



Campbellsville Elementary School

SOARING STARTS HERE

315 Roberts Road
Campbellsville, KY 42718

Phone (270) 465-4561
Fax (270) 789-3827

**SBDM Council
Regular Meeting Minutes
November 19, 2025 3:30 p.m.
Main Office**

Present: *Jessica McCubbin, Kim Clark, Laura Dicken, Maranda Wright, Emily Cook, and Jami Washington*

Start Time: *3:36 pm*

1. Opening Business

- a. Approval of the Agenda
Motion to approve agenda was made by Clark, seconded by Cook. All in favor, motion carries.
- b. Approval of the Minutes
Motion to approve minutes was made by Dicken, seconded by Wright. All in favor, motion carries.
- c. Good News Report
 - *Chocolate fundraiser is going great; this is the last week of sales*
 - *Beanstack: schoolwide reading incentive; seeing a variety of books in students' hands*
 - *Growth this year has led to a new certified position*
- d. Public Comment- *Erica Duncan: CU student; IECE Grad Student*

2. School Improvement Planning Report

- a. CSIP: Phase II
Mrs. McCubbin went over the Phase II CSIP documents, giving an overview of how they were created with input from staff through surveys, data reviews, PLCs, and committee meetings.
- b. Grade-Level Novice Reduction Plans
Mrs. McCubbin shared grade-level specific novice reduction plans that teachers worked on in grade-level teams to develop after a data analysis PLC.
- c. Reading Improvement Plan Meetings
Mrs. McCubbin discussed the process and implementation of the reading improvement plan parent meetings. The parents have been very supportive of the reading intervention plans that were shared with them.

3. Budget Report

- a. School Activity Fund
- b. SBDM Fund
Both are in good standing.

4. Committee Reports

Mrs. McCubbin gave a copy of the latest minutes from the Continuous Improvement Committee, Culture Committee, Student Leadership Committee, and the Academic Committee for the council to review.

*Jessica McCubbin
Principal*

*Jessica Lile
Assistant Principal*

*Zack Mings
Assistant Principal*

*Jessica Dillon
Counselor*

*Matt Weddle
SRO*



Campbellsville Elementary School

SOARING STARTS HERE

315 Roberts Road
Campbellsville, KY 42718

Phone (270) 465-4561
Fax (270) 789-3827

5. Closed Session: for the purpose of discussing personnel [allowed under KRS. 61.810 (1) (f)].

Motion to move into closed session was made by Wright, seconded by Washington. All in favor, motion carries.

6. Open Session

a. Return to Open Meeting

Motion to end the closed session and return to an open records meeting was made by Dicken, seconded by Clark. All in favor, motion carries.

b. Announcements

Motion to approve the recommendation of Regan Mann to the Board of Education for employment to fill the position of MSD instructional assistant was made by Washington, seconded by Wright. All in favor, motion carries.

7. Other

a. Fundraising Approvals

- *CES Academic Team: Candy Cane Grams, Popcorn sales*
 - *Motion to approve both fundraisers made by Wright, seconded by Cook. All in favor, motion carries.*

b. Upcoming Events

Mrs. McCubbin shared the CES Living Calendar of events for November & December with the council.

c. Open Positions

Mrs. McCubbin informed the council that CES currently has 2 open positions, which is a 4th grade math classroom teacher position and a K-5 STEAM activity teacher position. Interviews are taking place later this month with the intent of having the new hires start after Christmas break.

8. Next Meeting Date

Tuesday, December 16, 2025

9. Adjournment

Motion to adjourn the meeting at 4:40 pm was made by Cook, seconded by Wright. All in favor, motion carries.

Jessica McCubbin
Principal

Jessica Lile
Assistant Principal

Zack Mings
Assistant Principal

Jessica Dillon
Counselor

Matt Weddle
SRO