Kaiser HS

School Site Council Meeting Minutes

Date: August 28, 2024

	Voting Member	Name
☒	Principal	Dr. Chris Hollister
☐	Parent Member	OPEN
☐	Parent Member	OPEN
☐	Parent Member	OPEN
☐	Student Member	Nneoma Oji
☐	Student Member	OPEN
☐	Student Member	OPEN
☒	Classroom Teacher	Nivea Gonzales
☒	Classroom Teacher	Robert Gandapermana
☐	Classroom Teacher	OPEN
☐	Classroom Teacher	OPEN
☒	Other Staff Member	Ajaa Jones

Composition is defined by California Ed. Code Section 52852

Roll Call of Members: X = Present

Quorum Met* (51% Voting Members): ☐ Yes ☐ No

Other Attendee's Names	Position
Kathryn Campbell	Assistant Principal
Maryela Prado	Secretary

I. Call the Meeting to Order **Time: 2:18**

Presented by SSC Chairperson/President ***Note: A motion is not necessary to call the meeting to order***

II. Roll Call of Voting Members

Presented by SSC Secretary

III. Changes or Additions to Agenda

Presented by SSC Chairperson/President

Click here to enter text. **motioned to** *Click here to enter text.*

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

IV. Reading, Revisions (if necessary), and Approval of Minutes from Prior SSC Meeting

Presented by SSC Secretary

Click here to enter text. **motioned to** *Click here to enter text.*

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

V. Reports of Officers, Committees, and/or Representatives *(ie: SAC, FACE Employees)*

Presented by SSC Secretary

Discussion/Comments: *Click here to enter text.*

VI. Public Comments

Presented by SSC Secretary

Note: Under the open meeting law; no action related to public comment may be acted upon at the meeting and issues raised at this meeting may be scheduled for another SSC meeting.

Discussion/Comments: *Click here to enter text.*

VII. Unfinished Business

Presented by Chairperson/President or Principal

Agenda Item #1: (Describe Recommendation)

Click here to enter text. **motioned to Click here to enter text.**

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

**More Unfinished Business items may be added as long as they are recorded in the same format as above.*

VIII. New Business

Presented by Chairperson/President or Principal

Agenda Item #1: Discuss Nomination and Election Process

Discussion/Comments: *Nominations & Elections*

Agenda Item #2: Establish 2024-2025 SSC Election Committee (Action Item)

School Site Council will establish an Election Committee composed of a teacher, other school personnel, and a parent to oversee the election of council members. The duties of the Election Committee shall be to supervise the election procedure, to identify nominees on the basis of the nominating procedure, to count the ballots, and to declare elected representatives on the basis of the election procedure.

Robert Gandapamana **motioned to** *Approve the committee nominations and process*

Motioned seconded by *Ajaa Jones*

Discussion/Comments: *Dr. Campbell discussed that she began advertising for the SSC prior to this meeting because so many members were needed, and because Back to School Night was an opportunity to connect with parents. Committee members agreed. Ajaa Jones and Nivea Gonzales volunteered to be on the election committee. We currently have no parent members, so Dr. Campbell requested to reach out to an interested parent to help with the election committee. Committee preferred to have electronic ballets.*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *4* **Ayes** *4* **Nays** *0* **Abstained** *0*

IX. Announcements

Presented by Chairperson/President or Principal

Discussion/Comments: *Click here to enter text.*

X. Adjournment **Time: 2:39**

Presented by SSC Chairperson/President

Robert Gandapermana **motioned to** *adjourn the meeting.*

Motioned seconded by *Nivea Gonzales*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *4* **Ayes** *4* **Nays** *0* **Abstained** *0*