

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Veronica Robles-Solis**, President  
**Brian Melanephy**, Clerk  
**Monica Madrigal Lopez**, Member  
**Rose Gonzales**, Member  
**Cynthia Salas**, Member

## ADMINISTRATION

**Anabolena DeGenna, Ed.D.**  
Superintendent

**Vacant**

Assistant Superintendent,  
Business & Fiscal Services

**Aracely Fox, Ed.D.**

Assistant Superintendent,  
Educational Services

**Scott Carroll, Ed.D.**

Acting Assistant Superintendent,  
Human Resources

## MINUTES

### REGULAR BOARD MEETING

Wednesday, January 15, 2025

5:00 PM - Open Meeting

5:30 PM - Study Session

7:00 PM - Return to Regular Board Meeting

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Associate Superintendent of Educational Services.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

January 15, 2025

## Section A: PRELIMINARY

### A.1. Call to Order and Roll Call (5:00 PM)

President Robles-Solis called the meeting to order at 5:00 p.m.

Present: Trustees Cynthia Salas, Rose Gonzales, Monica Madrigal Lopez (left meeting after Item D.4), Brian Melanephy, and Veronica Robles-Solis (left meeting after Closed Session). Also in attendance were Superintendent Anabolena DeGenna, Assistant Superintendent Aracely Fox, Acting Assistant Superintendent Scott Carroll, and Executive Assistant Lydia Lugo Dominguez.

President Robles-Solis called for a moment of silence in memory of former Trustee Al Duff.

### A.2. Pledge of Allegiance to the Flag

Sebastian Gaeta, 3rd grade student in Ms. Moran's class at Rose Avenue School, led the audience in the Pledge of Allegiance.

### A.3. District's Vision and Mission Statement

Adrian Wayiera, 5th grade student in Ms. Hwan's class at Rose Avenue School, read the district's Mission and Vision Statement in English. Crystal Martinez, 4th grade student in Ms. Medrano's class at Rose Avenue School, read the district's Mission and Vision Statement in Spanish. Mishak Havugimana, 4th grade student in Ms. Medrano's class at Rose Avenue School, read the Rose Avenue School Mission and Vision Statement.

### A.4. Presentation by Rose Avenue School

Diana Perez, Principal, Rose Avenue School, provided a presentation about Rose Avenue.

### A.5. Adoption of Agenda (Superintendent)

The agenda was adopted with the following changes:

- Item A.13 – Presentation of the Fremont Academy Reconstruction Project (Hubbard/CFW) – *item was pulled from the agenda as the presenters were unable to attend due to illness.*
- Item C.10 – Approval of Overnight Field Trip and Agreement #24-185 – United Boys & Girls Clubs of Santa Barbara County - Camp Whittier – Soria School (Fox/Kemp) - *item was pulled from the agenda due to the camp's additional insurance requirement that goes against the district's JPA*

*The following items were moved from Consent to Action at the Board's request:*

- Item C.3 – Approval of School Accountability Report Cards (Fox/Thomas)
- Item C. 7 - Approval of Amendment #1 to Agreement #24-32 – Acceleration Behavioral Therapies (DeGenna/Jefferson)

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

- Item C.8 – Approval of Agreement #24-183 – FEV Tutors, Inc. (Fox/Shea)
- Item C.9 - Approval of Agreement #24-184 – Insight Neuropsychology (DeGenna/Jefferson)
- Item C.11 – Approval of Agreement #24-186 – Leadership Associates, LLC (Carroll)

Motion #24-74 Adoption of Agenda as Amended

Mover: Rose Gonzales

Seconder: Brian Melanephy

Moved To: Adopt

Ayes: 5 - Veronica Robles-Solis, Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Motion Result: Passed

**A.6. Introduction of Newly Appointed Oxnard School District Administrator (DeGenna)**

The newly appointed Oxnard School District administrator was introduced to the Board of Trustees:

- Alina Silvestre, Assistant Principal at Elm, McAuliffe and McKinna

**A.7. Recognition of Driscoll's Partnership with Oxnard School District (Fox/Ruvalcaba)**

Dr. Aracely Fox, Assistant Superintendent, Educational Services, introduced Teresa Ruvalcaba, Manager of Equity, Family, and Community Engagement, and Karina Lopez, Parent Support Liaison, who presented tokens to Driscoll's representatives Paulina Veana Schiavon and Hector Murillo in recognition of their ongoing partnership with Oxnard School District.

**A.8. Study Session - Report Outlining the Support System and Resources Available to TK Teachers (Fox)**

Dr. Aracely Fox, Assistant Superintendent, Educational Services, and Katherine Leppaluoto, Teacher on Special Assignment, provided information relative to the support system and resources available to Transitional Kindergarten teachers.

**A.9. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

**A.10. Closed Session**

The Board convened to closed session at 7:00 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- S.T. v. Oxnard SD, et al., Case #2023-CUOE015904

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

**A.11. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:03 p.m.

**A.12. Report Out of Closed Session**

Board Clerk Melanephy reported that there was nothing to report out.

**A.13. Presentation of the Fremont Academy Reconstruction Project (Hubbard/CFW)**

Item pulled at Adoption of Agenda.

