

**SCHOOL BOARD MEETING MINUTES**  
**GLENCOE-SILVER LAKE SCHOOLS - INDEPENDENT SCHOOL DISTRICT #2859**  
**DATE June 11, 2018 TIME 7:00 p.m.**  
**PLACE: GSL Schools Community Room #443/444**

The Pledge of Allegiance was recited.

Board Chair Alsleben called the meeting to order at 7:00 p.m. The following members were present: Kuester, Twiss and Lindeman. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principals Bill Butler, Joy Freitag and Paul Sparby; Administrative Assistant Michelle Renville; GSL Technology Staff Mike Morris; McLeod County Chronicle Jakob Kounkel; Tony Menk, Director of Dining Services with Chartwells; teachers Claire Pieper, Tammy Mrkvicka, Marissa Johnston and Tammy Schermann; Ron and Brenda Posusta; Gene Piehl.

**Announcements** The next regular School Board meeting will be on Monday, July 9 at 7:00 p.m. in the GSL Schools Community Room #443/444.

**Acknowledgments** Superintendent Sonju thanked Ron and Brenda Posusta and Gene Piehl for their outstanding bussing service. Sonju presented each of them with a Certificate of Appreciation for their years of service: Ron Posusta ~ 18 years, Brenda Posusta ~ 26 years and Gene Piehl ~ 43 years.

No public input to the agenda was given.

**Reports/Presentations** Tony Menk, Director of Dining Services with Chartwells. Menk thanked the school board for the great space and having state of the art equipment. Menk handed out a catering menu offered through Chartwells. The Summer Food Program starts next week, which provides free breakfast and free lunch to all children in the community. He posted flyers in Glencoe as well as neighboring communities. He asked the board members to spread the word.

Business Manager Sander reported to the board.

Principal Butler, Freitag, and Sparby reported to the board.

No Student Government reports were given.

Superintendent Sonju thanked Stevens Seminary for helping out with the cost of the ACT tests and the Scholarships given to students who graduated in 2018. Sonju was very happy to announce that Helen Baker building has officially closed as of June 8<sup>th</sup>. Sonju advised the Board that 40 trees will be planted along the playground fence with the help from the Rotary tree project along with elementary PTO. Sonju thanked Lynn Schauer for helping put together "Stop The Bleed" kits for the crisis buckets found in each classroom.

There were no committee reports.

Director Kuester motioned to approve the agenda. Director Twiss seconded. All in favor, motion carried.

Director Lindeman motioned to approve the consent agenda with addendum. Director Twiss seconded. All in favor, motion carried.

**Bills:** May bills are on file and available for review at the Superintendent's Office, 1621 East 16<sup>th</sup> Street, Glencoe.

**Minutes:** Regular Board Meeting minutes from May 14, 2018.

**Hirings:**

- Shane McConkey, 9<sup>th</sup> Grade Football coach, replacing Shawn Fettig
- Cody Bedlion, Junior Varsity Football coach, replacing Paul Ruud
- Cierra Bartol-Byers Middle School Cross Country Coach, replacing Chris Bick
- Jamie Ayers Targeted Services Summer School Paraprofessional
- Katie Glansman Targeted Services Summer School Paraprofessional
- Linda Matousek Targeted Services Summer School Paraprofessional
- Carol Silus Targeted Services Summer School Paraprofessional
- Lynn Baumgarten Targeted Services Summer School Paraprofessional
- Jen Wraspir Targeted Services Summer School Paraprofessional
- Ashly Casteel Targeted Services Summer School Teacher
- Morgan Schwarz Targeted Services Summer School Teacher
- Ariel Sorlie Targeted Services Summer School Teacher
- Tammy Schermann Targeted Services Summer School Teacher
- Julie Coleman Targeted Services Summer School Teacher
- Cierra Bartol-Byers Targeted Services Summer School Teacher
- Bridget Helmbrecht-Kilgore as ESY Program Paraprofessional
- Lisa Sullivan-Stender as ESY Program Paraprofessional
- Lisa Eischens as ESY Program Paraprofessional
- Amy Lemke as ESY Program Paraprofessional
- Trisha Fenske as ESY Program Paraprofessional
- Carol Silus as ESY Program Paraprofessional
- Jamie Burns as ESY Program Teacher
- Mary Christeson as ESY Program Teacher
- Jane Kloeckl as ESY Program Teacher
- Jennifer Brinkman as ESY Program Teacher (Job Share)
- Sara Hirschi as ESY Program Teacher (Job Share)
- Jason Schmitz as ESY Program Teacher
- Chelsey Busse as ESY Program LPN

