

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, March 11, 2026 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902  
Board Meeting Agenda  
March 11, 2026 – RTR Public School Boardroom - 7:00 pm**

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Public Forum
  - a. Student Council Representatives Report: Bailey Weedman, Kaydence Beck, Ruby Petersen

4. Approve the Agenda – (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

5. Consent Agenda – (action)
  - a. Approval of Minutes from School Board Meeting on February 11, 2026
  - b. Approval of Resignation of Assistant Track Coach – Garrett Kern
  - c. Approval of Resignation of District Office Manager – Robin Knudsen (effective 7/31/2026)
  - d. Approval of JH Baseball Coach – Ben Radke
  - e. Approval of Head Volleyball Coach – Brittany Moser

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

6. Approval of Bills (action)
  - a. Expenditures Report - \$402,645.88
  - b. Manual Checks - \$10,197.48
  - c. Payroll Report - \$588,710.64

**Total: \$1,001,554.00**

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

7. Approval of Treasurer’s Report (action)
  - a. Treasurers Report
  - b. Revenue vs. Disbursement Report

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

8. Reports and/or Presentations (information)
  - a. Elem Principal, Barb Paulson
  - b. MS Dean of Students, Darren Baartman
  - c. HS Principal, Rick Gossen
  - d. Superintendent, David Marlette

9. Approval of Proposed Preschool Fees Beginning in the 2026-2027 School Year – as attached. (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

10. Approval of MSBA Model Policy #208 – Development, Adoption, and Implementation of Policies – as attached. (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

11. Approval of Model Policy Updates to the following MSBA Model Policies. (Copies of the updated policies will be available at the board meeting.) (action)

Policy #410: Family and Medical Leave Policy  
Policy #515: Protection and Privacy of Pupil Records

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

12. First Reading of the following RTR ISD No. 2902 (2026-2027) Proposed Budget Reductions totaling approximately (\$300K-\$500K). (Discussion Only)

1. Add to Tech Budget – We need to purchase (180-200) Chrome Books Each Year
2. Reassign Teacher to Teacher on Assignment (Tech) – (220 Days)
3. Reduce SW/WC COOP (3 Day/Week) Technology Coordination to (1 Day/Week)
4. Drop 50% SW/WC COOP Shared Curriculum & Instruction Coordination Services
5. Reassign one Existing (K-5) Teacher to 6<sup>th</sup> Grade
6. Reduce (1) FTE Physical Education Instruction
7. Reduce (1) day per week Nursing Services from (2) days per week
8. Reduce (.2) FTE Elementary Art Instruction
9. Staff Retirement Savings Options
10. Reduce Summer Outside Custodial Help
11. Reduce (5) Paraprofessionals from Employment
12. Reduce RTR Tyler Bus Activity Shuttles and (1) In-Town Bus Route
13. Reduce Computer Program Application Purchases (\$40,000 Yr Now)
14. Reduce Lower Level Coaches and Extra Activity Coaches (where possible)
15. Reduce Winter Season Cheerleading and Keep Only Football Cheerleading
16. Reduce FFA & FCCLA Transportation and Housing for National Conventions
17. Reduce School Calendar by (5) School Days by Adding 16 minutes to Start Day
18. Reduce District Paid Field Trips
19. Reduce Staff and Students Pay Cards & Renting of Tour Buses
20. Freeze Textbooks and Workbooks Purchases
21. Freeze Capital Outlay Purchases
22. Freeze Athletic Uniform Purchases
23. Freeze Elementary Summer Camps

13. Adjourn: Time Out: \_\_\_\_\_ (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

**Next Meeting:**

April 8, 2026 at 7:00 PM  
RTR Board Room  
111 County Road # 8  
Tyler, MN 56178

**RTR Public Schools ISD # 2902  
School Board Minutes  
February 11, 2026  
RTR Public School in Tyler, MN – 7:00 p.m.**

School Board Attendance: Dunblazier, Dybdahl, Hess, Johansen, Kerkaert, Lensing, Matzner  
Administration Attendance: Baartman, Gossen, Paulson, Marlette

Chair Hess called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

RTR High School Student Council Members, Jenna Lovre, Oakley Schreurs & Joee Thooft, updated the board on upcoming student council activities.

M/S/C Johansen, Matzner to approve the agenda. (7-0 vote)

M/S/C Matzner, Kerkaert to approve the consent agenda. (7-0 vote)

- a. Approval of Minutes from School Board Meeting on January 7, 2026
- b. Approval of Resignation of JH Baseball Coach – Cody King
- c. Approval of Resignation of Assistant Cook – Aiden McChesney
- d. Approval of Elementary Paraprofessional – Aiden McChesney
- e. Approval of Fall Cheer Coach – Alyssa Love

M/S/C Dybdahl, Vos to approve the bills. – Schedule A (7-0 vote)

- a. Expenditures Report - \$305,083.04
- b. Manual Checks - \$8,889.59
- c. Payroll Report - \$494,876.84
- Total: \$808,849.47**

M/S/C Kerkaert, Matzner to approve the Treasurer’s Report. – Schedule B (7-0 vote)

Administrative reports were presented.

