

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



BOARD OF TRUSTEES

Veronica Robles-Solis, President
Brian Melanephy, Clerk
Monica Madrigal Lopez, Member
Rose Gonzales, Member
Cynthia Salas, Member

ADMINISTRATION

Anabolena DeGenna, Ed.D.
Superintendent

Vacant

Assistant Superintendent,
Business & Fiscal Services

Aracely Fox, Ed.D.

Assistant Superintendent,
Educational Services

Scott Carroll, Ed.D.

Acting Assistant Superintendent,
Human Resources

MINUTES

REGULAR BOARD MEETING

Wednesday, February 5, 2025

5:00 PM - Open Meeting

7:00 PM - Return to Regular Board Meeting

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a **Speaker Request Form** and submitting the form to the Assistant Superintendent of Educational Services. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: osdtv.oxnardsd.org

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Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

February 5, 2025

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

President Robles-Solis called the meeting to order at 5:05 p.m.

Present: Trustees Cynthia Salas, Rose Gonzales, Monica Madrigal Lopez, Brian Melanephy, and Veronica Robles-Solis. Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Aracely Fox, Acting Assistant Superintendent Scott Carroll, and Executive Assistant Lydia Lugo Dominguez.

A.2. Pledge of Allegiance to the Flag

Katie Salas, 5th grade student in Mr. Reyes's class at Sierra Linda School, led the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

Katie Salas, 5th grade student in Mr. Reyes's class at Sierra Linda School, read the district's Mission and Vision Statement in English and Spanish.

A.4. Presentation by Sierra Linda School

Jorge Mares, Principal, Sierra Linda School, provided a presentation about Sierra Linda.

A.5. Adoption of Agenda (Superintendent)

The agenda was adopted with the following changes:

- Item C.1 – Establishment and Abolishment of Positions (Caroll/Fuentes)– *item is being moved from Consent to Action at the Board's request.*
- Item C.7 – Approval of Amendment #002 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) between the Oxnard School District and Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project (Hubbard/CFW) - *item is being moved from Consent to Action at the Board's request.*
- Item C.10 - Approval of Agreement #24-190 – Dr. Antonio F. Jiménez Jiménez (Fox) - *item is being moved from Consent to Action at the Board's request.*

Motion #24-84 Adoption of Agenda as Amended

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Adopt as Amended

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

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A.6. Presentation of the Fremont Academy Reconstruction Project (Hubbard/CFW)

Ernesto Flores with Caldwell Flores Winters introduced Mel Tan, Bob Simons, and Xavier Salas with SVA Architects, who provided a "fly-through" presentation and information relative to the Fremont Middle School Reconstruction Project.

A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

There were no comments.

A.8. Closed Session

The Board convened to closed session at 5:59 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- S.T. v. Oxnard SD, et al., Case #2023-CUOE015904
- OAH Case #2024090571
- OAH Case #2024090702

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Evaluation
 - Acting Assistant Superintendent, Human Resources

A.9. Reconvene to Open Session (7:00 PM)

The Board reconvened to open session at 7:19 p.m.

A.10. Report Out of Closed Session

President Robles-Solis reported on the following actions taken in closed session:

Motion #24-85 Approval of Final Settlement Agreement - OAH Case #2024090571

Mover: Brian Melanephy

Seconder: Monica Madrigal Lopez

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Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

Motion #24-86 Approval of Final Settlement Agreement - OAH Case #2024090702

Mover: Monica Madrigal Lopez

Seconder: Brian Melanephy

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

A.11. Introduction of Newly Appointed Oxnard School District Administrator (DeGenna)

The newly appointed Oxnard School District administrator was introduced to the Board of Trustees:

- Kayla Nelson, Manager, Special Education

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)

There were no comments.

Section C: CONSENT AGENDA

The consent agenda was approved as amended.

Motion #24-87 Approval of Consent Agenda as Amended

Mover: Monica Madrigal Lopez

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

C.1. Establishment and Abolishment of Positions (Carroll/Fuentes)

Item moved to Action at Adoption of Agenda.

C.2. Personnel Actions (Carroll/Fuentes)

As presented.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

C.3. Approval of the Revised 2024-2025 Classified Employee Monthly and Hourly Salary Schedules for Classified Employees (Carroll/Fuentes)

In order to comply with the new California minimum wage law that mandates a minimum wage of \$16.50 per hour for all employers effective January 1, 2025, in the amount of \$2,898.00, to be paid from the General Fund.

