

BOARD OF EDUCATION MEETING PACKET

March 9, 2026

7:00pm

Bates Boardroom



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. The agenda reserves two periods for public participation and those wishing to receive a personal response from the board or superintendent must complete a public comment form available at the meeting entrance and on our website. Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

MEETING AGENDA

- A. CALL TO ORDER – Roll Call
- B. MEETING MINUTES (2/23/2026)
- C. APPROVAL OF AGENDA
- D. SCHOOL PRESENTATIONS
 - 1. Student Reps Outreach
 - 2. Website Update
- E. [PUBLIC PARTICIPATION](#) (up to ~30 minutes; max 5 per person)
- F. ADMINISTRATIVE & BOARD UPDATES
 - 1. Superintendent
 - 2. Board President
 - 3. Student Representatives
- G. CONSENT ITEMS
 - 1. Personnel - Retirement
 - 2. Personnel - Request for Leave Extension
- H. ACTION ITEMS
 - 1. Engage Miller Johnson
 - 2. Policies - First Reading
 - 3. In-House Fresh Pizza Bid
 - 4. Approve MASB Trainings
- I. DISCUSSION ITEMS
 - 1. Draft 2026-2027 Meeting Calendar
 - 2. Student Representative Recruitment/Application Process
 - 3. Superintendent Evaluation Process 2026
- J. [PUBLIC PARTICIPATION](#) (up to ~15 minutes; max 3 per person)
- K. BOARD COMMENTS
- L. INFORMATION ITEMS
 - 1. Committee Assignments
 - 2. Facility Minutes (2/18/2026)
 - 3. SEAB Minutes (2/18/2026)
 - 4. Policy Minutes (2/27/2026)
 - 5. Nice Job Notes (Dec 2025 and Jan 2026)
- M. CLOSED SESSION *per MCL 15.268 (a)*
 - 1. Superintendent Quarterly Evaluation
- N. ADJOURNMENT

CALENDAR

March 23, 2026 Board Meeting 7:00pm Bates Boardroom
Public Hearing - Anti-Bullying Policy
March 30-April 3 2026 Spring Break
April 13, 2026 Board Meeting 7:00pm Bates Boardroom
April 27, 2026 Board Meeting 7:00pm Bates Boardroom

Public Participation: Those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. Full Public Participation [Policy 2504](#)

BOARD OF EDUCATION MEETING NOTES
MARCH 9, 2026

A. CALL TO ORDER

1. Roll Call

B. MEETING MINUTES

- * An appropriate motion might be, "I move that the Board of Education approve the attached minutes from February 23, 2026 as presented/amended."

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

- * An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

D. SCHOOL PRESENTATIONS

1. Student Representatives Presentation

Student Representatives Claire Beneteau and Lloyd Brand will share information about their outreach to inform DHS students about BOE student representatives' roles, solicit student input, and encourage student engagement.

2. Website Updates

The district has been updating the website to provide more and clearer information on frequent topics of discussion. We will periodically be highlighting these updates at Board meetings to help get the word out about these improved (and sometimes new) resources.

E. PUBLIC PARTICIPATION (full guidelines at link)

Board Bylaw 2504 states that the BOE will have two opportunities for public participation at each meeting. The first opportunity will last approximately 30 minutes, with each person having up to 5 minutes to speak, depending on the total number of speakers. Those wishing to receive a personal response from the board or superintendent must complete a public comment form available at the meeting entrance and on our website.

F. ADMINISTRATIVE AND BOARD UPDATES

1. Superintendent
2. Board President
3. Student Representatives

G. CONSENT ITEMS

Consent items are typically approved in bulk.

- * An appropriate motion might be, "I move that the Board of Education approve the consent items in bulk."

1. Personnel – Requests for Extended Leave

BOARD OF EDUCATION MEETING NOTES
MARCH 9, 2026

If separated, an appropriate motion might be, *“I move that the Board of Education approve Roxanne Kohl’s request to extend her leave of absence through the 2026-2027 school year.”*

2. Personnel – Retirement

If separated, an appropriate motion might be, *“I move that the Board of Education acknowledge Brandy Jacobs’s retirement at the end of the 2025-2026 school year.”*

H. ACTION ITEMS

1 Engage Miller Johnson

The District typically indicates the law firms engaged to represent the district at it’s July organizational meeting. Occasionally, a need arises for additional representation.

* An appropriate motion might be, *“I move that the Board of Education approve the engagement of Miller Johnson.”*

2. Policies – First Reading

This evening’s packet includes three policies with minor updates: 3308 *Advertising*, 5301 *Compulsory Attendance, Absenteeism, and Truancy*, and 6231.01 *Management of the Annual Budget*. The packet also includes Thrun Policy 5207 *Anti-Bullying Policy*, which will replace current policy 5517.01 *Bullying and Other Aggressive Behavior Toward Students*. By law, the Board must hold a public hearing before adopting this policy. The public hearing will be part of the March 23, 2026 meeting. All four policies are presented for first reading this evening.

* An appropriate motion might be, *“I move that the Board of Education approve policies 3308, 5301, 6231.01 and 5207 for first reading.”*

3. In-House Fresh Pizza Bid

This evening’s packet includes a bid tabulation and recommendation from Food and Nutrition Director Jennifer Mattison.

* An appropriate motion might be, *“I move that the Board of Education approve the purchase of fresh personal pizza equipment from Smart Mouth for a total cost of \$16,530.”*

4. Approve MASB Trainings

The Board has established a goal to obtain MASB Honor Board status, which means every trustee reaches certified status. In furtherance of this goal, and because all 100-level classes are still reimbursable by MDE, it has been suggested that the board pre-approve expenses for all 100-level MASB courses. This approval will need to happen for each fiscal year.

* An appropriate motion might be, *“I move that the Board of Education approve registration and expenses for all trustees to complete all 100-Level CBA Classes (101–109).”*

BOARD OF EDUCATION MEETING NOTES
MARCH 9, 2026

I. DISCUSSION

1. Draft 2026-2027 Meeting Calendar

This evening's packet includes a calendar showing potential BOE meeting dates for the 2026-2027 school year. While the calendar does not need to be approved until June, 2026, starting this conversation now will help everyone plan. Trustees should review their personal calendars prior to the meeting to facilitate this discussion.

