SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

**PERSONNEL COMMISSION MEETING**
**AGENDA**

**March 11, 2026**

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, March 11, 2026,** at **4:30 p.m.**, in the **District Administrative Offices**: 1717 4th Street, Santa Monica, CA.

# I. General Functions:

G.01 Call to Order
G.02 Roll Call
G.03 Pledge of Allegiance
G.04 Report from Closed Session
G.05 Approval of Agenda for Regular Meeting on March 11, 2026

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | | | | | | |
| Phillip Tate | | | | | | | |
| Nina Prasad | | | | | | | |

G.06 Approval of Minutes for Regular Meeting on February 11, 2026

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | | | | | | |
| Phillip Tate | | | | | | | |
| Nina Prasad | | | | | | | |

G.07 Report from the Director of Classified Personnel
G.08 Personnel Commissioner Comments/Reports
G.09 Communications
G.10 Public Comments

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# PERSONNEL COMMISSION MEETING
# AGENDA

Electronically Recorded (AUDIO ONLY)

**March 11, 2026**

**PERSONNEL COMMISSIONERS:**
Mrs. Lauren Robinson, Mrs. Nina Prasad, and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, March 11, 2026**, at **4:45 p.m.**, in the **District Administrative Offices**: 1717 4th Street, Santa Monica, CA.

**Note About Parking:** Parking for those visiting the new district office is located in the multi-structure parking lot located at 333 Civic Center Dr., Santa Monica.

- **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda.

## OPEN SESSION

## I. GENERAL FUNCTIONS:

G.01 Call to Order:

G.02 Roll Call:

G.03 Pledge of Allegiance:

G.04 Report from Closed Session of Personnel Commission

G.05 Approval of Agenda for Regular Meeting on March 11, 2026

G.06 Approval of Minutes for Regular Meeting on February 11, 2026

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

G.07 Report from the Director of Classified Personnel:
This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments and Updates

G.08 Personnel Commissioner Comments/Reports:
This is time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

G.09 Communications:
The Communications section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.

- SEIU Report
- Board of Education Report

G.10 Public Comments:
Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

## II. CONSENT CALENDAR:

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

| Classification | # Eligible |
|---|---|
| Campus Monitor | 4 |
| Elementary Library Coordinator | 16 |
| Instructional Assistant - Bilingual | 5 |
| Paraeducator 1 | 2 |

C.02 Advanced Step Placement:
Eliza Costa-Uyematsu in the classification of Paraeducator 3 at Range A-32, Step C

C.03 Advanced Step Placement:
Gayatri Gunasekaran in the classification of Instructional Assistant – Classroom at Range A-24, Step B

C.04 Advanced Step Placement:
Andy Kenareki in the classification of Communications Specialist at Range A-53, Step F

C.05 Advanced Step Placement:
Gilbert Sanchez in the classification of Instructional Assistant – Physical Education at Range A-26, Step C

## III. ACTION ITEMS:

These items are presented for ACTION at this time.

- None

## IV. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- No Training

## V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- No Discussion Items

## VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

I.01 Open Personnel Requisitions Status Report
I.02 Filled Personnel Requisitions Status Report
I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
- February 19, 2026
- March 3, 2026

I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
- February 19, 2026
- March 3, 2026

I.05 Personnel Commission's Twelve-Month Calendar of Events
- 2025 - 2026

I.06 Board of Education Meeting Schedule
- 2025 – 2026

## VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

| Subject | Action Steps | Tentative Date |
|---|---|---|
| Disciplinary Hearing | Closed Session | April 16, 2026 |

## VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, April 16, 2026, at 9:00 a.m. – *District Office Board Room*

## IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

## X. CLOSED SESSION:

- No Closed Session

## XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

Submitted by: _____

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel

If you wish to receive a full copy of the Personnel Commission Agenda Packet, please contact the Personnel Commission Office at (310) 450-8338, ext. 70-279.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# PERSONNEL COMMISSION MEETING
# MINUTES

Electronically Recorded (AUDIO ONLY)

**February 11, 2026**

**PERSONNEL COMMISSIONERS:**
Mrs. Nina Prasad, Mrs. Lauren Robinson, and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission was held on **Wednesday, February 11, 2026**, at **4:37 p.m.** in the **District Administrative Offices – Personnel Commission Department**: 1717 4th Street, Santa Monica, CA 90401**.**

**Note About Parking:** Parking for those visiting the new district office is located in the multi-structure parking lot located at 333 Civic Center Dr., Santa Monica.

- **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda.

## OPEN SESSION

## I. GENERAL FUNCTIONS:

**G.01 Call to Order: The Open Session of the Regular Meeting of the Personnel Commission was called to order at 4:37 p.m.**

**G.02 Roll Call: Commissioners Robinson and Prasad were present.**

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | ✓ | | ✓ | | | |
| Phillip Tate | | | | | | | ✓ |
| Nina Prasad | ✓ | | | ✓ | | | |

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting**.**

**G.03 Pledge of Allegiance: Commissioner Robinson led all in attendance in the Pledge of Allegiance.**

**G.04 Report from Closed Session:**

- **None**

**G.05 Motion to Approve Agenda:** February 11, 2026
**It was moved and seconded to approve the agenda as submitted. The motion passed.**

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | ✓ | | ✓ | | | |
| Phillip Tate | | | | | | | ✓ |
| Nina Prasad | ✓ | | | ✓ | | | |

**G.06 Motion to Approve Regular Meeting Minutes:** January 14, 2026
**It was moved and seconded to approve the minutes as submitted. The motion passed.**

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | ✓ | | ✓ | | | |
| Phillip Tate | | | | | | | ✓ |
| Nina Prasad | ✓ | | | ✓ | | | |

**G.07 Report from the Director of Classified Personnel:**
This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments and Updates
  - **Director Kahn updated the Personnel Commission on recruitments, exams, and selection interviews administered since the last regular meeting on January 14, 2026.**
  - **Written exams were administered for two (2) Paraprofessionals ESSA equivalency exams.**
  - **Oral exams were held for Campus Security Officer and the Paraeducator series.**
  - **Recruitment for Locksmith was concluded.**
  - **The Personnel Commission staff has begun to collect pre-recorded interviews for Technical Theater Coordinator.**
  - **Final selection interviews were held for Instructional Assistant – Classroom, Locksmith, the Paraeducator series, and Instructional Assistant – Bilingual.**
  - **The newly opened recruitments include Instructional Assistant – Bilingual.**
  - **Campus Monitor, the Paraeducator series, Certified Occupational Therapy Assistant, Children's Center Assistant 2, and Speech Language Pathology Assistant remain open continuously.**

- **Director Kahn stated that 14 classified positions have been filled since the last Personnel Commission meeting in January. It included challenging recruitments like Bus Driver and Locksmith.**
- **Two recruitments resulted in promotional opportunities. Mr. David Ramirez, Instructional Assistant – Bilingual, promoted to Physical Activities Specialist at Edison Language Academy and Mr. Mario Fuentes, Skilled Maintenance Worker, promoted to Locksmith.**
- **Director Kahn updated the Personnel Commission on staff processing 4 EDD unemployment claims from the EDD Office. One of them was for Payroll to complete.**
- **The staff also received 25 employment verifications since the last regular Personnel Commission meeting as Student Services request verification for continuous enrollment for District staff's children who attend our schools on inter-district permits.**
- **Director Kahn informed the Personnel Commission about the District's intent to utilize an employment verification platform, Verifent, for both classified and certificated staff, especially for income verifications. Approximately, one third of all employment verifications include requests for income information.**
- **Personnel Commission staff participated in a follow-up meeting with Verifent. Human Resources will also be using this platform, requesting information regarding certificated employees who come from other school districts.**
- **Director Kahn expressed his gratitude to Ms. Hatch for the support she provides to the District in managing the collection and tracking of classified performance evaluations.**
- **Director Kahn also thanked Mrs. Moreno for her assistance to Ms. Hatch who has been revising the evaluation database for each school site and District department.**

**G.08 Personnel Commissioner Comments/Reports:**

This is a time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

- **None**

**G.09 Communications:**

The Communications Section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.

