

Eden Area ROP GOVERNING BOARD MEETING AGENDA

26316 Hesperian Blvd. Hayward, CA 94545 • (510) 293-2971 • www.edenrop.org

Friday, March 6, 2026
6:30 pm

Mission: The mission of the Eden Area ROP is to build a foundation for students that prepare them academically, technically, and professionally to meet challenging opportunities of the 21st Century with confidence and purpose.

Vision: Our vision is to embody our Core Values, leveraging our trained skills and knowledge to become visionary leaders in our careers and inspire social and economic growth in our communities.

Core Values: We believe in the Eden Area ROP! Equitable, Accessible, Restorative, Outcomes, Professional

GOVERNING BOARD MEMBERS

Juan Campos, President

Dolly Adams, Interim Vice President

Zachary Borja, Member

Austin Bruckner Carrillo, Member

Jeffery Arthur, Student Board Member

Sofia Castellanos, Student Board Member

San Lorenzo Unified School District

Castro Valley Unified School District

San Leandro Unified School District

Hayward Unified School District

Eden Area ROP

Eden Area ROP



Special Meeting of the ROP Governing Board

Date: Friday, March 6, 2026
Time: 6:30 p.m.
In-Person (limited seating): Eden Area ROP Board Room (Building A), 26316 Hesperian Blvd., Hayward, CA 94545

Public Comment Instructions:

The Board respects and encourages the public to comment on matters on the Board agenda and within the Board's jurisdiction. The Board fully supports civil discourse and requests that everyone respect each other and their point of view. We strive to model respectful communication for our students in all of our interactions. According to the Brown Act, the Board may not comment or take action on items not on the agenda. This meeting is being recorded to prepare the official minutes.

When it is time for speakers to address the Board, your name will be called, and you will then be unmuted (if attending virtually) or asked to come to the podium (if attending in-person) and allowed to make public comments. Individual speakers are asked to limit their comments to no more than three (3) minutes, unless the Board decides otherwise.

Once called on, speakers are requested to begin by stating their name, and whether the statement is being made as an individual or as a representative of an organization.

Public Comment if attending in-person:

Individuals who would like to address the Board in person must complete a "Request to Address ROP Governing Board" card, available at the entrance to the meeting room, and submit it to the Governing Board's President prior to the start of the agenda item. Once called on, speakers are requested to go to the podium.

Public Comment if attending via Zoom (video or phone):

- **By video conference:** Use the "Raise Hand" button to request to speak when Public Comment is being taken on the eligible agenda item. Instructions on how to "Raise Your Hand" are available at: <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>. Speakers via Zoom should also ensure that your name matches your Zoom profile name. You will be unmuted during your turn and re-muted once your comment is complete.
- **By phone:** You will be prompted to "Raise Your Hand" by pressing *9 to request to speak when Public Comment is being taken on the eligible agenda item. Instructions on how to "Raise Your Hand" by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>. You will be unmuted during your turn and re-muted once your comment is complete.

AGENDA

Welcome to the Eden Area Regional Occupational Program Governing Board Meeting. The purpose of the meeting is to consider matters of policy and business necessary for the operation of the Regional Occupational Program.

Any member of the audience may speak on any agenda item by following this process, or upon recognition by the President by identifying himself/herself/themselves and his/her/their organization affiliation prior to any action taken by the Governing Board. Such presentations may be limited. If there is a desire to address the Governing Board on a matter relating to the Eden Area ROP that does not appear on the agenda, this may be done during the "Public Comment" section.

State law prohibits the ROP Governing Board from taking any action on or discussing items that are not on the posted agenda except to A) briefly respond to statements made or questions posed by the public in attendance; B) ask questions for clarification; C) provide a reference to a staff member or other resource for factual information in response to the inquiry; or D) ask a staff member to report back on the matter at the next meeting and/or place it on a future agenda. (Government Code Section 54954.2 (a))

This meeting is being recorded. These recordings are maintained by the Eden Area ROP for 30 days and are available for review to the public upon request.

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Public Comment for Agenda items and matters that are related to the Eden Area ROP

(According to the Brown Act, the Board may not comment or take action on items not on the agenda.)

The Board welcomes and encourages public comment on items listed on the agenda or within the Board's jurisdiction. We ask that all speakers engage respectfully and honor one another's points of view.

Public Comment Instructions

When it is your turn to speak:

- Your name will be called.
- You will either be unmuted (if joining virtually or by phone) or asked to come forward (if attending in person).
- Please begin by stating your name and whether you are speaking as an individual or on behalf of an organization.
- Each speaker is allowed up to three (3) minutes, unless the Board decides otherwise.
- This meeting is recorded for the official minutes.

If You Are Attending in Person

- Fill out a **“Request to Address Eden Area ROP Governing Board” card** at the entrance.
- Turn it in to the Governing Board President before the agenda item begins.
- When called, please come to the podium to make your comment.

V. Consent Calendar

Action by the Eden Area ROP Governing Board of the Eden Area Regional Occupational Program means that all items listed under the Consent Calendar are adopted by one single motion, unless a member of the Governing Board, the Superintendent, or a member of the public requests that any such item be removed from the Consent Calendar and voted upon separately.

- A. Request the Governing Board to approve the Minutes of the Special Governing Board Workshop Meeting of February 5, 2026 (pages 5-6)
- B. Request the Governing Board approve the Minutes of the Regular Governing Board Meeting of February 5, 2026 (pages 7-18)
- C. Request the Governing Board approve the Bill Warrants (pages 19-25)
- D. Request the Governing Board approve the Personnel Action Items (pages 26-27)
- E. Request the Governing Board approve the Elimination of the Second Assistant Principal Position (page 28)
- F. Request the Governing Board approve the Revised Salary Schedules (Chart 2A & 2B) (pages 29-33)
- G. Request the Governing Board approve the Adoption of Resolution 6-25/26: Mid-Year Additions/Changes-Revised Signature Card (pages 34-36)

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- H. Request the Governing Board to approve the Agreement with San Jose Charters for SkillsUSA Student Transportation for the 2025-2026 School Year (pages 37-39)

VI. Action Items

- A. Request the Governing Board approve the 2025-2026 Second Interim Report (page 41)
- B. Request the Governing Board approve the Governing Board Reorganization (page 42)

VII. Adjournment

CONSENT CALENDAR



Minutes of the Special Board Workshop Meeting of the ROP Governing Board February 5, 2026

I. Call to Order

Juan Campos, Board President, called the Special Board Workshop meeting to order at 4:47 p.m. on Thursday, February 5, 2026 at the Eden Area Regional Occupational Program Board Room, 26316 Hesperian Blvd., Hayward, CA 94545.

