

Request for Qualifications - Prevailing Wage Coordinator Services

Evaluator _____

Selection Criteria		Value
1. Primary A/E Firm Location, Size and Workload (Maximum 10 points)		
a. Proximity of the staff assigned to 2.a and 2.b to 889 E. 17th Avenue Columbus, Ohio 43211	Less than 10 miles from project site	5
	10 miles to 150 miles	3
	More than 150 miles	0
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	3
	5 to 10 licensed professionals	1 - 2
	More than 10 licensed professionals	0
		Max = 3
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$ 250,000 in previous 24 months	2
	\$ 250,000 to \$1,000,000 in previous 24 months	1
	More than \$1,000,000 in previous 24 months	0
2. Primary A/E Qualifications (Maximum 50 points)		
a. Project Manager	Experience / ability of project manager to manage scope / budget / schedule / quality (e.g., education, certifications, experience, etc.)	0 - 15
b. Administrative Lead	Experience of administrative lead to achieve compliance, production, accuracy, and workflow necessary to complete the work.	0 - 15
c. Technical Support Staff	Experience / ability of technical support staff to support the compliance, production, accuracy and workflow necessary to complete the work.	0 - 10
e. Response to CCS's Local and Economically Disadvantaged Enterprises (LEDE) Program.	5 points if lead firm is LEDE or 20% goal of sub-contracting. 1 point for each 5% over 20% participation goal.	0 - 10
3. Overall Team Qualifications (Maximum 10 points)		
b. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 10
4. Overall Team Experience (Maximum 30 points)		
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by evaluations and letters of reference	0 - 15
b. Experience with similar projects	Less than 3 projects	0 - 1
	3 to 6 projects	2 - 3
	More than 6 projects	4 - 5
c. Use of technology and other relevant tools to manage the work.	Demonstrated use of automated systems and processes to improve compliance, accuracy, production and workflow to efficiently complete the work.	0 - 10
		Subtotal