- SEIU Report
  - **None**

- Board of Education Report
  - **On Dr. Meza's behalf, Commissioner Robinson read his report.**
  - **Dr. Meza was at LACOE for the Human Resources and Fiscal regular Wednesday meeting in Downey.**
  - **The Human Resources department is approximately two months away from launching LACOE's new Human Capital Management (HCM), and**

**both Human Resources and Fiscal staff are working diligently to ensure a smooth transition.**

- **Dr. Meza expressed his appreciation for the Personnel Commission team for the continuous support with hiring classified employees.**
- **Dr. Meza informed the Personnel Commission about conducting classified evaluations training for the District managers and principals. During the training, Dr. Meza highlighted the Personnel Commission support in the evaluation process by providing ready-to-use classified evaluation forms by classification. He expressed his gratitude to Ms. Hatch for her outstanding work behind the scenes in preparing and managing the classified evaluation rosters.**
- **Dr. Meza expressed his appreciation for the continuous strong partnership between the District and the Personnel Commission.**
- **Commissioner Robinson inquired about the timeline for the Human Capital Management implementation as it relates to the Human Resources staff's attendance of LACOE meetings in Downey. Director Kahn responded that the meetings in Downey will conclude soon. There will be a transition team led by a consultant in the District as the implementation takes place in near future. The Personnel Commission staff will be trained on certain features of the new system at that time.**
- **Commissioner Robinson asked if LACOE requires the District to adopt HCM. Director Kahn stated that it is mandatory for a district of our size.**

**G.10 Public Comments:**

Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

- **None**

## II. CONSENT CALENDAR:

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

| Classification | # Eligible |
|---|---|
| Campus Monitor | 4 |
| Campus Security Officer | 2 |
| Locksmith | 3 |
| Paraeducator 1 | 5 |
| Paraeducator 3 | 4 |

C.02 Advanced Step Placement:
Denise Enoch in the classification of Paraeducator 1 at Range A-26, Step C

C.03 Advanced Step Placement:
Erick Escalera Rosales in the classification of Instructional Assistant - Bilingual at Range A-26, Step C

C.04 Advanced Step Placement:
Samantha Gallagher in the classification of Senior Office Specialist at Range A-31, Step C

C.05 Advanced Step Placement:
Rosa Li in the classification of Instructional Assistant - Classroom at Range A-24, Step B

C.06 Advanced Step Placement:
Stephanie Martinez in the classification of Senior Office Specialist at Range A-31, Step D

C.07 Advanced Step Placement:
Maguy McGuire in the classification of Paraeducator 1 at Range A-26, Step D
**It was moved and seconded to approve the Consent Calendar as submitted for the Agenda Item C.01-07. The motion passed.**

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | ✓ | | ✓ | | | |
| Phillip Tate | | | | | | | ✓ |
| Nina Prasad | ✓ | | | ✓ | | | |

**REPORT AND DISCUSSION**

- **None**

## III. ACTION ITEMS:

These items are presented for ACTION at this time.

A.01 Classification Revision:
Supervisor, Custodial Services
**It was moved and seconded to approve the Director's recommendations for Agenda Item III.A.01 as submitted. The motion passed.**

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | ✓ | | ✓ | | | |
| Phillip Tate | | | | | | | ✓ |
| Nina Prasad | ✓ | | | ✓ | | | |

**REPORT AND DISCUSSION**

- **Director Kahn provided a brief background for the revisions of this classification specification.**

- **The entire classification specification was revised to meet contemporary standards, including the title change to Supervisor, Custodian.**
- **This is an existing classification that has been dormant for several years. The District is now interested in having a supervisory position at each school site. The current supervisory model has three Plant Managers who oversee all custodial staff in the District. In this revised classification, the incumbents will be performing custodial duties in addition to supervising.**
- **Director Kahn pointed out that the revisions are a re-work of the entire classification to reflect the District's current needs.**
- **The Duties and Responsibilities are now more thorough. Abilities were replaced with Competencies for clarification and consistency. Working Conditions were also revised for consistency. Distinguishing Characteristics were included to provide clarity of how this classification fits within a job series of custodian assignments.**
- **Commissioner Prasad inquired about future recruitment.**
  **Director Kahn stated that on February 19, 2026, Board of Education agenda, information regarding the plans for reorganization of the custodial series will be provided.**
- **Director Kahn announced that the recruitment will be opened on February 12, 2026, pending approval, with promotion taking precedence. It will be open to both, internal and external candidates; however, the priority will go to the internal candidates for selection.**
- **Director Kahn added that there is no change in salary as the scope of the role remains the same. Due to the current minimum annual salary requirement for exempt employees in 2026, it will require an accelerated hiring up to step D.**

## IV. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- **None**

## V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- **None**

## VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

I.01 Open Personnel Requisitions Status Report
I.02 Filled Personnel Requisitions Status Report
I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
- January 22, 2026
- February 5, 2026

I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
- January 22, 2026
- February 5, 2026

I.05 Personnel Commission's Twelve-Month Calendar of Events
- 2025 - 2026

I.06 Board of Education Meeting Schedule
- 2025 – 2026

## VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

| Subject | Action Steps | Tentative Date |
|---|---|---|
| Disciplinary Hearing | Closed Session | TBD |

## VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, March 11, 2026, at 4:30 p.m. – *District Office Board Room*

## IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

- **None**

## X. CLOSED SESSION:

- **No Closed Session**

## XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

**It was moved and seconded to adjourn the meeting.**

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | ✓ | | ✓ | | | |
| Phillip Tate | | | | | | | ✓ |
| Nina Prasad | ✓ | | | ✓ | | | |

**TIME ADJOURNED: 4:53 p.m.**

Submitted by: _____

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel

## II. Consent Calendar:

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Nina Prasad | | | | | | | |
| Lauren Robinson | | | | | | | |
| Phillip Tate | | | | | | | |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# PERSONNEL COMMISSION
# Regular Meeting: Wednesday, March 11, 2026

**AGENDA ITEM NO: II.C.02**
SUBJECT: Advanced Step Placement – Eliza Costa-Uyematsu
Hire Date: 2/17/2026
ASP Request Submitted: 2/25/2026

**BACKGROUND INFORMATION:**

| **Classification Title:** Paraeducator 3 | **Employee:** Eliza Costa-Uyematsu | **Calculation of Advanced Step Recommendation** |
|---|---|---|
| **Education:** Must have a high school diploma or its recognized equivalent and **ONE** of the following:<br>• Completed 48 units at an institution of higher learning; OR<br>• Obtained an Associate's (or higher) degree, OR<br>• Must pass the District's Instructional Assistant written examination demonstrating knowledge of and the ability to assist in instructing reading readiness, writing readiness and mathematics readiness | • Eliza Costa-Uyematsu meets the minimum requirements. | **0** level of education above the required level<br>=**0** Step Advance |
| **Experience:** NONE | • Eliza Costa-Uyematsu meets the minimum requirements. | **0** (2-year periods) of experience above the required level<br>=**0** Step Advance |
| **Prior Salary:** The candidate provided a recent paystub demonstrating that their hourly or monthly rate exceeded step A of the classification's salary range. | • Eliza Costa-Uyematsu prior salary as a paraeducator for Zen Educate was $25.00/hour. | **The closest** step that exceeds the prior pay by at least 5% is Step C<br>=**2** Step Advance |
| **Total Advanced Steps: 0 (Education) + 0 (Experience) +2 (Prior Salary) = 2 Advanced Steps = STEP C** | | |

**DIRECTOR'S COMMENTS:**
Eliza Costa-Uyematsu's prior salary exceeds the starting step for this classification. Pay rate at salary Range A-32 at Step A is $23.22/hour, while Step C is $25.61/hour.

**DIRECTOR'S RECOMMENDATION:**
It is recommended that the Personnel Commission approve Advanced Step Placement for Eliza Costa-Uyematsu at Range A-32, Step C on the Classified Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment*

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | | | | | | |
| Phillip Tate | | | | | | | |
| Nina Prasad | | | | | | | |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# PERSONNEL COMMISSION
# Regular Meeting: Wednesday, March 11, 2026

**AGENDA ITEM NO: II.C.03**

SUBJECT: Advanced Step Placement – Gayatri Gunasekaran
Hire Date: 02/19/2026
ASP Request Submitted: 02/19/2026

**BACKGROUND INFORMATION:**

| **Classification Title:** Instructional Assistant – Classroom | **Employee:** Gayatri Gunasekaran | **Calculation of Advanced Step Recommendation** |
|---|---|---|
| **Education:** Must have a high school diploma or its recognized equivalent AND<br>• Completed 48 units at an institution of higher learning; OR<br>• Obtained an Associate's (or higher) degree; OR<br>• Must pass the District's Instructional Assistant written examination demonstrating knowledge of and the ability to assist in instructing reading readiness, writing readiness and mathematics readiness. | • Gayatri Gunasekaran has a Bachelor's degree in Literature/Writing and Juris Doctor degree. | **2** level of education above the required level<br>=**1** Step Advance (Max Allowed) |
| **Experience:** Experience is a preferred qualification. | • Gayatri Gunasekaran meets the minimum requirement. | **0** (2-year periods) of experience above the required level<br>=**0** Step Advance |
| **Total Advanced Steps: 1 (Education) + 0 (Experience) = 1 Advanced Steps = STEP B** | | |

**DIRECTOR'S COMMENTS:**
Gayatri Gunasekaran's education exceeds the minimum requirements specified for this classification. Pay rate at salary Range A-24 at Step A is $19.09/hour, while Step B is $20.05/hour.