II. Roll Call

Eden Area ROP Governing Board Members Present:

Juan Campos, President	San Lorenzo USD
Dolly Adams, Member	Castro Valley USD
Austin Bruckner Carrillo, Member	Hayward USD

Eden Area ROP Governing Board Members Absent:

Zachary Borja, Member	San Leandro USD
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Eden Area ROP Governing Student Board Members Present:

Jeffery Arthur, Member	Eden Area ROP
Sophia Castellanos, Member	Eden Area ROP

Eden Area ROP Superintendent/Clerk of the Board Present:

Blaine Torpey

Eden Area ROP Administrators Present:

None

Eden Area ROP Staff Present:

None

III. Approval of Agenda

Trustee Dolly Adams moved to approve the agenda. Trustee Austin Bruckner Carrillo seconded the motion. By the following vote, the agenda was approved:

Board Member Vote:

AYES:	3 (Adams, Bruckner Carrillo, Campos)
NOES:	0
ABSTENTIONS:	0
ABSENT:	1 (Borja)

Student Board Member Preferential Vote:

AYES:	2 (Arthur, Castellanos)
NOES:	0
ABSTENTIONS:	0
ABSENT:	0

IV. Public Comment for Agenda items and matters that are related to the Eden Area ROP

None

V. Information Items

Adjourn to Board Workshop

A. Connections

Superintendent Torpey facilitated an educational activity with the Board that encouraged the Board to build connections through their lived experience and how that impacts the work of the Governance Team.

B. Our Values and Impact

Superintendent Torpey facilitated a conversation about the values that the Board members bring with them and how those values impact the work of the Governance Team to support Eden Area ROP staff and students.

C. Governance Handbook

Superintendent Torpey handed out the Eden Area ROP Governance Handbook for the Board to review.

VI. Adjournment

The meeting was adjourned at 5:30 p.m.

Approved by the Eden Area ROP Governing Board _____.

Blaine Torpey, Superintendent/Clerk to the Eden Area ROP Governing Board



Minutes of the Regular Meeting of the ROP Governing Board February 5, 2026

I. Call to Order

Trustee Juan Campos, Board President, called the meeting to order at 5:49 p.m. on Thursday, February 5, 2026, in the Boardroom, at the Eden Area Regional Occupational Program located at 26316 Hesperian Blvd., Hayward, CA 94545.

II. Roll Call

Eden Area ROP Governing Board Members Present:

Juan Campos, President	San Lorenzo USD
Dolly Adams, Member	Castro Valley USD
Austin Bruckner Carrillo, Member	Hayward USD

Eden Area ROP Governing Board Members Absent:

Zachary Borja, Member	San Leandro USD
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Eden Area ROP Governing Student Board Members Present:

Jeffery Arthur, Member	Eden Area ROP
Sophia Castellanos, Member	Eden Area ROP

Eden Area ROP Superintendent/Clerk of the Board Present:

Blaine Torpey

Eden Area ROP Administrators Present:

Mercedes Henderson	Human Resources Administrator
Craig Lang	Director of Adult Programs and Apprenticeships
Manuschka Michaud	Principal
Michelle Stephens	Assistant Principal (On-Site)

Eden Area ROP Staff Present:

Liliana Angulo	Public Relations and Students Activities Specialist
Christina Charlton	Marketing Instructor
Maria Luisa Fuller	Entrepreneurship Instructor
Max Goldin	Entrepreneurship Substitute Instructor
Laura Jagroop	Entrepreneurship Instructor
Gabriela Juarez	Executive Assistant
Jessica Laird	Career Counselor
Aaron Rosas	Entrepreneurship Instructor

Others Present:

Students of the Month and their guests

Abbi Jones, student	Careers in Law, Public Safety & Forensic Science
Valerie McMasters-Shaw	Executive Senior Director, Christy White
Kalie Vazquez Trejo, student	Dental Assisting

III. Approval of Agenda

Trustee Dolly Adams moved to approve the agenda, Trustee Austin Bruckner Carrillo seconded the motion. By the following vote, the agenda was approved:

Board Member Vote:

AYES: 3 (Adams, Bruckner Carrillo, Campos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (Borja)

Student Board Member Preferential Vote:

AYES: 2 (Arthur, Castellanos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 0

IV. Pledge of Allegiance

Blaine Torpey led the Pledge of Allegiance.

V. Vision Statement

Haas'yana Johnson read the Eden Area ROP Vision Statement.

VI. Mission Statement

Maria Del Muro read the Eden Area ROP Mission Statement.

VII. Core Values

Jeffery Aruthur and Sofia Castellanos read the Eden Area ROP Core Values.

VIII. Public Comment for Agenda items and matters that are related to the Eden Area ROP

None.

IX. Student of the Month Awards

The following students were honored by their teachers, ROP Staff and the Governing Board as students of the month of February 2026:

STUDENT NAME	HIGH SCHOOL	ROP PROGRAM	INSTRUCTOR
Jonathan Olivares-Torralba	Hayward	Entrepreneurship	Goldin
Maria Del Muro	Arroyo	Marketing Economics	Charlton
Gabriela Ruiz	Tennyson	Entrepreneurship	Fuller
Adelaide Wilhelm	Castro Valley	Marketing Economics	Thompson
Daniel Vazquez	San Leandro	Marketing Economics	Jagroop
Haas'yana Johnson	Mt. Eden	Entrepreneurship	Rosas

Jessica Laird, Career Counselor, introduced the instructors, who presented their students to the Governing Board. A framed certificate of achievement was delivered to each student. Each student thanked their instructor for the recognition and shared about their journey at Eden Area ROP and their experience in the program. Each student also had the opportunity to introduce their family and guests.

X. Consent Calendar

Trustee Dolly Adams moved to approve the Consent Calendar Items as follows:

- A. Minutes of the Regular Governing Board Meeting of December 11, 2025
- B. Bill Warrants
- C. Personnel Action Items
- D. Quarterly Report on Williams Act Complaints and Resolutions
- E. Listed Donations-A Paratransit Corp
- F. Listed Donations-Ambries Pichon
- G. Listed Donations-H & J Diaz Family Foundation
- H. Budget Development Calendar for the 2026-2027 School Year
- I. Receipt of the Grant Award Notifications (GAN): K12 Strong Workforce Program (SWP) Round 8 CTE Summer Summit
- J. Agreement with American Fidelity to Provide Section 125 Flexible Benefit Plan Services for the 2026 Calendar Year
- K. Amendment to the MOU with the Public Health Institute/FACES for the Future Coalition for Health Career Training & Work-Based Learning, Academic Support, Wellness Services, and Youth Leadership Development for the 2025-2026 School Year
- L. Second Amendment Agreement with Mark Miller for Construction Manager Consultation Services from October 1, 2024 through June 30, 2026

Student Board Member Jeffery Aruthur seconded the motion. By the following vote, the consent calendar was approved as amended:

Board Member Vote:

AYES: 3 (Adams, Bruckner Carrillo, Campos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (Borja)

Student Board Member Preferential Vote:

AYES: 2 (Arthur, Castellanos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 0

To allow the Student of the Month instructors time to celebrate with students and families the Board moved to Information Item C: Midyear Review of Superintendent's goals.