C.4. Ratification of Change Order #2 to Agreement #23-228 – WPS Roofing – Roofing Project at ESC (Hubbard)

For additional labor and materials needed for unforeseen conditions not visible prior to removal of the existing roofing on the ESC Roofing project., in the amount of \$43,321.63, to be paid out of Deferred Maintenance Funds.

C.5. Enrollment Report (Núñez)

As presented.

C.6. Approval of Designation of Representative and Alternate to the Ventura County Schools Self-Funding Authority's Board of Directors (Núñez)

To designate Scott Carroll, Acting Assistant Superintendent, Human Resources, as Representative, and Norma Magaña, Risk Manager, as Alternate, to the VCSSFA Board.

Section C: APPROVAL OF AGREEMENTS

C.7. Approval of Amendment #002 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) between the Oxnard School District and Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project (Hubbard/CFW)

To put an allowance in place under which funds can be utilized to complete the off-site improvement plans as approved by the City of Oxnard on December 12, 2024 and extend the Site Lease and Sub Lease Agreements through the completion of the Phase 1 and Phase 2 portions of the Rose Ave. Elementary School Reconstruction Project, in the amount of \$7,500,000.00, to be paid out of Master Construct and Implementation Funds.

C.8. Approval of Amendment #1 to Agreement #24-98 – Dr. Olvera Psychology (DeGenna/Jefferson)

To continue supporting the Special Education Department with independent psychological and educational consulting services as required in the 2024-2025 school year, in the amount not to exceed \$30,000.00, to be paid out of Special Education Funds.

C.9. Approval of Amendment #1 to Agreement #24-122 - Action Preparedness Training (DeGenna/Jefferson)

To cover the additional cost incurred due to underestimating the amount of staff, primarily Para Educators, that were due for a CPR certification renewal and to pay the remaining balance for the training services provided for 2024-2025, in the amount not to exceed \$500.00, to be paid out of Special Education Funds.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

C.10. Approval of Agreement #24-190 – Dr. Antonio F. Jiménez Jiménez (Fox)

To provide in-person professional development sessions on common core standards in Spanish to teachers and staff for TK-6th grade levels, February 6, 2025 through June 30, 2025, in the amount of \$32,000.00, to be paid from LCFF Funds.

C.11. Approval of Agreement #24-194 - Action Preparedness Training (Fox/Shea)

To provide CPR training and First Aid training to Enrichment & Specialized Programs staff as needed for the 2024-2025 school year, February 6, 2025 through June 30, 2025, in the amount not to exceed \$1,500.00, to be paid out of Expanded Learning Opportunities Program Funds.

Section C: RATIFICATION OF AGREEMENTS

C.12. Ratification of Allocations of Contract Contingency #18 as found in Amendment #001 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) between the Oxnard School District and Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project (Hubbard/CFW)

For ratification of draws from the various funds that were set up within the GMP according to contract documents, at no additional fiscal impact.

Section D: ACTION ITEMS

D.1. Approval of Memorandum of Understanding, Agreement #24-191 (MOU) with the Oxnard Educators Association (OEA): Early Notification of Retirement/Resignation Incentive to Permanent Certificated Teaching Employees (Carroll)

Dr. Scott Carroll, Acting Assistant Superintendent, Human Resources, recommended that the Board of Trustees approve MOU/Agreement #24-191 with Oxnard Educators Association (OEA), to provide an Early Notification Incentive of \$3,000.00 to Permanent certificated teaching employees that submit an irrevocable letter of retirement/resignation by January 31, 2025, and in the amount of \$1,500.00 to Permanent certificated teaching employees that submit an irrevocable letter of retirement/resignation by February 14, 2025, in the total estimated amount of \$46,495.00, to be paid out of the General Fund.

Motion #24-88 Approval of Memorandum of Understanding, Agreement #24-191 (MOU) with the Oxnard Educators Association (OEA): Early Notification of Retirement/Resignation Incentive to Permanent Certificated Teaching Employees

Mover: Brian Melanephy

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

D.2. Approval of the Oxnard School District (District) and Oxnard Educators Association (OEA) Tentative Agreement #24-192 on the 2025-26 School Calendar (Carroll)

Dr. Scott Carroll, Acting Assistant Superintendent, Human Resources, recommended that the Board of Trustees approve tentative agreement #24-192 between the District and OEA on the 2025-2026 School Calendar, as presented