**DIRECTOR'S RECOMMENDATION:**
It is recommended that the Personnel Commission approve Advanced Step Placement for Gayatri Gunasekaran at Range A-24, Step B on the Classified Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment*

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Nina Prasad | | | | | | | |
| Lauren Robinson | | | | | | | |
| Philip Tate | | | | | | | |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# PERSONNEL COMMISSION
## Regular Meeting: Wednesday, March 11, 2026

**AGENDA ITEM NO: II.C.04**

SUBJECT: Advanced Step Placement – Andy Kenareki
Hire Date: 02/09/2026
ASP Request Submitted: 02/10/2026

**BACKGROUND INFORMATION:**

| **Classification Title:** Communications Specialist | **Employee:** Andy Kenareki | **Calculation of Advanced Step Recommendation** |
|---|---|---|
| **Education:** Bachelor's Degree from an accredited college or university in Mass Communications, Journalism, Public Relations, Marketing, Broadcasting or a closely related field. | • Andy Kenareki meets the minimum qualifications with a Bachelor of Arts in Journalism. | **0** level of education above the required level =**0** Step Advance |
| **Experience:** One (1) year of experience in journalism, news reporting, public relations, marketing, or other communications-related field including some experience with use of social media, desktop publishing, or videography. | • Andy Kenareki has over fourteen (14) years of communications experience. | **7** (2-year periods) of experience above the required level **2** Step Advance (Max Allowed) |
| **Prior Salary:** The candidate provided a recent paystub demonstrating that their hourly or monthly rate exceeded step A of the classification's salary range. | • Andy Kenareki's prior salary as Marketing and Public Relations Consultant with Deli Nerds was $98,500.00 annually. | The closest step that exceeds the prior by at least 5% is step F =**3** Step Advance |
| **Total Advanced Steps: 0 (Education) + 2 (Experience) + 3 (Prior Salary) = 5 Advanced Steps = STEP F** | | |

**DIRECTOR'S COMMENTS:**
Andy Kenareki's experience exceeds the minimum requirements and prior salary exceed the starting salary specified for this classification. Pay rate at salary Range A-53 at Step A is $6,722/monthly, while Step F is $8,581/monthly.

**DIRECTOR'S RECOMMENDATION:**
It is recommended that the Personnel Commission approve Advanced Step Placement for Andy Kenareki at Range A-53, Step F on the Classified Management Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment*

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Nina Prasad | | | | | | | |
| Lauren Robinson | | | | | | | |
| Philip Tate | | | | | | | |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# PERSONNEL COMMISSION
## Regular Meeting: Wednesday, March 11, 2026

**AGENDA ITEM NO: II.C.05**

SUBJECT: Advanced Step Placement – Gilbert Sanchez
Hire Date: 2/23/2026
ASP Request Submitted: 2/23/2026

**BACKGROUND INFORMATION:**

| **Classification Title:** Instructional Assistant – Physical Education | **Employee:** Gilbert Sanchez | **Calculation of Advanced Step Recommendation** |
|---|---|---|
| **Education:** None | • Gilbert Sanchez meets the minimum requirements. | **0** level of education above the required level =**0** Step Advance |
| **Preferred Experience:** • Six (6) months paid, or verifiable volunteer experience working with school aged (K-12) children in organized group activities, such as those sponsored by a department of parks and recreation, summer camps, YWCA, YMCA, etc. | • Gilbert Sanchez has over twelve (12) years of experience working with school aged (K-12) children in organized group activities. | **6 (**2-year periods) of experience above the required level =**2** Step Advance (Max Allowed) |
| **Total Advanced Steps: 0 (Education) + 2 (Experience) = 2 Advanced Steps = STEP C** | | |

**DIRECTOR'S COMMENTS:**
Gilbert Sanchez's experience exceeds the minimum requirements specified for this classification. Pay rate at salary Range A-26 at Step A is $20.05/hour, while Step C is $22.11/hour.

**DIRECTOR'S RECOMMENDATION:**
It is recommended that the Personnel Commission approve Advanced Step Placement for Gilbert Sanchez at Range A-26, Step C on the Classified Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment*

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Lauren Robinson | | | | | | | |
| Phillip Tate | | | | | | | |
| Nina Prasad | | | | | | | |

## 12.2.4 SALARY ON EMPLOYMENT

B. A new employee may request or be recommended for Advanced Step Placement within the first sixty (60) working days during the probationary period. If the new employee is granted Advanced Step Placement, the salary rate shall be retroactive to the date of entry in the classification. The request or recommendation shall be submitted, in writing, to the Director of Classified Personnel. The Advanced Step Placement is subject to the recommendation of the Director of Classified Personnel and approval of the Personnel Commission.

## 16.4 ADVANCED STEP PLACEMENT

A unit member may request or be recommended for Advanced Step Placement within the first sixty (60) working days during the probationary period. If the unit member is granted Advanced Step Placement, the salary rate shall be retroactive to the date of entry into the classification.

16.4.1 Unit members being promoted may be offered advanced step placement upon the supervisor's request. This request shall be supported by at least one of the following criteria:

a. Unit member was originally hired in an entry level classification in which Advanced Step Placement was not offered; and/or

b. Recruitment difficulty as evidenced by failure to obtain a rank of three (3) through the testing process, or a lack of qualified applicants as determined by the Director of Classified Personnel.

## III. Action Items:

| Commissioner | M | S | | Yes | No | Abstain | ABSENT |
|---|---|---|---|---|---|---|---|
| Nina Prasad | | | | | | | |
| Lauren Robinson | | | | | | | |
| Phillip Tate | | | | | | | |

## IV. Commissioner Training/Briefing:

## V. Discussion Items:

## VI. Information Items:

## Open Requisitions (3/5/2026)

| Req Number | Req Title | Department | Position Type | FTE |
|---|---|---|---|---|
| 25-158 | BUS DRIVER | TRANSPORTATION | Vac | 87.5 |
| 26-164 | BUS DRIVER | TRANSPORTATION | Vac | 87.5 |
| 26-074 | CAFETERIA WORKER I | FS - JOHN ADAMS | Vac | 43.75 |
| 26-139 | CAFETERIA WORKER I | SANTA MONICA HIGH SCHOOL | Vac | 43.75 |
| 26-140 | CAFETERIA WORKER I | SANTA MONICA HIGH SCHOOL | Vac | 43.75 |
| 26-154 | CAFETERIA WORKER I | FS - ROOSEVELT | Vac | 37.5 |
| 26-160 | CAFETERIA WORKER I | FS - SANTA MONICA HIGH | Vac | 75 |
| 24-073 | CAMPUS MONITOR | WEBSTER ELEMENTARY SCHOOL | Vac | 25 |
| 25-118 | CAMPUS MONITOR | WILL ROGERS LEARNING ACADEMY | Vac | 21.88 |
| 25-136 | CAMPUS MONITOR | WILL ROGERS LEARNING ACADEMY | Vac | 21.88 |
| 26-009 | CAMPUS MONITOR | MALIBU ELEMENTARY SCHOOL | Vac | 25 |
| 26-039 | CAMPUS MONITOR | WEBSTER ELEMENTARY SCHOOL | Vac | 0.125 |
| 26-059 | CAMPUS MONITOR | GRANT ELEMENTARY SCHOOL | Vac | 0.0038 |
| 26-080 | CAMPUS MONITOR | WEBSTER ELEMENTARY SCHOOL | Vac | 12.5 |
| 26-111 | CAMPUS MONITOR | WEBSTER ELEMENTARY SCHOOL | New | 12.5 |
| 26-152 | CAMPUS MONITOR | FRANKLIN ELEMENTARY SCHOOL | New | 25 |
| 26-153 | CAMPUS MONITOR | FRANKLIN ELEMENTARY SCHOOL | New | 25 |
| 26-169 | CAMPUS MONITOR | EDISON LANGUAGE ACADEMY | Vac | 12.5 |
| 26-107 | CERTIFIED OCCUPATIONAL THERAPY ASSISTANT (COTA) | SPECIAL EDUCATION | New | 50 |
| 26-118 | CHILDREN'S CENTER ASSISTANT-1 | CDS - WILL ROGERS | Vac | 43.75 |
| 25-012 | CHILDREN'S CENTER ASSISTANT-2 | CDS - LINCOLN | Vac | 43.75 |
| 26-081 | CHILDREN'S CENTER ASSISTANT-2 | CDS - MCKINLEY | Vac | 43.75 |
| 26-106 | CHILDREN'S CENTER ASSISTANT-2 | CDS - MCKINLEY | New | 18.75 |
| 26-110 | CHILDREN'S CENTER ASSISTANT-2 | CDS - FRANKLIN | New | 18.75 |
| 26-155 | CUSTODIAN | OPERATIONS | Vac | 100 |
| 26-165 | ELEMENTARY LIBRARY COORDINATOR | WEBSTER ELEMENTARY SCHOOL | Vac | 87.5 |
| 24-173 | INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH) | SANTA MONICA HIGH SCHOOL | Vac | 37.5 |
| 26-137 | INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH) | SANTA MONICA HIGH SCHOOL | Vac | 37.5 |
| 26-166 | INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH) | EDISON LANGUAGE ACADEMY | Vac | 34.38 |

