efforts to improve communication systems and ensure families have reliable and immediate access to important school information.

LACEPS Family Summit April 25 (20+ parents from SMBCCS will Participate): Santa Monica Boulevard Community Charter School will participate in the April 25, 2026 Family Summit hosted by

Los Angeles County Education Partners (LACEPS), an event focused on strengthening family engagement and collaboration between schools and communities. As part of the preparation process, Johana Juarez and Richard Parra are working with other participating school networks to develop outreach plans, timelines, and strategies to encourage parent participation through text messaging, phone calls, and school-based communication platforms. The Summit will be held in downtown Los Angeles, making Santa Monica Boulevard Community Charter School the closest Fenton campus to the event location. The goal is to ensure that Fenton families have an opportunity to participate in the Summit's small-group discussions and contribute to broader conversations about strengthening family engagement. Special appreciation is extended to Johana Juarez, who has already secured approximately twenty parents who will attend and represent Fenton at the Summit.

Fenton Community and Parent Information Sessions: In recognition of Autism Awareness Month in March, Fenton schools will host its next information session *“Let’s Learn About Autism Spectrum Disorder”* to help students, families, and staff better understand Autism Spectrum Disorder (ASD). The next session will be held via Zoom at 6:00 p.m. on March 26, 2026. All FCPS families and community members are invited and an invite will be sent via Dojo and email announcements. [All sessions](#) are provided by New Growth Family Therapy and Consulting in partnership with our community school members.

Fitness Club and 5K Practices: Fenton Charter Public Schools continues to promote student and family wellness through the **FCPS Fitness Club 5K program**, which offers regular walk/run practice opportunities for staff, students, and families. Recent practices at Griffith Park and Hansen Dam have been well attended and successful in encouraging physical activity and community engagement. The next practice is scheduled for Saturday, March 14, 2026, at 8:30 a.m., with teams meeting at both locations to continue training toward completing a 5K distance. Participants follow a safe and accessible course. These practices support healthy lifestyles while building community connections across Fenton schools. FCPS has scheduled the official 5K for Saturday, April 11, 2026, at the Hansen Dam Aquatic Center. Recruiting participants is currently happening with this [event flyer](#).

National University “ANDers Summit”: Representatives from Fenton Charter Public Schools Jennifer Pimentel, Tony Peña, Johana Juarez, Laura Vasquez, Virginia Palma, and Richard Parra attended the ANDers Summit hosted by National University on February 20 at its Los Angeles campus. The summit brought together education leaders to discuss strategies for supporting “ANDers,” individuals balancing education with work, family, and other responsibilities. The session focused on developing partnerships and programs that expand access to higher education for working adults and non-traditional students. Participation provided Fenton staff with insights and connections that can help support parents and community members who are pursuing continued education opportunities.

Pillar 4 - Collaborative Leadership & Practices

FCPS Advisory Committee Meeting: The next Fenton Community Schools Advisory Committee will be held on Monday, March 16, 2026 at 3:00 pm via Zoom. Thank you to Irene Sumida for taking the minutes from our [previous meeting](#) held on February 2, 2026 at 3:00 pm via Zoom. The following is the

[schedule](#) of the remaining meetings for the 2025-2026 school year. All of the documentation for the advisory committee can be found in [this folder](#).

Consultants and Support for Community School Progress: Fenton Charter Public Schools' community school efforts have continued to show strong progress over the past year with the support of consultants Gina Plate from Deveau Burr Group and Taylor Toledo from Toledo Consulting. Both bring extensive knowledge of the Community Schools grant, strong relationships with policymakers in Sacramento, and valuable insight into current state-level discussions related to education policy and funding. Richard Parra, Jennifer Pimentel, Dr. David Riddick, and Jason Gonzalez meet biweekly with Gina and Taylor to coordinate communications, government relations, outreach, media engagement, and legislative strategy that supports Fenton's initiatives and events. Recent planning has included media outreach and communications related to the FCPS Foundation Gala, development of key materials such as social media posts and internal talking points, and coordination with both English and Spanish media outlets. These meetings have also focused on preparation for a statewide advocacy and Lobby Day scheduled for April 9, where Fenton representatives will meet with legislators and education committee members to highlight the organization's [whole-child support model](#), community partnerships, and policy priorities affecting students and schools. Ongoing work also includes preparing legislative materials, refining messaging, and monitoring education policy developments that may impact Fenton schools and the broader charter and community school landscape.