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

There were no comments.

**Section C: CONSENT AGENDA**

The consent agenda was approved as amended.

Motion #24-75 Approval of Consent Agenda as Amended

Mover: Cynthia Salas

Secunder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 4 - Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

**C.1. Approval of the 2024-25 Quarterly Report on Williams Uniform Complaints, Second Quarter (Carroll)**

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

As presented.

**C.2. Personnel Actions (Carroll/Fuentes)**

As presented.

**C.3. Approval of School Accountability Report Cards (Fox/Thomas)**

Item moved to Action Item D.3 at Adoption of Agenda.

**C.4. Approval and Adoption of the December 2024 Semi-Annual Implementation Program Update as an Adjustment to the Enhanced Master Construct Program (Hubbard/CFW)**

As presented.

**C.5. Purchase Order/Draft Payment Report #24-06 (Núñez/Reyes)**

As presented.

**Section C: APPROVAL OF AGREEMENTS**

**C.6. Approval of Amendment #002 for Agreement #23-100 for Inspector of Record Services with Kenco Construction Services, Inc., for New PS/TK facilities at Drifill Elementary School (Hubbard/CFW)**

To extend the agreement to ensure the Inspector of Record Services continue for the remainder of the project due to an unforeseen construction project duration extension, in the amount of \$36,960.00, to be paid out of Master Construct and Implementation Funds.

**C.7. Approval of Amendment #1 to Agreement #24-32 – Acceleration Behavioral Therapies (DeGenna/Jefferson)**

Item moved to Action Item D.4 at Adoption of Agenda.

**C.8. Approval of Agreement #24-183 – FEV Tutors, Inc. (Fox/Shea)**

Item moved to Action Item D.5 at Adoption of Agenda.

**C.9. Approval of Agreement #24-184 – Insight Neuropsychology (DeGenna/Jefferson)**

Item moved to Action Item D.6 at Adoption of Agenda.

**C.10. Approval of Overnight Field Trip and Agreement #24-185 – United Boys & Girls Clubs of Santa Barbara County - Camp Whittier – Soria School (Fox/Kemp)**

Item pulled at Adoption of Agenda.

**C.11. Approval of Agreement #24-186 – Leadership Associates, LLC (Carroll)** Item moved to Action Item D.7 at Adoption of Agenda.

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**C.12. Approval of Agreement #24-187 for Geotechnical Investigation Services with Universal Engineering Sciences UES for the Lemonwood Elementary School Changing Room Project (Hubbard/CFW)**

To select UES as the Geotechnical Engineer of Record for the Lemonwood Elementary School Changing Room Project and approve a corresponding agreement, in the amount of \$14,000.00, to be paid out of Enhanced Master Construct Program Funds

**C.13. Approval of Agreement #24-188 for Geotechnical Investigation Services with Universal Engineering Sciences UES for the Marshall Elementary School Changing Room Project (Hubbard/CFW)**

To select UES as the Geotechnical Engineer of Record for the Marshall Elementary School Changing Room Project and approve a corresponding agreement, in the amount of \$14,000.00, to be paid out of Enhanced Master Construct Program Funds.

**C.14. Approval of Agreement #24-189 – Thiel College (Carroll)**

For Oxnard School District to offer supervised internship opportunities to students enrolled in the Thiel College Master of Science in Speech Pathology program, January 16, 2025 to June 30, 2028, at no cost to Oxnard School District.

**Section C: RATIFICATION OF AGREEMENTS**

**C.15. Ratification of Amendment #1 to Agreement #23-246 - Ventura County Office of Education/SELPA (DeGenna/Jefferson)**

For providing Instructional Teaching at home through the end of the 2023-2024 fiscal year, in the amount of \$6,702.91, to be paid out of Special Education Funds.

**Section D: ACTION ITEMS**

**D.1. Approval of Speech Language Pathologist Permit Waiver for Nohelia Caceres to Serve as a Speech Therapist at Harrington School for the 2024-2025 School Year (Carroll)**

Dr. Scott Carroll, Acting Assistant Superintendent, Human Resources, recommended the Board's approval of a Speech Language Pathologist Permit Waiver for Nohelia Caceres to serve as a Speech Therapist at Harrington School for the 2024-2025 School Year

Motion #24-76 Approval of Speech Language Pathologist Permit Waiver for Nohelia Caceres to Serve as a Speech Therapist at Harrington School for the 2024-2025 School Year

Mover: Monica Madrigal Lopez

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 4 - Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**D.2. Approval of School-Level Parent and Family Engagement Policies for 2024-2025 School Year - 20 Schools (Fox/Ruvalcaba)**

Dr. Aracely Fox, Assistant Superintendent, Educational Services, and Teresa Ruvalcaba, Manager, Equity, Family and Community Engagement, recommended the Board's approval of the School-Level Parent and Family Engagement Policies for the 2024-2025 School Year, for 20 Schools, as presented.

Motion #24-77 Approval of School-Level Parent and Family Engagement Policies for 2024-2025 School Year - 20 Schools

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 4 - Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

**D.3. Approval of School Accountability Report Cards (Fox/Thomas)**

Dr. Aracely Fox, Assistant Superintendent, Educational Services, and Anna Thomas, Director, School Performance and Student Outcomes, recommended the Board's approval of School Accountability Report Cards (SARCs), as presented.