2. Student Representative Recruitment and Application Process

This is an opportunity for the Board to learn more about the process of publicizing the student representative positions to students and how representatives are selected.

3. Superintendent Evaluation Process

With a new Superintendent at the helm and a new trustee on the board, trustees will have the opportunity to discuss the process of quarterly and annual superintendent evaluations.

J. PUBLIC PARTICIPATION (full guidelines at link)

During the second opportunity for public participation, each person will have up to 3 minutes to speak, depending on the total number of speakers. No person may speak twice on the same subject more than once in each meeting. Those wishing to receive a personal response from the board or superintendent must complete a public comment form available at the meeting entrance and on our website.

K. BOARD COMMENTS

L. INFORMATION ITEMS

1. Committee Assignments
2. Facility Minutes (2/18/026)
3. SEAB Minutes (2/18/2026)
4. Policy Minutes (2/27/2026)
3. Nice Job Notes (December and January)

M. CLOSED SESSION – per MCL 15.268 (a)

* An appropriate motion might be, "I move that the Board of Education move into closed session for the purpose of conducting the Superintendent's quarterly evaluation."

1. Superintendent Quarterly Evaluation

N. ADJOURNMENT

**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
FEBRUARY 23, 2026**

A. CALL TO ORDER – 7:00pm

Roll Call

Members Present: Daniel Alabr , Elise Bruderly, Michael Cipolla, Jennifer Kangas, David Pisano, Amy Reiser, Melanie Szawara; Student Representatives Lloyd Brand and Claire Beneteau

Members Absent: none

Administrative & Supervisory Staff: Ryan Bruder, Christie Bueche, Barb Leonard, Melanie Nowak, Chris Timmis, Hope Vestergaard

Guests: Bill Bernard, David Morris, Greg Brand, Leah Stempke

B. APPROVAL OF AGENDA

Melanie Szawara made a motion that the Board of Education approve the agenda as presented. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

C. PUBLIC PARTICIPATION - none

D. SCHOOL PRESENTATIONS

1. Dr. Timmis Retirement

Field Representative Georgia Frost (DHS class of 2018) presented Dr. Timmis with a framed copy of the statement of recognition for Dr. Timmis that U.S. Representative Debbie Dingell read into the Congressional Record on the occasion of his retirement. Ms. Frost also offered her personal thanks to Dr. Timmis based on her own experiences as a Dexter High School student.

Board President Elise Bruderly presented Dr. Timmis with a service award and read the following statement on behalf of the entire Board:

Chris has, with a hopeful tone of voice, offered to be fired a number of times through the years we've worked together on the Board. And, I've declined the offer every time. Well Chris- if you're sure you're ready, we are prepared to accept your retirement as of this weekend.

On behalf of the Boards of Education (past and present) that you have worked with here in Dexter, and as parents of students who benefited from your district leadership, we want to thank you for the countless hours and brain cells that you have used to champion learning in our district.

As Superintendent, you have been someone the Board could count on for timely updates, clear communication, and a general willingness to hop on the phone and answer questions. While none of us were part of the Board that hired you, we know that they

**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
FEBRUARY 23, 2026**

saw your creativity, innovation, and energetic spirit and wanted to bring that here to the students of Dexter. Our own children have been recipients of that district evolution.

Our community has been fortunate to have your leadership for the past 13 years. With your steady guidance and calm demeanor, we have worked through possibilities, explored new ideas, expanded programming, enlarged the district footprint, and navigated world circumstances. We have passed Bonds, advocated for public education with legislators, and engaged the community in discussions of big questions.

Education is both valued and deeply personal for the families in our community. As a Board we know that you have worked on behalf of all kids, and, for each and every individual student. We have had the privilege of seeing the behind the scenes work of this district and we are proud of the work being done here.

On a personal note, before my time on the board, I was a part of larger district focus groups, community engagement around the strategic plan, and a member of Excellence 4 Dexter Students that raised money for academic programming for 5 years before merging operations with the Educational Foundation of Dexter. You were a part of all of these initiatives and your dedication to growing opportunity in this district is what inspired me to run for office and be elected to the school board- something which was never on my life bingo card!

Chris, there are Dexter students all over this country, on this Board, and about to take over this district. Thank you for the work you have done to develop, educate, and inspire the students, the Board, and the community during your time here as Superintendent.

Trustees Szawara, Alabré, Kangas, Reiser, and student representatives Brand and Beneteau shared personal thanks and anecdotes about the impact Dr. Timmis has had on so many Dexter families and staff. Dr. Timmis thanked the Board for their support.

2. New Trustee Oath of Office

Dr. Timmis administered the ceremonial oath of office to new trustee David Pisano, who was appointed and sworn in on February 19th. Following his official seating at the board table, Pisano shared his personal appreciation for Dr. Timmis's leadership.

E. PUBLIC PARTICIPATION – none

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BOARD OF EDUCATION MEETING MINUTES
FEBRUARY 23, 2026**

F. ADMINISTRATIVE AND BOARD UPDATES

1. Superintendent

Dr. Timmis thanked Hope Vestergaard for her support and work developing district communications, in particular for developing the district website and building the brand identity.

Assistant Superintendent

Ryan Bruder highlighted a series of exciting school events, starting with the high school career fair on Monday March 2nd, which was one of Dr. Timmis's initiatives. He also noted Mill Creek's Scheduling Night, DHS scheduling progress; DEEC Y5 & KG info night and open house, STEAM night, the Little VictorThon fundraiser, which raised more than \$3,000 for C.S. Mott Hospital; and 100th day of school celebrations. He also mentioned the Community Education family prom, which was well-attended and received many compliments. Bruder ended his good news with an item that stems from Dr. Timmis's career goal of having every student graduate on time: Dexter's 99% graduation rate which puts DHS in the top 10 Michigan schools that graduate more than 200 students each year. He commented that Dr. Timmis's wealth of institutional knowledge makes him a tough act to follow.

2. Board President

Elise Bruderly shared an upcoming event for trustees: Thursday, March 12 at 7pm, the Washtenaw Association of School Boards will be hosting board professional development at the ISD.