M/S/C Dybdahl, Kerkaert to approve the Spring 2026 coaches as presented. (7-0 vote)

POSITION:	TRACK	POSITION:	GOLF	POSITION:	SOFTBALL	POSITION:	BASEBALL
Head	Ted Kern	Head	Tim O’Leary	Head	Darren Baartman	Head	Danny Moffitt
Assistant	Garrett Kern	Assistant	Carter Hansen	Assistant	Brian Baartman	Assistant	AJ Anderson
Assistant	Jessica Hamann	Volunteer	Rick Gossen	JH	Tori Teske	JH	
Assistant	Tricia Osbakken	Volunteer	Shaun Thomas	Volunteer	Jared Baartman	Volunteer	Cody Wichmann
				Volunteer	Miranda Van Ruler	Volunteer	Cody King

M/S/C Dunblazier, Dybdahl to approve the lane change from BA+15 to MA for Secondary Teacher, Ashe Hoffmann. (7-0 vote)

M/S/C Dunblazier, Matzner to approve the lane change from BA+15 to MA for Secondary Teacher, Carter Hansen. (7-0 vote)

M/S/C Kerkaert, Johansen to approve the 2026-2027 RTR School Calendar as presented. (7-0 vote)

M/S/C Dunblazier, Dybdahl to approve the legislative updates to the following MSBA policies. (7-0 vote)

- Policy # 417: Chemical Use and Abuse
- Policy # 519: Interviews of Students by Outside Agencies
- Policy # 601: School District Curriculum and Instruction Goals
- Policy # 612.1: Development of Parent and Family Engagement Policies for Title I Programs
- Policy # 616: School District System Accountability
- Policy # 709: Student Transportation Safety Policy
- Policy # 722: Public Data Requests

M/S/C Kerkaert, Matzner to adjourn at 7:40 p.m. (7-0 vote)

Bobbie Lensing, Clerk

All pertinent information, including schedules, is on file in the District Office.

ISD #2902 - RTR Public Schools												
February, 2026 Manual Checks												
Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Cr	Fin	Obj
BAUMBERGER, CHRIS	44418	1	145.00	145.00	2/9/26 MCC	202608	01	300	296	213	000	305
BAUMBERGER, CHRIS	44349	1	145.00	145.00	2/2/26 Edgerton	202608	01	300	296	213	000	305
BAUMBERGER, CHRIS	44421	1	145.00	145.00	2/10/26 MCC	202608	01	300	294	213	000	305
<b>BAUMBERGER, CHRIS Total</b>			435.00	435.00								
BRUENDER'S CORNER MART, INC	44444	1	40.52	40.52	15.59 Gal	202608	01	005	760	190	733	440
<b>BRUENDER'S CORNER MART, INC Total</b>			40.52	40.52								
DOLAN, BOB	44350	1	145.00	145.00	2/2/26 Edgerton	202608	01	300	296	213	000	305
DOLAN, BOB	44422	1	145.00	145.00	2/10/26 MCC	202608	01	300	294	213	000	305
<b>DOLAN, BOB Total</b>			290.00	290.00								
FIRST INDEPENDENT BANK	44452	1	2,580.00	2,580.00	State One Act Visa Cards	202608	01	300	291	236	000	366
<b>FIRST INDEPENDENT BANK Total</b>			2,580.00	2,580.00								
FREEBURG, PARKER	44419	1	145.00	145.00	2/9/26 MCC	202608	01	300	296	213	000	305
<b>FREEBURG, PARKER Total</b>			145.00	145.00								
MASSP-DIVISION OF STUDENT ACTIVITIES	44445	1	2,145.00	2,145.00	Timberwolves Leadership Event (Honor Society)	202608	01	300	291	204	000	369
<b>MASSP-DIVISION OF STUDENT ACTIVITIES Total</b>			2,145.00	2,145.00								
REGION 3A	44417	1	2,685.00	2,685.00	1/31/26 Ticket Sales	202608	01	300	291	236	000	305
<b>REGION 3A Total</b>			2,685.00	2,685.00								
SANOW, BRETT	44439	1	145.00	145.00	2/16/26 SMC	202608	01	300	296	213	000	305
<b>SANOW, BRETT Total</b>			145.00	145.00								
TENNAPEL, JEFF	44440	1	145.00	145.00	2/16/26 SMC	202608	01	300	296	213	000	305
<b>TENNAPEL, JEFF Total</b>			145.00	145.00								
VERIZON WIRELESS	44466	1	7.82	7.82	Phone Plan	202608	01	100	203	000	000	320
VERIZON WIRELESS	44466	1	15.64	15.64	Phone Plan	202608	01	300	211	000	000	320
<b>VERIZON WIRELESS Total</b>			23.46	23.46								
VISA	44450	1	32.79	32.79	Reading Meeting Meals	202608	01	100	203	000	000	366
VISA	44450	1	47.59	47.59	R Gossen Meals	202608	01	300	050	000	000	366
VISA	44442	1	20.00	20.00	J Conrad Boiler License Renewal	202608	01	005	810	000	000	305
VISA	44443	1	59.88	59.88	Gimkit Pro Yearly Subscription	202608	01	300	230	000	000	430
VISA	44450	1	51.28	51.28	19 Gal	202608	01	005	760	190	733	440
VISA	44424	1	43.82	43.82	Ala Carte	202608	02	005	770	000	707	490
VISA	44451	1	660.24	660.24	B Paulson Lodging	202608	01	100	050	000	000	366
VISA	44424	1	11.44	11.44	Brk Food	202608	02	005	770	000	705	490
VISA	44424	1	28.00	28.00	Lunch Food	202608	02	005	770	000	701	490
VISA	44450	1	28.46	28.46	Reading Meeting Meals	202608	01	300	211	000	000	366
<b>VISA Total</b>			983.50	983.50								
WATTS, EDWARD	44351	1	145.00	145.00	2/2/26 Edgerton	202608	01	300	296	213	000	305
WATTS, EDWARD	44420	1	145.00	145.00	2/9/26 MCC	202608	01	300	296	213	000	305
WATTS, EDWARD	44423	1	145.00	145.00	2/10/26 MCC	202608	01	300	294	213	000	305





Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
GREATER MINNESOTA FAMILY SERVICES	44503	1	643.75	643.75	Mental Health Practioner	202609	01	100	730	000	317	379
<b>GREATER MINNESOTA FAMILY SERVICES Total</b>			643.75	643.75								
HANSEN, JEFF	44504	1	80.00	80.00	GBB Ref	202609	01	300	296	213	000	305
HANSEN, JEFF	44504	1	120.00	120.00	BBB Ref	202609	01	300	294	213	000	305
<b>HANSEN, JEFF Total</b>			200.00	200.00								
HANSON, SANDY	44505	1	77.93	77.93	Costumes (Drama)	202609	01	300	291	236	000	401
<b>HANSON, SANDY Total</b>			77.93	77.93								
HARPER, CALEB	44506	1	40.00	40.00	Lights/Sound (Drama)	202609	01	300	291	236	000	305
<b>HARPER, CALEB Total</b>			40.00	40.00								
HEALTH PARTNERS	44509	1	56,305.13	56,305.13	March Health Insurance	202609	01	215	028			
<b>HEALTH PARTNERS Total</b>			56,305.13	56,305.13								
HEGGIES PIZZA	44507	1	6,881.15	6,881.15	Pizza (FCCLA)	202609	01	300	291	208	000	619
<b>HEGGIES PIZZA Total</b>			6,881.15	6,881.15								
HESSE, MAKENNA	44508	1	30.00	30.00	C-Sqaud Book	202609	01	300	296	213	000	305
<b>HESSE, MAKENNA Total</b>			30.00	30.00								
HILLYARD INC.	44510	1	110.22	110.22	Detergent	202609	02	005	770	000	701	401
HILLYARD INC.	44510	1	6,072.77	6,072.77	Paper Towels/Deodorizers/Liners/Supplies	202609	01	005	810	000	000	401
<b>HILLYARD INC. Total</b>			6,182.99	6,182.99								
JIM'S CLOTHING & SPORTING GOOD	44554	1	509.70	509.70	Basketballs	202609	01	300	296	213	000	401
JIM'S CLOTHING & SPORTING GOOD	44554	1	509.70	509.70	Basketballs	202609	01	300	294	213	000	401
<b>JIM'S CLOTHING &amp; SPORTING GOOD Total</b>			1,019.40	1,019.40								
LENNOX FFA	44560	1	400.00	400.00	Livestock/Meats Contest (FFA)	202609	01	300	291	207	000	369
<b>LENNOX FFA Total</b>			400.00	400.00								
LITTLE INTERNATIONAL	44559	1	160.00	160.00	Registrations (FFA)	202609	01	300	291	207	000	369
<b>LITTLE INTERNATIONAL Total</b>			160.00	160.00								
LOUWAGIE, KOLBY	44511	1	30.00	30.00	C-Squad Book	202609	01	300	294	213	000	305
LOUWAGIE, KOLBY	44511	1	45.00	45.00	C-Squad Book	202609	01	300	296	213	000	305
<b>LOUWAGIE, KOLBY Total</b>			75.00	75.00								
LUDOLPH BUS SERVICE INC.	44512	1	4,200.00	4,200.00	State One Act Transportation	202609	01	300	291	236	733	360
<b>LUDOLPH BUS SERVICE INC. Total</b>			4,200.00	4,200.00								
LYON COUNTY AUDITOR/TREASURER	44513	1	388.79	388.79	Truth in Taxation Notice	202609	01	005	010	000	000	305
<b>LYON COUNTY AUDITOR/TREASURER Total</b>			388.79	388.79								
MAXWELL FOOD EQUIPMENT - MARSHALL	44514	1	40.45	40.45	Lab Food	202609	01	300	365	000	830	433
<b>MAXWELL FOOD EQUIPMENT - MARSHALL Total</b>			40.45	40.45								
MAYNARD'S	44516	1	414.07	414.07	Lab Food	202609	01	300	365	000	830	490
MAYNARD'S	44515	1	85.83	85.83	Lab Food	202609	01	300	365	000	830	490
MAYNARD'S	44515	1	241.39	241.39	Food	202609	02	005	770	000	701	490
MAYNARD'S	44516	1	52.10	52.10	Lab Supplies	202609	01	300	365	000	830	433
MAYNARD'S	44556	1	84.59	84.59	Food (FFA)	202609	01	300	291	207	000	490
<b>MAYNARD'S Total</b>			877.98	877.98								
MCDOWELL AGENCY INC.	44517	1	146.00	146.00	Background Checks (3)	202609	01	005	715	000	342	315



Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
RIVERSIDE INSIGHTS	44529	1	161.70	161.70	Student Response Booklets	202609	01	300	420	000	740	433
<b>RIVERSIDE INSIGHTS Total</b>			161.70	161.70								
RTR JUNIOR CLASS	44530	1	445.00	445.00	Ref Snacks	202609	01	300	292	000	000	401
<b>RTR JUNIOR CLASS Total</b>			445.00	445.00								
S & K AUTO REPAIR	44569	1	95.64	95.64	36.1 Gal	202609	01	005	760	190	733	440
<b>S &amp; K AUTO REPAIR Total</b>			95.64	95.64								
SCHOOL SPECIALTY LLC	44531	1	60.60	60.60	Paper	202609	01	100	203	243	000	430
<b>SCHOOL SPECIALTY LLC Total</b>			60.60	60.60								
SERGEANT LABORATORIES, INC	44532	1	7,037.27	7,037.27	Chromebook Licensed Connections	202609	01	005	630	000	000	406
<b>SERGEANT LABORATORIES, INC Total</b>			7,037.27	7,037.27								
SHADETREE AUTO REPAIR	44533	1	128.50	128.50	Van Oil Change	202609	01	005	760	190	733	350
<b>SHADETREE AUTO REPAIR Total</b>			128.50	128.50								
SHORT STAFFED MUSIC	44534	1	360.00	360.00	Piano Tuning	202609	01	300	258	233	000	350
<b>SHORT STAFFED MUSIC Total</b>			360.00	360.00								
SW/WC SERVICE COOPERATIVES	44535	1	2,335.50	2,335.50	3/4 25-26 RK Salary	202609	01	005	405	000	740	396
SW/WC SERVICE COOPERATIVES	44535	1	16,326.75	16,326.75	3/4 25-26 TH Salary	202609	01	005	401	000	740	396
SW/WC SERVICE COOPERATIVES	44535	1	1,574.72	1,574.72	3/4 25-26 TH Travel	202609	01	005	404	000	740	366
SW/WC SERVICE COOPERATIVES	44535	1	2,346.45	2,346.45	3/4 25-26 TH Salary	202609	01	005	404	000	740	397
SW/WC SERVICE COOPERATIVES	44535	1	10,481.82	10,481.82	3/4 25-26 KN/TH Salary	202609	01	005	404	000	740	396
SW/WC SERVICE COOPERATIVES	44535	1	1,218.02	1,218.02	3/4 25-26 SS Travel	202609	01	005	408	000	740	366
SW/WC SERVICE COOPERATIVES	44535	1	325.27	325.27	3/4 25-26 SS Benefits	202609	01	005	408	000	740	397
SW/WC SERVICE COOPERATIVES	44535	1	956.70	956.70	3/4 25-26 SS Salary	202609	01	005	408	000	740	396
SW/WC SERVICE COOPERATIVES	44535	1	2,364.88	2,364.88	ALC Windom/Pipestone Cleanup	202609	01	005	211	000	000	390
SW/WC SERVICE COOPERATIVES	44535	1	482.55	482.55	MA Forms Billing	202609	01	005	400	000	372	405
SW/WC SERVICE COOPERATIVES	44535	1	75.00	75.00	Knowledge Bowl Registrations	202609	01	300	291	238	000	369
SW/WC SERVICE COOPERATIVES	44535	1	1,500.00	1,500.00	Dec Business Services	202609	01	005	110	000	000	315
SW/WC SERVICE COOPERATIVES	44535	1	8,302.91	8,302.91	Dec Tech Support	202609	01	005	630	000	000	316
<b>SW/WC SERVICE COOPERATIVES Total</b>			48,290.57	48,290.57								
SWEETMAN SANITATION INC.	44536	1	1,021.36	1,021.36	Feb Garbage	202609	01	005	810	186	000	330
<b>SWEETMAN SANITATION INC. Total</b>			1,021.36	1,021.36								
THE PENCIL STORE	44540	1	84.85	84.85	Happy Birthday Pencils	202609	01	100	050	000	000	401
<b>THE PENCIL STORE Total</b>			84.85	84.85								
THOFT TECHNOLOGIES LLC	44537	1	271.20	271.20	Cat 6 Wire/Data Jacks/Supplies/Labor	202609	01	005	630	000	000	350
<b>THOFT TECHNOLOGIES LLC Total</b>			271.20	271.20								
TRENHAILE, JAY D.	44563	1	1,359.16	1,359.16	February Contracted Services	202609	01	005	420	000	740	394
TRENHAILE, JAY D.	44563	1	582.50	582.50	February Contracted Services	202609	01	300	211	000	000	394
<b>TRENHAILE, JAY D. Total</b>			1,941.66	1,941.66								
TYLER BUS SERVICE, INC.	44538	1	50,325.44	50,325.44	Activities	202609	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	44538	1	73,111.44	73,111.44	Contracted Transportation	202609	01	005	760	000	720	360
<b>TYLER BUS SERVICE, INC. Total</b>			123,436.88	123,436.88								
TYLER CITY OF	44539	1	82.35	82.35	Jan Garbage	202609	01	005	810	186	000	330





Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2025-2026 February 2026
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 2,794,546.31	\$ 771,502.33	\$ 820,372.89	\$ 0.00	\$ 2,745,675.75
FOOD SERVICE FUND 02*	\$ 453,323.06	\$ 71,298.87	\$ 60,521.45	\$ 0.00	\$ 464,100.48
COMM. SERVICE FUND 04*	\$ 15,479.25	\$ 18,805.69	\$ 32,339.70	\$ 0.00	\$ 1,945.24
DEBT REDUCTION FUND 07*	\$ 443,061.72	\$ 24,315.63	\$ 22,998.52	\$ 0.00	\$ 444,378.83
Agency 09*	\$ 4,640.17	\$ 122.00	\$ 170.60	\$ 0.00	\$ 4,591.57
FY 26 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 3,711,050.51	\$ 886,044.52	\$ 936,403.16	\$ 0.00	\$ 3,660,691.87
FY25 Comparisons	\$ 4,343,970.34	\$ 917,339.48	\$ 1,007,595.98	\$ 0.00	\$ 4,253,713.84
<b>FY26 Difference</b>	<b>\$ (632,919.83)</b>	<b>\$ (31,294.96)</b>	<b>\$ (71,192.82)</b>	<b>\$ 0.00</b>	<b>\$ (593,021.97)</b>
ACCOUNT BALANCES	BALANCE PER FY25 ACCOUNT BOOKS	FY26 - FY25 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY26 ACCOUNT BOOKS
<b>RTR FINANCIAL ACCOUNT BALANCES</b>	\$ 73,654.76	\$ 21,275.64	DISTRICT CHECKING ACCOUNTS		\$ 94,930.40
	\$ 563,363.27	\$ 77,600.49	INVESTMENTS/CD's		\$ 640,963.76
	\$ 3,291,214.78	\$ (705,315.21)	MN LIQUID ASSET FUND ACCOUNT		\$ 2,585,899.57
	\$ 325,481.03	\$ 13,417.11	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 338,898.14
	<b>\$ 4,253,713.84</b>	<b>\$ (593,021.97)</b>	<b>DISTRICT TOTALS:</b>		<b>\$ 3,660,691.87</b>
BANK STATEMENT	FY25 ACCOUNT TOTALS:	FY26 BALANCE PER BANK STATEMENT	FY26 OUTSTANDING CHECKS PER ACCOUNT	FY26 RATE OF INTEREST AND INTEREST EARNED	FY26 BALANCE PER TREASURER'S BOOKS
First Independent Bank Checking	0.25% \$ 73,654.76	\$ 264,357.48	\$ (169,474.38)	0.25% \$ 47.30	\$ 94,930.40
PMA Public Investment	4.36% \$ 552,947.21	\$ 628,797.48	\$ -	3.63% \$ 1,750.22	\$ 630,547.70
First Independent Bank CD's, Voice of Democracy	.5% AND 2.00% \$ 10,416.06	\$ 10,416.06	\$ -	1.5% AND 1.71% \$ -	\$ 10,416.06
MN Liquid Asset Fund Liquid	4.21% \$ 188,537.67	\$ 128,704.90	\$ -	3.55% \$ 350.81	\$ 129,055.71
MN Liquid Asset Fund Maximum	4.32% \$ 3,102,677.11	\$ 2,450,069.65	\$ -	3.65% \$ 6,774.21	\$ 2,456,843.86
PMA Financial Network Construction Financing	4.32% \$ 325,481.03	\$ 337,957.44	\$ -	3.63% \$ 940.70	\$ 338,898.14
<b>TOTALS</b>	<b>\$ 4,253,713.84</b>	<b>\$ 3,820,303.01</b>	<b>\$ (169,474.38)</b>	<b>\$ 9,863.24</b>	<b>\$ 3,660,691.87</b>
				<b>FY24 DIFFERENCE</b>	<b>\$ (593,021.97)</b>

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902						Presented by	
February, 2026	Russell, Tyler, Ruthton, Minnesota						Alex Rott,	
TYPE OF FUND	FY26 YTD REVENUES	FY25 BUDGET REVENUES	%	FY26 YTD EXPENSES	FY26 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
<b>01* - GENERAL FUND (WITH TRANS &amp; CAPITAL)</b>	\$ 5,090,336	\$ 9,172,722	55.49%	\$ 5,751,748	\$ 9,185,369	62.62%	\$ (661,413)	-7.12%
<b>FY25 COMPARISON</b>	\$ 5,371,651	\$ 9,129,656	58.84%	\$ 5,479,154	\$ 9,038,784	60.62%	\$ (107,503)	-1.78%
<b>YEARS DIFFERENCE</b>	\$ (281,315)	\$ 43,066	-3.34%	\$ 272,594	\$ 146,585	2.00%	\$ (553,909)	-5.34%
<b>02* - FOOD SERVICE FUND</b>	\$ 366,267	\$ 632,500	57.91%	\$ 402,437	\$ 588,462	68.39%	\$ (36,171)	-10.48%
<b>FY25 COMPARISON</b>	\$ 299,411	\$ 637,360	46.98%	\$ 338,053	\$ 532,516	63.48%	\$ (38,643)	-16.51%
<b>YEARS DIFFERENCE</b>	\$ 66,856	\$ (4,860)	10.93%	\$ 64,384	\$ 55,946	4.91%	\$ 2,472	6.03%
<b>04* - COMMUNITY SERVICE FUND</b>	\$ 122,647	\$ 178,079	68.87%	\$ 150,603	\$ 318,755	47.25%	\$ (27,956)	21.62%
<b>FY25 COMPARISON</b>	\$ 100,837	\$ 164,280	61.38%	\$ 162,435	\$ 321,391	50.54%	\$ (61,598)	10.8%
<b>YEARS DIFFERENCE</b>	\$ 21,810	\$ 13,799	7.5%	\$ (11,832)	\$ (2,636)	-3.29%	\$ 33,642	10.8%
<b>07* - DEBT REDEMPTION FUND</b>	\$ 1,535,451	\$ 2,430,296	63.18%	\$ 2,435,115	\$ 2,435,115	100.00%	\$ (899,664)	-36.82%
<b>FY25 COMPARISON</b>	\$ 1,454,702	\$ 2,452,462	59.32%	\$ 2,439,785	\$ 2,439,785	100.00%	\$ (985,083)	-40.68%
<b>YEARS DIFFERENCE</b>	\$ 80,749	\$ (22,166)	0.00%	\$ (4,670)	\$ (4,670)	0.00%	\$ 85,419	0.00%
<b>2025 - 2026 TOTALS</b>	\$ 7,114,700	\$ 12,413,597	57.31%	\$ 8,739,903	\$ 12,527,701	69.76%	\$ (1,625,203)	-12.45%
<b>2024 - 2025 TOTALS</b>	\$ 7,226,601	\$ 12,383,758	58.36%	\$ 8,419,427	\$ 12,332,476	68.27%	\$ (1,192,827)	-9.91%
<b>FY26 DIFFERENCE</b>	\$ (111,901)	\$ 29,839	-1.04%	\$ 320,476	\$ 195,225	1.49%	\$ (432,376)	-2.54%
<b>FY26 YTD REVENUES</b>	Our 2025-2026 Revenues are down \$111,901 from 2024-2025. Most of this loss of revenue is coming from our General Fund, that is down \$281,315 from last year.							
<b>FY26 YTD EXPENSES</b>	Our 2025-2026 Expenses are up \$320,476 from 2024-2025. Most of the higher expenses are coming from our General Fund, that is up \$272,594 from last year. This gives us a total Revenue minus Expense loss of \$432,376.							

