



LEGAL NOTICE
CITY OF MEDFORD
REQUEST FOR PROPOSAL 26-0186
Communication Consulting Services-Zoning & Community Engagement

The City of Medford, led by the Office of Planning, Development, and Sustainability, is seeking proposals from qualified communication consulting firms or individuals to support implementation of a comprehensive communication and community engagement strategy related to zoning initiatives.

Bid Documents will be available online beginning at 10:00 am on March 10, 2026, at <https://www.bidnetdirect.com/massachusetts/cityofmedford>. All Questions must be submitted by March 24, 2026, at 1:00 PM. An optional in-person meeting will be held on March 18, 2026, at 1:00 PM, City Hall, 85 George P. Hassett Drive, Medford, MA, Howard Alden Memorial Chambers.

This project is being Electronically Bid (E-Bid). All proposals shall be submitted online to www.BidNetDirect.com prior to April 2, 2026, by 1:00 PM. Hard copy proposals will not be accepted by BidNetDirect.com. You can register to become a bidder (for free) online at www.BidNetDirect.com. For assistance, contact BidNetDirect.com at: 1-800-835-4603.

Proposers shall submit a technical, or non-price proposal which includes everything responsive to this RFP. This technical, or non-price should be clearly marked "**RFP 26-0186 Technical Proposal**" and submitted electronically. The price proposal shall be submitted in a separate electronic file and should be clearly marked "**RFP 26-0186 Price Proposal.**"

Each Proposal shall be submitted in accordance with the Submission Requirements within the RFP and M.G.L. c. 30B, §6 shall apply to this project. It is the responsibility of prospective proposers to check www.BidNetDirect.com for added information via any addenda to this solicitation. Any addenda issued will be emailed to all plan holders registered with BidNetDirect.

The City of Medford reserves the right to accept any proposal, in whole or in part, to reject any/or all proposals and to waive minor irregularities and/or informalities as it deems to be in the best interest of the City. The city is an Equal Opportunity Employer and encourages MBE/WBE/DBE participation in response to the bid process.

Fiona Maxwell, Chief Procurement Officer