FCPS Community Gala: Fenton Charter Public Schools successfully hosted its 2nd Annual FCPS Gala, bringing together community partners, elected officials, supporters, and stakeholders for an evening celebrating the work being done to support our students and families. The event achieved its goals of strong attendance, successful fundraising, and increased community recognition of Fenton's mission and impact. The Gala highlighted the ongoing work of the FCPS Foundation and our community schools initiatives. The evening featured several distinguished guests and speakers, including Rick Chambers from KTLA Channel 5, Congresswoman Luz Rivas, State Senator Caroline Menjivar, actor Emilio Rivera, actor Yadi Rivera, and keynote speaker Ron James, along with the recognition of several community champions who have supported our work. Their presence and remarks underscored the growing recognition of Fenton's role in supporting students and families throughout the community. The success of the event was made possible through the support of donors, attendees, volunteers, and planning committee members who dedicated their time and energy to organizing the Gala. [Photos](#) from the event are currently being compiled and shared with participants, with additional images expected from professional photographers in the coming weeks. Overall, the Gala served as an important opportunity to celebrate partnerships, strengthen community connections, and reinforce our shared commitment to ensuring Fenton students and families have the resources they need to thrive.

Upcoming Events:

- 3/11-13 CEI Team to San Diego
- 3/14 5K Practice Hansen Dam and Griffith Park 8:30 a.m.
- 3/15 WASC Self-Study Review Beings - Meeting at Academies 2:00 p.m.
- 3/19 FACS WASC Mid-cycle Review
- 3/20 ELO-P Team Meeting
- 3/23 Parent Conference Week

3/30 Spring Break Week
4/6 FCPS PD #6 - All at Academies
4/9 Lobby Day for FCPS Community Schools in Sacramento
4/16 7 a.m. to 3 p.m. Canva Create Summit - Community School Coordinators
4:30 FCPS Board Meeting

II. F.

FCPS Officers' Reports

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF OPERATING OFFICER'S REPORT

March 12, 2026

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Strategic Planning](#), [Personnel](#), [Student Services](#)

Strategic Planning [\(Back to Top\)](#)

Fenton Launchpad Academy Update

On February 4, 2026, the Charter Schools Division (CSD) requested that Fenton participate in a capacity interview as part of the petition review process. The purpose of this meeting was to assess the organization's knowledge, experience, and financial capacity to successfully open and operate the proposed non classroom based (NCB) charter school, Fenton Launchpad Academy.

Fenton was represented by the CEO, COO, Director of Instruction, Director of Community Schools, Director of Special Education, Board Vice President Carrie Wagner, and board members Yvette King Berg and Dr. Erin Studer. Each participant contributed meaningful insight to the discussion, demonstrating the organization's depth of expertise as well as a strong commitment to the communities we serve.

On February 10, Fenton Launchpad Academy appeared on the LAUSD Board agenda as a public hearing item. Numerous Fenton parents attended the meeting, along with employees from across our schools, to speak in support of the petition. We anticipate receiving feedback from the Charter Schools Division in early to mid-March. The LAUSD Board is scheduled to vote on the proposed charter petition on April 21, 2026.

Fenton Launchpad Academy was officially submitted to the CSD on January 21, 2026. Fenton's objective throughout this process has been to ensure that this new academy is not just an educational option, but an optimal solution tailored to the specific needs of the community. Launchpad offers a unique hybrid program that combines in person and remote instruction, with individualized learning plans serving as the foundation for tailoring the program to each student's needs.

Personnel [\(Back to Top\)](#)

Benefits Calculator for Active Employees and Early Retirees Beta Test

The FCPS Benefits Calculator is currently being released as a beta tool. The application was created by the Chief Operating Officer to help employees and early retirees estimate their potential health benefits costs. The calculator is a secure, web based tool that can be accessed from any desktop or mobile device. Please visit fenton-benefits.web.app to access the application. The calculator is dual-function; employees can move the toggle switch located at top of the application to use the active employee calculator or early retiree calculator.

