



# Brookfield

CENTRAL SCHOOL DISTRICT | 2026

AN INVITATION TO APPLY FOR THE POSITION OF  
**SUPERINTENDENT OF SCHOOLS**

## ANNOUNCEMENT OF VACANCY IN THE OFFICE OF SUPERINTENDENT OF SCHOOLS

The Board of Education of the Brookfield Central School District invites interested, highly-qualified educators to submit applications for the position of Superintendent of Schools. The search process will be conducted over the next several months. The successful candidate should be available to assume the position on or about July 2026.

### Screening & Selection

This is a fully confidential search for all applicants, from receipt of application through appointment to the superintendency. The Board is being assisted in the selection by Patricia N. Kilburn, Ed.D., District Superintendent of the Oneida-Herkimer-Madison BOCES, who will work with the Board to screen applicants and make recommendations regarding candidates. The Board will make all decisions concerning the selection process, the evaluation of candidates and the final appointment. **Individuals are discouraged from contacting board members about their candidacy for this position.**

All application materials should be submitted by

**March 30, 2026**

as a single PDF document to:

**Patricia N. Kilburn, Ed.D., District Superintendent**

[brookfieldsuptsearch@oneida-boces.org](mailto:brookfieldsuptsearch@oneida-boces.org)

APPLICATION AVAILABLE ONLINE AT:

[www.oneida-boces.org/administrative-jobs](http://www.oneida-boces.org/administrative-jobs)

Detailed application instructions available at:

[www.oneida-boces.org/supersearch](http://www.oneida-boces.org/supersearch)

Application  
**DEADLINE**  
March 30, 2026

Competitive salary commensurate with experience. Salary range starting at \$150,000. Excellent benefits package.

### DISTRICT DATA

**Number of Students**

200

**Number of Staff**

54

**Component District of the OHM BOCES**



### FINANCIAL DATA

**Current Budget**

\$8,311,445

**State Aid Ratio**

0.887%

**True Tax Rate**

\$17.93

**True Value**

\$89,583,765

**Assessed Value**

\$83,620,474

**Local Tax Levy**

\$1,687,581

**Amount of State Aid**

\$4,605,000

## The District

The educational program of the Brookfield Central School District is rich in opportunities so that everyone may succeed.

The district is organized as one PK-12 building with approximately 200 pupils. Small class sizes with one class per grade level supported by special area instructors in art, music, physical education, library and special education enable students to have additional engaging learning opportunities in the classroom.

High school students have the opportunity to take college courses through multiple instructional platforms. In addition to earning up to 12 college credits, many graduates pursue careers in the trades and armed services.

The school is the focal point of the community which values honesty, family, citizenship and school pride. The district enjoys substantial community support that is demonstrated by the attendance at school events such as musicals, interscholastic competitions, awards ceremonies and graduation as well as other events.

The district provides a school breakfast and lunch program that is operated by the Oneida-Herkimer-Madison BOCES.



# The Community

Brookfield is a close-knit community located in central New York, 25 miles south of Utica, approximately an hour east of Syracuse and a half hour west of Cooperstown. It is in the southeast corner of Madison County and is comprised of four hamlets; Brookfield, Leonardsville, South Brookfield and North Brookfield. The school district comprises 58 square miles and has a current population of 1,242 residents.

Many district residents trace their roots to the numerous local dairy farms that populated the region. In recent years, many of these family farms have consolidated into larger farming enterprises and diversified into other agricultural based businesses. Brookfield residents are employed in a large spectrum of industries including farming, higher education, finance and insurance, manufacturing and construction, as well as healthcare.

Central New York is rich in history, dating back to pre-colonial times. It is an excellent location for professional and personal growth, being served by Hamilton College, Utica College, SUNY Poly, Colgate University, Mohawk Valley Community College and Syracuse University. The Munson-Williams-Proctor Institute, the Utica Symphony, the Broadway Theatre League, the Great Artists Series, the Utica Zoo and the Children's Museum typify the organizations that add to our cultural life. Brookfield is also home to the Madison County Fair.

