



Student's Name \_\_\_\_\_

What first name would you like your teacher to use in his/her letter? \_\_\_\_\_

**List the name of the course(s) you took with this teacher, including the grade you were in (9,10,11,12, other) when you took the course(s).**

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**List three adjectives you would use to describe yourself.**

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**Describe why you have chosen this teacher to write a letter of recommendation for you.**

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**Describe a lesson or unit in the class that you enjoyed and why.**

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**Describe a project you worked on in the class that you are proud of.**

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**What is something your teacher probably doesn't know about you?**

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**Below is a list of attributes colleges consider when evaluating your application. Select 1 or 2 of these attributes and share an example of a time you demonstrated these characteristics in class.**

Academic achievement, intellectual promise, quality of writing, creative and original thought, productive class discussion, respect accorded by faculty, disciplined work habits, maturity, motivation, leadership, integrity, reaction to setbacks, concern for others, self-confidence, initiative, and independence.

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**Additional information.**

Use this space to share any additional information with your teacher. Is there anything not already stated that you want to make sure they know prior to writing your letter of recommendation?

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**Thank you for taking the time to share this important information with your teacher!**

\* Thank you to the members of Common App's Counselor Advisory Committee and counselors around the world for contributing to this resource.