XI. Information Items

C. Midyear Review of the Superintendent's Goals

Blaine Torpey, Superintendent, presented a midyear update on progress toward the superintendent's goals: culture, climate, and communication; student outcomes; staff support; and operations.

He highlighted completion of the Facilities Master Plan, strong student engagement with more than 600 survey responses, and efforts to balance significant enrollment growth while maintaining program quality. Staff completed LGBTQ+ PRISM training, including classified employees, and participated in ongoing English learner professional

development. He also shared updates on partnerships and collaborative efforts to sustain programs affected by federal funding changes.

Under student outcomes, he reported expansion of dual enrollment and the Careers in Education pathway, progress on the Zero-Emission Vehicle pathway, and continued development of apprenticeship and Middle College programs in partnership with Chabot College. Student voice initiatives have expanded, including growth in the Student Ambassador program and the addition of student board members.

In staff support and operations, he described professional development, restorative practices, policy updates, and capacity planning to address enrollment growth. He noted successful grant management with no journal entries to date and announced recent grant awards and pending applications.

With the Superintendent's presentation concluded and the instructors returning to the Board room, the Board resumed the original agenda order. The next information item was the ROP Pathway Review for Entrepreneurship/Self-Employment and Marketing.

A. ROP Pathway Reviews-Entrepreneurship/Self Employment and Marketing

Michelle Stephens, Assistant Principal, introduced the Entrepreneurship and Marketing Pathway presentation and recognized the instructors leading the program: Max Goldin, Christina Charlton, Maria Luisa Fuller, Laura Jagroop, and Aaron Rosas.

The instructors provided an overview of the pathway, which includes Entrepreneurship 1 and 2, and Marketing, all A-G approved and UC eligible. They serve six high schools across three districts and have engaged hundreds of students in hands-on, real-world learning experiences. Programs include student-run businesses, participation in DECA and SkillsUSA competitions, business plan development, stock market simulations, and work-based learning opportunities.

Highlights included:

- DECA and SkillsUSA participation, including local, state, and national competitions, with students gaining leadership, technical, and entrepreneurial skills.
- Curriculum integration with real-world applications, such as marketing projects, business simulations, and collaboration with industry partners.
- Emphasis on developing communication skills, critical thinking, and an entrepreneurial mindset in students.

B. Sophomore Presentation Update

Liliana Angulo, Public Relations and Student Activities Specialist, presented to the Board a demonstration of the sophomore presentations that she gives to students across the partner district high schools. She was accompanied by two student ambassadors, Kalie Vazquez Trejo, Dental Assisting student, and Abbi Jones, Careers in Law, Public Safety, and Forensics student.

The presentation highlighted Eden Area ROP's mission, vision, core values, and program offerings across multiple career pathways, emphasizing hands-on learning, college credit opportunities, certifications, and workforce readiness. Ms. Angulo demonstrated how students benefit from ROP programs through interactive slides and examples, and the student ambassadors shared their personal experiences in their respective programs.

D. Student Training and Employment Program (STEP) Grant Overview

Michelle Stephens, Assistant Principal (On-Site), introduced the Student Training and Employment Program (STEP) presentation. Gilbert Seegmiller, Workforce Readiness Coordinator, was highlighted as leading the program. Ms. Stephens explained that STEP supports students with disabilities through partnerships with the Alameda County Workforce Development Board, the Department of Rehabilitation, and Eden Area ROP. Students complete an eligibility process, participate in workforce readiness sessions covering self-advocacy, labor law awareness, job exploration, and resume building, and may earn certificates and a stipend. Eligible students can also participate in paid summer or fall internships.

The program tracks outcomes through pre- and post-assessments and monthly and annual reporting. Year one had 35 workforce readiness completers, and year two had 48. STEP provides real-world experience, promotes equity, builds confidence, and teaches self-advocacy. Ms. Stephens shared a student success story of a STEP participant gaining acceptance into Tesla's advanced manufacturing training.

E. First Reading of Governing Board Policies, Administrative Regulations, and Exhibits

Blaine Torpey, Superintendent, shared that the Eden Area ROP has contracted with California School Boards Association (CSBA) to receive regular updates and suggested policy language for any additions, changes, or modifications to educational code that impacts policy. Staff have reviewed these updates and brought relevant changes to the Board for their consideration.

Superintendent Torpey presented to the Governing Board the first reading of the following board policies, administrative regulations, and exhibit:

NUMBER	TYPE	TITLE	STATUS
0450	BP	Comprehensive Safety Plan	Revise
0450	AR	Comprehensive Safety Plan	Revise
1340	BP	Access to District Records	Revise
1340	AR	Access to District Records	Revise
1445	BP	Response To Immigration Enforcement	New
1445	AR	Response To Immigration Enforcement	New
5125	BP	Student Records	Revise
5125	AR	Student Records	Revise
5125.1	BP	Release of Directory Information	Revise
5125.1	AR	Release of Directory Information	Revise
5125.1	E(1)	Release of Directory Information	Revise
5145.13	BP	Response To Immigration Enforcement	Rescind
5145.13	AR	Response To Immigration Enforcement	Rescind

The Governing Board received the first reading and provided direction for staff to incorporate the requested review prior to the second reading.

XII. Action Items

A. Request the Governing Board approve the Annual Independent Auditor's Report for the Fiscal Year Ending June 30, 2025

Valerie McMasters-Shaw, Executive Senior Director of Christy White, presented the Auditor's Report.

Upon review of and a motion by Trustee Dolly Adams and a second by Trustee the Governing Board approved the Annual Independent Auditor's Report for the Fiscal Year Ending June 30, 2025.

Board Member Vote:

AYES: 3 (Adams, Bruckner Carrillo, Campos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (Borja)

Student Board Member Preferential Vote:

AYES: 2 (Arthur, Castellanos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 0

B. Request the Governing Board approve the Second Reading and Adoption of Governing Board Policies, Administrative Regulations, Board Bylaws, and Exhibits

The Board considered the second reading and adoption of Governing Board policies, administrative regulations, bylaws, and exhibits. Trustee discussion focused on BP and AR 5020 and BP 6143, which include opt-out language allowing families to request that students be excused from certain instruction and be offered alternate activities. It was noted that removing this language could make the policy subject to challenge.

A motion was made and approved to adopt all policies except BP and AR 5020 and BP 6143, which will be revised and brought back to the Board for future consideration.

Upon review of and a motion by Trustee Juan Campos and a second by Trustee Austin Bruckner Carrillo the Governing Board approved the second reading and adoption of Governing board policies, administrative regulations, board bylaws, and exhibits except for the following policies and administrative regulation:

- BP 5020: Parent Rights and Responsibilities
- AR 5020: Parent Rights and Responsibilities
- BP 6143: Courses of Study

Board Member Vote:

AYES: 3 (Adams, Bruckner Carrillo, Campos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (Borja)

Student Board Member Preferential Vote:

AYES: 2 (Arthur, Castellanos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 0

C. Request the Governing Board approve the Adoption of Resolution 5-25/26: Career Technical Education Month (February)

Upon review of and a motion by Trustee Dolly Adams and a second by Student Board Member Sofia Castellanos the Governing Board approved the adoption of Resolution 5-25/26: Career Technical Education Month (February).

Board Member Vote:

AYES: 3 (Adams, Bruckner Carrillo, Campos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (Borja)

Student Board Member Preferential Vote:

AYES: 2 (Arthur, Castellanos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 0

D. Request the Governing Board approve the Middle College Site Administrator Position and Job Description

Upon review of and a motion by Trustee Dolly Adams and a second by Student Board Member Jeffery Arthur the Governing Board approved the Middle College Site Administrator position and job description.

Board Member Vote:

AYES: 3 (Adams, Bruckner Carrillo, Campos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (Borja)

Student Board Member Preferential Vote:

AYES: 2 (Arthur, Castellanos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 0

E. Request the Governing Board approve the Revised Salary Schedule (Chart 4)

Upon review of and a motion by Trustee Austin Bruckner Carrillo and a second by Trustee Dolly Adams the Governing Board approved the Revised Salary Schedule (Chart 4).

Board Member Vote:

AYES: 3 (Adams, Bruckner Carrillo, Campos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (Borja)

Student Board Member Preferential Vote:

AYES: 2 (Arthur, Castellanos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 0

F. Request the Governing Board approve the Governing Board Reorganization

Trustee Juan Campos, San Lorenzo USD Representative, introduced Action Item F, the request that the Governing Board approve the Governing Board Reorganization. Trustee Campos invited nominations.

Board members discussed the timing of the reorganization, including whether to proceed immediately or wait until a future meeting when a full Board might be present. It was clarified that, because Board positions are appointed rather than elected, statutory reorganization timelines do not strictly apply. Concerns were raised regarding potential vacancies and the need to maintain continuity.

After discussion, the Board agreed to table Action Item F and reconsider the Governing Board Reorganization at the March 5, 2026 Eden Area ROP meeting.

Trustee Austin Bruckner Carrillo moved to table the item and continue current assignments until that meeting, and Trustee Dolly Adams seconded the motion.

Board Member Vote:

AYES: 3 (Adams, Bruckner Carrillo, Campos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (Borja)

Student Board Member Preferential Vote:

AYES: 2 (Arthur, Castellanos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 0

During discussion of the motion, it was noted that the Board currently did not have a Vice President. To ensure leadership continuity, a motion was made and approved to appoint Trustee Adams as Interim Vice President until the March 5, 2026 meeting.

Upon review of and a motion by Trustee Austin Bruckner Carrillo and a second by Trustee Dolly Adams the Governing Board approved the amended motion to table the Board reorganization and appoint Trustee Dolly Adams as Interim Vice President.

Board Member Vote:

AYES: 3 (Adams, Bruckner Carrillo, Campos)
NOES: 0
ABSTENTIONS: 0
ABSENT: 1 (Borja)

Student Board Member Preferential Vote:

AYES: 2 (Arthur, Castellanos)

NOES: 0
ABSTENTIONS: 0
ABSENT: 0

XIII. Communications

A. Letter from the Alameda County Office of Education regarding the First Interim

Blaine Torpey, Superintendent, presented the communications from the Alameda County Office of Education regarding the first interim budget report. The letter affirmed a positive certification.

XIV. Student Board Member Reports

Jeffery Arthur, Student Board Member, provided a report on recent student activities and class projects. He highlighted that the PM Medical II class has begun internships with over 30 students at various sites. The Construction class has started work on the outdoor learning area, applying designs created using online software under the guidance of their instructor, Mr. Lopez. The Dental class is planning two volunteer events in the Union City area, including assisting children with disabilities and supporting veterans' dental needs. The dental clinic renovation is nearly complete, and students have returned to their workspace.

Mr. Arthur also noted that student ambassadors led nearly 350 sophomores from Castro Valley High School through the clinic to showcase campus improvements. Ambassadors have launched CTE Month festivities with Instagram takeovers, highlighting students' skills, classroom activities, and teacher contributions. Ambassadors have organized into five official teams in the PM program, focused on planning and executing the CTE Month celebration on February 13.

Additionally, he is working to have all students at Eden Area ROP CPR certified, leveraging her experience training students at Castro Valley High School, and is exploring the implementation of a student-run blood drive in partnership with the Stanford Blood Center and American Red Cross. He emphasized the importance of these initiatives for student safety, health, and community engagement.

Sofia Castellanos, Student Board Member, provided an update on student activities and projects across various programs. She reported that Medical I and II students are participating in the FACES of the Future program, shadowing doctors at St. Rose Hospital and learning anatomy, physiology, vital signs, CPR, and front office procedures. Students are also receiving professional development training, including interview preparation, resume writing, public speaking, and workplace professionalism. First Responder students are practicing search and rescue skills and preparing for SkillsUSA competitions. Auto Collision and Refinishing students are learning hands-on skills such as removing and painting car panels and welding. Careers in Law students are focusing on crime scene investigations, ongoing case work, and real-world legal applications.

Ms. Castellanos also shared her personal Gold Award project goals as a Girl Scout. She plans to implement water refilling stations on campus to improve access to clean drinking water, reduce plastic waste, and encourage hydration.

XV. Superintendent's Report

Blaine Torpey, Superintendent, began his report to the Board by highlighting student achievements and success stories from the Construction Technology program. He shared examples of graduates who have pursued apprenticeships or employment in

skilled trades, including plumbing, electrical work, carpentry, HVAC, and glazing. He noted that students in this program gain exposure to multiple trades, hands-on experience, and professional development skills, including resume building, interviewing, and workplace professionalism. These experiences provide students with a strong foundation to identify career paths they are passionate about and transition successfully into the workforce.

Superintendent Torpey also highlighted the role of instructors in connecting students with industry partners and apprenticeship opportunities. He noted that several students have secured paid internships that often lead to full-time employment, and that the program serves as more than a class, it is a career pipeline for Eden Area ROP students.

He then introduced a video highlighting the Eden Area ROP Fire and EMS program and its partnership with the Hayward Fire Department. The video showcased the program's impact on students, including two recent graduates who completed the program and are now employed as firefighters. Superintendent Torpey emphasized the value of these partnerships in providing students with real-world experience, leadership development, and early exposure to career opportunities in emergency services.

He concluded by sharing the Garden Blossom newsletter, recognizing the dedication of students, staff, and instructors, and reiterating the important role Eden Area ROP programs play in preparing students for post-secondary education, career readiness, and workforce success.

Superintendent Blaine Torpey suggested to the Board that the Student Board Members be given the option to leave early as it was 9:30 pm, and they departed the meeting at 9:31 p.m.

