

Caprock Academy Board of Directors
Tuesday, January 13, 2026
Regular Business Meeting at 6:00 p.m.
Caprock Academy - 714 24 1/2 Rd, Grand Junction, CO 81505

Meeting can be viewed virtually via Zoom.

In order to attend the meeting via video conference, use the link below:

In order to attend the meeting by phone, dial the number below and follow the prompts:

Join Zoom Meeting

<https://us02web.zoom.us/j/86350206719?pwd=eUJYZkZZZnNmN1pVcWh3dHE3clZaQT09>

Meeting ID: 863 5020 6719

Passcode: 707033

If you are attending virtually and have a public comment, please fill out the Board Meeting Public Comment form located on the Board of Directors page on the school's website no later than one hour prior to the start of the meeting. During the public comment period, any forms submitted will be read aloud by a board member.

All virtual participants will be muted by the host.

Mission: We help all students achieve their highest academic and character potential, using proven accelerated academic programs while providing a safe environment.

I. Pledge

II. Call to Order: KJ Kline, CABOD President @ 6.01pm

Board Member in attendance: Joe Goodwin, Jenna Coffman, Ryan Schramm, KJ Kline, Randy Wilkens, Ryan McCulley, Dave Carlo.

Others in Attendance: Matt Diers, Nicky Quinlan, Tracy Arledge, Howard Butcher, Kerri Schulze.

Others in Attendance via Zoom: Darlene Rice, Kim Melancon, Jessica Rix, Tisha Moore, Angie den Hartog, Torin Perrett, Takara Montover, Raluca Perrett, Andrea Simonds-Cummings, Candice Freeman, Chloe Brady, Justin, Nelly Sinclair, Deana Orient, Tara Barnes, Sara, Mike Ortega.

III. Vision

Vision: Strengthening the community through the involvement of parents, educators and community leaders working together to provide an environment that fosters academic excellence and develops strong character in our students. We shape global citizens who set life goals and practice lives of service and virtue.

IV. Presentation of Excellence: Mr. Diers

The presentation from Mr. Diers focused on the SPED department. He said that Caprock is on special education watch by CSI. The Direct of Student Services – Kim Christensen has worked so

well with all the other teachers and the other staff to make good progress. We are still under watch, but a lot of progress has been made. We are now in compliance with many things that we weren't last year, but good progress is made. Everyone has worked so well together to make progress for the mid-year review with CSI happening next week.

V. General Public Comments

1 comment made via the online form. Mr. Kline read the following comment out loud: 'Concerns regarding communication of administration with parents'.

Members of the public may address the Board during this portion of the agenda on any topic. **Please fill out the check-in form prior to the start of the meeting indicating your interest in addressing the board.** This comment period is not limited to items on the agenda. **Public Comments are limited to three (3) minutes and the total general public comment time is limited to twenty (20) minutes total.** The Board reserves the right to limit or end public comment that it deems to be defamatory, insulting, abusive, or does not comply with character expectations of the Caprock community. Please note that this Public Comment time is separate and distinct from a parent's opportunity to seek Board review of a matter concerning a specific student and a particular class and/or a specific circumstance of administration of a policy (see the Family Handbook, Grievance Policy SE8.5). Similarly, this opportunity is separate and distinct from a Caprock employee requesting Board review of a specific employment matter (see the Employee Handbook, Grievance Policy E 15.0).

VI. Consent Agenda

- i. Consent Agenda (CABOD Members may request any item(s) be removed to be considered in full at meeting)
 - i. December, 09 2025 regular board meeting minutes
 - ii. PTO – No Update
 - iii. CASAC – No meeting held in December.
The following members have stepped away from the committee:
Florence Edeigba
Ginger O'Brien
Laura Cronk
 - iv. Treasurer's Report

Motion to approve the consent agenda as written. 1st Ryan Schramm, 2nd Jenna Coffman. Motion Carried.

VII. Financial

- i. Consideration and possible approval of November 2025 Financial Reports as submitted

Mr. Wilkens stated that the Counselor Corp Grant was received for \$30,000. This is the 1st of 4 payments. The next payments will be \$90,000 each. The initial payment is for pre-funding to allow the program to start. Mr. Diers explained that this is for an additional counselor, not social and emotional, but an academic and college preparation counselor. This job will be posted after spring

break and will be funded for the next 3 years. This counselor will also be working on our math achievement and math growth as part of the UIP and Strategic Plan that was created. This position is also related to post-secondary readiness. The state of Colorado has mandated new guidelines required for this years Freshmen, including career and technical education certification, workforce readiness internships, job shadows etc. This position will help students to take the next step and will also keep us in compliance. After the 3 years, Caprock will decide how to fund this position. The \$30,000 is for staff training and to fund this position through the end of the year.

Mr. Wilkens then went on to state that there was a review of the expenses. A late legal bill was received related to 2025 for \$15,600, this was not caught during the audit so had to be taken out of this month. \$14,000 athletic shot clock and gym divider were also part of this.