At this time, the calculator references CalPERS 2026 health rates for region 3 (Los Angeles) and VSP vision and dental rates secured by Fenton through ASCIP for the 2025–26 school year. Employees should keep in mind that the calculator is a beta test, and based on several assumptions, including the potential transition from current providers to CalPERS health benefits that is still being actively discussed by the ad hoc committee. In addition, the rates and coverage levels referenced in the [memo](#) previously shared by Dr. Riddick on December 18, 2025, are subject to approval by the Fenton Charter Public Schools Board of Directors.

The calculator is intended to provide estimates only. Employees who are considering retirement should contact the business office to obtain an accurate count of their recognized years of service, which will be necessary for projecting retiree health coverage eligibility and contributions.

Non Classroom-based Employee Evaluations

Fenton Charter Public Schools continues its commitment to providing employees with meaningful performance evaluations that support professional growth, accountability, and recognition. Evaluations are an integral part of Fenton’s employee development framework as detailed in the employee handbook. Evaluations serve as a key tool for recognizing employee contributions while also providing structured feedback for improvement as detailed in the Employee Handbook. A well-documented evaluation process ensures transparency, helps align individual performance with organizational goals, and reinforces high standards. Additionally, evaluations play a critical compliance role, as they are reviewed during the district’s Annual Performance-Based Oversight Visit. Poor performance in this area can result in funding restrictions, increased oversight, or even jeopardize charter renewal, making it essential that evaluations are conducted consistently.

Non classroom-based evaluations are due by April 10, 2026. Teacher and paraprofessional evaluations follow separate processes, and a revised framework for teachers is being developed by Angie Ferri, Instructional Advisor, with anticipated board submission this spring. The evaluations follow a 5-point rating scale, with opportunities for commendations and recommendations to guide professional development.

Student Services [\(Back to Top\)](#)

Children and Youth Behavioral Health Initiative Approval

Fenton Charter Public Schools has been approved by the California Department of Health Care Services (DHCS) to participate in Cohort 6 of the Children and Youth Behavioral Health Initiative (CYBHI) Fee Schedule Program. The program allows Local Educational Agencies to receive reimbursement for certain medically necessary behavioral health services provided to students under the age of 26 at school sites. Eligible services include screenings and assessments, counseling, crisis intervention, psychoeducation, and case management delivered by qualified practitioners such as school counselors, psychologists, and licensed clinicians.

To qualify for reimbursement, services must be determined to be medically necessary by the practitioner and provided to students who are covered by an eligible insurance plan. Eligible coverage includes Medi-Cal Fee-for-Service, Medi-Cal managed care plans, health care service plans regulated under the Knox-Keene Act, or disability insurers. Students must also be enrolled at a participating school site and be under the age of 26 for services to qualify under the CYBHI Fee Schedule program.

As part of the onboarding process, Fenton must complete several required documents, including a Provider Participation Agreement, a Data Use Agreement, and a list of participating school sites and affiliated providers. Once onboarding is complete and enrollment requirements are met, the earliest date services may be reimbursed under the program is July 1, 2026.

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
CHIEF EXECUTIVE OFFICER’S REPORT**

March 12, 2026

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to *Enrollment*; [Financial Update](#); [CalPERS Health Benefits](#); [Fenton Launchpad Academy](#)

The following is a comparison of our current enrollment “Forecast” with what was board approved in the budget in June. As of March 6, 2026, FCPS is currently 6% below projections.