3. Student Representatives

Claire Beneteau noted that the Drama Club is working on their next production, "Singing in the Rain"; IB students are working on Group 4 projects, I.A.s and I.O.s; Quiz Bowl is reviving with a tournament; NHS is offering SAT tutoring; the HS counseling office and administrators are working hard to adjust schedules, which is much appreciated by all students. Lloyd Brand noted that 54 Mill Creek and DHC students will be traveling to the Michigan Youth in Government (MiYIG) conference in Lansing; Forensics participated in the Grass Lake tournament; Hockey enters regional competition this week; Forensics will be hosting a tournament at DHS on the same day as the winter formal; NHS applications have gone out to students.

G. CONSENT ITEMS

Melanie Szawara made a motion that the Board of Education approve the consent items in bulk. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

- The Board of Education approved Brittany Willig's and Mira Young's requests for leave extensions through the end of the 2025-2026 school year.
- The Board of Education accepted Anthony Koch's resignation.
- The Board of Education received the January 2026 budget report.

**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
FEBRUARY 23, 2026**

H. ACTION ITEMS

1. Fieldhouse Structural Steel/Pre-Engineered Metal Building

Daniel Alabré made a motion that the Board of Education award Series 1/Bid Package 2 Contract #1 (PEMB) to Fedak Corporation for a total amount not to exceed \$1,854,414.00, and assign the contract to Granger for management. Melanie Szawara seconded the motion. **Motion Carried (unanimous).**

Daniel Alabré made a motion that the Board of Education award Series 1/Bid Package 2 Contract #2 (Labor, Equipment, Misc. Materials, General Conditions) to Fedak Corporation for a total amount not to exceed \$1,825,638.00, and assign the contract to Granger for management. Michael Cipolla seconded the motion. **Motion Carried (unanimous).**

2. 271 Letters of Agreement

Melanie Szawara made a motion that the Board of Education approve the attached letters of agreement with DAA, DEA, DESPA, and WWBDAMA, as well as the memorandum regarding Individual Contract employees. Daniel Alabré seconded the motion. **Motion Carried (unanimous).**

I. DISCUSSION ITEMS – none planned

J. PUBLIC PARTICIPATION

1. David Morris commented on the traffic conditions at the DEEC during drop-off and pick-up.

K. BOARD COMMENTS

1. Daniel Alabré noted that architects from TMP came to speak with several trustees regarding safety plans for bond work.

L. INFORMATION ITEMS

1. Conflict of Interest Forms
2. SEAB Minutes 2/4/2026
3. Nice Job Notes

M. CLOSED SESSION – none

N. ADJOURNMENT

At approximately 7:48pm, President Elise Bruderly adjourned the meeting.

MINUTES/hlv

Daniel Alabré
Secretary, Board of Education



Brandy L. Jacobs, MA
jacobsb@dexterschools.org
(734) 424-4240 ext. 7055

January 31st, 2026

Dear Dexter Community Schools,

I am writing to share that I will be retiring from my position as a high school counselor at Dexter High School at the conclusion of the 2025–26 school year.

This decision comes with very mixed emotions. I truly love my work, and it is bittersweet to imagine closing this chapter. Over the past nine years at Dexter High School, I have been fortunate to do work that brings me joy every single day. Working with students, listening to their stories, supporting them through challenges, celebrating their successes, and watching them grow has been an incredible privilege and one of the greatest rewards of my career.

I am so glad I made the move to Dexter nine years ago, as it has been one of the best decisions of my professional career. Being entrusted to do something I am so passionate about, working with and advocating for young adults, has been truly meaningful. The everyday interactions with students, whether in moments of uncertainty or accomplishment, have made this job both fulfilling and memorable. I will truly miss my job and the daily connections that made coming to work such a pleasure.

I will especially miss my colleagues, whose dedication and genuine care for students have made Dexter such a special place to work. Over the years, I have been incredibly fortunate to be supported by an outstanding administration, two principals, one interim principal, six assistant principals, and two interim assistant principals. I am also deeply grateful for our exceptional counseling department. I had the privilege of working side by side with nine different counselors, two interim counselors, and five secretaries, all of whom I have formed lifelong friendships with. Not to mention many dedicated teachers who work tirelessly every day in the service of our students.

Thank you for the support and trust you have shown me over the years. It has been an honor to serve this district and to be part of a community so committed to its students.

With sincere gratitude,

Brandy Jacobs

Brandy Jacobs
Dexter High School Counselor, MA

February 27, 2026

Dear Barb and the DCS Board of Education,

Thank you for approving my leave request for the 2025-2026 school year. I am writing to request an extension on my leave of absence for the 2026-2027 school year. Dexter has been a supportive district and community to work in, and I would greatly appreciate the opportunity to return to Dexter Community Schools in the future.

Thank you for considering my request.

Sincerely,
Roxanne Kohler

A handwritten signature in cursive script that reads "Roxanne Kohler". The signature is written in a dark ink and is positioned below the typed name.

MEMORANDUM



DEXTER
COMMUNITY
SCHOOLS

Re: Law Firm Engagement

Board policy #2506 states that at the organizational meeting each year, the Board will designate a law firm or firms to represent the School District or Board in actions brought for or against the District and to render other legal service for the welfare of the School District

At this time, the district needs the services of an additional firm: Miller Johnson.

Recommendation:

The Board of Education approve the engagement of Miller Johnson for legal representation.

Series 3000: Operations, Finance, and Property

3100 General Operations

3308 Advertising and Distribution of Literature

The Board of Education may permit advertising in School District facilities or on School District property in accordance with the guidelines set forth herein and policies 3115 and 5404.

~~Dexter Community Schools students, staff members, and District facilities shall not be used for any commercial advertising, or otherwise promoting the interests of any commercial, political, nonprofit or other non-school agency or organization, public or private.~~ No commercial advertising shall be directed toward or through students and staff or posted in District facilities without the express written approval of the Superintendent or designee.

Definitions

- A. "Advertising" comes in many different categories and forums and is defined as an oral, written, or graphic statement made by the a producer, manufacturer, or seller of products, equipment, or services which calls for the public's attention to arouse a desire encourages the public to buy, use or patronize a product, equipment, or services. This includes the visible promotion of product logos for other than identification purposes. Brand names, trademarks, logos or tags for product or service identification purposes are not considered advertising.
- B. "Sponsorship" takes place when businesses, organizations, or individuals underwrite the cost of a program or services provided in schools.
- C. "Licensing" is an exclusive agreement with a company or organization to provide a specific product or service.

