

Columbus City Schools – Auditorium & Gymnasium Upgrades at Multiple Sites

Pre-Bid Meeting Agenda

February 6, 2025

***Highlighted Items Have Changed**

1. Welcome/Introductions to the Project Team
 - a. **Dan Cline, Project Manager** – Columbus City Schools
 - b. **Alex Trevino, Facility Director** – Columbus City Schools
 - c. **Brandie Bronston Houpe, Construction Contracts Manager** – Columbus City Schools
 - d. **Dennis Paben, Project Manager** – Legat Architects
 - e. **Erin Reilly-Sanders, Architect** – Legat Architects

2. Administrative Items
 - a. Electronic bids shall be received until **Friday, February 14, 2025 at 10:00 am** by Capital Improvements Office.
 - i. Please use the following link to access the bid:
<http://www.publicpurchase.com/gems/browse/home>
 - ii. The “Select Region” and “Select Agency” icons in the mid to upper, right corner of the screen must be used to locate our District before viewing our bids.
 - iii. Please register in Public Purchase even if you are not interested in this particular bid. (If you register in Public Purchase under a commodity and we select that commodity when creating a bid, you will receive an automatic notification.)
 - iv. Please note the following:
 1. Registration on the Public Purchase website is free.
 2. For your initial registration with Public Purchase, it will take Public Purchase about an hour to process. Please allow time for this processing after you register.
 3. Additional guidelines for using Public Purchase can be found on the District’s website using the following link:
<http://www.ccsch.us/Vendors.aspx>
 - v. **All bids must be submitted to Public Purchase. We cannot accept any in person, faxed, or e-mailed bids.**
 - vi. Pre-Bid RFI questions are to be submitted in **written form** via email to **Erin Reilly-Sanders & Dennis Paben** at Legat Architect Office PH 614-869-3081 or ereilly-sanders@legat.com & dpaben@legat.com . Upon formal issuance to AOR, please email Project Manager, Dan Cline at dcline@columbus.k12.oh.us.
 - vii. Please note: **All RFIs will only be answered in the project Addenda. Questions submitted via Public Purchase will be answered on Public Purchase, and also answered in project Addenda.**
 - b. Legat Architect shall respond to RFIs received more than **7** days before the bid opening. Deadline for RFIs is **Friday, February 7, 2025 at 10:00am**.

- c. LEDE & Workforce Participation
 - i. Community Inclusion Program – Local and Economically Disadvantaged Enterprises
 - 1. LEDE Participation Goal is **20%** and Workforce Participation Goal is **25%**
 - 2. Community Inclusion forms will be required
 - 3. <http://www.ccsch.us/Vendors.aspx>
 - a. LEDE Vendor List
 - b. LEDE Certification Affidavit Instructions
 - 4. Prime Contractors new to Columbus City Schools will be required to submit a Vendor Application prior to receiving a Purchase Order/Notice to Proceed. (check website www.ccsch.us – navy top band, click on word - Vendors)
3. Project Overview
- a. Bid Package – Auditorium & Gymnasium Upgrades at Multiple Sites
 - i. Single prime for all Work defined by the Contract Documents.
 - ii. Bid Form
 - 1. Alternates – None at this time
 - 2. Allowance – Two Allowances
 - a) Identification & Repair of Gym Floor Deadspots: \$20,000.00
 - b) Relocation of Miscellaneous Devices: \$20,000.00
 - 3. Addendum – None at this time
 - (1) Final addendum to be issued no later than **Tuesday, February 11, 2025 prior to 10:00am** via Franklin Imaging & Public Purchase
 - 4. Estimates:
 - (1) Yorktown MS – \$1,380,000.00
 - (2) Walnut Ridge HS – \$1,871,000.00
 - 5. **Prevailing Wage Rate DO NOT apply to this project.**
 - a. General Information
 - i. Any permits are to be secured by the Contractor.
 - ii. Temporary Facilities – By the Contractor, may use school utilities if available.
4. Default Guideline Schedule
- a. 2/14/25 Electronic Bids Due to Public Purchase website (Prior to 10:00am)
 - b. 2/14/25 Virtual Post Bid Review @ 2:00pm (Link will be sent following bid opening)
 - c. 2/17/25 Bid Evaluation and Paperwork for Purchase Order due
 - d. 3/4/25 Contract Approval – BOE Review
 - e. 3/11/25 Notice to Proceed – PO Issued
 - f. 6/4/25 Work on Site May Begin
 - g. 8/8/25 Substantial Completion