FY2026	FACS		FPC		SMBCCS		STEM		FCLA		FCPS		Diff.
	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	
TK	34	33	78	68	33	41	18	16	18	16	181	174	-7
K	48	47	147	113	83	60	33	21	48	38	359	279	-80
1st	48	49	138	137	75	75	48	50	24	26	333	337	4
2nd	48	50	136	145	92	95	24	22	48	43	348	355	7
3rd	170	152			117	107	24	27	48	48	359	334	-25
4th	182	188			80	83	48	43	48	40	358	354	-4
5th	196	181			131	122	60	47	48	44	435	394	-41
6th					75	85	48	31	24	17	147	133	-14
TOTAL	726	700	499	463	686	668	303	257	306	272	2,520	2,360	
+/-		(26)		(36)		(18)		(46)		(34)		(160)	
% Diff.		-4%		-7%		-3%		-15%		-11%		-6%	

Enrollment has remained essentially steady since last month. As of January 15, 2026, FCPS is forecasting 2,360 students, which reflects a slight decrease of two students compared to the December 5, 2025 forecast of 2,362. This month, Fenton Primary Center (FPC) and Fenton Charter Leadership Academy (FCLA) experienced modest gains, while Fenton Avenue Charter School (FACS), Santa Monica Boulevard Community Charter School (SMBCCS), and STEM saw small declines. Overall, FCPS continues to track approximately 6% below budget projections, consistent with the prior month.

FCPS continues to prioritize fiscal responsibility and balanced budgeting. To maintain consistent oversight across all sites, the CEO meets monthly with Directors to review site level budgets and confirm alignment with organizational expectations and priorities. These meetings provide a structured space to examine spending patterns, identify developing trends, and address potential variances early.

Leadership also continues to rely on NetSuite for real time visibility into financial activity, which strengthens our ability to monitor expenditures closely and make timely adjustments when needed. In

collaboration with EdTech, we are further improving how we track revenue, including state, federal, and local sources, as well as interest earnings, to ensure our projections remain accurate and sustainable.

Together, these actions reflect a deliberate and transparent approach to financial management that supports the organization’s ongoing stability and accountability.

Financial Update ([Back to Top](#))

The following is a review update on the operating income for the Fenton schools.

	FY2019 <i>PrePandemic Unaudited Actuals</i>	FY2021 <i>August Remote April Hybrid Unaudited Actuals</i>	FY2022 <i>1st Year In-Person Unaudited Actuals</i>	FY2024 <i>(June Projections)</i>	FY2025 <i>(Unaudited Actuals)</i>	FY2025 <i>(Budget)</i>
FACS	\$193,187	\$1,469,595	\$658,150	\$916,967	\$157,041	\$1,834,303
FPC	\$285,115	\$2,140,257	\$323,753	\$1,780	\$100,000	\$526,430
SMBCCS	\$1,024,492	\$2,123,799	\$1,621,028	\$1,392,712	\$150,000	\$1,513,331
STEM	\$238,871	\$816,254	\$219	\$78,929	\$75,000	\$148,150
FCLA	\$69,524	\$644,664	\$650	\$307	\$75,000	\$153,899

This forecast revision reflects several notable shifts since the prior update. Based on Month 4 data, enrollment has decreased by eight students compared to Month 3, which in turn reduces projected ADA in alignment with updated enrollment and attendance trends through the P-1 reporting period. Payroll assumptions were also refreshed using staff rosters as of January 14, 2026, and salaries and benefits show a modest increase as several previously vacant positions have now been filled. The update further includes revisions to the nutrition program forecast, both revenues and expenditures for NSLP and CACFP, based on the latest information received from Student Nutrition Programs through December 2025. Finally, contracted Special Education costs have been adjusted upward at both FPC and FCLA to reflect current service levels and spending patterns. Please see the [Financial Business Manager’s Report](#) for additional information related to the FCPS Budget.

Exploring CalPERS Health Benefits ([Back to Top](#))

Fenton is actively exploring participation in the CalPERS Health Benefits Program as it appears to be a more stable and predictable benefits structure for the 2026–2027 school year. Over the past several months, the CEO and COO have engaged in a thoughtful review process, including presentations to the Ad Hoc Committee and direct outreach to staff at each school site to explain the Nonstop MERP model, answer questions, and gather feedback. While this option was explored in good faith as a strategy to address rising medical costs, continued increases in health premiums and concerns regarding employee financial exposure under MERP have prompted the organization to evaluate alternatives.