XVI. Governing Board Reports

Austin Bruckner Carrillo, Hayward Unified School District Representative, shared that he recently conducted a site visit and expressed appreciation for the opportunity to tour the campus.

He reported that Hayward Unified School District is currently engaged in its budget development process and is facing an estimated reduction of 7 million in order to maintain an acceptable certification from the Alameda County Office of Education. Proposals under consideration include the potential closure of an elementary school, reductions to certificated and classified staff, and limited reductions to administrative staff. He noted that these items will be discussed further at an upcoming board meeting.

Trustee Bruckner Carrillo also shared that the district is holding hearings regarding the renewal of two charter schools, Leadership Public Schools and Twin Oaks Montessori. He provided positive news that the district secured \$500,000 in Measure C funding for early TK programming through collaboration with Supervisor Marquez and First 5. He concluded by noting that the district is considering a half-cent sales tax measure.

Dolly Adams, Castro Valley Unified School District Representative, shared that she recently conducted a site visit with Superintendent Torpey, where she observed the STEP program, merchandising, the garden area, and other campus spaces.

She reported that Castro Valley Unified School District is currently negotiating a proposed two year contract with its bargaining units that includes modest salary increases and a greater emphasis on enhanced benefits, reflecting union priorities. She noted that the district is experiencing slight enrollment growth, which has helped

maintain financial stability despite tight budget conditions and lower per pupil funding compared to some neighboring districts.

Trustee Adams also shared that the district recently opened a new culinary facility and is preparing for upcoming board elections, with at least one new board member anticipated. She stated that the district is exploring a facilities bond measure following a previously unsuccessful parcel tax attempt. The bond would address capacity needs at several elementary schools and facility improvements at Castro Valley High School, including upgrades to aging arts spaces.

During the discussion, Trustee Adams expressed interest in exploring language within the bond measure to support Career Technical Education development opportunities connected to future construction projects.

Juan Campos, San Lorenzo USD Representative, reported that San Lorenzo Unified School District is currently in negotiations with two bargaining units, including the teachers and classified staff. He expressed hope that agreements will be reached on favorable terms.

Trustee Campos thanked the Eden Area ROP team and students for their presentation and representation at the SLZUSD Board meeting.

Regarding budget reductions, Trustee Campos stated that the district is addressing approximately 1.5 million dollars in reductions. He explained that the reductions will likely be managed through non reelections and by holding vacant positions, minimizing direct impact on current employees. He noted that these actions will help stabilize the district's budget for the current year.

Trustee Campos also reported that the district's parcel tax is scheduled to sunset and that efforts are underway to renew it. He stated that the parcel tax generates approximately 3 million dollars annually, which directly supports staff and teacher salaries.

Additionally, Trustee Campos shared that the district plans to send a letter to Governor Gavin Newsom regarding concerns about the distribution of Proposition 28 funding. He explained that the district believes the funds are not being allocated as intended and that, based on district enrollment, San Lorenzo USD would receive approximately 3.5 million dollars. He noted that these funds would significantly support continued employment of current staff, including arts and music programs.

Trustee Campos also mentioned an upcoming CTA breakfast for board members and indicated that he would be attending.

XVII. Recess to Closed Session

The meeting was called into closed session at 9:44 pm.

**A. Public Employee Discipline/Dismissal/Release
Government Code 54957**

XVIII. Reconvene to Open Session and Report any Action taken in Closed Session

The meeting resumed to open session at 10:08 pm.

**A. Public Employee Discipline/Dismissal/Release
Government Code 54957**

Board President, Juan Campos, reported that no action was taken.

XIX. Adjournment

The meeting was adjourned at 10:09 pm in memory of:

- Pedro Espinoza, Godfather of Jazmin Marquez, Work-Based Learning Specialist
- Luna Evangelina Foster, daughter of Nick Foster Adult Programs Electrical student and niece of Jennifer Aguilar, Administrative Assistant

Approved by the Eden Area ROP Governing Board _____.

Blaine Torpey, Superintendent/Clerk to the Eden Area ROP Governing Board



DATE: March 6, 2026
TO: ROP Governing Board
FROM: Blaine Torpey, Superintendent
PREPARED BY: Sabrina Ubhoff, Accounting Technician
SUBJECT: Request the Governing Board approve the Bill Warrants

CURRENT SITUATION

The bill warrants submitted for approval are for the period of January 27, 2026 through February 19, 2026 and include test warrant numbers and voided warrants.

CONSENT CALENDAR



DATE: March 6, 2026
TO: ROP Governing Board
FROM: Blaine Torpey, Superintendent
PREPARED BY: Mercedes Henderson, Human Resources Administrator
SUBJECT: Request the Governing Board approve the Personnel Action Items

CURRENT SITUATION

The attached listing of personnel action items are the Eden Area ROP Superintendent's recommendations for approval.

CONSENT CALENDAR



DATE: March 6, 2026
TO: ROP Governing Board
FROM: Blaine Torpey, Superintendent
PREPARED BY: Mercedes Henderson, Human Resources Administrator
SUBJECT: Request the Governing Board approve the Elimination of the Second Assistant Principal Position

BACKGROUND

Over the years, the Eden Area ROP has needed to be nimble and responsive to the constantly changing landscape of funding and priorities. Since the elimination of direct state funding for ROPs and the advent of the Career Pathways Trust, the delivery of Career Technical Education has changed. While these changes have positively impacted student outcomes, they required the Eden Area ROP to consistently adjust staffing, structures, and job duties.

CURRENT SITUATION

In an effort to enhance cost-effectiveness and address declining grant revenue a position has been eliminated

Position Eliminated

Assistant Principal 1.0 FTE

CONSENT CALENDAR



DATE: March 6, 2026
TO: ROP Governing Board
FROM: Blaine Torpey, Superintendent
PREPARED BY: Mercedes Henderson, Human Resources Administrator
SUBJECT: Request the Governing Board approve the Revised Salary Schedules (Chart 2A and 2B)

BACKGROUND

Eden Area ROP Substitute Instructors are compensated on an hourly basis, with a full day calculated at six hours. Some instructional assignments extend beyond six hours.

CURRENT SITUATION

Under the current structure, substitute instructors have not consistently been compensated for the full length of assignments longer than six hours.

To address this inequity and ensure fairness, a shift to a standardized half day and full day rate is recommended. The proposed full day rate will reflect a seven hour instructional day so that assignments extending beyond six hours are appropriately compensated.

In addition, the Eden Area ROP partner school districts utilize half day and full day substitute rates rather than hourly rates. Aligning with this common practice promotes consistency and transparency.

A transition from an hourly substitute rate to standardized half day and full day rates is proposed. The proposed full day rate is based on a seven hour instructional day.