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|---|---|---|---|---|
| 26-156 | INSTRUCTIONAL ASSISTANT-CLASSROOM | ROOSEVELT ELEMENTARY SCHOOL | Vac | 37.5 |
| 26-161 | INSTRUCTIONAL ASSISTANT-CLASSROOM | MALIBU ELEMENTARY SCHOOL | New | 62.5 |
| 26-127 | LEAD CUSTODIAN | OPERATIONS | New | 100 |
| 26-128 | LEAD CUSTODIAN | OPERATIONS | Vac | 100 |
| 23-182 | PARAEDUCATOR-1 | SMASH (ALTERNATIVE) SCHOOL | Vac | 75 |
| 24-006 | PARAEDUCATOR-1 | FRANKLIN ELEMENTARY SCHOOL | New | 75 |
| 24-130 | PARAEDUCATOR-1 | CDS - LINCOLN | Vac | 56.25 |
| 25-007 | PARAEDUCATOR-1 | SANTA MONICA HIGH SCHOOL | Vac | 81.25 |
| 25-008 | PARAEDUCATOR-1 | SANTA MONICA HIGH SCHOOL | Vac | 81.25 |
| 25-013 | PARAEDUCATOR-1 | JOHN ADAMS MIDDLE SCHOOL | New | 75 |
| 25-014 | PARAEDUCATOR-1 | MCKINLEY ELEMENTARY SCHOOL | New | 75 |
| 25-041 | PARAEDUCATOR-1 | FRANKLIN ELEMENTARY SCHOOL | New | 75 |
| 25-050 | PARAEDUCATOR-1 | FRANKLIN ELEMENTARY SCHOOL | Vac | 75 |
| 25-082 | PARAEDUCATOR-1 | JOHN ADAMS MIDDLE SCHOOL | Vac | 75 |
| 25-105 | PARAEDUCATOR-1 | JOHN ADAMS MIDDLE SCHOOL | Vac | 75 |
| 26-020 | PARAEDUCATOR-1 | ROOSEVELT ELEMENTARY SCHOOL | Vac | 75 |
| 26-021 | PARAEDUCATOR-1 | ROOSEVELT ELEMENTARY SCHOOL | Vac | 75 |
| 26-031 | PARAEDUCATOR-1 | ROOSEVELT ELEMENTARY SCHOOL | New | 75 |
| 26-032 | PARAEDUCATOR-1 | SANTA MONICA HIGH SCHOOL | Vac | 75 |
| 26-033 | PARAEDUCATOR-1 | SANTA MONICA HIGH SCHOOL | Vac | 75 |
| 26-034 | PARAEDUCATOR-1 | SANTA MONICA HIGH SCHOOL | Vac | 75 |
| 26-035 | PARAEDUCATOR-1 | SANTA MONICA HIGH SCHOOL | Vac | 75 |
| 26-036 | PARAEDUCATOR-1 | SANTA MONICA HIGH SCHOOL | Vac | 75 |
| 26-042 | PARAEDUCATOR-1 | FRANKLIN ELEMENTARY SCHOOL | New | 75 |
| 26-067 | PARAEDUCATOR-1 | MCKINLEY ELEMENTARY SCHOOL | New | 75 |
| 26-114 | PARAEDUCATOR-1 | SMASH (ALTERNATIVE) SCHOOL | New | 75 |
| 26-120 | PARAEDUCATOR-1 | JOHN ADAMS MIDDLE SCHOOL | New | 75 |
| 26-121 | PARAEDUCATOR-1 | CDS - LINCOLN | Vac | 50 |
| 26-122 | PARAEDUCATOR-1 | MALIBU HIGH SCHOOL | Vac | 75 |
| 26-134 | PARAEDUCATOR-1 | SANTA MONICA HIGH SCHOOL | Vac | 75 |
| 26-142 | PARAEDUCATOR-1 | ROOSEVELT ELEMENTARY SCHOOL | New | 75 |
| 26-143 | PARAEDUCATOR-1 | WEBSTER ELEMENTARY SCHOOL | New | 75 |
| 26-146 | PARAEDUCATOR-1 | GRANT ELEMENTARY SCHOOL | New | 75 |
| 26-147 | PARAEDUCATOR-1 | SANTA MONICA HIGH SCHOOL | New | 75 |

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|---|---|---|---|---|
| 26-158 | PARAEDUCATOR-1 | MCKINLEY ELEMENTARY SCHOOL | Vac | 75 |
| 23-048 | PARAEDUCATOR-3 | MALIBU ELEMENTARY SCHOOL | New | 75 |
| 24-078 | PARAEDUCATOR-3 | GRANT ELEMENTARY SCHOOL | New | 75 |
| 24-153 | PARAEDUCATOR-3 | MCKINLEY ELEMENTARY SCHOOL | New | 75 |
| 25-087 | PARAEDUCATOR-3 | ROOSEVELT ELEMENTARY SCHOOL | Vac | 75 |
| 25-129 | PARAEDUCATOR-3 | MALIBU ELEMENTARY SCHOOL | New | 75 |
| 25-144 | PARAEDUCATOR-3 | ROOSEVELT ELEMENTARY SCHOOL | Vac | 75 |
| 25-175 | PARAEDUCATOR-3 | WILL ROGERS LEARNING ACADEMY | New | 75 |
| 26-024 | PARAEDUCATOR-3 | JOHN ADAMS MIDDLE SCHOOL | Vac | 75 |
| 26-026 | PARAEDUCATOR-3 | SMASH (ALTERNATIVE) SCHOOL | Vac | 75 |
| 26-045 | PARAEDUCATOR-3 | FRANKLIN ELEMENTARY SCHOOL | New | 75 |
| 26-046 | PARAEDUCATOR-3 | FRANKLIN ELEMENTARY SCHOOL | New | 75 |
| 26-047 | PARAEDUCATOR-3 | FRANKLIN ELEMENTARY SCHOOL | New | 75 |
| 26-048 | PARAEDUCATOR-3 | GRANT ELEMENTARY SCHOOL | New | 75 |
| 26-049 | PARAEDUCATOR-3 | CDS - LINCOLN | Vac | 56.25 |
| 26-051 | PARAEDUCATOR-3 | LINCOLN MIDDLE SCHOOL | New | 75 |
| 26-052 | PARAEDUCATOR-3 | LINCOLN MIDDLE SCHOOL | New | 75 |
| 26-053 | PARAEDUCATOR-3 | MALIBU ELEMENTARY SCHOOL | New | 75 |
| 26-069 | PARAEDUCATOR-3 | ROOSEVELT ELEMENTARY SCHOOL | New | 75 |
| 26-070 | PARAEDUCATOR-3 | MCKINLEY ELEMENTARY SCHOOL | New | 75 |
| 26-098 | PARAEDUCATOR-3 | ROOSEVELT ELEMENTARY SCHOOL | Vac | 74 |
| 26-109 | PARAEDUCATOR-3 | FRANKLIN ELEMENTARY SCHOOL | Vac | 75 |
| 26-115 | PARAEDUCATOR-3 | JOHN ADAMS MIDDLE SCHOOL | Vac | 75 |
| 26-129 | PARAEDUCATOR-3 | FRANKLIN ELEMENTARY SCHOOL | New | 75 |
| 26-130 | PARAEDUCATOR-3 | SANTA MONICA HIGH SCHOOL | New | 75 |
| 26-135 | PARAEDUCATOR-3 | JOHN ADAMS MIDDLE SCHOOL | Vac | 75 |
| 26-144 | PARAEDUCATOR-3 | FRANKLIN ELEMENTARY SCHOOL | New | 75 |
| 26-148 | PARAEDUCATOR-3 | SANTA MONICA HIGH SCHOOL | New | 75 |
| 26-149 | PARAEDUCATOR-3 | FRANKLIN ELEMENTARY SCHOOL | New | 75 |
| 26-162 | PARAEDUCATOR-3 | LINCOLN MIDDLE SCHOOL | New | 75 |
| 26-167 | PARAEDUCATOR-3 | MCKINLEY ELEMENTARY SCHOOL | New | 75 |
| 26-168 | PARAEDUCATOR-3 | SMASH (ALTERNATIVE) SCHOOL | New | 75 |

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|---|---|---|---|---|
| 26-159 | SPEECH LANGUAGE PATHOLOGY ASSISTANT | SPECIAL EDUCATION | Vac | 81.25 |
| 26-145 | TECHNICAL THEATER COORDINATOR | FACILITY USE DEPARTMENT | Vac | 100 |

## Filled Requisitions (3/5/2026)

| Req Number | Req Title | Department | Date of Accepted Job Offer |
|---|---|---|---|
| 26-104 | BUS DRIVER | TRANSPORTATION | 2/6/2026 |
| 23-168 | CAMPUS MONITOR | JOHN ADAMS MIDDLE SCHOOL | 3/3/2026 |
| 24-138 | CAMPUS MONITOR | JOHN ADAMS MIDDLE SCHOOL | 3/3/2026 |
| 26-012 | CAMPUS MONITOR | SMASH (ALTERNATIVE) SCHOOL | 2/17/2026 |
| 26-013 | CAMPUS MONITOR | SMASH (ALTERNATIVE) SCHOOL | 2/13/2026 |
| 24-172 | INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH) | SANTA MONICA HIGH SCHOOL | 2/26/2026 |
| 26-151 | INSTRUCTIONAL ASSISTANT-CLASSROOM | GRANT ELEMENTARY SCHOOL | 2/9/2026 |
| 25-003 | PARAEDUCATOR-1 | WILL ROGERS LEARNING ACADEMY | 2/26/2026 |
| 26-044 | PARAEDUCATOR-1 | ROOSEVELT ELEMENTARY SCHOOL | 2/26/2026 |
| 22-186 | PARAEDUCATOR-3 | MALIBU ELEMENTARY SCHOOL | 2/6/2026 |
| 26-163 | SKILLED MAINTENANCE WORKER | MAINTENANCE | 2/12/2026 |