**Resignations:**

- Paul Ruud, Junior Varsity Football coach
- Krysten Dane, Junior Class Advisor
- Jean Roe, Special Education Paraprofessional at High School

**Terminations:**

- Alicia Fenner, High School Special Education Paraprofessional

**Transfers:**

- Lori Eischens, LPN replacing Marian Riemenschneider as Health Assistant at the High School
- Jill Sundblad going from K-6 Case Facilitator Special Education Classroom Teacher, replacing Lynn Hackbarth
- Marian Riemenschneider replacing Alicia Fenner as Special Education paraprofessional at the High School
- Lisa Petersen is going from 7-12 Case Facilitator to K-12 Case Facilitator
- Lynn Hackbarth replacing Jan Giesen as Special Education Teacher at Lakeside
- Jan Giesen, as 7-12 Special Education Teacher position created (but not filled) in 2017-18, was previously covered by teacher overloads

**Old Business:** None

**New Business:**

Business Manager Sander requests to adopt a plan to test the drinking water for lead starting in September, 2018. Motion made by Director Kuester, seconded by Board Chair Alsleben. All in favor, motion carried.

Business Manager Sander advised the board members of the State requirements in order to participate in the National School Lunch Program. Lunch prices will increase by \$.10 for the 2018-2019 school year.

Milk - .40 – Same – No increase

Kindergarten milk – \$11.00/year – No increase

Grades 1-6 milk – \$25.00/half year or \$50.00 full year – No increase

Snack Cart – Grades 1-6 – \$29.00/half year or \$58.00 full year – No increase

Lunch – K- 6 – \$2.70

7-12 – \$2.90

Adult – \$3.90

} Increase of .10

Continue with free breakfast. Motion made by Director Twiss, seconded by Director Lindeman. All in favor, motion carried.

Business Manager Sander recommended calling for transportation fuel bids for the 2018-2019 school year, which is an annual procedure. Motion by Director Kuester, seconded by Board Chair Alsleben. All in favor, motion carried.

Activities Director Schwirtz requests approval to adjust/increase fees for the 2018-2019 school year for the following activities:

Cheerleading \$140.00

Fall Musical grades 7-8 \$100.00; grades 9-12 \$140.00

Robotics \$140.00

Supermileage \$140.00

Trapshooting \$235.00 which includes the cost of ammunition

Motion made by Director Twiss, seconded by Director Lindeman. All in favor, motion carried.

Business Manager Sander went over the 2018-2019 Preliminary Budget.

<b>Fund Balance Summary 2018-2019 Monday, June 11, 2018</b>		
	<b>Revenues</b>	<b>Expenditures</b>
<b><u>General Fund</u></b>		
Proposed 6-11-18	\$ 17,885,521.00	\$ 18,360,534.00
<b><u>Food Service</u></b>		
Proposed	\$ 935,044.00	\$ 946,834.00
<b><u>Community Service</u></b>		
Proposed	\$ 813,326.00	\$ 833,052.00
<b><u>Building Construction - 06</u></b>		
Proposed	\$ -	\$ 66,148.00
<b><u>Debt Service - 07</u></b>		
	\$ 1,403,522.00	\$ 1,337,138.00
<b><u>Scholarship Account</u></b>		
Proposed	\$ 6,200.00	\$ 15,200.00
<b><u>Internal Service Fund</u></b>		
Proposed	\$ 5,000.00	\$ -

Motion made by Director Kuester, seconded by Board Chair Alsleben. All in favor, motion carried.

Business Manager Sander recommends reviewing the school districts insurance policies. Motion made by Director Kuester, seconded by Director Twiss to renew the current coverages with Wright through Marsh and McLennan Insurance Agency and requests that this item be revisited at the

August 13th board meeting, regarding Violent Response and Network Security & Private Policy coverage.

