

COMMUNITY INCLUSION FORM A
CERTIFICATE OF LEDE PARTICIPATION

To be submitted with the Bid (for general contractors) or with the RFQ/ RFP (for design professionals, design-builders or construction managers-at-risk)

The Submitter, _____ (*name of company*), in accordance with the LEDE-related Good Faith Effort requirements of the Community Inclusion Program for the project on which the Submitter is submitting a bid, RFQ, or RFP, certifies that (*check and complete A or B*):

- (A) _____ The Submitter has complied (or, in the case of a design-build or construction manager-at-risk project, will comply) with the LEDE requirements by selecting and engaging LEDEs consistent with the LEDE Participation Goal of 20%.

- (B) _____ The Submitter does not or will not meet the LEDE requirements, but certifies that it has accurate documentation (or, in the case of a design professional, design-builder, or construction manager-at-risk, will have accurate documentation) which verifies the Submitter's following Good Faith Efforts to meet the LEDE requirements (*check all that apply*):
 - (1) _____ Contacted appropriate trade, professional, and business-assistance organizations to identify LEDEs with the capacity to meet particular contracting or subcontracting needs or to supply materials and services needed for the Work;

 - (2) _____ Selected particular portions of the Work to become subcontracting opportunities for LEDEs, or selected particular materials and services to be purchased for the performance of the Work to become supplying opportunities for LEDEs, or both, to increase the likelihood of achieving meaningful LEDE project participation (including where appropriate, breaking down contracts into economically feasible units to facilitate LEDE participation) (if this box is checked, the Submitter must provide, along with other documents required by this Form, a written summary of the selected portions of the Work identified as opportunities for LEDEs);

 - (3) _____ Attended any pre-bid or other pre-solicitation meeting scheduled to inform LEDEs of contracting or subcontracting opportunities, or material and services supplying opportunities on the Project;

 - (4) _____ Notified an appropriate number of LEDEs that their interest in contracting or subcontracting or supplying materials or services on the Project is requested and provided the notice in sufficient time to allow the LEDEs to participate effectively;

 - (5) _____ Followed-up initial solicitations of interest by contacting LEDEs to determine with certainty whether the LEDE was interested;

 - (6) _____ Provided interested LEDEs with adequate information about plans, specifications, and other contract requirements;

 - (7) _____ Advertised subcontracting opportunities in general-circulation, trade-association, and minority-focused media;

- (8) _____ Assisted interested LEDEs with preparing bids or submissions consistent with the Contract Documents;
- (9) _____ Negotiated in good faith with interested LEDEs, not rejecting LEDEs as unqualified without sound reasons based on a thorough investigation of their capabilities.
- (10) _____ Made efforts to assist interested LEDEs in obtaining bonding, lines of credit, or insurance required for the Project.
- (11) _____ Provided a written statement of the reasons for rejecting as unqualified any LEDE contacted for purposes of subcontracting Work, if applicable;
- (12) _____ Provided a written statement of the reasons why agreements with LEDEs were not reached, if applicable;
- (13) _____ Provided a written statement of the reasons for requiring a bond from a LEDE, if applicable; and,
- (14) _____ Other (*attach additional sheets if necessary*) _____

For all Submitters:

The Submitter acknowledges that voluntary compliance with the stated goals and objectives of the Community Inclusion Program and the requirement to make Good Faith Efforts to provide contracting opportunities to LEDEs will be considered in the evaluation of the Submitter for this Project and any future construction contracts with the School District Board.

The Submitter's anticipated percentage of LEDE participation for this Project is _____.

Signed this _____ day of _____, 20__ .

By: _____

Title: _____

If the Submitter DOES NOT meet the LEDE requirements, the Submitter must submit all documentation verifying the Submitter's Good Faith Efforts to the School District Board during the scope review meeting if the Submitter is identified as the apparent low bidder or during contract negotiations if the Submitter is identified as the best value candidate.

Section below to be completed by Community Inclusion Coordinator.

Date Received _____

_____ Approved

_____ Not Approved

Comments: _____

By: _____

COMMUNITY INCLUSION FORM B
AFFIDAVIT OF EQUAL EMPLOYMENT OPPORTUNITY
AND NON-DISCRIMINATION

To be submitted with the Bid (for general contractors) or with the RFQ/ RFP (for design professionals, design-builders or construction managers-at-risk)

The Submitter, _____ (*name of company*), declares under penalty of perjury under the laws of the State of Ohio and the laws of the United States that the information provided below is true and correct.

Pursuant to Paragraph 1.2.1 – Nondiscrimination – of the General Conditions and the Non-Discrimination Policy adopted by the School District Board, the Submitter certifies that directly or indirectly it (1) has not engaged, is not engaged, and will not engage in any kind of unlawful discrimination in employment on account of race, religion, national origin, age, sex, disability, veteran status, or color, whether or not such discrimination is related to a contract or procurement activity with or for the School District Board, and (2) will not, for any purpose related to its contractual relationship with the School District Board, employ or contract with persons or businesses, that the Submitter knows or has reason to know have engaged, are engaged, or will engage in any kind of unlawful discrimination in employment on account of race, religion, national origin, age, sex, disability, veteran status, or color, whether or not such unlawful discrimination is related to a contract or procurement activity with or for the School District Board.

The Submitter also certifies that (1) it has not engaged, is not engaged, and will not engage in any kind of unlawful discrimination against subcontractors, vendors, or suppliers on account of race, religion, national origin, age, sex, disability, veteran status, or color, and (2) it will not, for any purpose related to its contractual relationship with the School District Board, prohibit fair and open competition with respect to contract and procurement activities on account of race, religion, national origin, age, sex, disability, veteran status, or color.

The Submitter has read and pledges full support to all sections of this Affidavit of Equal Employment Opportunity and Non-Discrimination. The Submitter acknowledges that failure to comply with this Affidavit shall (1) be a factor to be considered in the evaluation of a subsequent bid or submission by the Submitter, or (2) result in liability for breach of contract or the enforcement of any other remedies available under the related contract or applicable law.

Signed this _____ day of _____, 200 .

Signature

Print Name

Title

Name of Company

Address

City/State/Zip Code

Before me, a Notary Public in _____ county, in the State of Ohio,

Personally appeared _____ of the
(name and title)

_____ Company, and acknowledged execution of the

above Affidavit of Equal Employment Opportunity and Nondiscrimination, this _____ day of

_____, 200 .

Notary Public residing in _____ County, Ohio.

My commission expires: _____.