Direct Advertising/Appropriation of Space

- A. signage in schools and school facilities;
- B. corporate logos or brand names on school equipment (e.g., marquees, message boards or score boards);
- C. ads, corporate logos, or brand names on book covers, student assignment books, posters, or spirit wear;
- D. ads in school publications (e.g., newspapers, yearbooks and event programs);
- E. media-based electronic advertising (e.g., internet or web-based sponsorship);
- F. free samples (e.g., food or personal hygiene products).

Indirect Advertising

- A. corporate-sponsored instructional or educational materials, teacher training, contests, incentives, grants or gifts;
- B. use of instructional materials developed by commercial organizations such as films and videos only if the education value of the materials outweighs their commercial nature; and
- C. items intended to decorate classroom spaces that may show support of a product or organization are not considered advertising, nor do they imply endorsement by the District.

General Advertising Guidelines

The following guidelines shall be followed with respect to any form of advertising on school grounds:

- A. When working together, schools and businesses must protect educational values. All commercial or corporate involvement should be consistent with the District's educational standards and goals.
- B. Any advertising that may become a permanent or semi-permanent (defined as six (6) months or longer) part of a school requires prior approval of the Board.
- C. The District is a non-public forum and the Board can determine to accept or reject any request for advertising or promotion.
- D. No advertisement shall promote or contain references to alcohol, tobacco, drugs, drug paraphernalia, weapons, or lewd, vulgar, obscene, pornographic or illegal materials or activities, gambling, violence, hatred, sexual conduct or sexually explicit material, X or R rated movies, or gambling aids.
- E. No advertisement shall promote any specific religion or religious, ethnic or racial group, political candidate or ballot issue and shall be non-proselytizing.
- F. No advertisement may contain libelous material.
- G. No advertisement may be approved which would tend to create a substantial disruption in the school environment or inhibit the functioning of any school.
- H. No advertisement shall be false, misleading or deceptive.
- I. Each advertisement must be reviewed in advance for age appropriateness.
- J. Advertisements may be rejected by the School District if determined to be inconsistent with the educational objectives of the School District, inappropriate, or inconsistent with the guidelines set forth in this policy.
- K. All corporate support or activity must be consistent with the Board's policies prohibiting discrimination on the basis of race, color, national origin, religion, sex, disability, or age, and must be age-appropriate.



- L. The District logo, which is trademarked, may only be used by school groups. All use must follow the brand guidelines. All modifications to the standard must be pre-approved by the Superintendent or designee.
- M. Advertising will not be permitted on the outside or the inside of school buses, or posted inside of classrooms.
- N. Advertising will not be permitted on athletic team uniforms, or the uniforms of curricular groups.
- O. The name of a corporate sponsor or advertiser shall not be placed in such a manner that it supersedes or takes priority over the name of the school district or its mascot.
- P. The Superintendent or designee is responsible for screening all advertising.
- Q. The Superintendent or designee may require that samples of advertising be made available for inspection.
- R. The inclusion of advertisements in School District publications, in School District facilities, or on school district property does not constitute or imply approval and/or endorsement of any product, service, organization, or activity.
- S. Final discretion regarding whether to advertise and the content and value of the materials will belong to the Board.

Accounting

Advertising revenues must be properly reported and accounted for by the District's Business Office in accordance with District administrative guidelines.

All revenue generated through advertising will be directed to the sponsored building or department for use to support programs and activities. The building or department administrator will direct the use of revenue received through advertising.

Distribution of Literature

The District does not distribute hard copy fliers or post things for non-district groups. As a service to district families, DCS will send a Community Fliers email that contains local non-profit events of interest to our students and families. Submissions must comply with all DCS board policies; submission guidelines can be found on the DCS website under Communications.

All non-district-originated literature must include the following statement in legible print: "The Board of Education recognizes that there are times when non-profit community organizations offer programs or services that might benefit Dexter students and/or their families. The Board further recognizes that when it opens the forum for distribution/display of materials from outside groups, Federal law guarantees all non-profit groups be given the same rights. The attached information is brought to you as a service of Dexter Community Schools. This service does not imply endorsement of its contents by the administration of the school, the Superintendent or the Board."

Series 5000: Students, Curriculum, and Academic Matters

5200 Student Conduct and Discipline

5207 **Anti-Bullying Policy** [Note: Before adopting this Policy, the Board must hold a public hearing about the Policy. The hearing may be part of a regular Board meeting.]

All types of bullying, including cyberbullying, without regard to subject matter or motivating animus, are prohibited.

A. Prohibited Conduct

1. Bullying, including cyberbullying, a student at school is prohibited. Bullying is any written, verbal, or physical act, or electronic communication that is intended to or that a reasonable person would know is likely to harm one or more students directly or indirectly by doing any of the following:
 - a. substantially interfering with a student's educational opportunities, benefits, or programs;
 - b. adversely affecting a student's ability to participate in or benefit from the District's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress;
 - c. having an actual and substantial detrimental effect on a student's physical or mental health; or
 - d. causing substantial disruption in, or substantial interference with, the District's orderly operations.
2. Retaliation or false accusations against the target of bullying, anyone reporting bullying, a witness, or another person with reliable information about an act of bullying, are prohibited.

B. Reporting an Incident

If a student, staff member, or other person suspects there has been a bullying incident, the person must promptly report the incident to the building principal or designee, or to the Responsible School Official(s), as defined below.

A report may be made in person, by telephone, or in writing (including electronic transmissions). If a bullying incident is reported to a staff member who is not the building principal, designee, or a Responsible School Official, the staff member must promptly report the incident to the building principal, designee, or a Responsible School Official.

To encourage reporting of suspected bullying or related activities, each building principal, after consulting the Responsible School Official(s), will create, publicize,

and implement a system for anonymous reports. The system must emphasize that the District's ability to investigate anonymous reports may be limited.

Complaints that the building principal has bullied a student must be reported to the Superintendent. Complaints that the Superintendent has bullied a student must be reported to the Board President.