This structure will:

- Ensure substitutes are fairly compensated for longer instructional assignments
- Eliminate inconsistencies under the current six hour full day calculation
- Align Eden Area ROP partner district compensation practices
- Provide clarity and administrative efficiency in payroll processing

This change requires revisions to:

- Salary Schedule Chart 2A: Certificated 7 Hour Salaried Employees
 - Removal of Substitute Instructors section with hourly rate as it isn't applicable to this salary schedule
- Salary Schedule Chart 2B: Certificated Hourly Employees
 - Replace the hourly rate in the Substitute Instructors section to reflect the half day rate and full day rate based on seven hours

Fiscal Impact

The fiscal impact will depend on substitute utilization. A comparative analysis of the prior hourly model and the proposed half day and full day structure has been prepared for Board review.

SUBSTITUTE TEACHERS (180 Instructional Days)	
Short-Term Assignment	
Annualized Substitute Rate Half-Day	Annualized Substitute Rate Full-Day
\$28,166.40	\$30,844.80
Long-Term Assignment	
Annualized Substitute Rate Half-Day	Annualized Substitute Rate Full-Day
\$49,291.20	\$53,978.40

CONSENT CALENDAR

Salary Scale Chart 2A CERTIFICATED 7 HOUR SALARIED EMPLOYEES

2025-2026

Effective: April 1, 2026

Classroom Instructor 185 days

Career Counselor 195 days

Step	A	B	C	D	E	F
1	\$81,995.61	\$85,357.06	\$88,888.95	\$92,593.90	\$96,486.07	
2	\$83,341.23	\$86,767.23	\$90,368.86	\$94,152.56	\$98,122.24	
3	\$84,713.96	\$88,209.67	\$91,883.64	\$95,740.96	\$99,789.42	
4	\$86,111.22	\$89,677.98	\$93,424.24	\$97,360.34	\$101,487.57	
5	\$87,540.76	\$91,175.96	\$94,998.43	\$99,013.30	\$103,223.15	
6		\$92,704.96	\$96,603.61	\$100,698.54	\$104,993.65	
7		\$94,262.32	\$98,241.06	\$102,417.34	\$106,798.98	
8		\$95,854.61	\$99,909.51	\$104,169.74	\$108,637.88	
9		\$97,475.27	\$101,614.12	\$105,959.58	\$110,515.54	
10		\$99,130.82	\$103,351.01	\$107,784.29	\$112,430.65	
11			\$105,124.05	\$109,645.15	\$114,387.07	
12					\$116,378.35	
17						\$121,461.17
22						\$123,594.50
27						\$125,770.49

Employees receive an annual benefit package of \$12,621.16.

Initial placement on the schedule will consider amount and level of experience, education, complexity of subject matter, area salary rates, and relative value of the individual program. At the discretion of the Superintendent, placement may be at a higher range based on the needs of the program. Movement to the next column requires evidence of the completion of 15 semester units of instruction that are approved by the Superintendent or designee. A maximum of six (6) years teaching credit will be granted for initial placement on the salary schedule. (See AR 4122)

***Step 17 is a Longevity Step-** increase is earned after five years on Step 12, Column E plus 9 semester units of approved Professional Development. Movement down Column F to Step 22 and 27, will each be earned after five additional years plus 9 semester units of approved Professional Development.

Note: Employee may elect to participate at the employee's expense in one of the health plan packages offered by the EAROP to its employees.

SUMMER SCHOOL INSTRUCTORS

Hourly Rate/Step 2	\$52.36
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ADDITIONAL COMPENSATION

EDUCATIONAL STIPENDS

Professional Growth: Full time teachers who have been compensated on Step 12, Column E for at least 2 years shall be entitled to a professional growth allowance of \$30 per semester unit with a maximum of 4 semester units per year and 20 semester units total. All units must be approved and earned during the year being credited. These units may be converted to Professional Development units needed for Column F, Step 17, providing the condition below is met.*

***Step 17 is a Longevity Step** – the increase is earned after five years on Step 12, Column E plus 9 semester units of approved Professional Development. Movement down Column F to Step 22 and 27, will each be earned after five additional years plus 9 semester units of approved Professional Development.

Bachelor’s Degree	Master’s Degree	Doctorate
\$867	\$1,122	\$1,632

EDUCATIONAL STIPENDS

Educational Stipends - Employee will receive the highest educational stipend ONLY.

Salary Scale Chart 2B CERTIFICATED HOURLY EMPLOYEES

2025-2026

Effective: April 1, 2026

HOURLY INSTRUCTORS

STEP	1	2	3	4	5	6	7
HOURLY RATE	\$48.14	\$52.36	\$54.71	\$57.18	\$59.78	\$62.48	\$64.45

SUBSTITUTE INSTRUCTORS

Daily Substitute Rate Half-Day	Daily Substitute Rate Full-Day	Half-Day Rate: 4 hours or less Full-Day Rate: More than 4 hours
\$156.48	\$273.84	
(Long-Term Assignment)		Long-Term Rate - retroactive to the first day of consecutive work period. (Minimum of 10 consecutive workdays substituting for same instructor.)*No benefits granted to substitutes.
Daily Substitute Rate Half-Day	Daily Substitute Rate Full-Day	
\$171.36	\$299.88	

ADDITIONAL COMPENSATION

EDUCATIONAL STIPENDS

Bachelor's Degree	Master's Degree	Doctorate	Special Assignment
\$867	\$1,122	\$1,632	*20%

Note:

- **Educational Stipends** - Employee will receive the highest educational stipend ONLY.



DATE: March 6, 2026
TO: ROP Governing Board
FROM: Blaine Torpey, Superintendent
SUBJECT: Request the Governing Board approve the Adoption of Resolution 6-25/26: Mid-Year Additions/Changes-Revised Signature Card

BACKGROUND

Education Code Section 42632 for K-12 requires that signatures of all governing board members and signatures of persons authorized by the governing board to sign orders must be filed with the County Superintendent of Schools.

Annually, the Eden Area ROP files signature cards by way of resolutions for authorized agents and Governing Board members.

Any time during the school year that there is a change (addition or replacement) of authorized agents or Governing Board members, the Alameda County Office of Education requires a mid-year revision to any applicable signature cards.

CURRENT SITUATION

On August 7, 2025, the Governing Board approved:

- Resolution 1-25/26: Signature Card Board Members
- Resolution 2-25/26: Signature Card-Authorized Agents: Payroll Warrants and Disbursements
- Resolution 3-25/26: Signature Card-Authorized Agents: Official Documents and Reports

As of January 2026, the Eden Area ROP has had 1 replacement on the Governing Board. Attached is Resolution 6-25/26: Mid-Year Additions/Changes-Revised Signature Card that reflects the changes.

CONSENT CALENDAR

EdenAreaROP

RESOLUTION NO. 6-25/26

Mid-Year Additions/Changes-Revised Signature Card

REVISED SIGNATURE CARD FOR:

- Authorized Agents-Payroll Warrants & Disbursements
- Authorized Agents-Official Documents & Reports
- Board Members

TO THE ALAMEDA COUNTY SUPERINTENDENT OF SCHOOLS:

AUTHORIZED AGENTS - PAYROLL WARRANTS & DISBURSEMENTS

Pursuant to Education Code Section 42632 for K-12 Education and Section 85232 for Community Colleges, each order drawn on the funds of our school district shall be signed by at least a majority of the members of the governing board of the district or by a person(s) authorized by the governing board to sign orders in its name.

