

**WILLIS INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES
AGENDA/NOTICE OF REGULAR MEETING**

Wednesday, March 18, 2026


The Board of Trustees of the Willis Independent School District will meet in a Regular Meeting on Wednesday, March 18, 2026 at 5:30 PM in the Willis ISD Boardroom located at 612 N. Campbell Street in the Sharon Hill Jennette Administration Building in Willis, Texas, and the business to be conducted is listed below.

REGULAR MEETING AGENDA

- I. **CALL TO ORDER**
 - A. Announcement by the Board President as to the presence of a quorum and that notice of the meeting has been posted for the time and manner required by law.
- II. **PLEDGE OF ALLEGIANCE AND INVOCATION**
 - A. Pledges and Invocation — Cannan Elementary Students
Speaker(s): Brooke Paulson, Principal
- III. **RECOGNITIONS**
 - A. Elementary Student of the Month — Cannan Elementary
Speaker(s): Brooke Paulson, Principal
 - B. Secondary Student of the Month — Calfee Middle School
Speaker(s): Dr. Gerald Schattle, Principal
 - C. WHS Floral Design Students
Speaker(s): Dr. Sarah Blakelock, Chief Communications Officer
 - D. Texas Music Educators Association Students
Speaker(s): Kenneth Labonski, Director of Fine Arts
- IV. **PUBLIC COMMENTS**
- V. **CONSENT AGENDA**
 - A. Approval of Minutes
 - B. Approval of an ESL Certification Resolution
Speaker(s): Travis Utecht, Exe. Director of HR
 - C. Approval of the Sam Houston State University Memorandum of Understanding (MOU)
Speaker(s): Travis Utecht, Exe. Director of HR
 - D. Approval Not to Exceed Amounts for Castleshouldt Elementary School Technology Packages
Speaker(s): Stephen Shannon, Exe. Director of Technology
 - E. Approval for E-rate Category I and Category II Services
Speaker(s): Stephen Shannon, Exe. Director of Technology
 - F. Approval of the Delivery Method for Meador Elementary Voice EVAC - Fire Alarm Project
Speaker(s): Bob Eaton, Chief of Construction and Operations
 - G. Approval of the Selection of JOC Contractor for the Multi-Campus Data and Power Project
Speaker(s): Bob Eaton, Chief of Construction and Operations
 - H. Approve Authorized Representatives For First Public Lone Star Investment Pool
Speaker(s): Garrett Matej, CFO
 - I. Approval of the Purchase of Library Materials
Speaker(s): Courtney Brown, Digital Integration Coordinator
 - J. Approval to Purchase an Additional Set of Just Right Readers Decodable Books - Elementary Campuses
Speaker(s): Sarah Ballew, Exe. Director of Teaching, Learning, and PD
 - K. Approval of the Guaranteed Maximum Price (GMP) for the Yates Stadium Scoreboard
Speaker(s): Bob Eaton, Chief of Operations & Construction
- VI. **PROGRESS MONITORING UPDATES**
 - A. Strategic Plan Updates
Speaker(s): Dr. Susan Clardy, Exec. Director of Accountability, Research, & Eval
 - B. District and Campus Improvement Plans Update

- Speaker(s): Dr. Susan Clardy, Exec. Director of Accountability, Research, and Eval.*
- C. Lone Star Governance Progress Monitoring: HB3 Student Growth in Reading
Speaker(s): Dr. Susan Clardy, Exec. Director of Accountability, Research, and Eval.
- D. TIPS for Parmley and Turner
Speaker(s): Dr. Ivan Velasco, Exec. Director of Elementary Education
- VII. **OTHER BUSINESS**
- A. Financial Reports
Speaker(s): Garrett Matej, CFO
- B. Delinquent Tax Collections Report
Speaker(s): Perdue, Brandon, Fielder, Collins & Mott LLP
- C. Long-Range Planning Update
Speaker(s): Dr. Sarah Blakelock, Chief Communications Officer
- D. WHS 9th Grade Center Second Gymnasium Concept Presentation
Speaker(s): Bob Eaton, Chief of Construction and Operations
- VIII. **CLOSED SESSION*: Consideration of matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084)**
- A. Personnel Matters Texas Gov't Code §551.074
1. Discuss Teacher Resignations and Consider Approval of Teacher Appointments. Tex. Gov't Code 551.074.
- B. Real Estate: Pursuant to Texas Gov't Code §551.072
1. Closed Session - Land Updates
- C. Consultation with Attorney: Pursuant to Texas Gov't Code §551.071
- IX. **RECONVENE IN OPEN SESSION**
- A. Consideration and possible action on matters discussed in Closed Session.
- X. **DISCUSSION AND POSSIBLE ACTION ITEMS**
- A. Discuss and Consider Approval of General Fund Budget Amendments for 2025-2026 Budget Year
Speaker(s): Garrett Matej, CFO
- XI. **BOARD MEMBER COMMENTS**
- XII. **SUPERINTENDENT COMMENTS**
- XIII. **FUTURE BUSINESS/MEETINGS**
- XIV. **ADJOURNMENT**

Posted in compliance with the Texas Open Meetings Act on March 5, 2026, at 4:00 PM at the Sharon Hill Jennette Administration Building.



President, Board of Trustees

*** Closed Session Authorization during Meeting**

If, during the course of the meeting covered by this notice, the Board of Trustees should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. Seq., will be held by the Board of Trustees at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Trustees may conveniently meet in such closed or executive session concerning any and all purposes: Tex. Govt. Code 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, 551.084 and 551.129. Should any final action, decision, or vote be required in the opinion of the Board of Trustees with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Trustees shall determine.