5. Ohio Bureau of Workers' Compensation (OBWC)/Drug Free Safety Program (DFSP)
 - a. All prime contractors, subcontractors and lower-tier subcontractors are to be in good standing with the OBWC's DFSP or a comparable program approved by the OBWC that meets the requirements specified in O.R.C. Section 153.03.
6. Safety Precautions
 - a. Each member of its jobsite workforce to complete an Occupational Safety and Health Administration (OSHA) 10 or 30 Hour Construction Course and have at least one Project supervisor to complete an OSHA 30 Hour Construction Course.
7. General Items
 - a. Bid Documents
 - i. Documents available for purchase at Franklin Imaging 614-885-6894 or printroom@franklinimaging.com or jeramy@franklinimaging.com
 - ii. Documents are available to view for free via Public Purchase.
 - iii. Documents are available to view electronically/online if you are a member of:
 1. McGraw Hill Construction Dodge / Builders Exchange of Central Ohio Plan Room, 1175 Dublin Road, Columbus, Ohio 43215; **Project information may be viewed at Dodge Data & Analytics at:** <http://dodgeprojects.construction.com/>
 2. The Builders Exchange, 9555 Rockside Road, Suite 300, Valley View, OH 44125
8. Delivery of Quotes – Follow Instructions in Notice to Bidders
 - a. Electronic bids shall be received until **Friday, February 14, 2025 at 10:00am** by Capital Improvements Office – via **Public Purchase**.
 - b. Follow Instructions in Notice to Bidders and Item 2a of this agenda to submit bids on Public Purchase.
 - c. Bid Tab will be posted to District website after bids are opened. Please check website for bid tab before reaching out to District staff:
[http://www.columbus.k12.oh.us/website.nsf/\(ccs_pages\)/CCS_RFP?opendocument](http://www.columbus.k12.oh.us/website.nsf/(ccs_pages)/CCS_RFP?opendocument)
9. Site Visitation/Building Access
 - a. Thursday, February 6, 2025 @ 11:00am, meet PM, Dan Cline at Yorktown MS:
 - i. Yorktown Middle School, 5600 East Livingston Avenue – Columbus, OH 43232
 - ii. Walnut Ridge High School, 4841 East Livingston Avenue – Columbus, OH 43227
10. If attending this Virtual Pre-Bid Meeting, please be sure to email Construction Contracts Manager, Brandie Bronston Houpe, your information at the following bbronston@columbus.k12.oh.us including: Name, company, email address

11. Questions?

- Martin Public Seating asked are are bidding to the GC's bidding on this work, not direct to the district, correct? **Legat Architect noted correct, they would bid to GC and not the District.**
- Can we get a list of all the GC's bidding this work? **Contract Franklin Imaging for a Plan Holder's list or reach out to Brandie Bronston Houpe for the Access Report from Public Purchase, which notes who has access the project via Public Purchase.**
- Understanding that trade permits are paid for by the contractor, but the building permit is unclear. Should the contractor pick up the cost of the building permit, if so, is that cost known? **Architect will submit drawings for building permit plan review. CCS will pay for the permit fee. Contractor is responsible to pick up the building permit and stamped drawings once the fee is paid. Contractor is responsible for the cost of City of Columbus Contractors' license fee if it is not up to date.**
- Is the intention to award both schools to the same contractor, or is it possible for each school to be awarded to different contractors. **Yes, the intention is to award both schools to the same contractor.**
- Can the bid due date be extended? We have had sub-contractors express concern over being able to get vendor quotes by then. **Will discuss with CCS PM and Legat Architects. If it is extended it will be noted in Addenda.**
- There is a significant amount of work involved in this project please confirm the intention is to complete all this work in the summer. **Yes, work is to be able to be done during the summer.**
- What was the date to meet again? Site tours are today. **Please meet CCS PM Dan Cline at Yorktown MS at 11:00AM.**
- **Brandie Bronston Houpe noted any questions for the project, even is asked at the site need to submitted via RFI so they can be answered via Addendum. Verbal question/answers do not count. Submit ALL question via RFI.**