Motion #24-89 Approval of the Oxnard School District (District) and Oxnard Educators Association (OEA) Tentative Agreement #24-192 on the 2025-26 School Calendar

Mover: Monica Madrigal Lopez

Seconder: Cynthia Salas

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

D.3. Ratification of David Hubbard Working Out of Class - Assistant Superintendent of Business and Fiscal Services (Carroll/Fuentes)

Dr. Scott Carroll, Acting Assistant Superintendent, Human Resources and Dr. Adalberto Fuentes, Director, Classified Human Resources, recommended that the Board of Trustees take action to ratify the 10% increase to David Hubbard's current salary for working out of classification effective 11/18/24 until the position of Assistant Superintendent of Business and Fiscal Services is filled, amount not to exceed \$13,000.00, to be paid out of the General Fund.

Motion #24-90 Ratification of David Hubbard Working Out of Class - Assistant Superintendent of Business and Fiscal Services

Mover: Brian Melanephy

Seconder: Cynthia Salas

Moved To: Ratify

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

D.4. Ratification of Patricia Nuñez Working Out of Class - Assistant Superintendent of Business and Fiscal Services (Carroll/Fuentes)

Dr. Scott Carroll, Acting Assistant Superintendent, Human Resources and Dr. Adalberto Fuentes, Director, Classified Human Resources, recommended that the Board of Trustees take action to ratify the 10% increase to Patricia Nuñez's current salary for working out of classification effective 11/18/24 until the position of Assistant Superintendent of Business and Fiscal Services is filled, amount not to exceed \$12,000.00, to be paid out of the General Fund.

Motion #24-91 Ratification of Patricia Nuñez Working Out of Class - Assistant Superintendent of Business and Fiscal Services

Mover: Rose Gonzales

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Seconder: Cynthia Salas

Moved To: Ratify

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

D.5. Approval of Agreement #24-193, SPSG Inc. (Fox/Nocero)

Dr. Jodi Nocero, Director, Pupil Services, and Dr. Aracely Fox, Assistant Superintendent, Educational Services, recommended that the Board of Trustees approve Agreement #24-193 with SPSG Inc., to support the Oxnard School District with the implementation and design of the STOP Violence Prevent Program Grant, February 6, 2025 through September 30, 2027, in the amount not to exceed \$180,000.00, to be paid out of School Violence Prevention Program Grant Funds.

Motion #24-92 Approval of Agreement #24-193, SPSG Inc.

Mover: Rose Gonzales

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

D.6. Acceptance of Oxnard School District Audit Report, June 30, 2024 (Núñez)

Patricia Núñez, Director of Fiscal Services, recommended that the Board of Trustees accept the Oxnard School District Audit Report, June 30, 2024, as presented.

Motion #24-93 Acceptance of Oxnard School District Audit Report, June 30, 2024

Mover: Monica Madrigal Lopez

Seconder: Brian Melanephy

Moved To: Accept

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

D.7. Acceptance of Measure D General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2024 (Núñez)

Patricia Núñez, Director of Fiscal Services, recommended that the Board of Trustees accept the Measure D General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2024, as presented.

Motion #24-94 Acceptance of Measure D General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2024

Mover: Rose Gonzales

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Secunder: Monica Madrigal Lopez

Moved To: Accept

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

D.8. Acceptance of Measure I General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2024 (Núñez)

Patricia Núñez, Director of Fiscal Services, recommended that the Board of Trustees accept the Measure I General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2024, as presented.

Motion #24-95 Acceptance of Measure I General Obligation Bond Building Fund of Oxnard School District Audit Report, June 30, 2024

Mover: Rose Gonzales

Secunder: Monica Madrigal Lopez

Moved To: Accept

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

D.9. Establishment and Abolishment of Positions (Caroll/Fuentes)

Dr. Scott Carroll, Acting Assistant Superintendent of Human Resources, and Dr. Adalberto Fuentes, Director of Classified Human Resources, recommended that the Board of Trustees approve the establishment and abolishment of positions, as presented.

Motion #24-97 Approval of Establishment and Abolishment of Positions

Mover: Rose Gonzales

Secunder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

D.10. Approval of Amendment #002 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) between the Oxnard School District and Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project (Hubbard/CFW)

David Hubbard, Chief Information Officer, in consultation with Caldwell Flores Winters, Inc., recommended the Board's approval of Amendment #2 to Agreement #17-158 with Balfour Beatty Contractors, LLC, to put an allowance in place under which funds can be utilized to complete the off-site improvement plans as approved by the City of Oxnard on December 12,

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2024 and extend the Site Lease and Sub Lease Agreements through the completion of the Phase 1 and Phase 2 portions of the Rose Ave. Elementary School Reconstruction Project, in the amount of \$7,500,000.00, to be paid out of Master Construct and Implementation Funds.

