

## RANCHO SANTA FE SCHOOL DISTRICT

### Board Policy No. 5011: PUPIL EMERGENCY INFORMATION

- A. For the protection of the health and welfare of the District's pupils and pursuant to the authority contained in Education Code sections 49408 and 49480, the parent or legal guardian of every pupil enrolled in the District must provide to the Principal and keep current the following pupil emergency information:
1. The name, home address, telephone number, business address and business telephone number of the parents or legal guardian of a District pupil.
  2. The name, home address, telephone number, business address and business telephone number of a relative or friend who is authorized to care for the pupil in an emergency situation if the parent or legal guardian cannot be reached.
  3. The identity of any medications, the current dosage, and the name and telephone number of the supervising physician in any case in which a District pupil is on a continuing medication regimen for a non-episodic condition.
  4. The name and telephone number of the pupil's and/or family's physician or medical health care provider; any known allergies or sensitivities to drugs or medications; or the existence of any medical condition or information which may be pertinent to assist in safeguarding the health and safety of the pupil.
  5. The name and telephone number of the pupil's dentist.
- B. With the consent of the parent or legal guardian, the Superintendent, the Principal or the Principal's designee may communicate with the physician designated in A.3 above and may counsel with appropriate school personnel regarding the possible effects of the drug or medication on the pupil's physical, intellectual or social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission or overdose. Absent such consent, the above information only will be provided to paramedical, medical or other appropriate personnel when the pupil requires emergency first aid or medical treatment. In any case, the foregoing information will be treated as confidential.
- C. With the consent of the parent or legal guardian, the Superintendent, the Principal or the Principal's designee may counsel with appropriate school personnel regarding the possible effects of any identified medical condition, allergy or sensitivity to medication on the pupil's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms which may indicate potential danger to the health or safety of the pupil.

Absent such consent, the above information only will be provided to paramedical, medical or other appropriate personnel when the pupil requires first aid or medical treatment. In any case, the foregoing information will be treated as confidential.

- D. The parent or legal guardian of each pupil upon enrollment for the first time or re-enrollment in the District will be required to provide the information contained in A 1-5 above in writing upon a District form and to report any changes in any of the above information in writing to the Principal.
- E. Subsequent to initial enrollment in the District, each parent or legal guardian annually will be sent a notice which will include a reminder of the requirement to immediately update the information contained in A 1 through 5 above if the information previously provided should change.
- F. Upon initial enrollment and annually thereafter, parents or legal guardians of District pupils will be provided the opportunity to object in writing to the provision of reasonable medical treatment, other than first aid, to their ill or injured pupils and the reasons therefore. However, appropriate paramedical and medical personnel will initiate medical treatment where a pupil is threatened with serious physical harm or illness.
- G. If a parent or guardian is unable to care for a pupil, the District shall first use the pupil's emergency card contact information and release the pupil to the person(s) designated as emergency contact(s). Alternatively, the District shall release the pupil into the custody of any individual who presents a Caregiver's Authorization Affidavit on behalf of the pupil. The District shall only contact Child Protective Services in the event the District is unable to timely secure placement for the pupil with either the emergency contact or with an individual who presents a Caregiver's Authorization Affidavit.

Legal Reference:

Education Code sections 234.7, 49408, 49480

Date Policy Adopted By The Board: September 6, 1990

Dates Policy Revised By The Board: January 13, 2005; June 5, 2008; June 22, 2018