C. Investigation

All bullying complaints will be promptly investigated. The building principal or designee will conduct the investigation, unless the building principal or Superintendent is the subject of the investigation. If the building principal is the subject of the investigation, the Superintendent or designee will conduct the investigation. If the Superintendent is the subject of the investigation, the Board President will designate a neutral party to conduct the investigation.

A description of each reported incident, along with all investigation materials and conclusions reached, will be documented and retained.

D. Notice to Parent/Guardian

If the investigator determines that a bullying incident has occurred, the District will promptly notify the victim's and perpetrator's parent/guardian in writing.

E. Annual Reports

At least annually, the building principal or designee, or the Responsible School Official, must report all verified bullying incidents and the resulting consequences, including any disciplinary action or referrals, to the Board.

The District will annually report incidents of bullying to MDE in the form and manner prescribed by MDE.

F. Responsible School Official

The Superintendent is the "Responsible School Official" for this Policy and is responsible for ensuring that this Policy is properly implemented. This appointment does not reduce or eliminate the duties and responsibilities of the building principal or designee as described in this Policy.

G. Posting/Publication of Policy

The Superintendent or designee will ensure that this Policy is available on the District's website and incorporated into student handbooks and other relevant school publications.

The Superintendent or designee will submit this Policy to the MDE within 30 days after its adoption.

~~[Optional: Prevention Task Force. The Responsible School Official may form a bullying prevention task force. The task force will identify, develop, and recommend~~

~~written materials, training programs, and initiatives to reduce bullying. In its discretion, the task force may involve school staff, students, school clubs or other student groups, administrators, volunteers, parents, law enforcement, community members, and other stakeholders.]~~

~~[Optional: Training. The Responsible School Official will provide and require annual training opportunities for District personnel who have significant contact with students on preventing, identifying, responding to, and reporting incidents of bullying.]~~

H. [Optional: Educational Programs. The Responsible School Official ~~will~~ **may** periodically arrange or otherwise provide educational programs for students and parents on preventing, identifying, responding to, and reporting incidents of bullying and cyberbullying. The Responsible School Official may arrange for teachers to address these same issues within the classroom curriculum.]

I. Definitions

1. "At school" means in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event whether it is held on school premises. "At school" also includes any conduct using a telecommunications access device or telecommunications service provider that occurs off school premises if the device or provider is owned by or under the control of the District.
2. "Telecommunications access device" means any of the following:
 - a. any instrument, device, card, plate, code, telephone number, account number, personal identification number, electronic serial number, mobile identification number, counterfeit number, or financial transaction device defined in MCL 750.157m (e.g., an electronic funds transfer card, a credit card, a debit card, a point-of-sale card, or any other instrument or means of access to a credit, deposit, or proprietary account) that alone or with another device can acquire, transmit, intercept, provide, receive, use, or otherwise facilitate the use, acquisition, interception, provision, reception, and transmission of any telecommunications service; or
 - b. any type of instrument, device, machine, equipment, technology, or software that facilitates telecommunications or which is capable of transmitting, acquiring, intercepting, decrypting, or receiving any telephonic, electronic, data, internet access, audio, video, microwave, or radio transmissions, signals, telecommunications, or services, including the receipt, acquisition, interception, transmission, retransmission, or decryption of all telecommunications, transmissions, signals, or services provided by or through any cable television, fiber optic, telephone, satellite, microwave, data transmission, radio, internet based or wireless distribution network, system, or facility, or any part, accessory, or component, including any computer circuit, security module, smart card, software, computer chip,

pager, cellular telephone, personal communications device, transponder, receiver, modem, electronic mechanism or other component, accessory, or part of any other device that is capable of facilitating the interception, transmission, retransmission, decryption, acquisition, or reception of any telecommunications, transmissions, signals, or services.

3. "Telecommunications service provider" means any of the following:
 - a. a person or entity providing a telecommunications service, whether directly or indirectly as a reseller, including, but not limited to, a cellular, paging, or other wireless communications company or other person or entity which, for a fee, supplies the facility, cell site, mobile telephone switching office, or other equipment or telecommunications service;
 - b. a person or entity owning or operating any fiber optic, cable television, satellite, internet based, telephone, wireless, microwave, data transmission, or radio distribution system, network, or facility; or
 - c. a person or entity providing any telecommunications service directly or indirectly by or through any distribution systems, networks, or facilities.

Legal authority: MCL 380.1310b; MCL 750.157m, 750.219a

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5300 Student Enrollment, Attendance, and Records

5301 *Compulsory Attendance, Absenteeism, and Truancy*

A. Required Attendance

Every person residing in the District who has legal or actual charge or control of a child who is of mandatory attendance age must ensure that the child regularly attends a public or private school or is receiving a home-school education unless the child has satisfied District graduation requirements or is otherwise exempt from Michigan's compulsory attendance requirements.

B. Mandatory Attendance Age

A child who is or will turn 6 years old before December 1 of the current school year and who has not turned 18 years old is of mandatory attendance age.

C. Exceptions

A parent/guardian of a child who is at least 16 years old may provide the District with written notice that the child has permission to stop attending school. Upon receipt of the written notice, the child will be exempt from this Policy.

D. Excused Absences

The following absences will be considered excused if they are confirmed by communication to the school from the student's parent/guardian:

- illness (a physician's verification is required after 4 consecutive days of absence for physical or mental illness);
- recovery from accident;
- required court attendance;
- professional appointments;
- death in the immediate family;
- observation or celebration of a bona fide religious holiday;
- such other good cause as may be acceptable to the Superintendent.

E. Excessive Absenteeism and Truancy

When a student **exceeds** ten (10) absences **or 10% absent** in a school year, the building principal or designee will provide written notice to the student's parent/guardian encouraging the student's regular daily attendance and explaining the truancy process.

If the Superintendent or designee determines that a student is repeatedly absent from school ~~without valid excuse~~, is failing, or has behavior problems, and attempts to confer with the student's parent/guardian have not been successful, the Superintendent or designee may request the attendance officer who has jurisdiction in the District to send notice to the parent/guardian requiring the parent/guardian to meet with District personnel to discuss the matter.

When a student is absent 10% of the school year, the building principal or designee will notify the attendance officer who has jurisdiction in the District. Once notified, the attendance officer will investigate each case of nonattendance and will take all other steps permitted and required by law.