The following signature is the person in addition to signatures authorized by the governing board to sign orders in its name:

_____ Signature	_____ Type Name
_____ Title	
<input type="checkbox"/> Additional <input type="checkbox"/> Replacement	Replaces: _____ Type Name

AUTHORIZED AGENTS - OFFICIAL DOCUMENTS & REPORTS

_____ Signature	_____ Type Name
_____ Title	
<input type="checkbox"/> Additional <input type="checkbox"/> Replacement	Replaces: _____ Type Name

BOARD MEMBERS

_____ Signature	Dolly Adams Type Name
<input type="checkbox"/> Additional <input checked="" type="checkbox"/> Replacement	Replaces: _____ Sara E. Raymond Type Name

<input type="checkbox"/> Additional <input type="checkbox"/> Replacement	Signature _____ Replaces: _____ Type Name _____
---	---

<input type="checkbox"/> Additional <input type="checkbox"/> Replacement	Signature _____ Replaces: _____ Type Name _____
---	---

PASSED AND ADOPTED by the Governing Board of the Eden Area ROP on this 6th day of March 2026 by the following vote:

Board Member	Ayes	Noes	Abstentions	Absent
Juan Campos	_____	_____	_____	_____
Dolly Adams	_____	_____	_____	_____
Austin Bruckner Carrillo	_____	_____	_____	_____
Zachary Borja	_____	_____	_____	_____
Alt: _____	_____	_____	_____	_____
Alt: _____	_____	_____	_____	_____
Totals	_____	_____	_____	_____

Student Board Member	Ayes	Noes	Abstentions	Absent
Sofia Castellanos	_____	_____	_____	_____
Jeffery Arthur	_____	_____	_____	_____
Alt: _____	_____	_____	_____	_____
Alt: _____	_____	_____	_____	_____
Totals	_____	_____	_____	_____

By approval of this resolution, I hereby certify that the signature(s) appearing above are true and were affixed in my presence.

Date

Signature, President of the Governing Board



DATE: March 6, 2026
TO: ROP Governing Board
FROM: Blaine Torpey, Superintendent
PREPARED BY: Michelle Stephens, Assistant Principal
SUBJECT: Request the Governing Board to approve the Agreement with San Jose Charters for SkillsUSA Student Transportation for the 2025-2026 School Year

BACKGROUND

SkillsUSA was created to raise the quality of education for students in trade, industrial, and technical programs. Our students become part of a national organization, comprised of 331,000 members, that serves trade, industrial, and technical students in public schools, occupational centers and community colleges.

Students are part of successful partnerships that link students, educators, businesses, labor, and government nationwide. As a member of one of nearly 14,000 local chapters nationwide, students learn to work as part of a team and develop management skills.

CURRENT SITUATION

The Eden Area ROP students will compete in the SkillsUSA State Competition, April 9-12, 2026, in Ontario, CA. The attached agreement with San Jose Charters is for roundtrip bussing services to transport staff and students between Eden Area ROP and Ontario, CA.

CONSENT CALENDAR

SAN JOSE CHARTERS
 INC. 2920 Daylight Way
 San Jose CA 95111
 Bus: (408) 360-9883
 Fax: (408) 360-0790
 TCP 016831-A



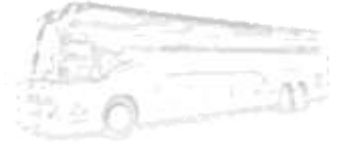
Sales Person: Sara Magana

OFFER TO CHARTER

Reservation ID: 1821868

Company: Eden Area Regional Occupational Program
 CompanyAddress: 26316 Hesperian Blvd
 Company City: Hayward, CA 94545-
 Contact Name: Manuschka Michaud
 Business Phone: 510-293-2904
 Fax Number: 510-293-8224 E-mail: mmichaud@edenrop.org

No Buses: 1
 No Pax: 56



Departure Information

Trip Date: 4/9/2026
 Depart Time: 5:30
 Address: EAROP-26316 Hesperian Blvd
 City/Zip: Hayward CA 94545
 Host:
 Group Name:

Destination Information

Address: Hampton Inn & Suites 4500 Mills Circle
 City/Zip: Ontario CA 91764
 Return Date: 4/12/2026
 Return Time: 13:00
 Drop-Off Date: 4/12/2026
 Drop-Off Time: 21:00

ITINERARY

05:30 am-Arrive at EAROP
 26316 Hesperian Blvd., Hayward CA 94545 Depart EAROP
 1st Stop Kettleman City (Breakfast)
 2nd Stop Grapevine (Lunch)
 3rd Stop Trip to Walmart
 Approximate arrival at Hampton Inn & Suites
 6pm Opening Ceremonies
 8pm Dinner/10pm in Room
 4/10-8am 4:30pm Leadership & Skills USA Competitions
 4pm-9pm Social Nigh (Movies, Food & Fun)
 10pm In room

4/11-8am 4:30pm Leadership & Skills Competitions
 4pm Trip to Ontario Mills (Movies, Food & Fun)
 10pm In room
 4/12- 06:30am Meet at buses dressed in formals
 7am deprt hotel
 7:30-12noon closing ceremony & Awards
 12:30-1pm depart Arena
 9pm arrive back at EAROP

Item	Qty	Price	Subtotal
56 psgr	1	\$10,806.01	\$10,806.01
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
Driver Tip	1	\$400.00	\$400.00
Discount:		0.00%	\$10,806.01
Bridge/Tolls:			\$0.00
Parking Fees:			\$0.00
Fuel Surcharge:			\$0.00
TOTAL:			\$11,206.01

Please make checks payable to SAN JOSE CHARTERS, INC. and include your RESERVATION ID to ensure accurate processing.

Deposit Amount:	\$0.00
Deposit Date:	
Balance Due:	\$11,206.01
Balance Due Date:	3/9/2026

By signing this document, I affirm that I have read and understood the terms and conditions outlined in pages 1-2 of this contract. I agree to abide by those terms.

If the deposit and or full payment is not received by the due dates stipulated we reserve the right to cancel services without notice. (For schools, a PO must be provided).

We must receive signed offer within 5 business days of issuance to reserve your date and rate.

 Client's Signature

 Date

SAN JOSE CHARTERS
INC. 2920 Daylight Way
San Jose CA 95111
Bus: (408) 360-9883
Fax: (408) 360-0790
TCP 016831-A



Sales Person: Sara Magana

OFFER TO CHARTER

Reservation ID: 1821868

TERMS AND CONDITIONS

PRICE: The price on this confirmation is based on the itinerary given to San Jose Charters at the time of pricing. Client agrees to pay additional charges that were unknown at the time of booking. Any changes made to this charter order 72 hours prior to the charter are subject to a \$50 processing fee. Any changes made 24 hours or less to the charter are subject to a \$75 processing fee. These fees are in addition to any additional charges which may be incurred due to itinerary changes. Any changes to the final itinerary will need to be done via email during regular business hours. On the day of the trip any changes in the itinerary MUST be approved by our office and may result in additional charges.