Motion #24-98 Approval of Amendment #002 to Construction Services Agreement #17-158 and Guaranteed Maximum Price (GMP) between the Oxnard School District and Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Ave Elementary School Reconstruction Project

Mover: Cynthia Salas

Seconder: Brian Melanephy

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

D.11. Approval of Agreement #24-190 – Dr. Antonio F. Jiménez Jiménez (Fox)

Dr. Aracely Fox, Assistant Superintendent, Educational Services, recommended the Board's approval of Agreement #24-190 with Dr. Antonio F. Jiménez Jiménez, to provide in-person professional development sessions on common core standards in Spanish to teachers and staff for TK-6th grade levels, February 6, 2025 through June 30, 2025, in the amount of \$32,000.00, to be paid from LCFF Funds.

Motion #24-99 Approval of Agreement #24-190 – Dr. Antonio F. Jiménez Jiménez

Mover: Rose Gonzales

Seconder: Cynthia Salas

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

Section E: APPROVAL OF MINUTES

E.1. Approval of Minutes (DeGenna)

The Board approved the minutes of the November 20, 2024 Regular Meeting, as presented.

Motion #24-96 Approval of Minutes – November 20, 2024 Regular Meeting

Mover: Monica Madrigal Lopez

Seconder: Cynthia Salas

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

Section G: CONCLUSION

G.1. Superintendent's Report (3 minutes)

Ana DeGenna

- OSD Student Profile
- Remembering Rupert Oropeza
- Michael Holguin Retirement
- Migrant Family Conference at Frank 2/1/25
- National School Counseling Week February 3-7, 2025
- Family & Community Engagement Advisory Group at Frank
- 1/21/25 Shining Star 1/24/25
- VCSBA Dinner Meeting - Trustee Madrigal Lopez Recognition for Meritorious Service
- Partnering with Our Community 2/4/25
- Black History Event at Marshall 2/4/25
- February Observances

G.2. Trustees' Announcements (3 minutes each speaker)

Monica Madrigal Lopez

- Thank you to everyone for their presentations today
- Reminder of the importance of providing opportunities for students regarding what is available to them for their futures

Cynthia Salas

- Attended VCSBA dinner meeting on 2/3/25 - very informative
- Congratulations to our district on being a great partner with the migrant program during Saturday's event
- Thank you for highlighting transportation - request celebrating transportation staff publicly
- Thank you for all presentations
- Reminder to community that we support students in expressing how they are feeling and learning about civic engagement process

Brian Melanephy

- Last Friday had Coffee with the Principal at Driffill - conversation turned to immigration concerns & uncertainties - reassured families that safety is our top priority and that schools are safe places
- Proud of the hard work that goes on here - appreciates everyone

Rose Gonzales

- Enjoyed attending VCSBA dinner meeting
- Attended PLC's at VCOE last week - there is a lot to learn

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- Shared memories of Rupert Oropeza, paraprofessional in our district - condolences to his family
- Enjoyed attending Black History Event at Marshall 2/4/25
- Reminder to families and community that Black History is American history - diversity makes us better
- To our parents, we are with you

Veronica Robles-Solis

- Yesterday's meeting with community organization was very productive - connected agencies & resources
- Requested information re: ELOP programs that are being offered

G.3. ADJOURNMENT

President Robles-Solis adjourned the meeting at 8:34 p.m.

Motion to adjourn

Mover: Cynthia Salas

Seconder: Monica Madrigal Lopez

Moved To: Adjourn

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

Ana DeGenna, Ed.D.



District Superintendent and
Secretary to the Board of Trustees

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

February 5, 2025

By our signature below, given on this 2nd day of April 2025, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of February 5, 2025, on motion by Trustee MELANEPHY, seconded by Trustee MADRIGAL LOPEZ.

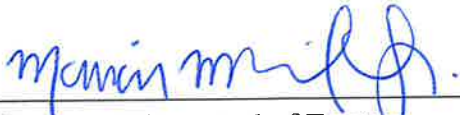
Signed:



President of the Board of Trustees



Clerk of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees



Member of the Board of Trustees

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February 5, 2025