The building principal or designee may impose additional consequences for excessive absenteeism, consistent with the student handbook or published grading procedures.

Legal authority: MCL 380.1561 et seq.

Date adopted: 8/1/2024

Date revised:

Series 6000: Finances

6231.01 Management of the Annual Budget

The Superintendent is responsible for managing the annual budget.

The Board recognizes that the budget is comprised of revenue items, expenditure items and fund balance.

Revenue

Revenue amounts are projected or estimated numbers and cannot be specifically managed.

Expenditures

The Superintendent is authorized to expend funds in accordance with the approved budget and consistent with the approved policies related to requisitions and approvals established by the Board. Expenditures shall be managed and/or controlled such that expenditures do not exceed Major Program budget totals. The Major Programs are defined to be:

General Fund

- Each K-12 Building
- Instructional Support
- Board of Education
- Executive Administration
- Fiscal Services
- Business Services (Other)
- District Utilities/Security
- Operations & Maintenance
- Transportation
- Other Support (Personnel)
- Other Support (Technology)
- Transfers

Other Funds

- Food and Nutrition
- Community Services
 - Athletics
 - Community Education/Enrichment
 - Jenkins
- Debt Service
- Cooperative Activities Fund

Fund Balance – Net Change In Fund Balance

The Superintendent shall be responsible for meeting or exceeding the "Revenue minus Expense" or net change amount in Fund Balance consistent with the approved budget.

©2003 DCS

Date adopted: 3/17/2003

Date revised: 9/15/2025



DEXTER COMMUNITY SCHOOLS

Jennifer Mattison, Food and Nutrition Director

2704 Baker Rd, Dexter, Michigan 48130

(734) 424-4100 ext.1501 fax (734) 424-4111

mattisonj@dexterschools.org

To: Chris Timmis, Superintendent
Ryan Bruder, Asst. Superintendent
Christie Bueche, CFO

From: Jennifer Mattison, Food & Nutrition Director

Date: February 23, 2025

RE: In-House Fresh Pizza Bid

As part of the Excess Fund Balance Plan, Dexter Community Schools targeted the enhancement of our high school pizza program through new equipment, ingredients, marketing, and training. We have seen significant interest in personal size pizzas in the past but the product we were using at the time has not been available for several years. F&N put out an RFP on February 3, 2026 for a program that would allow for our staff to make a restaurant style personal size pizzas in-house fresh for our students.

The bid opening occurred on February 17, 2026, which included proposals from two companies, Smart Mouth Pizza and Chef B's Catering. Although both bidders presented all required documents and earnest proposals. After review of the proposals, it was determined that Smart Mouth Pizza presented an option that requires significantly less up front and on-going costs.

Therefore, I recommend **Smart Mouth Pizza** as the most suitable solution to implement at Dexter High School. This program will have an initial investment of **\$16,530** to add a new tiered warmer for pizza service, pans, as well as a pan rack for preparation. This project is entirely funded through the **Food Service Fund** as approved by the **Michigan Department of Education (MDE)** under the Excess Fund Balance Plan.

Attached is the bid tabulation form.



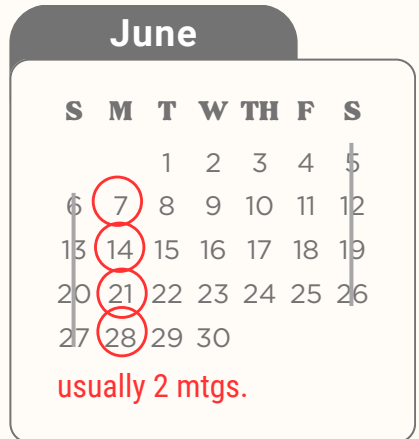
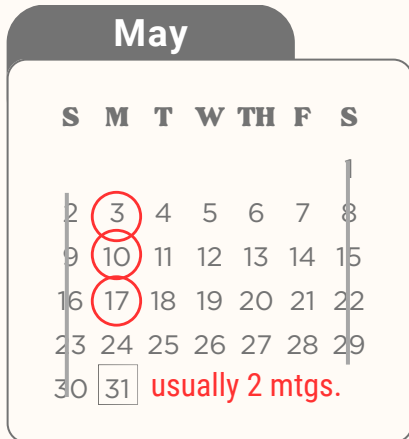
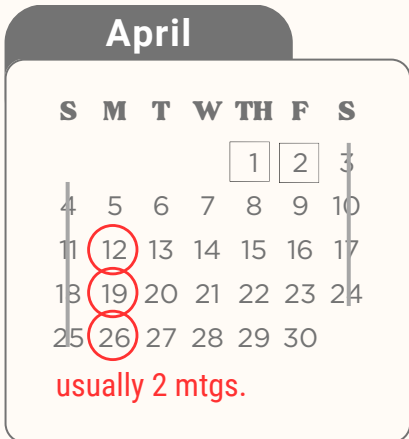
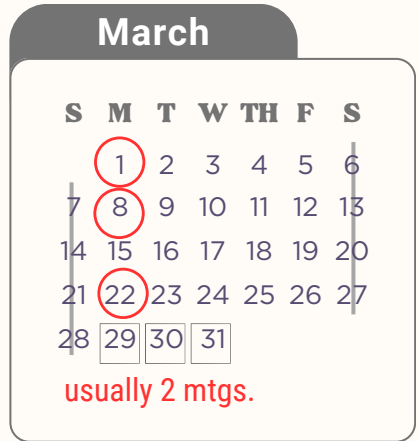
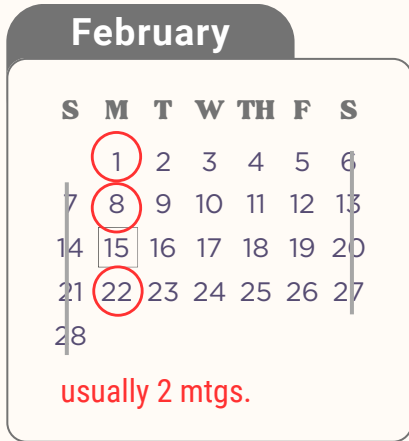
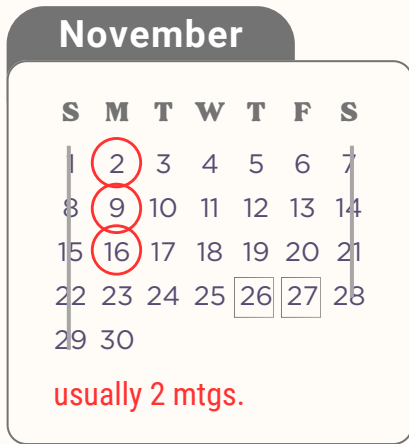
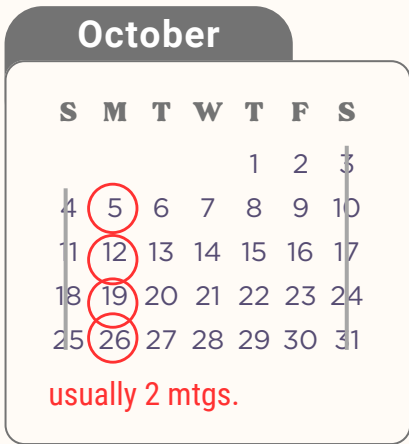
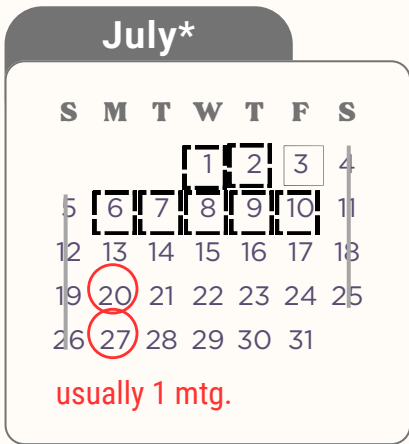
DEXTER COMMUNITY SCHOOLS