Under the Nonstop MERP structure, employees could face significant out-of-pocket costs once MERP funds are exhausted, particularly for Two-Party and Family coverage. CalPERS, by comparison, provides no-deductible plan options, access to a large statewide risk pool, and a more predictable rate structure that is not tied to FCPS’ individual claims experience. Preliminary analysis suggests CalPERS may offer improved long-term sustainability for FCPS while strengthening affordability, equity, and financial protection for employees and their dependents.

Because CalPERS requires a 90-day implementation timeline, the CEO will likely bring an item for Board approval at the next Board meeting in order to preserve the option to transition for the 2026–2027 plan year. This approval would allow FCPS to proceed with the formal steps necessary to implement CalPERS, while continuing staff communication and support to ensure a smooth transition if adopted. Please see the [Health Benefits memo](#) for detailed information.

Fenton Launchpad Academy (Nonclassroom-Based Charter Petition) & Next Steps ([Back to Top](#))

On January 16, 2026, the FCPS Board of Directors approved Resolution #60, authorizing the submission of the Nonclassroom-Based (NCB) charter petition for Fenton Launchpad Academy. Launchpad Academy is designed as a predominantly remote instructional program supported by Individualized Learning Plans (ILPs), with limited in-person components to provide targeted academic support, student connection, enrichment opportunities, and community engagement. The program reflects FCPS's continued commitment to equity and expanded access for families seeking a flexible, high-quality TK–12 learning pathway across Los Angeles County.

Consistent with the required public process, FCPS also held a Community Informational Meeting on January 16, 2026, providing families and community members with an overview of the proposed model, program design, student supports, and opportunities for questions and feedback. This meeting served as an important step in transparent engagement as FCPS moves forward with the petition process.

Next Steps

- **Petition Submission:** The charter petition is scheduled for submission to LAUSD on January 21, 2026, consistent with the established timeline.
- **Community Impact Assessment:** FCPS has received the list of local schools in the community (January 9, 2026) and will continue to complete and document the required Community Impact Assessment elements as part of the submission and review process.
- **Authorizer Review Process:** Following submission, FCPS will participate in LAUSD's petition review process, including requests for clarifications, technical revisions, and any follow-up meetings or hearings required by the authorizer.
- **Program Readiness Planning (Parallel Track):** While the petition is under review, staff will continue planning for operational readiness, including refining the ILP process, instructional systems, compliance structures for NCB reporting, staffing models, and facility-based supports at the proposed Sun Valley location.

This item is being presented as an informational update to confirm completion of the Board action and community meeting requirement, and to keep the Board informed of the petition's submission and review timeline moving forward.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.



FENTON CHARTER PUBLIC SCHOOLS

March 12, 2026

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve 2026-2027 Instructional Calendar

BACKGROUND

The Chief Executive Officer worked with the Directors of the Fenton schools to develop the 2026-2027 instructional calendar.

ANALYSIS

After receiving staff input, Dr. Riddick summarized results, created a survey to allow all full-time staff to vote for their choice of calendar, and a final calendar was selected.

The recommended calendar adheres closely to past instructional calendars, and reflects 184 days of instruction and 7 days of professional development for certificated staff.

RECOMMENDATION

It is recommended that the Board approve the instructional calendar for the 2025-2026 school year.

Attachment: [2026-2027 Instructional Calendar](#)



FENTON CHARTER PUBLIC SCHOOLS

March 12, 2026

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve the 201, 224 and 248-day Calendars for the 2026-2027 School Year

BACKGROUND

The calendars for the 201, 224, and 249 staff were developed with feedback from staff assigned to these calendars.

ANALYSIS

The additional calendars are for those who follow a 201-day calendar (School Psychologists, Speech Therapists, Elementary School Counselors, and the Registered Behavior Technicians), a 224-day calendar (site administrators and certain school-based office staff as well as the Attendance Manager), and a 248-day calendar (custodians, maintenance, and business office staff responsible for accounts payable, payroll, personnel, and technology, respectively).

RECOMMENDATION

It is recommended that the Board approve the 201, 224 and 248-day calendars for 2026-2027.

