

Fundraising Activity Report

Operating Report

Organization: _____ Fundraiser: _____

Actual Cost: _____ Selling Price: _____

Total Amount Received from Fundraiser:	
Less Cost of Fundraiser:	
Profit/Loss:	

Sponsor/Person Responsible for Fundraiser

Date

Submit the Operating Report to the campus secretary no later than one week subsequent to the projected end date of the fundraiser.