

SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #2859
PLACE: GSL High School Media Center
DATE: December 13, 2010
TIME: 7:00 p.m.

Board Chair Christianson called the meeting to order at 7:00 p.m. The following members were present: Lemke, Lindeman, Schreifels, Alsleben, Kuester, Christianson, and Twiss. Director Gruenhagen arrived at 7:15 p.m. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principals Bill Butler and Paul Sparby; Student Government Representatives Brandon Allen and Mandy Schlauderaff; Teacher Mary Lemke; Silver Lake Leader Editor Dorothy Merrill; Technology Staff Mike Morris; and Superintendent's Secretary Dawn Peterson were in attendance.

The following announcements were made:

Next School Board Meeting: The next regular School Board meeting will be on Monday, Jan. 10, at 7:00 p.m., in the GSL High School Media Center. It will be the annual organizational meeting of the School Board.

Superintendent Sonju acknowledged outgoing School Board Members Gruenhagen and Lemke and presented an engraved brass bell to them.

Superintendent Sonju presented a certificate of appreciation to retiring Silver Lake Leader owners Ken and Dorothy Merrill, thanked them for the service they have provided to the GSL School District, and congratulated them on their retirement from the newspaper business.

Superintendent Sonju acknowledged Board Chair Christianson and Board Treasurer Schreifels for receiving Directors Awards from the Minnesota School Boards Association. The awards will be presented at the MSBA Leadership Conference on January 13th.

No public input relating to the agenda was given.

Principal Butler presented information about Relating Positive Behavioral Interventions and Supports (PBIS) to Response to Intervention (RtI) to the Board.

Business Manager Sander said everything she would be reporting on is on the agenda.

Principals Butler and Sparby reported to the Board.

Student Government Representatives Schlauderaff and Allen reported to the Board.

Superintendent Sonju reported a regional planning meeting was held recently for about 14 schools in west central Minnesota to talk about the future of education but Director Schreifels and Superintendent Sonju were not able to attend the meeting; said he recently met with Hutchinson and Lester Prairie Superintendents about hosting a "Teachers' Academy" for teachers and support staff which is being planned for a week in August with Hutchinson and Lester Prairie School Districts; gave a building project update and said he has been meeting with Architect Paul Youngquist to balance needs and wants; reported he told staff last week during the two-hour late start for Staff Development meeting that things will really get exciting with the project after the first of the year; announced Scott Eckhoff is resigning from the Cross Country program after 21 years and thanked him for doing a phenomenal job; told the Board we are using the SchoolReach system for school closings but our goal is to have school whenever possible; and thanked Directors Gruenhagen and Lemke for their contributions to the GSL School District.

A committee report was given by Director Lindeman about an Operations Committee meeting held on December 8th; Director Twiss also reported on the Operations Committee meeting as did Director Schreifels; Director Alsleben reported on the Lincoln Leadership Team and a recent Community Education Advisory Committee meeting; and Director Twiss provided a report on the ECFE Advisory Committee.

Director Alsleben moved to approve the agenda. Director Gruenhagen seconded. Approved unanimously.

Director Twiss moved to approve the consent agenda. Director Schreifels seconded. Approved unanimously.

Bills:

November bills are on file and available for review at the Superintendent's Office, 1621 East 16th Street, Glencoe.

Minutes:

Regular Board Meeting minutes of November 8, 2010.

Resignations:

Scott Eckhoff as Head Boys' and Girls' Cross Country Coach.

Candice Blazinski as 15-hour-a-week Instructional Paraprofessional in the Early Childhood Special Education (ECSE) Program at Lakeside Elementary School.

Transfers:

Steve Davis, Title I Teacher at Lakeside Elementary School, to WIN Teacher at Helen Baker Elementary School (replaces Michelle Martig who is moving to Lakeside).
Michelle Martig as WIN Teacher at Helen Baker Elementary School, to Title I Teacher at Lakeside Elementary School (replaces Steve Davis who is moving to Helen Baker).