Dexter Community Schools
Proposals Received for 2026 Personalized Pizza Program
RFP Issued: February 3, 2026
Proposals Due: February 17, 2026

Bidder	Base Proposal for Equipment	Food Cost per serving	Proposal Signed?	Non-Iran Linked Business Disclosure?	Familial Disclosure Included?	On Federal Debarment List?
Chef B's Catering Inc.	\$50,085.26	\$4.75	Yes	Yes	Yes	No
Smart Mouth	\$16,530.00	\$1.14	Yes	Yes	Yes	No

2026-2027 Board of Education DRAFT Calendar

holiday/break
 typical admin office break
 potential meeting dates



*June 2026 meetings are June 8 & 22



The Superintendent is an ex-officio member of each committee.

X = Chair X = Member

	ALABRÉ	BRUDERLY	CIPOLLA	KANGAS	PISANO	REISER	SZAWARA	COMMUNITY
Policy		X			X		<u>X</u>	
Finance	X		X	<u>X</u>				
Contracts & Negotiations		<u>X</u>		X			X	
Facilities	X	<u>X</u>	X					Jerry Brand, Dick Lundy
Sex Education Ad Hoc		X	X	X				
WASB/LRN Rep.			X					
EFD Rep.						X		

Facility Committee Minutes
February 18, 2026, 12:00pm
Bates Board Room

In attendance: Elise Bruderly, Mike Cipolla, Daniel Alabré (BOE Committee Members); Bill Harris, Melanie Nowak, Christie Bueche, Ryan Bruder (all DCS); Dick Lundy and Jerry Brand (Committee Members); Greg Brand, Craig McCalla, Colin Wells (all Granger Construction); David Larson, Mary Cay Lancaster (all TMP).

Meeting Started: 12:02pm

1. Approval of Agenda: **Motion:** Elise Bruderly; **2nd:** Mike Cipolla; **motion carried (unanimous)**
2. Approval of Minutes (1-15-2026) **Motion:** Elise Bruderly **2nd:** Mike Cipolla **motion carried (unanimous)**
3. Public Participation – **none**
4. Discussion:
 - a. MP - Series One Update (Dave Larson - TMP) - TMP shared current plan updates
 - b. Bid Calendar (Collin Wells and Greg Brand - Granger Construction) - Granger Construction shared bid package information and possible release dates
 - c. Twin Turf Restroom Update - update given about progress
5. Action:

Recommendation of Bid Approval to DCS Board for Structural Steel/PEMB project for the DCS Fieldhouse. *Motion: I recommend moving Series 1/Bid Package #2, Subcontract #1 and Subcontract #2, for Structural Steel & Pre-engineered Metal Building for the DCS Fieldhouse to the full Board to award to Fedak Corporation for a total cost not to exceed \$3,680,052.* **Motion:** Elise Bruderly **2nd:** Mike Cipolla **motion carried (unanimous)**
6. Set Next Meeting Date/Time:
 - a. March 20th, 10am - 12pm
 - b. April 8th, 10am - 12pm
 - c. April 22nd, 10am - 12pm
 - d. April 28th, 10am - 12pm
7. Future Business: Committee Report at Next Board Meeting

Meeting Adjourned: 1:38 p.m.

Dexter Community Schools
SEX EDUCATION ADVISORY BOARD



Sex Education Advisory Board Meeting Minutes
Wednesday, February 18, 2026 @12:30pm-2:30pm
Bates - Board of Education Room

Present: **Melanie Nowak, Crystal Zurek, Ann Pregont, Cole Doty, Violet Vrsek, Penni Jones, Kim Kirkey, Dr. Laura Babe, Pr. Denise Kasischke, Dr. Randy Desrochers, Kari Reschke**

Absent: **Anne Scruggs, Dr. Jessica Fealy**

Guests Present: **None**

- 1) Approval of Agenda
 - a) Motioned by **Kim Kirkey**
 - b) Seconded by **Penni Jones**
- 2) Approval of Meeting Notes from 02/04/26
 - a) Motioned by **Denise Kasischke**
 - b) Seconded by **Penni Jones**
- 3) Discussion Items
 - a) Group Norms and Expectations. **Melanie reviewed group norms and expectations.**
 - i) Assume Positive Intent – Approach all discussions with curiosity and respect, recognizing that members bring diverse perspectives and experiences.
 - ii) Maintain Confidentiality – Respect the privacy of individuals and communities when sensitive topics or personal stories arise.
 - iii) Center Student Well-Being – Keep the developmental, emotional, and physical health of all students at the forefront of all decisions and dialogue.
 - iv) Engage with Evidence and Empathy – Ground recommendations in data and best practices while being sensitive to the values and needs of the local community.
 - v) Ensure Equity of Voice – Share airtime, actively listen, and encourage all members to contribute to a collaborative and inclusive process.
 - b) 5th Grade Suggested Lessons Update Review
 - i) Reference guiding parameters (From BOE Notes on 11/10/25)
 - c) 6th Grade Suggested Lessons Updates Review
 - i) Reference guiding parameters (From BOE Notes on 11/10/25)
 - d) 7th Grade Suggested Lessons Updates Review

