SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

JOB SHARE AGREEMENT

Note: A job share request will be accepted on this form only (with no edits to the form). No action will be taken if another document is used to request a job share).

We, the undersigned teachers, are requesting to enter into a Job Share Agreement and understand that, except as explicitly provided herein, it will be interpreted and applied in a manner that is consistent with the South San Francisco Unified School District CTA Agreement. Job sharing involves one position and one benefit package divided between the two participants. Salary and all benefits will be prorated according to each employee's FTE. This agreement may only be entered into by teachers who are currently under contract with the South San Francisco Unified School District and must have the approval of the site principal and district administration.

Participant _____ % of Position _____

Participant _____ % of Position _____

School _____

Position to be shared _____

Division of position (i.e., days, semester, etc.) _____

_____

_____

1. This agreement is for the _____ school year and will not automatically be renewed. Participants may apply for a renewal in subsequent years.

2. Partners will attend staff meetings and in-service activities on their scheduled work days and inform the other partner of what occurred.

3. Teachers will perform adjunct duties in equivalent proportion. The sharing of duties and responsibilities will be determined and agreed upon by the partners and the site principal prior to entering into a job share agreement.

4. Teachers will share the responsibility of parent conferences and reporting periods and both will be available for conferences, open house and back-to-school night.

5. If one partner resigns during the year, the other partner will fulfill the position to the end of the year, if at all possible.

6. If either teacher is unable to fulfill the terms of the agreement, the District retains the right to "team/pair" teachers with other than those who entered into the original agreement as well as to change the school of the original assignment.

7. Substituting will be provided by the job share partner, if at all possible.

8. All provisions of the Collective Bargaining Agreement related to Job Sharing, Article 10, will be adhered to.

9. Teachers will consult regularly about student progress and share responsibility for lesson planning.

10. This agreement can be amended only under extreme circumstances and by mutual agreement of both partners, the principal and the district administration.

Participating Teacher Date	Participating Teacher Date
Principal Date	District Representative Date