

**NORTHERN LEHIGH SCHOOL DISTRICT
APPLICATION FOR THE USE OF FACILITIES**

Name of Sponsoring Organization _____

Name of Responsible Person _____

Position within Organization _____

Organization's Mailing Address _____

Telephone Number (s) _____

Contact Email Address _____

Purpose of Activity _____

Estimated Attendance: Participants _____ Spectators _____

Dates Needed	Day of Week	Start Time (Include adequate set-up time when setting times)	End Time
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Building Needed: _____ High School _____ Middle School _____ Peters Elem. _____ Slatington Elem.

Areas Needed: _____ Auditorium _____ Gymnasium _____ Cafeteria _____ Kitchen
 _____ Classroom _____ Athletic Field _____ Refreshment Stand _____ Parking Lot
 _____ Other _____ Other _____

Equipment Needed:

I certify that I have read, understand and agree to adhere to Policy #707 of Northern Lehigh School District concerning Use of School Facilities. Further, my organization forever releases the Northern Lehigh School District, their agents and employees from all claims, actions and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, employees and further will hold harmless and indemnify the said School Directors and School District from any expenses and judgements or decrees recovered against them as a result of said facilities.

 Signature _____ Date _____

***** ATTACH CERTIFICATE OF LIABILITY INSURANCE *****

Athletic Director Approval: Name _____ Signature _____ Date _____

Director of Operations Approval: Name _____ Signature _____ Date _____

Estimate of Costs: Rental _____ Labor _____

***Upon completion of form, please email to Athletic Director, mwallace@nlsd.org, and Director of Operations, cmann@nlsd.org, for approval.**