



Meeting Minutes

Martell Elementary PTO

Monday, March 2, 2026 at 6:30

In-person & Teams

I. Call to Order / Welcome

The meeting was called to order and attendees were welcomed at 6:41PM

II. Approval of November Meeting Minutes

The November PTO meeting minutes were reviewed and approved.

Approved by: Krista Russo and Kristy Osterlund

III. Principal's Report – Collette Ivey, Principal

- Today we kicked off opening ceremony for March's Reading Month. Students got to parade hallways, and packets will be coming home that include book reviews that can be turned in for prizes at the end of the month.
- Students will get to participate in spirit week all revolved around reading.
- Closing ceremony will be a book Olympic ceremony.
- Calendar with detailed activities going home too for March's Reading Month.
- Thank you to Shelby and Amy for handling Bingo night, and Krista for helping too.
- Multicultural Night was a wonderful evening celebrating everyone coming together as a community, thank you Amy!
- Scheduling March 5th parent teacher conferences will open.
- 5th grade parents – course selection closes March 6th.
- Wednesday March 4th Staff appreciation week planning meeting at 5PM
- Testing will be starting soon, so getting prepared for test preparation. All students with accommodations is being assessed to make sure all is accommodated.
- Been observing parking lot, reached out to engineering dept with city of Troy. Looking at doing a study to do a right only in and out of the parking lot to make things safer and smoother for traffic.
- Parking lot speed must be reduced. So many concerns about parents speeding through the lots.

- Traffic study will be done soon, but hoping it will be done before Smith light install.
 - Has Martell looked into someone direct traffic during those times? Based on Colette's experience police department will not help with this.
 - They are looking to start GSRP earlier to help with the traffic issue getting in and out of the parking lot.
 - Why would Smith get a traffic light and Martell wouldn't? It is the same traffic situation that can be dangerous.
 - **Upcoming Meetings:**
 - **March 4 at 5:00 PM:** Teacher Appreciation Week (TAW) planning meeting in the Media Center
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IV. Teacher's Report – Nicole Wilson, Teacher Representative

- Collette already covered all reports so nothing to report here.
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V. Officer Reports

a. President's Report –Kristy Osterlund (Jackie was not present today)

- Fundraisers:
 - The Great Greek - \$60 earned
 - Chipotle 3/25 4pm-8pm coming up. We have a \$150 minimum. The location is the one at 75 and Crooks.
 - Panda Express 3/13 – this one runs all day 10am – 10pm on Rochester and Big Beaver.
 - Gilly's Night 2/11 - no update how this one went, yet.
 - Glow Dance Family Party 3/12. Suggested to wear all white. Planning for a DJ that night. We will be selling pizza, cookie and juice boxes. Flyers for this will be coming home shortly.

b. Vice President's Report –Krista Russo

- Parent survey still open – decent participation but would like more. Could we put QR codes on doors throughout school during conferences to get more participation.
- No room parent updates.
- What do the end of the year parties look like? Dates picked with teacher and everything will go through individual teachers. Some may do my classroom, some by grade level.

- Spring Fling basket communication – can we start send it out now? Yes! Start sending out communication now.
- Interim PTO Election
 - 2 year terms but presidents are stepping down so this will be a one year term.
 - Nominations will open tonight, 3/2 and nominations will be listed 4/17 in the Martell Monitor.
 - We can continue taking nominations until 4/30. Ballots will be printed and ready by 5/1.
 - Election will be May 4th at meeting or come into the school to vote anytime during the day.
- Questions/Statements:
 - Ballots will be handed out one per person. Principal and teacher rep will be counting ballots. Online voting is currently not an option.
 - Elections cannot be moved up due to the current bylaws.
- Nominations are now open:
 - No nominations made at the meeting.
- **March Fundraisers:**
 - **March 25:** Chipotle 4pm-8pm
 - **March 13:** Panda Express All day

c. Treasurer's Report – Sam Becker

- Current balance: \$34,817.08
- End with \$9,010.16 would be ending balance currently once everything is paid through the end of year.
- All reimbursements for holiday parties so far is complete.

VI. Committee Reports

- **Restaurant Nights:** Ongoing planning and execution.
- **Multicultural Night:**
 - Great event and a lot of fun!
 - Loved the performances
- **Bingo Night:**
 - Went well. Prizes are all gone.
 - We made \$150. Extra pizza left.

- We will need new Bingo machine for next year. Looking into free online use for next year.
 - **Spring Fun Fair:**
 - Flyers going out in April.
 - Working on vendors to help with this event. Currently scheduling food trucks, Bugs on wheels.
 - Bounce house – no enclosed house this year. Doing slides, obstacle course and basketball instead.
 - NHS volunteer list is going out soon.
 - Maybe use a volunteer coordinator to coordinate where everyone needs to be on the day off.
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VII. Unfinished (Old) Business

- Yearbook – please send in photos. Has to be submitted beginning of April.
 - Volunteer Appreciation done in years past... not done by the PTO, it was done by the teachers.
 - Can we look into some way to use PTO funds for deposits so families do not have to front the money. We currently do not have a corporate card, currently.
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VIII. New Business

- Nothing to report.

IX. Adjournment

A motion to adjourn the meeting was made by **Sam Becker** at **7:51 PM** and seconded by **Krista Russo**.

Attendees

- Erin Johnson
- Kristy Osterlund
- Sam Becker
- Krista Russo
- Jessica Harrington
- Judith Miller
- Amy Benavides

- Shelby Swinburnson
- Nicole Wilson
- Angelina Jariszewski
- Roberto Cruz
- Lenny Golod
- Kendra Bigler
- Jeremiah Parks
- Mary Parks
- Laura Tate

March Important Dates

- **March 12:** Glow Party for families
- **March 13:** Panda Express All day
- **March 25:** Chipotle 4pm-8pm