Motion #24-79 Approval of School Accountability Report Cards

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 4 - Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

**D.4. Approval of Amendment #1 to Agreement #24-32 – Acceleration Behavioral Therapies (DeGenna/Jefferson)**

Dr. Ana DeGenna, Superintendent, and Danielle Jefferson, Director, Special Education Services, recommended the Board's approval of Amendment #1 to Agreement #24-32 with Acceleration Behavioral Therapies, to continue supporting Special Education students with Applied Behavioral Therapy and related services through the 2024-2025 fiscal year, in the amount not to exceed \$1,500,000.00, to be paid out of Special Education Funds.

Motion #24-80 Approval of Amendment #1 to Agreement #24-32 – Acceleration Behavioral Therapies

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Ayes: 4 - Brian Melanephy, Monica Madrigal Lopez, Rose Gonzales, Cynthia Salas

Absent: 1 - Veronica Robles-Solis

Motion Result: Passed

**D.5. Approval of Agreement #24-183 – FEV Tutors, Inc. (Fox/Shea)**

Dr. Aracely Fox, Assistant Superintendent, Educational Services and Dr. Ginger Shea, Director, Enrichment & Specialized Programs, recommended the Board's approval of Agreement #24-183 with FEV Tutor, Inc., to provide virtual Math/ELA Enrichment tutoring for 100 students, February 1, 2025 through May 31, 2025, in the amount not to exceed \$151,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

Motion #24-81 Approval of Agreement #24-183 – FEV Tutors, Inc.

Mover: Rose Gonzales

Secunder: Brian Melanephy

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.6. Approval of Agreement #24-184 – Insight Neuropsychology (DeGenna/Jefferson)**

Dr. Ana DeGenna, Superintendent., and Danielle Jefferson, Director, Special Education, recommended the Board's approval of Agreement #24-184 with Insight Neuropsychology, to provide psychoeducational assessment services to students in the Special Education Department at the Oxnard School District on an as-needed basis, January 16, 2025 through June 30, 2025, in the amount not to exceed \$30,000.00, to be paid out of Special Education Funds.

Motion #24-82 Approval of Agreement #24-184 – Insight Neuropsychology

Mover: Cynthia Salas

Secunder: Rose Gonzales

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

**D.7. Approval of Agreement #24-186 – Leadership Associates, LLC (Carroll)**

Dr. Scott Carroll, Acting Assistant Superintendent, Human Resources, recommended the Board's approval of Agreement #24-186 with Leadership Associates, LLC, to provide up to four (4) days of executive advising services to the Assistant Superintendent, Educational Services, January 16, 2025 through June 30, 2025, in the amount not to exceed \$9,000.00, to be paid out of the General Fund.

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Motion #24-83 Approval of School-Level Parent and Family Engagement Policies for 2024-2025 School Year - 20 Schools

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Approve

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

## **Section F: BOARD POLICIES**

### **F.1. Second Reading and Adoption - BP/AR 5145.13 Response to Immigration Enforcement (DeGenna)**

Dr. Ana DeGenna, Superintendent, recommended the Board's adoption of the new BP/AR 5145.13 Response to Immigration Enforcement, as presented for Second Reading.

Motion #24-78 Adoption of BP/AR 5145.13 Response to Immigration Enforcement

Mover: Cynthia Salas

Seconder: Rose Gonzales

Moved To: Adopt

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

## **Section G: CONCLUSION**

### **G.1. Superintendent's Report (3 minutes)**

Ana DeGenna

- OSD Student profile
- OSD Holiday Luncheon
- Thank you to Maintenance, Custodial and Warehouse teams for work during break for modernization moves
- January is School Board Recognition Month - thank you to Trustees
- January observances
- Condolences to Duff Family

### **G.2. Trustees' Announcements (3 minutes each speaker)**

Cynthia Salas

- Thank you to Cabinet and Dr. DeGenna for their meeting last week - looks forward to continuing to move forward

---

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

Rose Gonzales

- Enjoyed attending OSD holiday luncheon
- Attended VCOE inservice for Board members on 1/11/25
- Thank you to the district for taking care of students at all levels

Brian Melanephy

- Thank you to Rose Avenue for attending today
- Appreciates the recognition sign from Lemonwood
- Attended VCOE inservice for Board members on 1/11/25
- Enjoyed attending ESC holiday luncheon
- Importance of mental health - reminder to be on the lookout for people in need

### **G.3. ADJOURNMENT**

Clerk Melanephy adjourned the meeting at 8:38 p.m.

Motion to adjourn

Mover: Cynthia Salas

Secunder: Rose Gonzales

Moved To: Adjourn

Ayes: 3 - Brian Melanephy, Rose Gonzales, Cynthia Salas

Absent: 2 - Veronica Robles-Solis, Monica Madrigal Lopez

Motion Result: Passed

Ana DeGenna, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 19<sup>th</sup> day of March, 2025, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of January 15, 2025, on motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees