

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Policy Committee of the
Trumbull Board of Education
Regular Meeting

Tuesday, March 10, 2026 at 5:30 p.m.
Ellie's Conference Room- Long Hill Administration Building

Agenda

- I. Call to Order/Introduction
- II. Correspondence/Public Comment
- III. Approval of Minutes 10/24/2025
- IV. New Business
 - a. Policy 5112.1 Kindergarten Enrollment and Early Entry Waiver (2026-2027):
A New Policy
 - b. Policy 6166.1 Selection of Instructional Material: Revisions Needed
 - c. Policy 1312.5 & 6161.14 Library Display and Program Policy:
A New Policy
 - d. Policy 1312.4 and 6161.13 – Library Policy Library Collection Development and
Maintenance Policy: *A New Policy*

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Policy Committee of the
Trumbull Board of Education
Special Meeting
Trumbull High School

Tuesday, October 24, 2025 - 8:30a.m.

Minutes

- I. Call to Order/Introduction. The meeting was brought to order at 8:30 a.m.

Members Present

A. Squicciarro, Committee Chair
M. Petitti, Board of Education S.
Wich, Board of Education
M. Wycoff, Trumbull Community Member
N. Banks, Trumbull Educator Association
A. Parthasarathy, Student Representative - THS
A. Quiles, Student Representative - THS

Members Absent

G. Prisco, Trumbull Administrator Association
G. Mathew, Parent Representative – Elementary School
A. Hall, Parent Representative - High School Parent
A. Chaudhary, Parent Representative - Middle School
M. Ward, Trumbull Community Member

- II. Correspondence/Public Comment. No public comment was received.
- III. Approval of Minutes 10/7/2025. Mrs. Petitti motioned to approve the minutes of 10/7/2025. Mr. Wich seconded. The motion passed unanimously.
- IV. New Business
- a. Policy 5138 Pay to Participate: Proposed Additional Revisions- Dr. Iwanicki reviewed with the committee that the policy revisions needed to be further updated. Per research done in central office, for over a decade, no waivers for Pay to Participate have been granted. A 50% reduction in fees has been provided for those that apply and are receiving free lunch, and a 25% for those that apply and

are receiving reduced lunch has been granted. It was noted that this year, all students already approved for free and reduced lunch have been receiving reductions based on this structure. Mr. Banks noted that he thought there was a time when it was free and Mrs. Petitti concurred. They also noted that they had seen several changes over the years. The committee reviewed the changes. Mr. Wich also highlighted that language referring to the state "Sharing of Information" form should be kept. After all changes were discussed, Policy Chair Mrs. Squicciarro highlighted that this practice was put in place to help families, that some families were not receiving the benefit prior to this shift in practice; she furthered that the changes proposed align the policy with our current practice. After discussion of changes, a motion was made by Mrs. Petitti to bring the Policy 5138 Pay to Participate forward with the additional revisions. Mr. Wich seconded. The motion passed unanimously.

The meeting was adjourned at 8:53 a.m.

TRUMBULL PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY MANUAL

SECTION: **5000**
CATEGORY: **Students**
POLICY CODE: **Kindergarten Enrollment and
Early Entry Waiver (2026-2027)**

Kindergarten Enrollment and Early Entry Waiver (2026-2027)

I. Purpose

In accordance with the Connecticut General Assembly’s **March 2026 Emergency Legislation, §§26-27** and **Public Act 23-208**, this policy establishes the age requirements for enrollment in kindergarten and the specific, time-bound “transitional” waiver process available to families for the 2026-2027 academic school year.

The Trumbull Board of Education adopts the following and establishes the following procedures for the 2026-2027 school year.

II. Eligibility for “Automatic” Enrollment

To be eligible for kindergarten, a child must have reached the age of five (5) on or before September 1.

III. Transitional Waiver (2026-27)

The District recognizes that the shift in the state-mandated cutoff date (from January 1 to September 1) may place a hardship on families. Therefore, for the 2026-2027 school year, the District shall provide a waiver process for children who turn five between September 2, 2026, and December 31, 2026.

Note: A waiver is not a guarantee of enrollment; it is a request for an exception based on a determination of developmental readiness. However, students transferring to the District from other Connecticut districts and have been assessed in accordance with state requirements and subsequently granted a waiver for the 2026-2027 school year, shall be granted a waiver for the same academic year.

IV. Waiver Application Requirements

To apply for a waiver, parents or guardians must complete the following steps:

1. **Written Request:** Complete and submit their written request via the district Google Form “Written Request for Kindergarten & Assessment.” This request must be submitted no later than October 1st, 2026.
2. **Mandatory Assessment:** Under state law, once a written request is received, the District shall provide an assessment of the child. The assessment will evaluate:
 - a. Social and emotional maturity
 - b. Communication and language skills
 - c. Physical and cognitive development

V. Determination

The Principal, in consultation with the assessment team, shall review the waiver requests and assessment to issue a written decision to the family. The decision of the Principal and the certified staff regarding whether early entry is “developmentally appropriate” is final and not subject to further appeal to the Board of Education

VI. Sunset of “Transitional” Waiver

- Effective Dates: This policy applies to the 2026-2027 enrollment cycle.
- Expiration: The “transitional” waiver option described herein shall expire on June 30, 2027.

Legal References

Connecticut General Statutes

- 10-15c
- Public Act 23-208 An Act Making Certain Revisions to the Education Statutes
- 2026 Emergency Legislation (SB 298), §§ 26 & 27 – Kindergarten Waivers

Adopted: 0#/0#/2026

**6161.1/Selection and Reconsideration of
Instructional Material**

TRUMBULL PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY MANUAL

SECTION: 6000
CATEGORY: Instruction
POLICY CODE: 6161.1/Selection and
Reconsideration of Instructional Material

**SELECTION AND RECONSIDERATION OF
INSTRUCTIONAL MATERIAL**

Policy Statement

~~It is the responsibility of the Trumbull Board of Education to provide appropriate instructional material.~~

~~Selection of texts, library books, and other materials, including software, will be guided by recommendation of appropriate members of the professional staff. District regulations will promote periodic Board review of instructional materials including textbooks and digital resources.~~

~~Ensuring equivalence of materials and instructional supplies provided by the Board is the responsibility of the Superintendent.~~

~~It is also Board policy that a procedure for review of criticized or challenged material shall be in place.~~

~~Forms to support the implementation of this policy will be developed and reviewed periodically by the Superintendent of Schools or his/her designee.~~

New CAGE policy language:

The Trumbull Public Schools Board of Education understands that, on occasion, a member of the public will wish to lodge a complaint against instructional material used in the classroom or available in the school library/media center. Consideration of requests to reconsider and remove material, displays, or student programs is limited to individuals with a vested interest. An individual with vested interest may challenge any library and other educational materials, display or student program by initiating a review of such material via the submission of a request for reconsideration form.

It shall be the policy of the Trumbull Public Schools Board of Education that the removal, exclusion or censoring of any book shall not occur on the sole basis that a person with a vested interest finds such book offensive. No library and other educational material, display, or program shall be removed from library media centers, or programs be canceled, because of the origin, background, or viewpoints expressed in such material, display, or program, or because of the origin, background, or viewpoints of the creator of such material, display, or program. Library and other educational materials, displays, and student programs shall only be excluded for legitimate pedagogical purposes or for professionally accepted standards of collection maintenance practices as adopted in the collection development and maintenance policy or the display and program policy.

Until a final decision is made, any library and other educational material being challenged shall remain available

6161.1/Selection and Reconsideration of Instructional Material

in the curriculum or school library media center according to such material's catalog record and be available for a student to reserve, check out, or access.

A school district may consolidate any requests for review and reconsideration of the same challenged library and other educational material. Once a final decision has been made on any library or other educational material, such material cannot be subject to a new request for review and reconsideration for a period of three years.

Definitions

"Library and other educational material" means any material belonging to, on loan to or otherwise in the custody of a school library media center, including, but not limited to, nonfiction and fiction books, magazines, reference books, supplementary titles, multimedia and digital material, software and other material not required as part of classroom instruction.

"School library staff member" means a school library media specialist, school librarian, any certified or non-certificated staff member whose assignment is in the school library or any individual carrying out or assisting with the functions of a school library media specialist or school librarian.

"Individual with a vested interest" means any school staff member employed by the Trumbull Public Schools or a parent or guardian of a student currently enrolled in the Trumbull Public Schools ~~a school~~ at the time a reconsideration form is filed, or any student currently enrolled in a district school at the time a reconsideration form is filed.

"Remove" means deliberately taking materials out of a library's collection or classroom. **"Remove"** does not include the process of clearing such collection of any materials that are no longer useful.

General Library Provisions

Any school library media specialist or school library staff member who, in good faith, implements the policies described in this section shall be immune from any liability, civil or criminal, that might otherwise be incurred or imposed and shall have the same immunity with respect to any judicial proceeding that results from such implementation.

Adopted: 9/16/1980
Revised: 2/27/1991, 8/2/2005,
11/15/2016, XX/XX/2026

References

- 20 U.S.C. §6777 The No Child Left Behind Act
- Trumbull Board of Education Policy Code 3520.13: Student Data Protection
- Trumbull Board of Education Policy Code 4118.5: Staff Network/Internet Use
- Trumbull Board of Education Policy Code 6121: Equivalence in Staffing and Instructional Materials
- Trumbull Board of Education Policy Code 6121.4: Non-Discrimination in Instruction/Classroom
- Trumbull Board of Education Policy Code 6141: Curriculum Development
- Public Act No. 25-168

Regulations

I. Selection

A. Basic Criteria

1. Provide information and experiences that will enrich and support the curriculum, taking into consideration the varied interests, abilities, and maturity of the students served.
2. Provide information and experiences that will stimulate growth in conceptual and factual knowledge, literary appreciation, aesthetic values, and ethical standards.
3. Provide a background of information which will enable students to make intelligent judgments in their daily lives.
4. Provide information on opposing sides of controversial issues so that young citizens may develop, under guidance, skills in critical analysis.
5. Provide information which is non-discriminatory in terms of religion, race, sex, and ethnic background, and which is representative of the various viewpoints which contribute to our heritage and its role in the modern world.
6. Provide equivalent materials and instructional supplies to students in all schools.
7. Only “*individuals with a vested interest*” may initiate the review or reconsideration of any instructional materials. An individual with a vested interest includes a school staff member, or a parent/guardian of a currently enrolled student.

B. Selection Procedures

1. Textbook Resources

- i. Textbooks to be used in District schools must be selected in accordance with procedures articulated by the ~~Director of Curriculum, Instruction, and Assessments~~, Assistant Superintendent of Teaching and Learning, and must be reviewed by the Board Curriculum Committee and approved by the full Board of Education prior to purchase. Core textbooks are considered those that must be used by all students for attainment of curricular goals; supplemental textbooks are those that will be used by some students for attainment of curricular goals.
- ii. Textbook(s) approved for any course of study will be integrated into the curriculum guide for that course of study during the ongoing course development process.

2. Digital Learning Resources

- i. Digital learning resources to be used in District schools must be selected in accordance with procedures articulated by the ~~Director of Curriculum, Instruction, and Assessments~~, Assistant Superintendent for Teaching and Learning and the Director of Digital Learning.
- ii. Digital learning resources approved for any course of study will be integrated

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into the curriculum guide for that course of study during the ongoing course development process.

- iii. All Digital resources must be approved by the Director of Digital Learning as compliant with the CT Data Privacy Act.

~~3. Library Media Center and Learning Commons Resources~~

- ~~i. In each building, the library media specialist will recommend to the building principal instructional material for use in the library media center and learning commons.~~

~~4. Selection and use of instructional material are not to occur outside of the parameters indicated in Board approved curriculum guides and the procedures delineated above. The Board of Education assumes no responsibility for the use of instructional material outside those parameters.~~

II. Review of Materials

- A. Parents/guardians have the right to inspect any instructional materials, regardless of format, used as part of the educational curriculum.
- B. Notification of the above regulation will be given to parents/guardians and students annually through the student handbook.

III. Review of Criticized or Challenged Materials

- A. Individuals with a vested interest may initiate the review or reconsideration of any library and other educational materials, display, or student program by submitting the request for recommendation form to the principal of the school in which the library and other education materials are being challenged.
- B. Criticized or challenged materials shall be brought to the attention of the building principal or the Assistant Superintendent of Teaching and Learning ~~Director of Curriculum, Instruction, and Assessments~~.
- C. The complainant must complete the Request for Reconsideration of Materials form document his/her concerns in writing, clearly identifying the source of the criticism or complaint. The form ~~written complaint~~ should be forwarded to the building principal or the Assistant Superintendent of Teaching and Learning ~~Director of Curriculum, Instruction, and Assessments~~. A building principal receiving such a complaint should forward it to the ~~Director of Curriculum, Instruction, and Assessments~~ Assistant Superintendent of Teaching and Learning.
- D. Upon receipt of the ~~a written~~ complaint related to criticized or challenged materials, the ~~Director of Curriculum, Instruction, and Assessments~~ Assistant Superintendent of Teaching & Learning will review the objections of the complainant, speak to the complainant, convene an ad hoc committee if necessary to review the appropriateness of the criticized or challenged material, and decide whether the criticized or

**6161.1/Selection and Reconsideration of
Instructional Material**

challenged material should be removed from the instructional program. ~~The Director of Curriculum, Instruction, and Assessments~~ **The Assistant Superintendent of Teaching and Learning** will advise the Superintendent on the disposition of the complaint.