**Classified Personnel – Merit**
**2/19/26**

| **NEW HIRES** | | **EFFECTIVE DATE** |
|---|---|---|
| Flowers, Tiffany<br>Malibu ES | Instructional Assistant - Classroom<br>6 Hrs/SY/Range: 24 Step: A | 1/26/26 |
| Gallagher, Samantha<br>Santa Monica HS | Senior Office Specialist<br>8 Hrs/11 Mo/Range: 31 Step: A | 1/20/26 |
| Kenareki, Andy<br>Facility Improvement Projects | Communication Specialist<br>8 Hrs/12 Mo/Range: 53 Step: A | 2/9/26 |
| Noor, Hilal<br>FNS-Lincoln MS | Cafeteria Worker I<br>3 Hrs/10 Mo/Range: 19 Step: C | 1/20/26 |
| O'Brien, Rory<br>Special Ed-Santa Monica HS | Paraeducator 3<br>6 Hrs/10 Mo/Range: 32 Step: A | 2/3/26 |
| Rickard, Renee<br>Special Ed-Malibu HS | Paraeducator 1<br>6 Hrs/10 Mo/Range: 26 Step: E | 8/14/24 |
| Thayne, Katie<br>Malibu ES | Instructional Assistant - Classroom<br>6 Hrs/SY/Range: 24 Step: A | 1/27/26 |

| **LIMITED TERM** | | **EFFECTIVE DATE** |
|---|---|---|
| Peretti, Malena<br>Facility Use | Technical Theater Technician<br>8 Hrs/12 Mo/Range: 41 Step: F | 6/9/25-6/13/25 |

| **SUMMER ASSIGNMENTS** | | **EFFECTIVE DATE** |
|---|---|---|
| Haywood, Alexus<br>Franklin ES | Administrative Assistant<br>8 Hrs/Day | 7/7/25-8/7/25 |
| Minasyan, Anahit<br>Educational Services-Malibu ES | Instructional Assistant - Classroom<br>Not to exceed: 80 Hrs | 6/19/25-7/18/25 |
| Sandoval, Noelle<br>Educational Services-Rogers LC | Administrative Assistant<br>Not to exceed: 100 Hrs | 6/19/25-7/18/25 |
| Santino, Susan<br>Educational Services-Rogers LC | Instructional Assistant - Classroom<br>Not to exceed: 80 Hrs | 6/19/25-7/18/25 |
| Sullivan, Diane<br>Educational Services-Malibu ES | Administrative Assistant<br>Not to exceed: 100 Hrs | 6/19/25-7/18/25 |
| Theobald, Kaitlin<br>Educational Services-Malibu ES | Instructional Assistant - Classroom<br>Not to exceed: 80 Hrs | 6/19/25-7/18/25 |
| Villa, Paola<br>Food & Nutrition Services | Cafeteria Worker II<br>Not to exceed: 8 Hrs/Day | 6/18/25-8/13/25 |

| **TEMP/ADDITIONAL ASSIGNMENTS** | | **EFFECTIVE DATE** |
|---|---|---|
| Dominquez Morales, Yanet<br>Education Technology Services | Technology Support Assistant<br>[overtime; technical support] | 5/1/25-6/30/25 |
| Hardiman, LaShonna<br>Fiscal & Business Services | Senior Office Specialist<br>[additional hours; clerical support] | 1/20/26-6/30/26 |

| | | |
|---|---|---|
| Hardiman, LaShonna<br>Business Services | Senior Office Specialist<br>[additional hours; measure R program support] | 3/2/26-6/30/26 |
| Jamar, Travon<br>Operations | Custodian – Night Shift<br>[overtime; district projects] | 12/1/25-6/30/26 |
| Kachurka, Sabrina<br>FNS-Santa Monica HS | Cafeteria Worker II<br>[overtime; cafeteria support] | 2/21/25-6/17/25 |
| Limon Espana, Monica<br>Educational Services | Lead Translator/Interpreter<br>[overtime; interpreting at meetings/translating] | 6/14/24-6/30/25 |
| Limon Espana, Monica<br>Special Education | Lead Translator/Interpreter<br>[overtime; simultaneous interpreting] | 2/21/25-6/12/25 |
| Limon Espana, Monica<br>Santa Monica HS | Lead Translator/Interpreter<br>[overtime; simultaneous interpreting] | 8/18/25-6/11/26 |
| Linhares, Regine<br>Student Services | Senior Office Specialist<br>[overtime; clerical support] | 5/19/25-6/30/25 |
| Martinez, Stephanie<br>Webster ES | Senior Office Specialist<br>[additional hours; enrollment support] | 1/15/26-6/30/26 |
| McClung, Vitty<br>Webster ES | Senior Office Specialist<br>[overtime; clerical support] | 8/4/25-6/16/26 |
| Medina, Elvia<br>FNS-Santa Monica HS | Cafeteria Worker I<br>[additional hours; cafeteria support] | 5/1/25-6/12/25 |
| Medina, Elvia<br>FNS-Santa Monica HS | Cafeteria Worker I<br>[overtime; cafeteria support] | 5/1/25-6/12/25 |
| Monjaraz, Gabriela<br>Special Ed-Santa Monica HS | Paraeducator 3<br>[overtime; bus supervision] | 1/27/25-6/12/25 |
| Niederberger-Beekman, Jenelle<br>Adams MS | Senior Office Specialist<br>[additional hours; clerical support] | 1/1/25-6/30/25 |
| Oyenoki, Daniel<br>Educational Services | Physical Activities Specialist<br>[additional hours; professional development] | 1/2/25-6/13/25 |
| Oyenoki, Daniel<br>Educational Services | Physical Activities Specialist<br>[overtime; professional development] | 1/2/25-6/13/25 |
| Rodriguez, Frances<br>Child Development Services | Children’s Center Assistant 2<br>[overtime; professional development] | 12/29/25-1/2/26 |
| Rojas, Christian<br>FNS-Santa Monica HS | Cafeteria Worker I<br>[additional hours; cafeteria support] | 1/12/26-6/19/26 |
| Sandoval, Noelle<br>Lincoln MS | Administrative Assistant<br>[overtime; new staff training] | 2/27/25-5/30/25 |
| Staib, Katherine<br>Facility Improvement Projects | Administrative Assistant<br>[overtime; clerical support] | 7/1/25-6/30/26 |
| Villa, Paola<br>FNS-Santa Monica HS | Production Kitchen Coordinator<br>[overtime; cafeteria support] | 2/21/25-6/30/25 |
| Walker, Christine<br>Special Ed-Malibu MS/HS | Paraeducator 1<br>[additional hours; after school student support] | 2/1/25-6/12/25 |

**SUBSTITUTES**

| | | EFFECTIVE DATE |
|---|---|---|
| Brown, Maaliyah<br>Facility Use | Campus Security Officer | 7/1/25-6/30/26 |
| Everage, Askia<br>Facility Use | Campus Security Officer | 1/22/26-6/30/26 |
| Portillo, Isaac<br>Franklin ES | Instructional Assistant - Classroom | 10/16/25-6/11/26 |
| Ramirez, Anthony<br>Food & Nutrition Services | Stock and Delivery Clerk | 1/12/26-6/19/26 |
| Sernas, Angelica<br>McKinley ES | Campus Monitor | 3/17/25-6/12/25 |
| Whitesell, Lori<br>Facility Use | Audience Services Coordinator | 1/1/25-6/30/25 |

**CHANGE IN ASSIGNMENT**

| | | EFFECTIVE DATE |
|---|---|---|
| Orozco, Maria<br>Rogers LC | Campus Monitor<br>2.75 Hrs/SY<br>From: 1.45 Hrs/SY/Rogers LC | 8/20/25 |

**LEAVE OF ABSENCE (PAID)**

| | | EFFECTIVE DATE |
|---|---|---|
| Aleman, Vanessa<br>McKinley ES | Campus Monitor<br>Medical | 1/16/26-3/1/26 |
| Garcia, Quirenia<br>FNS-Santa Monica HS | Cafeteria Worker I<br>Medical | 12/20/25-2/2/26 |
| Melendrez, Omar<br>Maintenance | HVAC Technician<br>Medical | 1/6/26-2/6/26 |
| Morales, Jazmin<br>SMASH | Instructional Assistant – Classroom<br>Maternity/Medical | 1/26/26-5/26/26 |
| Persinger, Chae<br>Health Services-Grant ES | Health Office Specialist<br>Medical/Personal | 12/16/25-3/16/26 |
| Richards, Ingrid<br>FNS-Santa Monica HS | Cafeteria Worker I<br>Medical/Personal | 10/3/25-1/21/26 |
| Valdivia, Brenda<br>Operations-CDS-Business Office | Custodian - Night Shift<br>Medical/FMLA/CFRA | 2/12/26-3/27/26 |

**DISQUALIFICATION FROM PROBATION**

| | | EFFECTIVE DATE |
|---|---|---|
| SN9974983 | Custodian – Night Shift | 2/8/26 |
| PV1168011<br>Special Education | Paraeducator 3 | 1/23/26 |

**WORKING OUT OF CLASS**

| | | EFFECTIVE DATE |
|---|---|---|
| Padilla, Andrea<br>McKinley ES | Translator/Interpreter<br>From: Bilingual Community Liaison | 11/19/25 |
| Smith, Darlene<br>FNS-Roosevelt ES | Cafeteria Worker II<br>From: Cafeteria Worker I | 2/21/25-6/30/25 |

| | | |
|---|---|---|
| Yoshioka, Mike<br>Lincoln MS | Administrative Assistant<br>From: Senior Office Specialist | 1/6/25-5/16/25 |

| **RESCINDED TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES** | | **EFFECTIVE DATE** |
|---|---|---|
| (39-MONTH MEDICAL REEMPLOYMENT LIST) | | |
| GR1833352 | Instructional Assistant - Classroom | 1/30/26<br>Revision from BOE: 2/5/26 |

| **RESIGNATION** | | **EFFECTIVE DATE** |
|---|---|---|
| O'Brien, Rory<br>Special Ed-Santa Monica HS | Paraeducator 3 | 2/4/26 |

| **RETIREMENT** | | **EFFECTIVE DATE** |
|---|---|---|
| Monte, Peri<br>Webster ES | Elementary Library Coordinator | 6/16/26<br>~~1/30/26~~<br>Revision from BOE: 12/18/25 |

