



## CHESTER UNION FREE SCHOOL DISTRICT

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chesterufsd.org

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*Director of Facilities*

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### **ADDENDUM / REQUEST FOR INFORMATION**

RE: Interview Process – Shortlisted Firms  
Project: Chester UFSD Athletics Complex  
Date: March 9, 2026

To All Potential Bidders:

This addendum is issued to inform all proposers of the next step in the selection process.

Following evaluation of submitted proposals on Wednesday March 11th, the District intends to establish a short list of three (3) to four (4) firms. Firms selected for the short list will be invited to participate in an in-person interview.

Interviews will be conducted on:

- Thursday, March 12
- Friday, March 13

There will be three (3) to four (4) interview time slots available across those two days, depending on the number of firms shortlisted. Time slots will be scheduled on a first-come, first-served basis once notification has been issued to shortlisted firms.

It is a requirement of this process that the Project Manager and/or Construction Manager who will be assigned to this project be present and participate in the interview. The individual presented at the interview should be the person who will have primary day-to-day responsibility for overseeing the project if your firm is selected.

This notice is being provided in advance to ensure availability of key personnel on the dates listed above. Firms should plan accordingly.

All other terms and conditions of the original solicitation remain unchanged.