PAYMENT: 10% deposit or \$250 (whichever is greater) per vehicle requested is due upon receipt of our written confirmation. Final payment is due 30 days prior to trip date. Reservations made less than 30 days prior to the trip date must be paid by credit card or cash at the time of booking. A \$35 fee will be charged for any checks returned to us by the bank.

CANCELLATION: Customer will receive a full refund on the deposit if the trip is cancelled 30 days prior to the departure date. Customer will be charged 50% of the total amount if cancellation is made 29 – 7 days prior to departure date. There is no refund if cancelled 6 days or less prior to the departure date. Full amount will be charged if trip is cancelled at the spot location. All cancellations are subject to a \$50 Administrative fee. For multiple motor coaches, Administrative fee will be at management's discretion.

SPAB PAYMENT AND CANCELLATION: Payment for all SPAB coach moves must be received in full 6 weeks prior to the departure date. For these moves a cancellation fee of \$500 per coach will occur if cancelled 4 weeks prior to departure date. If trip is cancelled 3 weeks prior to the departure date, a fee will be charged at management's discretion. This ONLY applies to SPAB moves

OVERTIME AND ADDITIONAL CHARGES: Time and charges begin when the motor coach arrives at the pick-up location. If there is an error stated in the address, you shall be charged for the time needed to reroute the motor coach to a different address.

You agree to pay the following additional expenses incurred in connection with Charter services directly to the Charter Company: (i) driver's lodging (if not paid by the client) (ii) tolls (iii) parking fees (iv) additional stops and (v) any other expenses incurred directly by the Charter Company in connection with the provision of the Charter Services.

DRIVER'S LODGING: You agree if required, to arrange for appropriate lodging for drivers that meet or exceed the following minimum standards: 3 star or better hotel/motel, private room with private shower and bathroom. Parking at the hotel for bus(es) and any incurred Parking fees. Hotel must be within a 5 mile radius of destination. If you fail to provide the driver(s) with private lodging meeting the listed requirements, you (i) authorize the Charter Company to procure such alternative lodging for the driver(s) and (ii) agree to reimburse the Charter Company for the cost of any such alternative lodging.

CHARTER SERVICES: The Charter Company or the driver may terminate any trip without refund in its sole discretion, if (i) The driver feels that you or any of the passengers are putting the driver or any of the passengers in danger or harm or (ii) you and/or any of the passengers are in possession of any illegal material and/or substance. This is without exception.

Drivers must follow FMCSA Hours of Service Regulations and other applicable regulations and shall not agree to any request to exceed the regulated FMCSA Hours of Service or to violate any other regulations. These regulations restrict driving time to ten (10) hours and duty time to fifteen (15) hours. Driving and duty time start and end at the garage. Unless agreed in writing at the time of the reservation, driver is not obligated to arrange buses with more than one driver on each bus. Drivers are entitled to a hotel room no later than when they reach these restrictions on driving and/of duty times. Driver may terminate any trip without refund in its sole discretion if you or any of the passengers attempt to force the driver to exceed regulated FMCSA Hours of Service or to violate any other applicable regulations. If driver reaches the legal driving time, he/she will pull over and will not continue with the trip, regardless if destination has been reached or not. If destination has not been reached, the group is responsible for getting their own transportation to their final destination and obtaining a hotel room for the driver where ever he/she stops

HOTEL/CASINO CHARTERS: San Jose Charters is not responsible for changes made to the cost, bonus or availability for any hotel and or casino.

DAMAGE OR RETURN OF VEHICLE IN UNACCEPTABLE CONDITION: Our motor coaches are inspected and cleaned prior to departure from our garage. Any damage to seats, windows or other parts of the motor coach that is caused by a member of the group chartering the motor coach shall be the financial responsibility of the chartering group. San Jose Charters will bill the group for repairs and damage. If the vehicle requires excessive cleaning (garbage, vomit, spills, stains etc.), the group will be charged up to \$300 per vehicle. Kegs, glass bottles, or propane tanks are not permitted on our vehicles.

PERSONAL ITEMS AND LUGGAGE: San Jose Charters is not responsible for luggage, or any items left, stolen or damaged on the bus.

ACTION ITEMS



DATE: March 6, 2026
TO: ROP Governing Board
FROM: Blaine Torpey, Superintendent
PREPARED BY: Anthony Oum, Fiscal Services Administrator
SUBJECT: Request the Governing Board to approve the 2025-2026 Second Interim Report

BACKGROUND

The Second Interim Report reflects revenues and expenditures as of January 31, 2026. The report was prepared and reviewed in accordance with all federal, state and local adopted criteria and standards using Local Control Funding Formula (LCFF) and Local Control Action Plan (LCAP).

CURRENT SITUATION

The Eden Area ROP Governing Board shall certify in writing whether or not the Eden Area ROP is able to meet its financial obligations for the remainder of the 2025-2026 fiscal year and, based on current forecasts, for the next two subsequent fiscal years 2026-2027 and 2027-2028, respectively. The certifications shall be classified as either positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education (Education Code 33127). Eden Area ROP is certifying a positive certification, and that staff prepared the report, along with assumptions using the School Services of California (SSC) Inc. Dartboard as well as Alameda County Office of Education (ACOE) guidelines. In certifying the 2025-2026 Second Interim Report as positive, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and the two subsequent fiscal years.

The report confirms the Eden Area ROP's ability to meet all financial obligations for the current fiscal year 2025-2026 and two subsequent fiscal years 2026-2027 and 2027-2028. Finally, the Eden Area ROP continues to meet and exceed AB 1200 requirements.

The report is included under separate cover and is available for review by the public upon request.

RECOMMENDATION

It is recommended that the Governing Board approve the 2025-2026 Second Interim Report.



DATE: March 6, 2026
TO: ROP Governing Board
FROM: Blaine Torpey, Superintendent
SUBJECT: Request the Governing Board approve the Governing Board Reorganization

BACKGROUND

Annually, the Governing Board selects a Board President and Vice-President to perform the duties as specified in the Government Code.

CURRENT SITUATION

At the February 5, 2026 meeting, the Governing Board reorganization was agendaized; however, the item was tabled due to not all members being present.

As a result, the reorganization item has been brought forward for consideration at this meeting. With the reorganization of the member districts completed, the Eden Area ROP Governing Board will proceed with the selection of a President and Vice President to serve through February 2027. All current Governing Board members are eligible for election.

RECOMMENDATION

It is recommended that the Governing Board elect their new officers at tonight's meeting and approve the Governing Board reorganization.