Total property, liability and auto insurance

<u>2017-2018</u>	<u>\$81,115.47</u>	<u>2018-2019</u>	<u>\$87,655.76</u>
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Additional options:

*Violent Response*

<u>Limits</u>	<u>Cost</u>
\$200,000.00	\$234.00
\$300,000.00	\$466.00
\$500,000.00	\$932.00

*Network Security & Privacy Policy*

\$3,627.00

Workman's comp coverage with SFM

<u>2017-2018</u>	<u>\$44,779.00</u>	<u>2018-2019</u>	<u>\$45,800.00</u>
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Superintendent Sonju recommends approval of the Fundraising Requests for the 2018-2019 school year. Motion made by Director Lindeman, seconded by Director Kuester. All in favor, motion carried.

Superintendent Sonju recommends approval of the Student and Faculty Handbooks for the 2018-2019 school year. Motion made by Director Twiss, seconded by Board Chair Alsleben, to approve the student handbooks. All in favor, motion carried.

Motion made by Director Lindeman, seconded by Director Kuester, to approve the Faculty handbooks for the 2018-2019 school year. All in favor, motion carried.

Business Manager Sander recommends approving a contract, for up to one year, with Posusta Bussing, LLC for the 2018-2019 school year, with no changes from the last contract. Motion by Board Chair Alsleben, seconded by Director Lindeman. All in favor, motion carried.

It is the recommendation of the Policy Committee (Directors Twiss and VonBerge) and Superintendent Sonju to approve the first reading of the following policies. The policies will be brought back for a second reading at the July Board meeting:

- 205 Open Meetings and Closed Meetings
- 206 Public Participation in School Board Meetings/Complaints About Persons at School Board Meeting and Data Privacy Considerations
- 208 Development, Adoption, and Implementation of Policies
- 209 Code of Ethics
- 210 Conflict of Interest – School Board Members
- 301 School District Administration
- 302 Superintendent
- 303 Superintendent Selection
- 304 Superintendent Contract, Duties, and Evaluation
- 305 Policy Evaluation
- 306 Administrator Code of Ethics
- 403 Discipline, Suspension and Dismissal of School District Employees

Motion made by Director Lindeman, seconded by Director Twiss. All in favor, motion carried.

The School Board discussed possible action on budget reductions for the 2018-2019 school year. Motion made by Director Kuester, seconded by Director Lindeman to revisit the reduction of a 1.0 FTE 5<sup>th</sup> Grade Teacher based on the recommendation of the District Administration. This item will appear on the July 16<sup>th</sup> meeting. All in favor, motion carried.

It is necessary for the School Board to adopt a resolution to initiate the Fall School Board Election for three board members. The following board members term expire in December 2018: Directors Christianson, Lindeman and Twiss. Motion made by Director Twiss, seconded by Director Kuester. All in favor, motion carried.

Motion made by Director Lindeman to adopt the resolution to accept donations.

RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe-Silver Lake, as follows, that the following donations be accepted with gratitude: Thank you to all the organizations and individuals for their donations. The school district appreciates your generosity and continued support.

<u>Donor</u>	<u>Item Donated</u>	<u>Designation</u>
Conservation Partners of America-McLeod Fish & Wildlife	\$ 1,000.00	Trap Team
Tyler Peterson Memorial	\$ 3,228.10	Elementary Library
Tyler Peterson Memorial	\$ 1,000.00	High School Music
Crow River Sno-Pros	\$ 900.00	BPA
Crow River Sno-Pros	\$ 1,000.00	Trap Team
Plato Fire Department	\$ 1,413.82	Baseball Team
Russ E. Runck	\$ 25.00	BPA
Stevens Seminary	\$ 1,000.00	BPA
Anderson Insurance	\$ 50.00	BPA
Glencoe Regional Health Services	\$ 100.00	BPA
Plato Lions Club	\$ 50.00	Trap Team
Plato Lions Club	\$ 200.00	BPA
Conservation Partners of America	\$ 500.00	Trap Team
Shady Lane Sportsman's Club	\$ 250.00	Trap Team
Doug & Carol Johnson	\$ 100.00	Trap Team
Plato American Legion	\$ 900.00	BPA

Board Chair Alsleben seconded it. All in favor, motion carried.

Miscellaneous - None at this time.

Director Lindeman moved to adjourn meeting at 8:40 p.m. seconded by Director Twiss. All in favor, motion carried. Meeting adjourned.

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Clerk

Approved (Date) July 9, 2018

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Chairman