***RTR Public Schools***  
Petty Cash – Check Book Reimbursement  
March 11, 2026

CHECK #	VENDOR	DESCRIPTION	AMOUNT
13897	TMB	BBB Tournament	80.00
13901	Minneota BBB Boosters	BBB C Squad Jamboree	100.00
13904	Borch's Sporting Goods	GBB Tournament	320.00
13905	USPS	Postage	6.72
13907	Red Rock Conference	BBB/GBB Tournament	160.00
		TOTAL	666.72

<b>Activity</b>	<b>July 1st Balance</b>	<b>Revenue</b>	<b>Expense</b>	<b>Feb 28th Balance</b>
FFA	17,547.21	20,271.30	21,935.07	15,883.44
Yearbook	3,231.84	5,539.00	3,837.86	4,932.98
Student Council	2,860.23	9,310.00	7,521.34	4,648.89
FCCLA	11,870.07	13,711.49	18,074.70	7,506.86
Drumline	1,940.07	0.00	0.00	1,940.07
Football	5,110.51	3,415.00	1,534.26	6,991.25
Volleyball	13,979.51	8,515.21	11,338.82	11,155.90
Cheer	5,247.24	1,537.98	2,444.50	4,340.72
Baseball	5,113.38	0.00	0.00	5,113.38
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	8,312.94	2,546.00	3,901.72	6,957.22
Golf	3,053.96	0.00	0.00	3,053.96

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending February 28, 2026**

Sequence: Fd, Org, Pro

										26BUD			% YTD	Remaining		
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202608	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General															
	005	Districtwide														
		810	Operations & Maint.													
E	01	005	810	000	000	170	422	00	Custodial Salary	298,049.00	25,638.29	208,206.94	70%	0.00	70%	89,842.06
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	904.00	94.20	753.85	83%	0.00	83%	150.15
E	01	005	810	000	000	210	422	00	Custodial FICA	23,550.00	1,860.65	15,297.80	65%	0.00	65%	8,252.20
E	01	005	810	000	000	214	422	00	Custodial PERA	20,962.00	1,916.69	15,134.99	72%	0.00	72%	5,827.01
E	01	005	810	000	000	219	422	00	MN Paid Leave	0.00	239.31	360.85	0%	0.00	0%	(360.85)
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	49,797.00	4,539.49	34,364.80	69%	0.00	69%	15,432.20
E	01	005	810	191	000	440	422	00	Fuels-Custodial	2,000.00	0.00	671.54	34%	0.00	34%	1,328.46
E	01	005	810	000	733	365	422	00	Custodial Chargeback	124.00	0.00	0.00	0%	0.00	0%	124.00
E	01	005	810	183	000	330	422	00	Water/Sewer	12,000.00	777.28	5,283.87	44%	0.00	44%	6,716.13
E	01	005	810	184	000	330	422	00	Electricity Services	131,950.00	10,510.00	102,006.00	77%	0.00	77%	29,944.00
E	01	005	810	186	000	330	422	00	Garbage Services	18,000.00	1,102.09	6,614.16	37%	0.00	37%	11,385.84
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	72,000.00	5,640.33	36,049.60	50%	0.00	50%	35,950.40
E	01	005	810	000	000	440	422	00	Natural Gas	65,000.00	294.14	1,571.71	2%	0.00	2%	63,428.29
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	10,000.00	0.00	0.00	0%	0.00	0%	10,000.00
E	01	005	810	000	000	230	422	00	Custodial Life Ins	144.00	12.71	96.25	67%	0.00	67%	47.75
E	01	005	810	000	000	251	422	00	Custodial Health Reimb Arra	0.00	41.66	333.28	0%	0.00	0%	(333.28)
E	01	005	810	000	000	270	422	00	Custodial Workers Compens	5,664.00	0.00	0.00	0%	0.00	0%	5,664.00
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	2,770.00	7,470.00	53%	0.00	53%	6,530.00
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	17,500.00	103.29	16,060.47	92%	0.00	92%	1,439.53
		<b>810</b>	<b>Operations &amp; Maint.</b>							<b>741,644.00</b>	<b>55,540.13</b>	<b>450,276.11</b>	<b>61%</b>	<b>0.00</b>	<b>61%</b>	<b>291,367.89</b>
		850	Capital Facilities													
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	125,000.00	0.00	125,000.00	100%	0.00	100%	0.00
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	42,600.00	0.00	42,600.00	100%	0.00	100%	0.00
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment	460.00	0.00	0.00	0%	0.00	0%	460.00
E	01	005	850	000	389	335	422	00	Short-Term Lease/Rentals	21,000.00	6,983.00	13,966.00	67%	0.00	67%	7,034.00
		<b>850</b>	<b>Capital Facilities</b>							<b>189,060.00</b>	<b>6,983.00</b>	<b>181,566.00</b>	<b>96%</b>	<b>0.00</b>	<b>96%</b>	<b>7,494.00</b>
		865	Long Term Facility Maint													
E	01	005	865	000	347	305	467	00	FS Inspection	350.00	0.00	1,894.32	541%	0.00	541%	(1,544.32)
E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	700.00	0.00	0.00	0%	0.00	0%	700.00
E	01	005	865	000	352	305	467	00	H/S Contract	9,500.00	0.00	3,146.00	33%	0.00	33%	6,354.00
E	01	005	865	000	352	401	467	00	H/S Supplies	500.00	0.00	693.19	139%	0.00	139%	(193.19)
E	01	005	865	000	384	350	467	00	Site Proj Repair & Maint Sen	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00
E	01	005	865	000	382	210	467	00	FICA	0.00	81.93	612.63	0%	0.00	0%	(612.63)
E	01	005	865	000	382	214	467	00	PERA	0.00	82.73	618.98	0%	0.00	0%	(618.98)

