



STRATEGIC PLANNING COMMITTEE MEETING

Public Minutes

February 19, 2026

Attendees: David Rizza, Chair
Pam Cassidy, Richard Pieros, Linda Rad
Dr. Jonathan Hart, Superintendent of Schools
Judith Wilson, Strategic Planning Facilitator

Agenda

1. Processes Overview

- a. Ms. Wilson reviewed the proposed Strategic Planning process. Key steps include:
 - Introductory Letter
 - Survey Administration
 - One-on-one Meetings
 - Forums (Parent, Staff, Community)
 - Core Team Meeting for Goal development
 - Development of Actions
 - Board Review and Approval
- b. The surveys are currently in draft and will be sent to the committee for review the week of February 23rd. The surveys will be sent to:
 - PK-2 Parents and Faculty
 - 3-5 Parents and Faculty
 - 6-8 Parents, Faculty, Students
 - Grade 5 Students
 - PK-8 Support Staff (Instructional and Non-Instructional)
 - Community Members without children in PK-8 schools
- c. One on One meetings with Ms. Wilson will be held with
 - All BOE members
 - All administrators
 - Private Preschool Providers
 - HSA and RTEA
 - Hunterdon Central Superintendent
- b. To ensure each constituency group is heard and represented, it is recommended that there not be cross over between the groups. The below examples are recommendations only:
 - BOE members can optionally attend any of the forums, but since they are being interviewed 1:1, it is recommended they not attend other forums (such as parent or community member forums).
 - Administration and staff members can optionally attend other forums (such as the parent forum if they have children in the district), but it is recommended they only attend one forum (parent or staff).
 - Parents can optionally attend the Parent or Community member forums, but are recommended they only attend one.

- c. Ms. Wilson recommends a Core team makeup of 27 to 30 members representing various constituency groups. The make up of the Core team will be 29 individuals comprised of:
 - 2 Students (selected by Dr. Hart). Dr. Hart to follow up with parents and staff to see if students can miss 2 days of school, or if they should only attend certain parts of the meeting.
 - 4 BOE members (Mr. Rizza, Mr. Pieros, Mrs. Rad, Mrs. Cassidy)
 - Superintendent (Dr. Hart)
 - 2 Community members (recommended by Dr. Hart). For the selection of community members, the committee decided to not include people based on role, such as not favoring ex-BOE members, township/county employees, or political office holders.
 - 6 Parents of students in the district (recommended by Dr. Hart). The parents must represent a student from each school and one of the Pre-K providers. The parent of an IEP student will be represented. The parents may meet 1 or more criteria (e.g., have a pre-K student and a TBS student).
 - 14 Readington school district administrators and staff (selected by Dr. Hart)
- d. Ms. Wilson will gather the information from the various surveys, forums, and 1:1 meetings. The data will be presented to the Core Team during the April 29th to 30th meetings. Ms. Wilson will collate the data from the 1:1 meetings and forums and will present in a raw data format for the Core team to review. The survey data will not be collated (except by group) and will be also sent in raw data format.
- e. The only data filtering/modification Ms. Wilson will perform is to ensure that names or any other data that can be identified to a community member, BOE member, student, or district employee is re-worded to remove the identifying features.
- f. Prior to the Core team meeting, the superintendent and BOE president will review the data provided by Ms. Wilson. The superintendent and BOE president will only review the data in regard to confidentiality and identifying personal information and may ask Board Counsel for review if any items are raised as concerns.

2. Timelines/Dates

- a. Discussed timelines related to communications, surveys, public forums, core team meetings, and goal/action items.
- b. The timelines can be located on the district website under the section “Superintendents Corner” > “Strategic Planning Process 2026”
- c. Key dates are:
 - Surveys sent to constituency groups begin on February 23rd and close on March 13th
 - Virtual and in-person information sessions begin on February 24th and end on March 9th.
 - Core Team meeting will be held on April 29th and 30th
 - Develop goals and action plans in May 2026
 - BOE review and approval in June 2026

3. Communications

- a. Dr. Hart and Mr. Rizza will send out an introductory letter to Readington student families and staff the week of February 23rd.
- b. Communications to community members without children in the district will be addressed via an article in the upcoming CHronicle newsletter.
- c. The Strategic Planning committee will review communications and will keep the Communications committee and other members aware of items discussed.

Agenda items: None at this time

Next Meeting: TBD if needed prior to the Core Team Meetings on April 29th to 30th