There is virtually no limit to the recreational opportunities available, including hunting, fishing, skiing, camping, canoeing, hiking, golfing, swimming and boating. The Brookfield Trail system is a highly acclaimed 130-mile horse and snowmobile trail system which traverses over 13,000 acres of the Beaver Creek, Brookfield Railroad and Charles E. Baker State Forests.

Oneida Lake, Delta Lake, Lake Moraine, Canadarago Lake, Otsego Lake and historic Cooperstown are all within an hour's drive from the District. The township's forested, rolling hills are populated with many species of animals native to New York including whitetail deer, turkeys and ruffed grouse.



## EXPERIENCE AND QUALIFICATIONS

The qualifications outlined here are for the guidance of individuals interested in applying for the position of Superintendent of Schools. The Brookfield Central School Board of Education has identified several characteristics, experiences and strengths it considers essential in meeting the needs of the District.

The Board values a candidate with a strong background and credentials in education. The District seeks a highly qualified leader to serve as the Superintendent of Schools. The successful candidate will have a broad range of experience that encompasses Pre-Kindergarten through grade 12, with experience in curriculum, instruction and school finance.

**A candidate who can collaborate with the school community to envision the future for Brookfield's students and the school district is sought. The candidate should be experienced in building community relations, working with others to establish trust and actively listening. Experience in providing a learning environment that engages and challenges elementary and secondary students with diverse learning styles, abilities and interests.**

### The successful candidate will:

- » Demonstrate honesty, integrity, trustworthiness and strength of character.
- » Be a dynamic educational leader with vision and passion.
- » Demonstrate an ability to effectively lead, communicate and work cooperatively with school district personnel and community.
- » Possess a strong focus on community relations.
- » Possess self-motivation and the ability to inspire others.
- » Be skilled and knowledgeable in both the academic and business functions of the school district.
- » Be committed to academic excellence in the Brookfield Central School District community.
- » Possess or be eligible to obtain New York State Certification as a School District Leader (SDL) or School District Administrator (SDA).
- » Demonstrate effective time management and multi-tasking skills.
- » Demonstrate strong decision-making skills and confidence.
- » Demonstrated ability to foster team building and collaborative leadership within the district.



# Highlights

## MISSION STATEMENT

The Brookfield Central School District community provides diversity of academic and co-curricular programs/activities with emphasis on the development and demonstration of knowledge, skills, responsible attitudes and personal growth for our students and community so that they may reach their fullest potential in an ever-changing society.



- Brookfield CSD was featured in the NY Kids 20th Anniversary report case study of *Promising Practices of Persistent & Emergent Positive Outliers*, November 2024.
- Diversity of Academic and Co-Curricular Programs/Activities — Emphasis on the development and demonstration of knowledge, skills, responsible attitudes and personal growth for students so that they may reach their fullest potential in an ever-changing society.
- The Brookfield CSD incorporates financial literacy curriculum for students in grade 1-12 in partnership with a local credit union.
- Career education and college exploration is prioritized for students. Grade 9 and 10 students participate in the Brookfield's career speaker series featuring a wide array of presentations from business, industry, agency and higher education partners. High school students engage with many of these same partners in a various field trip opportunities.
- The students and community look forward to the elementary musical, which is equally represented and performed annually.
- New initiatives – Brookfield is one of 23 schools in New York State to participate in the New York State Education Department's Performance-Based Learning and Assessment (PLAN) network.
- Brookfield's four-year graduation rate is 91%, where most graduates go on to higher education, military service or enter the workforce focusing on the trade industry.
- A strong relationship with BOCES programs means that students are entering and completing Career and Technical Education programs including New Visions every year. Brookfield also utilizes BOCES special education programs to meet students individual needs.

All inquiries, letters of interest, completed application forms and professional credentials should be sent by March 30, 2026 to [brookfieldsuptsearch@oneida-boces.org](mailto:brookfieldsuptsearch@oneida-boces.org).

Visit Brookfield Central School online at:  
[www.brookfieldcsd.org](http://www.brookfieldcsd.org)

The Brookfield Central School District is an Equal Opportunity Employer

## BOARD OF EDUCATION

**Bernie Whitacre**  
*President*

**Valerie Nolan**  
*Vice-President*

**Dawn Brean**

**Cory Grey**

**Julie Wratten**