- E. If the complainant's appeal is not resolved at the **Assistant Superintendent of Teaching and Learning's** level, an appeal may be made to the Superintendent.
- F. If the complainant's appeal is not resolved at the Superintendent's level, an appeal may be made to the Board of Education.

**1312.5 & 6161.14 Library Display
and Program Policy**

TRUMBULL PUBLIC SCHOOLS BOARD OF EDUCATION POLICY MANUAL
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SECTION:	1000, 6000
CATEGORY:	Community Relations/Instruction
POLICY CODE:	<u>1312.5 & 6161.14 Library Display and Program Policy</u>

Library Display and Program Policy

Library displays and student programs are critical in serving as resources for voluntary inquiry, the dissemination of information and ideas, and promoting free expression and free access to ideas by students.

The **Trumbull** Board of Education recognizes that library displays are provided for the interest, information and enlightenment of all students, represent a wide range of varied and diverging viewpoints, and provide access to content that is relevant to the research, independent interests and educational needs of students.

The **Trumbull** Board of Education acknowledges that a school library media specialist is professionally trained to curate and develop displays and programs that shall provide students with access to the widest array of age-appropriate and grade-level-appropriate library and other educational materials.

References

- Public Act No. 25-168
- Trumbull Board of Education Policy Code 6161.1: Selection of Instructional Material
- Trumbull Board of Education Policy Code 6161.13: Library Collection Development and Maintenance

Adopted X/X/2026

**1312.4 & 6161.13 Library Collection Development
and Maintenance Policy**

TRUMBULL PUBLIC SCHOOLS BOARD OF EDUCATION POLICY MANUAL
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SECTION:	1000, 6000
CATEGORY:	Community Relations/Instruction
POLICY CODE:	<u>1312.4 & 6161.1 3 Library Collection and Maintenance Policy</u>

Library Collection Development and Maintenance Policy

The **Trumbull** Board of Education recognizes that library and other education materials should be provided for the interest, information and enlightenment of all students, and represent a wide range of varied and diverging viewpoints in the collection as a whole.

Students shall have access to the library and other educational material that is relevant to the research, independent reading interests, and educational needs of students based on a student's age, development, or grade level.

The library media center is an important place for voluntary inquiry, the dissemination of information and ideas, and the promotion of free expression and free access to ideas by students.

A school library media specialist is professionally trained to curate and develop a collection that shall provide students with access to the widest array of age-appropriate and grade-level-appropriate library and other educational material.

The **Trumbull** Board of Education directs the Superintendent to create an administrative regulation that establishes a procedure for a certified school library media specialist to continually review library and other educational material within a school library media center using professionally accepted standards which shall include, but need not be limited to: the material's relevance, physical condition of the material, availability of duplicates or copies of the material, availability of more recent age-appropriate or grade-level appropriate material and continued demand for the material.

References

- Public Act No. 25-168
- Trumbull Board of Education Policy Code 6161.1: Selection of Instructional Material
- Trumbull Board of Education Policy Code 6161.14: Library Display and Program Policy

Policy adopted: **XX/XX/26**

**1312.4 & 6161.13 Library Collection Development
and Maintenance Policy**

Library Collection Development and Maintenance Regulation

Purpose:

This regulation establishes a procedure for certified school library media specialists to continually review library and other educational materials within a school library media center to ensure that they are relevant, in good condition, and age- or grade-level-appropriate.

General Procedure:

Using the criteria identified below and their professional judgment, the school library media specialist shall conduct a systematic review of the library's collection:

1. Material relevance

- a. Consult with instructional staff to determine whether the material is still useful and has up-to-date information.
- b. Evaluate usage data to assess the material's relevance to student interests and research needs.

2. Physical condition of the material

- a. Assess whether the material is damaged or worn beyond reasonable use.

3. Availability of duplicates or copies of the material

- a. Determine whether the availability of duplicates or multiple copies is justified based on usage statistics to avoid redundancy.

4. Availability of more recent age-appropriate or grade-level appropriate material

- a. Investigate the availability of newer editions or versions that offer more current and accurate information by considering awards and recommended lists for recently recognized literature.
- b. Ensure that any new material uses language that is appropriate for the reading level of students in the targeted grade range and developmental levels.
- c. Evaluate whether the new material's treatment of difficult or sensitive subjects (e.g., death, mental health, violence, sexuality) is in a developmentally appropriate way for the intended student audience.

5. Continued demand for the material

- a. Consult with instructional staff to determine whether the material continues to be cited or referred to for classroom instruction.
- b. Review usage data to determine whether the material is still being sought by students or teachers.

Regulation approved: **XX/XX/2026**