

Lumberton Board of Education

HEALTH INSURANCE REQUEST FOR PROPOSAL

The Lumberton Board of Education located in Lumberton, New Jersey, hereby advertises a Request for Proposal in accordance with N.J.S.A. 18A:18A-5(a)(10) as Extraordinary Unspecifiable Services:

Contract Health Insurance Provider

Proposal Documents may be obtained by electronic delivery from Conner Strong & Buckelew on behalf of the School Business Administrator, Robert Kraft, located at 33 Municipal Drive Lumberton NJ 08048. Proposal Documents will be transmitted electronically to prospective vendors upon receipt of the request via email to the Broker, Conner Strong & Buckelew. Email requests must reference LUMBERTON BOE HEALTH INSURANCE REQUEST FOR PROPOSAL and include the vendor's company name, company address, telephone and facsimile numbers and email address. Contact the Broker Representative, Susan Panto, via email at publicityRFPsSM@connerstrong.com.

All questions shall be submitted in writing and will be responded to through Addenda sent to all prospective vendors via email and facsimile. General questions regarding the EUS process or legal submissions shall be made to the School Business Administrator, Robert Kraft via email at rkraft@lumberton.k12.nj.us. Technical questions regarding health insurances, claims, coverages, etc. shall be made to the Broker, Conner Strong & Buckelew via email at publicityRFPsSM@connerstrong.com. All questions must be submitted by 3/9/2026.

Proposals must be sealed and delivered to the Office of the School Business Administrator of the Lumberton Board of Education *on or before* date and time indicated below. The Board of Education shall accept one (1) original, one (1) copy, plus 1 (one) electronic copy on a flash drive or CD format which shall contain the entire proposal in required format as stated in the RFP

The envelope must bear the following information

Title: Lumberton Board of Education Health Insurance Contract
EUS No.: 26-01
Name and Address of the Vendor:
Date: March 27 2026
Time: 11:00AM

On the advertised date and time, the School Business Administrator/Board Secretary will publicly receive and open all proposals and announce the names of the vendors that have submitted proposals. . **No proposals shall be accepted after the time designated in the advertisement.** (N.J.S.A. 18A:18A-21(b)).

Time sensitive dates for the proposal process are:

Last Day for Questions to the Business Administrator or Conner Strong	Monday, March 16, 2026
Day Addendum Will Be Issued (If Needed)	Thursday, March 19, 2026
Receive Proposals By	Friday, March 27, 2026 by 11am
Effective Date of New Coverage	July 1, 2026

All Vendors are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27-1 et seq.

Based on the New Jersey Ownership Disclosure Law (N.J.S.A. 52:25-24.2, P.L. 1977, Chapter 33, as amended by P.L. 2016, c. 43), business entities submitting bids or proposals for public contracts are required to submit a list of names and addresses of all stockholders owning 10% or more of their stock

The RFP package will also include other documents that must be completed and returned with the proposal. Failure to comply with the RFP instructions and to complete and submit all required forms will be cause for disqualification of the Vendor and rejection of the proposal.

No proposal may be withdrawn, except in accordance with the Public School Contracts Law, for a period of sixty (60) days after the date set for opening of proposals.

LUMBERTON BOARD OF EDUCATION reserves the right to reject any or all proposals, pursuant to N.J.S.A. 18A:18A-1 et seq., and to waive any informalities in accordance with applicable law.

Robert Kraft
Business Administrator
rkraft@lumberton.k12.nj.us