Mr. Wilkens also stated that the CDE rate renewal for the Sunflower is 3.4% down from 4%. There was a payroll scam, that we couldn't re-coop for approximately \$3,400. Having learnt from this, training has been put in place and method to check facts. He mentioned that sports expenses vs YTD, hockey revenue is \$71,000 and expenses are \$23,000. Fees are paid upfront, along with fundraising. Then later uniforms, ice time and travel is paid for. This is similar for all the sports. There was an excess from last year, but it is expected that the sports will catch up.

Booster club has an amount that has been raised, and is likely to need its own account to separate the funds. They are saving money to replace the bleachers on both sides of the main gym.

Motion to approve the November 2025 financials as written. 1st Ryan Schramm, 2nd Ryan McCulley. Motion Carried.

ii. Mid year 2025-2026 budget review and approval

Mr. Wilkens mentioned that the budget was amended with the help of G&G. A few changes were made including the funded pupil count, which was budgeted 830 and is set to 854. The per student fund was reduced by \$14 to \$11,034. The previous budget showed an ending fund balance of \$5,000,946 and today we are at \$6,000,305. We meet the ratios with this budget. Debt covenance is being met. On the expense side, payroll has been increased slightly due to stipends. Expenses were increased for maintaining the playgrounds etc.

The Appropriation Resolution in the 2025-2026 Working Budget was read by Randy Wilkens and seconded by Jenna Coffman. Motion Passed.

VIII. Old Business Discussion

- i. Committee updates
 - i. Strategic planning

We are waiting for the last few changes to be made for the final edit, then we can move forward.

ii. HOS Hiring committee

We are reviewing 3 candidates. They were all send an extra 7 questions to answer. The committee met yesterday and reviewed the answers to those questions and discussed the candidates. The next step is to bring all 3 in for interviews.

iii. Election Committee

Mr. McCulley and Mr. Goodwin will be heading up that committee. There are deadlines in a document to ensure the committee stays on track. The committee needs to be established over the next week or two.

IX. Old business Action

- i. Policies for review and possible vote
 - i. Employee Handbook
 - ii. Family Handbook
 - 1. AP 11.0 Extracurricular Activities

An addition of the time of 3.00pm was added to ensure the class time can be counted for attendance.

Motion to approve policy AP 11.0 Extracurricular Activities as submitted with the extra language. 1st Ryan Schramm, 2nd Dave Carlo. Motion Carried.

- 2. AP XX Bullying Prevention Policy

Motion to approve policy SE 4.XX Bullying Prevention and Education Policy as written. 1st Ryan Schramm, 2nd Dave Carlo. Motion Carried.

X. New Business Discussion

- i. HOS update

Mr. Diers talked about how the deans, directors and support staff have been looking forward for the next school year. We have just confirmed with Infinite Campus and are waiting for a project Manager. We will begin training and start uploading all the information into the program from FACTS. We are going to roll it out to staff throughout the spring and will have everyone ready to be up and running ready for school to start in July. He shared that there are 10 seniors enrolled at CMU starting after MLK Jr day. For our current juniors, CMU Tech and CMU will arrange tours, so they can see what CMU has to offer.

The team is also working on the K-12 Schedule for the next school year. Next month, the new school calendar will be presented to the board, with the aim for approval in March so it can be posted to the website for families to start planning for the next school year.

The team is developing a budget for 2026/2027. This year the budget was for 830 students. At October count, the student count was at 780. The budget for next years is being planned for 780, due to declining enrollment. We need to make sure the debt service ratio is met for the upcoming year.

Robotics Club starts this week for 3rd Grade. This will align with the STEM/STEAM program that we have here at Caprock. Also, winter sports are in progress. Hockey, basketball, Knowledge Bowl and the Cheer team.

We are working on marketing and getting the Caprock name out to the population. We are looking to recruit students, advertise and really get things going. We are also doing open houses, 8th grade parent nights, that tie into 8th grade shadowing of 9th grade. We also pushed the enrollment calendar forward to January 1st instead of February. The Kinder lottery will happen after the 1st week of February. Mr. Diers said he will report more on this next month.

ii. Board dashboard

Mr. Diers stated that the attendance rates in the 90's is a great value to have for any school. The board would love to see more information as to why staff are leaving and see if that can help with staff retention.

iii. Enrollment Report

As the students enroll for next school year, we will start seeing that data reflected in the enrollment report. The student intent to return forms will go home with the 3rd quarter grades.

iv. Policy Reviews – 1st look

i. Family Handbook

1. Policy 13.0 Schedule Changes

It was suggested that we keep only the approved reasons, removing not approved reasons, and state that this is not limited to.

ii. Employee Handbook

1. Policy Employee XX Background Checks

Confirmation is needed as to whether the background checks go through CBI and FBI or if it is just from CBI. The wording needs to be check and fixed if needed. This will go back to Governance for amending.

v. Policy Reading

XI. New Business Action

i. Policy Reading vote

Motion to remove reading aloud the new policies or changes to policies after they have been voted into adoption. 1st Jenna Coffman, 2nd Joe Goodwin. Motion Carried.

XII. Future Agenda Items

XIII. Adjourn

**Motion to adjourn. 1st Jenna Coffman, 2nd Ryan Schramm. Motion Carried.
Adjourned @ 7.38pm.**