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending February 28, 2026**

Sequence: Fd, Org, Pro

										26BUD				% YTD		Remaining								
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202608	Year To Date	% YTD	Encumbrances	+ Enc	Balance								
01	General																							
	005		Districtwide																					
		865		Long Term Facilty Maint																				
E	01	005	865	000	382	219	467	00	MN Paid Leave	0.00	10.27	15.39	0%	0.00	0%	(15.39)								
E	01	005	865	000	382	220	467	00	Employee Insurances	0.00	170.00	1,297.72	0%	0.00	0%	(1,297.72)								
E	01	005	865	000	382	230	467	00	Life Ins	0.00	0.49	3.74	0%	0.00	0%	(3.74)								
E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	5,000.00	0.00	455.84	9%	0.00	9%	4,544.16								
E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Ma	10,000.00	2,633.00	8,511.50	85%	0.00	85%	1,488.50								
E	01	005	865	000	381	350	467	00	LTFM Plumbing Repair & Ma	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00								
E	01	005	865	000	382	170	467	00	Non-Instructional Support	12,740.00	1,103.13	8,253.13	65%	0.00	65%	4,486.87								
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	5,000.00	1,306.50	9,160.75	183%	0.00	183%	(4,160.75)								
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	1,000.00	0.00	270.00	27%	0.00	27%	730.00								
E	01	005	865	000	363	401	467	00	Fire Safety General Supplies	0.00	0.00	846.00	0%	0.00	0%	(846.00)								
E	01	005	865	000	368	350	467	00	LTFM Bldg Env-Repair & Ma	2,000.00	0.00	0.00	0%	0.00	0%	2,000.00								
E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	2,000.00	0.00	1,868.57	93%	0.00	93%	131.43								
		<b>865</b>		<b>Long Term Facilty Maint</b>														<b>50,790.00</b>	<b>5,388.05</b>	<b>37,647.76</b>	<b>74%</b>	<b>0.00</b>	<b>74%</b>	<b>13,142.24</b>
		<b>005</b>		<b>Districtwide</b>														<b>981,494.00</b>	<b>67,911.18</b>	<b>669,489.87</b>	<b>68%</b>	<b>0.00</b>	<b>68%</b>	<b>312,004.13</b>
	100		Elementary																					
		850		Capital Facilities																				
E	01	100	850	000	302	530	424	00	Fac Equipment	0.00	0.00	166.65	0%	0.00	0%	(166.65)								
		<b>850</b>		<b>Capital Facilities</b>														<b>0.00</b>	<b>0.00</b>	<b>166.65</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(166.65)</b>
		865		Long Term Facilty Maint																				
E	01	100	865	000	347	530	467	00	Physical Hazards Equipment	0.00	0.00	5,212.02	0%	0.00	0%	(5,212.02)								
		<b>865</b>		<b>Long Term Facilty Maint</b>														<b>0.00</b>	<b>0.00</b>	<b>5,212.02</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(5,212.02)</b>
		<b>100</b>		<b>Elementary</b>														<b>0.00</b>	<b>0.00</b>	<b>5,378.67</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(5,378.67)</b>
	300		High School																					
		810		Operations & Maint.																				
E	01	300	810	192	000	401	422	00	Buildings General Supplies	0.00	0.00	329.00	0%	0.00	0%	(329.00)								
		<b>810</b>		<b>Operations &amp; Maint.</b>														<b>0.00</b>	<b>0.00</b>	<b>329.00</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(329.00)</b>
		<b>300</b>		<b>High School</b>														<b>0.00</b>	<b>0.00</b>	<b>329.00</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(329.00)</b>
01	<b>General</b>									<b>981,494.00</b>	<b>67,911.18</b>	<b>675,197.54</b>	<b>69%</b>	<b>0.00</b>	<b>69%</b>	<b>306,296.46</b>								
									<b>Report Totals:</b>	<b>981,494.00</b>	<b>67,911.18</b>	<b>675,197.54</b>	<b>69%</b>	<b>0.00</b>	<b>69%</b>	<b>306,296.46</b>								



# RTR Elem. March Board Report

March 11, 2026

## Achievement & Integration Grant Work

### Due March 15

Seth and Eric and I are meeting on March 10 to finalize our A & I Grant proposal that is due on March 15. We work with Lynd and Hendricks to meet the criteria. This is a three year grant. Some criteria include transition plans for 7-11 grade students to participate in career work and campus visits. We also plan to use it for Wayfinder - a social emotional learning program to help students develop future-ready skills like purpose, adaptability and collaboration.

---

## Book Blast - March 23

### Book Blast

Book Blast is a fundraiser to help get books for students to have at home. Research shows that students who have opportunities to read at home have higher assessment scores. Book Blast will run for 2 weeks. All Preschool-5th grade RTR students will receive at least 1 book to take home to read with their family.