**Classified Personnel – Merit**
**3/3/26**

| **NEW HIRES** | | **EFFECTIVE DATE** |
|---|---|---|
| Constantino, Tasha<br>Special Ed-McKinley ES | Paraeducator 1<br>6 Hrs/10 Mo/Range: 26 Step: A | 2/17/26 |
| Enoch, Denise<br>Special Ed-Grant ES | Paraeducator 1<br>6 Hrs/10 Mo/Range: 26 Step: A | 2/2/26 |
| Givens, Jason<br>Operations-Franklin ES | Custodian – Night Shift<br>8 Hrs/12 Mo/Range: 30 Step: A | 1/26/26 |
| Sanchez, Gilbert<br>Adams MS | Instructional Assistant – Physical Education<br>6 Hrs/SY/ Range: 26 Step: A | 2/9/26 |

| **PROMOTION** | | **EFFECTIVE DATE** |
|---|---|---|
| Fuentes, Mario<br>Maintenance | Locksmith<br>8 Hrs/12 Mo/Range: 43 Step: D<br>From: Skilled Maintenance Worker: 8 Hrs/12 Mo | 2/2/26 |
| Ramirez, David<br>Edison LA | Physical Activities Specialist<br>6 Hrs/SY/Range: 32 Step: A<br>From: Instructional Assistant - Bilingual: 2.75 Hrs/SY | 2/2/26 |

| **TEMP/ADDITIONAL ASSIGNMENTS** | | **EFFECTIVE DATE** |
|---|---|---|
| Alderete, Nohemi<br>FNS-Santa Monica HS | Cafeteria Worker I<br>[additional hours; cafeteria support] | 12/1/25-6/30/26 |
| Alderete, Nohemi<br>FNS-Santa Monica HS | Cafeteria Worker I<br>[overtime; cafeteria support] | 12/1/25-6/30/26 |
| Awayan, Joel<br>Educational Services | Administrative Assistant<br>[overtime; Parent Academy support] | 10/18/25 |
| Bunayog, Jesse<br>Facility Improvement Projects | Accountant<br>[overtime; FIP projects] | 7/1/25-6/30/26 |
| Bunayog, Jesse<br>Fiscal & Business Services | Accountant<br>[overtime; fiscal projects] | 7/1/25-6/30/26 |
| Bustamante, Angelica<br>Food & Nutrition Services | Cafeteria Cook/Baker<br>[additional hours; cafeteria support] | 8/14/25-6/16/26 |
| Bustamante, Angelica<br>Food & Nutrition Services | Cafeteria Cook/Baker<br>[overtime; cafeteria support] | 8/14/25-6/16/26 |
| Castillo, John<br>Facility Improvement Projects | Senior Network Engineer<br>[overtime; FIP projects] | 7/1/25-6/30/26 |
| Cisneros, Yolanda<br>Food & Nutrition Services | Cafeteria Worker I<br>[additional hours; cafeteria support] | 5/1/25-6/17/25 |
| Cisneros, Yolanda<br>Food & Nutrition Services | Cafeteria Worker I<br>[overtime; cafeteria support] | 5/1/25-6/17/25 |
| Cornejo, Ana<br>Food & Nutrition Services | Cafeteria Worker I<br>[additional hours; cafeteria support] | 11/1/25-12/31/25 |

| | | |
|---|---|---|
| Cornejo, Ana<br>Food & Nutrition Services | Cafeteria Worker I<br>[overtime; cafeteria support] | 11/1/25-12/31/25 |
| Davis, Jeffery<br>Maintenance | Carpenter<br>[overtime; district projects] | 7/1/25-6/30/26 |
| Davis, Peaches<br>Operations | Custodian – Day Shift<br>[additional hours; District projects] | 9/13/25-6/30/26 |
| Davis, Peaches<br>Operations | Custodian – Day Shift<br>[overtime; District projects] | 9/13/25-6/30/26 |
| Davis, Peaches<br>Operations | Custodian – Night Shift<br>[additional hours; District projects] | 9/13/25-6/30/26 |
| Davis, Peaches<br>Operations | Custodian – Night Shift<br>[overtime; District projects] | 9/13/25-6/30/26 |
| Dela Paz, Luzviminda<br>Facility Improvement Projects | Accounting Technician<br>[overtime; FIP projects] | 7/1/25-6/30/26 |
| Diaz Gomez, Angel Rodolfo<br>Facility Improvement Projects | Technology Support Assistant<br>[overtime; FIP projects] | 7/1/25-6/30/26 |
| Dominguez-Morales, Yanet<br>Facility Improvement Projects | Senior Technology Support Assistant<br>[overtime; FIP projects] | 7/1/25-6/30/26 |
| Fuentes, Mario<br>Maintenance | Skilled Maintenance Worker<br>[overtime; district projects] | 7/1/25-2/1/26 |
| Garcia, Claudia<br>Facility Use | Production Kitchen Coordinator<br>[additional hours; Facility Use events support] | 7/1/25-6/30/26 |
| Garcia, Claudia<br>Facility Use | Production Kitchen Coordinator<br>[overtime; Facility Use events support] | 7/1/25-6/30/26 |
| Garcia, Cynthia<br>Educational Services | Administrative Assistant<br>[overtime; Parent Academy support] | 10/18/25 |
| Gaspar, Cynthia<br>FNS-Roosevelt ES | Cafeteria Worker I<br>[additional hours; cafeteria support] | 12/10/25-6/30/26 |
| Gaspar, Cynthia<br>FNS-Roosevelt ES | Cafeteria Worker I<br>[overtime; cafeteria support] | 12/10/25-6/30/26 |
| Gonzalez, Hector<br>Grounds | Sprinkler Repair Technician<br>[overtime; district projects] | 7/1/25-6/30/26 |
| Gonzalez, Martha<br>FNS-Lincoln MS | Cafeteria Worker I<br>[additional hours; cafeteria support] | 12/1/25-12/31/25 |
| Gonzalez, Martha<br>FNS-Lincoln MS | Cafeteria Worker I<br>[overtime; cafeteria support] | 12/1/25-12/31/25 |
| Guevara-Perez, Norma<br>FNS-Malibu HS | Cafeteria Worker I<br>[additional hours; cafeteria support] | 12/1/25-6/19/26 |
| Guevara-Perez, Norma<br>FNS-Malibu HS | Cafeteria Worker I<br>[overtime; cafeteria support] | 12/1/25-6/19/26 |
| Gutierrez Morales, Maria<br>FNS-SMASH | Cafeteria Worker I<br>[additional hours; cafeteria support] | 1/5/26-6/19/26 |

| | | |
|---|---|---|
| Hedges, Eric<br>Maintenance | Low Voltage Technician<br>[overtime; district projects] | 7/1/25-6/30/26 |
| Hernandez, Hector<br>Maintenance | Carpenter<br>[overtime; district projects] | 7/1/25-6/30/26 |
| Herring, Areole<br>Facility Improvement Projects | Technology Support Assistant<br>[overtime; FIP projects] | 7/1/25-6/30/26 |
| Huntley, Nicole<br>Educational Services | Systems Analyst<br>[overtime; Parent Academy support] | 10/18/25 |
| Jefferson Dehughes, Kristin<br>FNS-Santa Monica HS | Cafeteria Worker I<br>[additional hours; cafeteria support] | 11/1/25-1/31/26 |
| Jefferson Dehughes, Kristin<br>FNS-Santa Monica HS | Cafeteria Worker I<br>[overtime; cafeteria support] | 11/1/25-1/31/26 |
| Jelks, Curtis<br>Facility Use | Sports Facility Attendant<br>[overtime; Facility Use events support] | 6/1/25-6/30/26 |
| Jimenez, Paul<br>Maintenance | Skilled Maintenance Worker<br>[overtime; district projects] | 7/1/25-6/30/26 |
| Khair, Amani<br>FNS-Santa Monica HS | Cafeteria Worker I<br>[additional hours; cafeteria support] | 11/1/25-12/31/25 |
| Khair, Amani<br>FNS-Santa Monica HS | Cafeteria Worker I<br>[overtime; cafeteria support] | 11/1/25-12/31/25 |
| Luneva, Elena<br>Educational Services | Campus Monitor<br>[additional hours; childcare for the Parent Project] | 2/9/26-5/4/26 |
| Manzur, Juan<br>Facility Improvement Projects | Senior Technology Support Assistant<br>[overtime; FIP projects] | 7/1/25-6/30/26 |
| Morales, Arturo<br>Malibu MS/HS | Campus Security Officer<br>[overtime; school sponsored events support] | 2/2/26-6/11/26 |
| Ramirez, Ines<br>Grounds | Gardener<br>[overtime; district projects] | 7/1/25-6/30/26 |
| Reyes, Pedro<br>Maintenance | Low Voltage Technician<br>[overtime; district projects] | 7/1/25-6/30/26 |
| Venable, Mark<br>Maintenance | Skilled Maintenance Worker<br>[overtime; district projects] | 7/1/25-6/30/26 |
| West, Malcolm<br>Maintenance | Skilled Maintenance Worker<br>[overtime; district projects] | 10/21/25-6/30/26 |

| **SUBSTITUTES** | | **EFFECTIVE DATE** |
|---|---|---|
| Brotman, Mary<br>Special Education | Certified Occupational Therapy Assistant | 4/24/26-6/12/26 |
| Cisneros, Amber<br>Grant ES | Instructional Assistant-Classroom | 8/20/25-6/11/26 |
| Garcia, Jasmine<br>Grant ES | Instructional Assistant-Classroom | 8/20/25-6/11/26 |

| | | |
|---|---|---|
| Goins, Melvin<br>Educational Services | Instructional Assistant-Physical Education | 2/17/26-6/30/26 |
| Valdivia Ramos, Israel<br>Edison LA | Campus Monitor | 2/2/26-6/12/26 |