Dexter Community Schools
SEX EDUCATION ADVISORY BOARD



- i) Reference guiding parameters (From BOE Notes on 11/10/25)
- 4) Future Business
 - a) 9th-12th Grade Lessons Suggested Updates - Task Assignments
- 5) Public Participation - **none**
- 6) Action Items
 - a) Establish next two meeting dates
 - b) Next meeting dates
 - i) Wednesday, March 4 @12:30pm-2:30pm
- 7) Adjournment

Policy Committee Meeting Minutes
February 27, 2026 1:00pm
Bates Boardroom

Call to order: 1:00pm

Present: Melanie Szawara (Chair), Elise Bruderly, David Pisano, Ryan Bruder, Barb Leonard, Hope Vestergaard

1. Approval of Minutes 12-15-2025 **Motion:** EB **Second:** DP; **Passed 3-0**
2. Approval of Agenda **Motion:** EB **Second:** DP; **Passed 3-0**
3. Public Participation – **none**
4. Review policies
 - a. *Relations with Special Interest Groups* (NEOLA policy 9700). Reviewed alongside current policy 3308 *Advertising*. Notes: Retitle–*Advertising and Distribution of Literature*–edit second paragraph to clarify the policy is intended to protect our students from advertisement; add a section called *Distribution of Literature* and pull language from 9700/Communications guidelines, including board disclaimer. **Ready for first reading 3-9-2026 with edits.**
 - b. *Compulsory Attendance, Absenteeism, and Truancy* 5301: Reviewed policy to see if any edits are needed based on how attendance is going. Ryan noted that while our absenteeism is high, that’s a widespread problem and DCS actually has the highest attendance numbers in the county. Also discussed a multi-pronged approach to explain the importance of attendance and encourage families to avoid preventable absences. **Ready for first reading 3-9-2026 with minor edits.**
 - c. *Management of Annual Budget* 6231.01: reorganized and corrected fund names per CFO Christie Bueche’s direction. **Ready for first reading 3-9-2026 with minor edits.**
 - d. *Anti-Bullying Policy* 5207. Reviewed and selected options as applicable for DCS. **Ready for first reading 3-9-2026 with required public hearing and second reading at the 3-23-2026 meeting.**
5. **Future Business:** Cell phones per law change–Thrun will update this summer.

Meeting Adjourned: 2:30pm



Dexter Community Schools Nice Job Notes – DECEMBER 2025



F&N Department
Andrea Antunes
Cooper Arnedt
Ryan Baese
Allison Bradley
Kevin Cisvo
Trina Cox
Logan Crouch
Andy Damman
Danielle Davis
Mike Debene
Matt Deloria
Emaly Donohue
Transportation Drivers
Rob Dubay
Laurie Farmer (2)
Will Floss
Andrew Foerster
John Heuser
Bill Ivan
Phil Jacobs
Pat Kaercher
Alex Karapas
Karen Kuhl
Jessica Leonard
Zach Lindke
Thomas Liskiewicz
Maria Mast
Joanne McGinnis
Cali McKenney
Cole Novara
Jody O'Bryan
Greg Palkowski
Erin Palmer
Erin Penn
Grace Prochaska
Tony Quint
Anna Schaedler
Kaitlin Schmoekel
Rob Schwartz
Deneen Smith

Keely Tamer
David Teddy
Anna Tyrrell
Mike Verbal
Gerrod Visel
Jeff Westfall
Chris Whittaker
Steve Wincent (2)
Julie Zulch

DEC = 52

RUNNING TOTAL = 43759



Dexter Community Schools Nice Job Notes – JANUARY 2026



Connie Agostini
Joel Anderson
Matt Bell
Gina Benson
Betsy Bluhm
Annette Bowen
Jen Boyce
Meghan Buckler
Krickett Chamberlain
Krickett Chamberlain
Trina Cox
Trina Cox
Matt Deloria
Nicole Durbin (2)
Erica Ehinger
Dalton Fietzer
Hannah Gutsue
Katie Heikkila
Emily Horner
Brandy Jacobs
Alex Karapas
Kelly King
Zach Lindke
Thomas Liskiewicz
Rebecca Mann
Maria Mast
Michelle Matson
Melanie McIntyre
Jason Miller
Deanna Mudloff
Rick Munir
Lucretia Muniz (2)
Kaitlyn Nelson
Beth Olson
Erin Palmer
Natalie Park
Brett Pederson
Amy Sadler
Mike Samborn
Brian Schuler
Lori Sheldon

John Sperendi
Shelly Sprague (2)
Lauren Straub
B&G Team
Sarah Vanderyt
Rod Whitlock (2)
Dale Willett
Steve Wincent (2)
Nolan Wolffis
Wylie Elementary
David Yon
Anabel Zelaya
Julie Zulch

JAN = 56

RUNNING TOTAL = 43815

**Dexter Community Schools
Nice Job Note Historical Numbers**

998 = 894	2021 = 728
1999 = 2,205	2022 = 761
2000 = 1,370	2023 = 1,255
2001 = 1,815	2024 = 1,101
2002 = 2,840	2025 = 846
2003 = 2,298	2026
2004 = 1,931	JANUARY = 56
2005 = 1,388	
2006 = 1,176	
2007 = 1,506	
2008 = 2,029	
2009 = 1,932	
2010 = 1,576	
2011 = 1,868	
2012 = 1,740	
2013 = 1,958	
2014 = 1,909	
2015 = 1,747	
2016 = 1,256	
2017 = 1,417	
2018 = 991	
2019 = 1,458	
2020 = 744	