Extracurricular Assignments:

Jane Wallace as Head Speech Coach (replaces Beth Wicklund who resigned).
Emily Colling as Head Dance Team Coach (she was Head Danceline Coach last year).
Ryan Smith as Junior High Track Coach (replaces Duane McDougall who resigned).
Jacob Zierden as Junior High Wrestling Coach (replaces Paul Lemke who resigned).
Mike Gunderson as 7th Grade Girls' Basketball Coach (replaces Ken Kantack who resigned).
Zach Otto-Fisher as 8th Grade Boys' Basketball Coach (replaces Mike Gunderson who moved to another position).
Mike Coddington as Assistant Track Coach (replaces Aron Bohnert who resigned).
Terry Becker as 7th Grade Boys' Basketball Coach (replaces Brennan Ober who resigned).
Dean Schwirtz as 8th Grade Boys' Basketball Coach (replaces Terry Becker who moved to another position).

The school district held its annual Truth in Taxation Hearing before the Board meeting at 6:00 p.m. Director Lindeman moved to set the final 2010 levy payable 2011 at \$2,347,529.92. Director Kuester seconded. Approved unanimously.

Kim Hillberg, our auditor from LarsonAllen, LLP, provided an overview of the audit summary and financial statements for the school district for the 2009-2010 school year at the November 8th meeting. Director Lemke moved to accept the audit summary and financial statements for the 2009-2010 school year as prepared by LarsonAllen, LLP. Director Kuester seconded. Approved unanimously.

Director Twiss moved to approve incorporating a new evaluation form and system to evaluate teachers – the Framework to Quality Instruction by Charlotte Danielson. A form of this system will also be used with Local #284 employees and other support staff. Director Alsleben seconded. Approved unanimously.

Director Schreifels moved to enter into an agreement with Transcend United Technologies for a new phone system at all four buildings and the Field House at a cost of \$98,856.95 to include a three-year support package. Director Gruenhagen seconded. Approved unanimously.

Director Alsleben moved to upgrade the school district's student accounting system to Infinite Campus at a cost of \$41,520.00 for the first year with an annual renewal rate of \$18,470.00 and to purchase the Data Warehouse "Tableau" piece at a cost of \$15,231.00 for the first year and an annual renewal rate of \$2,366.00. Director Schreifels seconded. Approved unanimously.

Director Lemke moved to approve the two-year contracts with Technology Director Jeff Jenson, Desktop Support Staff Mike Morris, and the District Office from July 1, 2010, through June 30, 2010, and the three-year contract with Business Manager Sander from July 1, 2010, through June 30, 2013. Director Schreifels seconded. Approved unanimously.

Member Twiss introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF JACOB ZIERDEN, A
PROBATIONARY TEACHER.**

WHEREAS, Jacob Zierden is a probationary teacher in Independent School District No. 2859.

BE IT RESOLVED, by the School Board of Independent School District No. 2859, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Jacob Zierden, a probationary teacher in Independent School District No. 2859, is hereby terminated at the close of the first trimester of the 2010-2011 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION
AND NON-RENEWAL**

Mr. Jacob Zierden

Dear Mr. Zierden:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2859 held on December 13, 2010, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the first trimester of the current school year and

not to renew your contract for the 2011-2012 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of discontinuance of your position; namely, the Focus position at GSL High School was only a one-trimester class.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 2859

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Gruenhagen and upon vote being taken thereon, the following voted in favor thereof: Lemke, Gruenhagen, Lindeman, Schreifels, Alsleben, Kuester, Christianson, and Twiss

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Director Kuester moved to approve hiring four additional 6.5-hour-a-day Paraprofessionals: a Paraprofessional in the English as a Second Language (ESL) Program for K-12 but primarily for grades 7-12 at the Lincoln Junior High/GSL High School campus and three Paraprofessionals in the Special Education Program at Helen Baker Elementary School. Director Gruenhagen seconded. Approved unanimously.