---

## MCA - 3rd -5th

RTR 3rd-5th Grade

RTR 3rd-5th grade students are preparing for the MCAs at the end of March and in April. 3rd-5th will be assessed in ELA and Math. 5th grade also has a science assessment. 5th grade will start the science assessment on March 27th and we will wrap up the MCAs by April 24th.

---

**The link below is the RTR Elem. Family Newsletter that is sent monthly.**



**RTR PK-5th Family Knight's Notes**

[app.smore.com](https://app.smore.com)

---

## **RTR Elementary Enrollment**

**March 4, 2026**

**Preschool - 69**

**Kindergarten - 47**

**First Grade - 44**

**Second Grade - 33**

**Third Grade - 50**

**Fourth Grade - 47**

**Fifth Grade - 42**

**Total Enrollment: 332**



**Barb Paulson**

RTR Elementary Principal

[Contact](#)

**ACTIVITIES  
BOARD REPORT  
MARCH 2026**

1. Congratulations to Brayden Chandler on placing 3rd at the MSHSL individual wrestling tournament.
2. Congratulations to the Marshall/RTR/LV Wrestling team on getting the Section Runner-Up.
3. The HS Knowledge Bowl team has been taking part in meets and doing well. Both teams competed in the Sub-Regionals and qualified for the Regionals.
4. Spring sports are getting underway with numerous athletes participating.
  - Baseball=45
  - Softball=24
  - Track=63
  - Golf=26
  - Speech=40
5. The Speech team has been attending meets and have been performing very well. We have had many individuals performing at a high level as well. RTR will be hosting a Speech meet on Saturday, March 28th.
6. The MS Spring Concert will be held on March 31st.
7. The HS Spring Concert is scheduled for March 9th.
8. The HS Large Group Band/Choir contest will be held March 17th in Luverne.



**School Board Meeting**  
**March 11, 2026**  
**7:00 PM**

**Secondary Principal Report**

- Pre-registration: Pre-registration for grades 8-11 will begin next week. This will allow us to begin building the schedule for next year. Mrs. Haas has been working on getting things ready for this and will be meeting with these levels in the classrooms.
- Bloodmobile: April 8th
- Read Act: We are looking at using our core teachers in MS to offer some additional literacy instruction. We will likely spend some time in August doing some training with the staff. This is a requirement of the Read Act.
- CEO Recruitment: Three students have completed the application. Another 5 have started it.
- Capti Testing: We will be doing this again in the spring so that we can have a couple data points going into next year.

**Current Enrollment: March 6, 2026**

Grade 6:	44	
Grade 7:	51	
<u>Grade 8:</u>	<u>53</u>	148
Grade 9:	57	
Grade 10:	50	
Grade 11:	58	
<u>Grade 12:</u>	<u>58</u>	223
<b>Total 6-12:</b>		<b>371</b>







Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 208

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2022

## **208 DEVELOPMENT, ADOPTION, AND IMPLEMENTATION OF POLICIES**

### **I. PURPOSE**

The purpose of this policy is to emphasize the importance of the policy-making role of the school board and provide the means for it to be an ongoing effort.

### **II. GENERAL STATEMENT OF POLICY**

Formal guidelines are necessary to ensure the school community that the school system responds to its mission and operates in an effective, efficient, and consistent manner. A set of written policies shall be maintained and modified as needed. Policies should define the desire and intent of the school board and should be in a form that is sufficiently explicit to guide administrative action.

### **III. DEVELOPMENT OF POLICY**

- A. The school board has jurisdiction to legislate policy with the force and effect of law for the school district. School district policy provides the school board's general direction for the school district while delegating policy implementation to the administration.
- B. The school district's policies provide guidelines and goals to the school community. The policies are the basis for guidelines and directives created by the administration. The school board shall determine the effectiveness of policies by evaluating periodic reports from the administration.
- C. Policies may be proposed by a school board member, employee, student, or resident of the school district. Proposed policies or ideas shall be submitted to the superintendent for review prior to possible placement on the school board agenda.

### **IV. ADOPTION AND REVIEW OF POLICY**

- A. The Policy Committee will be provided all proposed policy changes or adoption of new policies prior to the placement of the proposed policy changes or adoption of new policies on the agenda of a school board meeting.
- B. The board action taken to adopt the proposed policy or policy change shall be approved by a simple majority vote of the school board at the board meeting. The policy will be effective on the date of passage or the date stated in the motion.
- C. If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at the discretion of the school board.

### **V. IMPLEMENTATION OF AND ACCESS TO POLICY**

- A. The superintendent shall be responsible for implementing school board policies, other than the policies that cover how the school board will operate. The superintendent shall develop administrative guidelines and directives to provide greater specificity and

consistency in the process of implementation. These guidelines and directives, including employee and student handbooks, shall be subject to annual review and approval by the school board.

- B. Each school board member shall have access to school district policies. A copy of the school district policies shall be placed in the office of each school attendance center and in the central school district office and shall be available for reference purposes to other interested persons.
- C. The superintendent, employees designated by the superintendent, and individual school board members shall be responsible for keeping the policy current.
- D. The school board shall review policies at least once every three years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one third of the policies annually. In addition, the school board shall review the following policies annually: 506 Student Discipline; 722 Public Data Requests; and 806 Crisis Management Policy.
- E. When no school board policy exists to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances keeping in mind the mission, educational philosophy, and financial condition of the school district. Under such circumstances, the superintendent shall advise the school board of the need for a policy and present a recommended policy to the school board for approval.

**Legal References:** Minn. Stat. § 123B.02, Subd. 1 (School District Powers)  
Minn. Stat. § 123B.09, Subd. 1 (School Board Powers)

**Cross References:** MSBA/MASA Model Policy 305 (Policy Implementation)