Attachment: [2026-2027 Instructional Calendar \(191, 201, 224, and 248 Calendars\)](#)

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

March 12, 2026

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to certify the Second Interim Report

BACKGROUND

Education Code Sections 35035(g), 42130 and 42131 require the governing board of each school district to certify at least twice a year the district's ability to meet its financial obligations for the remainder of the fiscal year and for the two subsequent fiscal years.

The interim reports are submitted with a *positive, qualified, or negative* certification:

- A *positive certification* is assigned when the District projects that it will meet its financial obligations for the current and two subsequent fiscal years.
- A *qualified certification* is assigned when the District may not meet its financial obligations for the current or two subsequent fiscal years.
- Finally, a *negative certification* is assigned when the District projects that it will not meet its financial obligations for the remainder of the current year or the subsequent fiscal year.

The First Interim Financial Report was filed with the Los Angeles County Office of Education (LACOE) in December 2025. The Second Interim Financial Report is due to LACOE by March 15, 2026 and was submitted to the authorizing district, LAUSD, in February. County superintendents are to report the certification of all districts in their respective counties to the Superintendent of Public Instruction and the State Controller within 75 days after the close of the reporting period.

ANALYSIS

The Second Interim Report for the five Fenton schools is presented here for the Board's review. All five schools are in good financial standing.

RECOMMENDATION

It is recommended that the Board of Directors certify the Second Interim Financial Reports for the five Fenton schools as received.

Copies of the Second Interim Reports for each of the Fenton schools are included in the *Fenton Charter Public Schools Board Financial Update for March 2026* (Item II.C. - Financial Business Manager's Report).

Attachment: [*Second Interim Reports for each of the Fenton schools*](#)



FENTON CHARTER PUBLIC SCHOOLS

March 12, 2026

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to approve expenditures for items above spending authority of Chief Executive Officer

BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$50,000. All expenditures over \$50,000 must be approved by the Board of Directors.

ANALYSIS

The following expenditures exceed the Chief Executive Officer's spending authority, and the Board is asked to review and approve the items.

Building Equity, Aspiration, Resilience, Inc. (\$61,305) (FPC) - Courses related to dance and music for students participating in session two of the Expanded Learning Program at Fenton Primary Center.

RECOMMENDATION

It is recommended that the Board of Directors approve the expenditures for

Attachments: [Expenditures Above the Spending Authority of Chief Executive Officer](#)



FENTON CHARTER PUBLIC SCHOOLS

March 12, 2026

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Recommendation to receive and file June 30, 2025 consolidated audit report for the Fenton Charter Public Schools

BACKGROUND

Each year, an independent fiscal audit is required to review the financial practices and year-end position of local educational agencies. Audits must be conducted in accordance with auditing standards generally accepted in the U.S. and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

ANALYSIS

An audit of the Fenton Charter Public Schools was conducted by Christie White, Inc., the independent auditing firm selected at the March 2, 2023 board meeting. The final consolidated audit was sent to the California Department of Education (CDE), State Controller's Office (SCO), Los Angeles Office of Education (LACOE) and our authorizing district, LAUSD, as per state requirements. There were no weaknesses present in internal controls, compliance and other matters, no audit findings related to the financial statements, no audit findings and questioned costs related to federal awards, and no audit findings and questioned costs related to state awards during the year ended June 30, 2025.

RECOMMENDATION

It is recommended that the Board of Directors review and receive the June 30, 2025 consolidated audit for FCPS.

Separate Attachment: [Consolidated June 30, 2025 Audit for FCPS](#)

V. ITEMS SCHEDULED FOR INFORMATION



FENTON CHARTER PUBLIC SCHOOLS

March 12, 2026

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: LCAP Update and Instructional Report

BACKGROUND

As per Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5:

The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans, and funded by a variety of other fund sources, when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

ANALYSIS

A detailed analysis of LCAP assessment data through a variety of lenses by the Chief Executive Officer.

RECOMMENDATION

This is an information item only and no action is required.

VI. CLOSED SESSION

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment.”

VII. RETURN TO OPEN SESSION

Reconvene to open session

Chair Lucente will announce any action taken in Closed Session.