Director Twiss moved to approve the proposal for increasing High School/Junior High School AYP/MCA scores and graduation standards which consists of one-third of an overload for two staff members and two-thirds of an overload for a third teacher to implement remediation for students who haven't passed the MCA tests. Payment to participating teachers of up to \$9,729.71 will be made to Patrick Hiltner and Sue Bautch (for one trimester each) and Chris Bick (for two trimesters) from Staff Development funds. Director Lemke seconded. Approved unanimously.

Director Kuester moved to increase Assistant Business Manager Crystal Dahlke's hours from 24 to 32 hours per week to accommodate the Title I administrative duties and an increase in the District Office workload with the additional eight hours being covered by the Title I budget. Director Gruenhagen seconded. Approved unanimously.

Director Schreifels moved to increase the hours of Mark Wigern, a Paraprofessional in the Special Education Program at GSL High School, from 6 to 6.5 per day. Director Lindeman seconded. Approved unanimously.

Director Alsleben moved to approve the designated polling places as listed including the designation of a polling place in Brownton for the April 5th Special Election. Director Gruenhagen seconded. Approved unanimously.

Director Twiss moved to adopt the policies listed below:

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|-----|--|
| 403 | Discipline, Suspension and Dismissal of School District Employees |
| 404 | Employment Background Checks |
| 405 | Veteran's Preference |
| 407 | Employee Right to Know – Exposure to Hazardous Substances |
| 408 | Subpoena of a School District Employee |
| 409 | Employee Publications, Instructional Materials, Inventions and Creations |
| 414 | Mandated Reporting of Child Neglect or Physical or Sexual Abuse |
| 415 | Mandated Reporting of Maltreatment of Vulnerable Adults |
| 416 | Drug and Alcohol Testing |

Director Alsleben seconded. Approved unanimously.

Director Lemke moved to bring back the policies listed below for adoption at the next School Board meeting:

- | | |
|-------|---|
| 202 | School Board Officers |
| 203 | Operation of the School Board – Governing Rules |
| 203.5 | School Board Meeting Agenda |
| 205 | Open Meetings and Closed Meetings |
| 206 | Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations |
| 207 | Public Hearings |
| 209 | Code of Ethics |

Director Schreifels seconded. Approved unanimously.

Member Kuester introduced the following resolution and moved its adoption:

RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe-Silver Lake, as follows:

That the following donations be accepted with appreciation:

<u>Donor</u>	<u>Item Donated</u>	<u>Designation</u>
Silver Lake Lions Club	\$250.00	Close-up
Silver Lake Women's Club	\$200.00	Lakeside Library Books
New Auburn VFW Post #7266	\$400.00	Close-up
Anonymous Donor	\$150.00	Activity Fees
Glencoe VFW Post #5102	\$100.00	Close-up
Pamida Foundation	\$761.16	Scholarships
Glencoe American Legion Auxiliary Unit #95	School Supplies	Student Use
3M Foundation	\$3,305.00	Youth Services
Teresa Amberg	\$970.91	TV and Wii for Lakeside Phy Ed and DAPE
Plato Lions Club	\$100.00	Close-up
Silver Lake American Legion Post #141	\$150.00	Close-up

The motion for the foregoing resolution was duly seconded by Member Lindeman, and upon vote being taken thereon, the following voted in favor thereof: Lemke, Gruenhagen, Lindeman, Schreifels, Alsleben, Kuester, Christianson, and Twiss

The following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Superintendent Sonju reminded Board members to let Dawn know if they plan to attend the MSBA Leadership Conference on January 13-14.

Director Gruenhagen addressed the Board and expressed his thanks.

Director Lemke addressed the Board and expressed his thanks.

Director Lemke moved to adjourn at 9:03 p.m. Director Gruenhagen seconded. Approved unanimously.

Approved (Date) _____

Clerk

Chair