**CHANGE IN ASSIGNMENT**

| | | EFFECTIVE DATE |
|---|---|---|
| Orozco-Diaz, Alejandro<br>Roosevelt ES | Campus Monitor<br>2 Hrs/SY<br>From: 0.63 Hr/SY/Roosevelt ES | 11/3/25 |

**VOLUNTARY TRANSFER**

| | | EFFECTIVE DATE |
|---|---|---|
| Morgan, Sadrica<br>Special Ed-Lincoln MS | Paraeducator 3<br>8 Hrs/10 Mo<br>From: 8 Hrs/10 Mo/Special Ed-Franklin ES | 8/14/25 |

**LEAVE OF ABSENCE (PAID)**

| | | |
|---|---|---|
| Garcia, Quirenia<br>FNS-Santa Monica HS | Cafeteria Worker I<br>Medical | 2/3/26-2/16/26 |
| Martin, Yvette<br>Special Education | Occupational Therapist<br>Maternity/Medical | 12/15/25-4/15/26 |
| Martinez, Isabel<br>Special Ed-Santa Monica HS | Paraeducator 3<br>Medical/FMLA/CFRA | 12/22/25-2/23/26 |
| McClung, Vitty<br>Franklin ES | Senior Office Specialist<br>Medical/FMLA/CFRA | 1/23/26-2/12/26 |
| Melendrez, Omar<br>Maintenance | HVAC Technician<br>Medical | 2/10/26-2/13/26 |
| Morales, Jazmin<br>SMASH | Instructional Assistant – Classroom<br>Maternity/Medical | 2/1/26-5/26/26 |
| Nicholson, Saundra<br>Lincoln MS | Senior Office Specialist<br>Intermittent FMLA | 11/8/25-6/8/26 |
| Zaheer, Anila<br>Special Ed-Santa Monica HS | Paraeducator 1<br>Medical/FMLA/CFRA | 1/27/26-1/30/26 |

**LEAVE OF ABSENCE (UNPAID)**

| | | EFFECTIVE DATE |
|---|---|---|
| Rodriguez, Cecilia<br>Child Development Services | Children's Center Assistant 2<br>Personal | 2/9/26-3/27/26 |

**PROFESSIONAL GROWTH**

| | | EFFECTIVE DATE |
|---|---|---|
| Chavez Vasquez, Jessica<br>Special Ed-McKinley ES | Paraeducator 1 | 3/1/26 |
| Jelks, Curtis<br>Lincoln MS | Campus Security Officer | 3/1/26 |
| Magee, Bianca<br>Santa Monica HS | Senior Office Specialist | 3/1/26 |
| Mulligan, Tiffany<br>Malibu MS | Senior Office Specialist | 3/1/26 |

| | | |
|---|---|---|
| Price, Lohren<br>Santa Monica HS | Library Assistant | 3/1/26 |
| Razon McMilan, Monica<br>CDS-Washington West | Children's Center Assistant 2 | 3/1/26 |
| Walker, Christine<br>Special Ed-Malibu HS | Paraeducator 1 | 3/1/26 |
| White, Robert<br>Facility Use | Sports Facility Coordinator | 3/1/26 |

**DISQUALIFICATION FROM PROBATION**

| | | EFFECTIVE DATE |
|---|---|---|
| EM 765433<br>Food & Nutrition Services | Cafeteria Worker I | 2/13/26 |

**WORKING OUT OF CLASS**

| | | EFFECTIVE DATE |
|---|---|---|
| Fuentes, Mario<br>Maintenance | Locksmith<br>From: Skilled Maintenance Worker | 1/5/26-2/1/26 |
| West, Malcolm<br>Maintenance | Skilled Maintenance Worker<br>From: Lead Custodian | 7/1/25-10/20/25 |

**ABOLISHMENT OF POSITION**

| | EFFECTIVE DATE |
|---|---|
| Children's Center Assistant 2<br>3.5 Hrs/SY/CDS-Webster ES | 11/6/25 |

**RETIREMENT**

| | | EFFECTIVE DATE |
|---|---|---|
| Mock, Christopher<br>Human Resources | Chief Steward | 12/31/25 |

**Classified Personnel – Non-Merit**
**2/19/26**

| **AVID TUTOR** | | **EFFECTIVE DATE** |
|---|---|---|
| Graciano, David | Educational Services | 1/29/26-6/30/26 |
| Pappanduros, Anna | Educational Services | 1/5/26-2/1/26 |

| **COACHING ASSISTANT** | | **EFFECTIVE DATE** |
|---|---|---|
| Campbell, Dominique | Malibu MS/HS | 1/7/26-6/11/26 |
| Hakimi, Liam | Middle School Athletic Program | 1/26/26-6/30/26 |
| Johnson, Diego | Santa Monica HS | 1/12/26-6/30/26 |
| Jones, Travele | Malibu MS/HS | 1/28/26-6/12/26 |
| Olinger, Amanda | Middle School Athletic Program | 1/20/26-6/13/26 |
| Paysinger, Reina | Santa Monica HS | 9/17/25-6/30/26 |
| Paysinger, Vonzie | Santa Monica HS | 12/1/25-6/30/26 |
| Rosa, Lucy | Santa Monica HS | 1/26/26-6/10/26 |
| Tongu, Tamba | Middle School Athletic Program | 1/22/26-6/13/26 |
| Woods, John | Santa Monica HS | 3/6/25-6/30/25 |

| **TECHNICAL SPECIALIST – LEVEL II** | | **EFFECTIVE DATE** |
|---|---|---|
| Harper, Mary | Educational Services<br>[Dream Voice Music Instructor]<br>- Funding: SMEF – Dream Winds | 8/1/25-6/30/26 |

| **TECHNICAL SPECIALIST – LEVEL III** | | **EFFECTIVE DATE** |
|---|---|---|
| Diamond, Sydney | Santa Monica HS<br>[Choreography/Movement Instructor]<br>- Funding: Arts & Music in Schools (AMS) - Proposition 28 | 11/1/25-6/11/26 |
| Kennedy, Shannon | Santa Monica HS<br>[Theater Costume Design Instructor]<br>- Funding: Santa Monica Arts Parents Association | 12/16/25-6/11/26 |
| McAdams, Heather | Rogers LC<br>[Visual Art Instructor]<br>- Funding: Arts & Music in Schools (AMS) - Proposition 28 | 2/2/26-6/12/26 |
| Sherrill, Audrey | Santa Monica HS<br>[Visual Caption Technician]<br>- Funding: Arts & Music in Schools (AMS) - Proposition 28 | 11/3/25-6/11/26 |

**Classified Personnel – Non-Merit**
**3/3/26**

| **AVID TUTOR** | | **EFFECTIVE DATE** |
|---|---|---|
| Gardner, Omari | Educational Services | 9/10/25-9/12/25 |
| Lua, Alondra | Educational Services | 9/10/25-9/12/25 |
| Preza, Citlaly | Educational Services | 9/10/25-9/12/25 |
| Tape, Patrick | Educational Services | 9/10/25-9/12/25 |

| **COACHING ASSISTANT** | | **EFFECTIVE DATE** |
|---|---|---|
| Anderson, Liam | Middle School Athletic Program | 8/25/25-6/30/26 |
| Crooms, Darnell | Middle School Athletic Program | 12/1/25-6/13/26 |
| Fee, Rachel | Middle School Athletic Program | 10/31/25-6/13/26 |
| Garcia, Chris | Santa Monica HS | 11/10/25-6/30/26 |
| Goldberg, Hayden | Malibu MS/HS | 8/1/25-6/11/26 |
| Howard, Lateef | Middle School Athletic Program | 12/16/25-6/13/26 |
| Jones, Craig | Middle School Athletic Program | 11/5/25-6/13/26 |
| Kravitz, William | Santa Monica HS | 11/25/25-2/28/26 |
| Miller, Richard | Malibu MS/HS | 2/2/26-6/11/26 |
| Peck, Thomas | Santa Monica HS | 1/30/26-6/30/26 |
| Saenz, Derek | Malibu MS/HS | 2/2/26-6/11/26 |
| Shryane, Vrilled | Middle School Athletic Program | 8/25/25-6/13/26 |
| Steekelenburg, Annelies | Malibu MS/HS | 2/2/26-6/11/26 |
| Stickney, Joyce | Malibu MS/HS | 2/2/26-6/11/26 |
| Thayne, David | Middle School Athletic Program | 9/1/25-6/30/26 |
| Waterford Bailey, Elzemarco | Middle School Athletic Program | 12/1/25-6/15/26 |
| White, Jessica | Middle School Athletic Program | 8/25/25-6/13/26 |

| **TECHNICAL SPECIALIST – LEVEL II** | | **EFFECTIVE DATE** |
|---|---|---|
| Omeish, Jordan | Adams MS<br>[Choreographer - Theater]<br>- Funding: Arts & Music in Schools (AMS) - Proposition 28 | 2/1/26-6/11/26 |
| Pearson, Hunter | Malibu MS/HS<br>[Art Expert]<br>- Funding: Arts & Music in Schools (AMS) - Proposition 28 | 2/2/26-6/11/26 |

| **TECHNICAL SPECIALIST – LEVEL III** | | **EFFECTIVE DATE** |
|---|---|---|
| Abastillas, Francis | Santa Monica HS<br>[Stairway Instructor]<br>- Funding: Measure “R” | 1/5/26-3/30/26 |
| Baxter, Catherine | Santa Monica HS<br>[Special Projects Coordinator]<br>- Funding: Formula & Old Tier III | 7/1/25-6/30/26 |

| | | |
|---|---|---|
| Bordal, Finn | Educational Services<br>[Dream Strings Instructor]<br>- Funding: SMEF – Dream Winds | 10/1/25-6/30/26 |
| Leon, Maria | Santa Monica HS<br>[Stairway Instructor]<br>- Funding: Measure “R” | 1/5/26-3/30/26 |
| Martinez, Yolanda | Grant ES<br>[Art Instructor]<br>- Funding: Arts & Music in Schools (AMS) - Proposition 28 | 2/9/26-6/12/26 |
| Raffa, Davida | Grant ES<br>[Art Instructor]<br>- Funding: Arts & Music in Schools (AMS) - Proposition 28 | 2/2/26-6/12/26 |
| Reis, Stephen | Santa Monica HS<br>[Stairway Instructor]<br>- Funding: Measure “R” | 1/5/26-3/30/26 |
| Schultz, Owen | Santa Monica HS<br>[Drum Line Technician]<br>- Funding: Arts & Music in Schools (AMS) - Proposition 28 | 1/1/26-6/11/26 |
| Sherrill, Audrey | Santa Monica HS<br>[Drum Line Technician]<br>- Funding: Arts & Music in Schools (AMS) - Proposition 28 | 1/1/26-6/11/26 |

# SANTA MONICA – MALIBU UNIFIED SCHOOL DISTRICT
# PERSONNEL COMMISSION
# MEETING CALENDAR
# 2025 – 2026

| Date | Time | Location | Notes |
|---|---|---|---|
| **2025** | | | |
| July 9, 2025 | 4:30 p.m. | Board Room – District Office | |
| August 13, 2025 | 4:30 p.m. | Board Room – District Office | |
| September 10, 2025 | 4:30 p.m. | Testing Room – District Office | |
| October 8, 2025 | 4:30 p.m. | Board Room – District Office | |
| November 12, 2025 | 4:30 p.m. | Board Room – District Office | |
| December 10, 2025 | 4:30 p.m. | Board Room – District Office | |
| **2026** | | | |
| January 14, 2026 | 4:30 p.m. | Board Room – District Office | |
| February 11, 2026 | 4:30 p.m. | Board Room – District Office | |
| March 11, 2026 | 4:30 p.m. | Testing Room – District Office | |
| April 8, 2026 | 4:30 p.m. | Board Room – District Office | Budget – First Reading |
| May 13, 2026 | 4:30 p.m. | Board Room – District Office | Budget – Public Hearing and Adoption |
| June 10, 2026 | 4:30 p.m. | Board Room – District Office | |

# Board of Education Meeting Agenda Items Timeline
# 2025-26

***Agenda items (including attachments) are due two weeks prior to the board meeting date (unless otherwise noted).***

| Board Meeting Date | Comments | Full Agenda Items Due | Exec. Cabinet Review | Agenda Planning | Any Minor, Final Changes Due (morning) | Agenda Published (noon) |
|---|---|---|---|---|---|---|
| 7/15/25 (Tu) | Format: **A** | 7/3/25 | 7/7/25 | 7/8/25 | 7/11/25 | 7/11/25 |
| 8/14/25 (Th) | Format: **A** | 7/31/25 | 8/4/25 | 8/5/25 | 8/8/25 | 8/8/25 |
| 8/28/25 (Th) | Format: **B** | 8/14/25 | 8/18/25 | 8/19/25 | 8/22/25 | 8/22/25 |
| 9/4/25 (Th) | Format: **A** | 8/21/25 | 8/25/25 | 8/26/25 | 8/29/25 | 8/29/25 |
| *9/10/25 (W)* | *Special Mtg: Unaudited Actuals* | *8/28/25* | *9/2/25* | *9/2/25* | *9/5/25* | *9/5/25* |
| 9/18/25 (Th) | Format: **B** | 9/4/25 | 9/8/25 | 9/9/25 | 9/12/25 | 9/12/25 |
| 10/9/25 (Th) | Format: **A** Malibu City Hall | 9/25/25 | 9/29/25 | 9/30/25 | 10/3/25 | 10/3/25 |
| 10/23/25 (Th) | Format: **B** | 10/9/25 | 10/13/25 | 10/14/25 | 10/17/25 | 10/17/25 |
| 11/6/25 (Th) | Format: **A** Malibu City Hall | 10/23/25 | 10/27/25 | 10/28/25 | 10/31/25 | 10/31/25 |
| 11/20/25 (Th) | Format: **B** | 11/6/25 | 11/10/25 | 11/12/25 (W) | 11/14/25 | 11/14/25 |
| *12/11/25 (Th)* | *Special Mtg: 1st Interim* | *11/26/25* | *12/1/25* | *12/2/25* | *12/5/25* | *12/5/25* |
| 12/18/25 (Th) | Format: **A** | 12/4/25 | 12/8/25 | 12/9/25 | 12/12/25 | 12/12/25 |
| **WINTER BREAK: 12/22/25 – 1/2/26** | | | | | | |
| 1/22/26 (Th) | Format: **A** | 1/8/26 | 1/12/26 | 1/13/26 | 1/16/26 | 1/16/26 |
| 2/5/26 (Th) | Format: **A** Malibu City Hall | 1/22/26 | 1/26/26 | 1/27/26 | 1/30/26 | 1/830/26 |
| 2/19/26 (Th) | Format: **B** | 2/5/26 | 2/9/26 | 2/10/26 | 2/13/26 | 2/13/26 |
| 3/5/26 (Th) | Format: **A** | 2/19/26 | 2/23/26 | 2/24/26 | 2/27/26 | 2/27/26 |
| *3/11/26 (W)* | *Special Mtg: 2nd Interim* | *2/25/26* | *3/2/26* | *3/3/26* | *3/6/26* | *3/6/26* |
| 3/18/26 (W) | Format: **B** Malibu City Hall | 3/5/26 | 3/9/26 | 3/10/26 | 3/13/26 | 3/13/26 |
| **SPRING BREAK: 3/30/26 – 4/10/26** | | | | | | |
| 4/23/26 (Th) | Format: **A** | 4/9/26 | 4/13/26 | 4/14/26 | 4/17/26 | 4/17/26 |
| 5/7/26 (TH) | Format: **A** Malibu City Hall | 4/23/26 | 4/27/26 | 4/28/26 | 5/1/26 | 5/1/26 |
| 5/20/26 (W) | Format: **B** | 5/7/26 | 5/11/26 | 5/12/26 | 5/15/26 | 5/15/26 |
| 6/4/26 (Th) | Format: **A** | 5/21/26 | 5/26/26 | 5/26/26 | 5/29/26 | 5/29/26 |
| *6/18/26 (Th)* | *Special Mtg: LCAP & Budget Public Hearings* | *6/4/26* | *6/8/26* | *6/9/26* | *6/12/26* | *6/12/26* |
| 6/23/26 (Tu) | Format: **B** | 6/11/26 | 6/15/26 | 6/16/26 | 6/18/26 (Th) | 6/18/26 (Th) |

| Meeting "A" | Meeting "B" |
|---|---|
| 1. Closed Session<br>2. Commendations/Recognitions<br>3. Public Comments on Agenda Items<br>4. Study Session<br>5. Communications<br>6. Supt. Report<br>7. Consent Calendar<br>8. Discussion Items<br>9. Major Items<br>10. Information Items<br>11. General Public Comments | 1. Closed Session<br>2. Commendations/Recognitions<br>3. Supt. Report<br>4. Public Comments on Agenda Items<br>5. Consent Calendar<br>6. Study Session<br>7. Discussion Items<br>8. Major Items<br>9. Information Items<br>10. General Public Comments |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# VII. Personnel Commission Business:

**A. Future Items:**

| Subject | Action Steps | Tentative Date |
|---|---|---|
| Disciplinary Hearing | Closed Session | April 16, 2026 |

## VIII. Next Regular Personnel Commission Meeting:

Wednesday, April 16, 2026, at 9:00 a.m. – *District Office Board Room*

## IX. Public Comments for Closed Session Items Only:

## X. Closed Session:

## XI. Adjournment: