

Requests

Request ID	Request name	Requested on	Building	Request type	Location	Due	Status	Workflow status	Description	Thermostat Temperature?	Resolved on
7210211	7210211 - Ceiling Leaking from HVAC in kitchen	8/24/2023 9:51:16 AM	Strath Haven High School	Plumbing	Kitchen	8/29/2023	Finalized	Active	The Ceiling is leaking over one of our prep tables My AC is coming on every 5 minutes. I'm not sure what thermostat controls my office (possibly the hall).		9/13/2023 3:56:47 AM
7224702	7224702 - HVAC	9/6/2023 8:45:35 AM	Strath Haven High School	Heating-Cooling	Administration - A119	9/11/2023	Finalized	Active	Is it possible to close the vent? Thank you!		0 9/13/2023 3:51:28 AM
7255055	7255055 - Fix HVAC panel	9/22/2023 2:46:15 PM	Strath Haven High School	furniture	Room 404	9/27/2023	Finalized	Active	HVAC panel feel off and needs to put reattached. Room 308		9/26/2023 11:52:45 AM
7368152	7368152 - My HVAC unit is only blowing cold air again	1/4/2024 9:00:45 AM	Strath Haven High School	Heating-Cooling	3rd Floor	1/9/2024	Finalized	Active	My HVAC is not working again. It is only blowing cold air and my room is freezing. It was fixed for about a week right before we went on break and it was very, very warm. Now, there is only cold air again. It's about 60 degrees in my room.		62 1/4/2024 11:04:23 AM
7425297	7425297 - Classroom is still warm after HVAC came out	1/24/2024 2:41:08 PM	Strath Haven High School	Heating-Cooling	Room 408	1/29/2024	Finalized	Active	Teacher says the room the next day got warm again		60 1/25/2024 7:20:26 AM
7455307	7455307 - Run 4 Cat 6 to Boiler Room for HVAC Controls	2/20/2024 4:30:13 PM	Wallingford Elementary School	Electrical	Boiler Room	2/23/2024	Finalized	Active	Run 4 new Cat 6 cables from the IDF to the boiler room for CM3 controllers. Panels across from 138.B maintenance		6/18/2024 12:37:31 PM
7502125	7502125 - HVAC Unit is not functioning	3/14/2024 12:10:41 PM	Strath Haven High School	Heating-Cooling	4th Floor	3/19/2024	Finalized	Active	In ROOM 404, the HVAC unit is not functioning. It happened a few days ago. It's just not running at all. Maybe it was when they switched to air??		75 3/18/2024 7:24:46 AM
7532567	7532567 - HVAC - MS Washer/Dryer	3/27/2024 1:20:22 PM	Strath Haven Middle School	Heating-Cooling	MS Athletic Storage Room	4/1/2024	Finalized	Active	Hi, I am looking to get the Washer and Dryer looked at, like an annual check up and cleaning. They would typically fall under HVAC companies, and that is why I put the request under Heating-Cooling. I am sorry if that is the wrong category. Let me know what we can do to maintain these machines. Thanks! Room 211: Air Conditioner FAN is very loud Room 307: A/C Unit is making a rattling sound Room 404: HVAC door is off, it is broken Room 411: A/C leak in room 411 Room PTH: Top Corner Trim has come apart from a Leak in Ceiling		0 4/2/2024 8:15:30 AM
7804725	7804725 - HVAC	8/22/2024 12:19:30 PM	Strath Haven High School	Heating-Cooling	Classroom	8/27/2024	Finalized	Active	Room 411: A/C leak in room 411		65 8/23/2024 8:03:23 AM
7848103	7848103 - HVAC	9/11/2024 8:57:35 AM	Strath Haven Middle School	Heating-Cooling	Administration Wing	9/16/2024	Finalized	Active	The HVAC fan has been running continuously for 2 days in my office (A219).		0 9/12/2024 9:38:28 AM
7873285	7873285 - HVAC Service - Room 210	9/23/2024 2:36:39 PM	Strath Haven High School	Heating-Cooling	2nd Floor	9/26/2024	Finalized	Active	Room 210 is always warmer and more humid than the hallway and neighboring rooms, especially in the afternoon. The thermostat is set for 60, but the room is typically in the mid 70s during 4th block.		74 9/24/2024 7:52:56 AM
7905929	7905929 - HVAC noisy	10/10/2024 8:02:50 AM	Strath Haven Middle School	Heating-Cooling	Classroom	10/15/2024	Finalized	Active	Room 402 - HVAC is making loud whistling noise. If kicked it stops for a brief time, but this is not a long term solution.		75 10/10/2024 9:56:28 AM
7981266	7981266 - HVAC not on	11/20/2024 7:37:04 AM	Strath Haven High School	Heating-Cooling	3rd Floor	11/25/2024	Finalized	Active	Room 308: the HVAC system is not on at all. I am not able to turn it on myself.		68 11/29/2024 12:04:35 PM
7986769	7986769 - HVAC making clicking noise	11/22/2024 9:30:42 AM	Strath Haven High School	Heating-Cooling	Classroom	11/27/2024	Finalized	Active	Room 402 - HVAC starting making weird clicking/bubbling/ticking noise.		60 11/22/2024 12:56:38 PM
7991051	7991051 - HVAC Vent	11/26/2024 9:39:04 AM	Strath Haven Middle School	Safety/Security	Gymnasium - SHMS	11/29/2024	Finalized	Active	Once again the HVAC vent is hanging out of the ceiling		12/16/2024 6:08:09 AM
8036072	8036072 - HVAC buzzing/not blowing air	1/2/2025 7:31:20 AM	Strath Haven High School	Heating-Cooling	Classroom	1/7/2025	Finalized	Active	Room 402 - came in this morning and HVAC was buzzing and not blowing air. There was also a weird smell		70 1/3/2025 8:38:17 AM
8062812	8062812 - Noise from HVAC?	1/16/2025 10:05:57 AM	Strath Haven High School	Heating-Cooling	2nd Floor	1/21/2025	Finalized	Active	There has been a loud noise in my room - room 202 - for the last couple weeks. The room always vibrates but the last couple of weeks the whole room sounds like it is on a heavy duty wash cycle (can someone please take a look (or listen) since it is very distracting to the students (and me)). Thanks.		70 1/16/2025 12:11:58 PM
8091990	8091990 - My HVAC blower keeps shutting off in the early afternoon	1/31/2025 1:35:53 PM	Strath Haven High School	Heating-Cooling	3rd Floor	2/5/2025	Finalized	Active	My HVAC blower (SHMS Room 210) keeps shutting off in the early afternoon. I have no idea why.		0 2/3/2025 10:16:05 AM
8478696	8478696 - HVAC	4/28/2025 1:11:22 PM	Strath Haven High School	Heating-Cooling	Auditorium-HS	5/1/2025	Finalized	Active	A/C On from: 5pm - 10pm (Wednesday 4/30) Jazz Night		40 4/29/2025 7:47:20 AM
8518959	8518959 - Electrical Room HVAC	5/14/2025 10:49:16 AM	Strath Haven Middle School	Heating-Cooling	C236	5/15/2025	Finalized	Active	The HVAC located in electrical room has possible leak. A200= heat pump		0 5/14/2025 12:43:01 PM
8574933	8574933 - HVAC keeps running	6/9/2025 7:08:05 AM	Strath Haven Middle School	Heating-Cooling	main office	6/9/2025	Finalized	Active	sensor 81 degrees- doesn't shut off		81 6/9/2025 8:57:27 AM
8690835	8690835 - check HVAC	8/14/2025 2:09:47 PM	Strath Haven High School	Heating-Cooling	3rd Floor	8/15/2025	Finalized	Active	Check HVAC in room 307...Humid		1 8/15/2025 7:06:11 AM
8759648	8759648 - hvac	9/5/2025 9:38:05 AM	Strath Haven Middle School	Grounds	A218- File Room	9/10/2025	Finalized	Active	there are 2 spots with water gathering the spot on the floor seems to just be from AC condensation The second spot is larger and is gathering on a filing cabinet (first one on the right when you walk in) - this might possibly be from the rain? I am located at A226 if you have any questions.		10/10/2025 11:59:09 AM
8796333	8796333 - SHMS 216 HVAC not working - shut down Thursday afternoon	9/17/2025 8:29:58 PM	Strath Haven Middle School	Heating-Cooling	Hallway-C-Wing-2nd Floor	9/22/2025	Finalized	Active	Room 216 HVAC needs possible maintenance. Sounded like it shut off on Thursday afternoon and there is no air flow in the room.		87 9/18/2025 7:54:28 AM
8824652	8824652 - Clean hvac return air registers in the gym.	9/30/2025 8:20:29 AM	Swarthmore Rutledge Elementary	Heating-Cooling	Gymnasium - SRS	10/3/2025	Finalized	Active	Please clean hvac return air registers in the gym. Somebody messed with my HVAC blower last night. I think they broke the Low-Off-High fan setting trying to turn it off.		72 10/10/2025 6:52:36 AM
8824658	8824658 - HVAC Blower	9/30/2025 8:22:11 AM	Strath Haven High School	Heating-Cooling	Room 310	10/3/2025	Finalized	Active	Please let me know the status once completed.		0 9/30/2025 10:59:29 AM
8902700	8902700 - Check HVAC in room 402	11/5/2025 8:41:47 AM	Strath Haven High School	Heating-Cooling	4th Floor	11/10/2025	Finalized	Active	The room is always very warm in the morning, and the thermostat is set all the way down. The room temperature is 78		62 11/14/2025 6:26:11 AM
8906127	8906127 - HVAC Issues	11/6/2025 9:13:49 AM	Strath Haven High School	Heating-Cooling	Classroom	11/11/2025	Finalized	Active	We are still having issues with the HVAC in Room 409. Sometimes, in the morning, the room is unbearably hot. But, by the end of the day, the room always cools down to about 63 degrees. It is so cold that it is noticeably bothering the students, they are shivering and uncomfortable.		80 11/7/2025 11:01:38 AM
8942980	8942980 - HVAC System acting up	11/24/2025 7:41:40 AM	Strath Haven High School	Heating-Cooling	2nd Floor	11/27/2025	Finalized	Active	Odd noises at different times of the day. Buzzing currently. Grinding sounds often. Room 212 Monday, Dec. 15th  Tuesday, Dec. 16th  Concerts in Auditorium from: 6:30 - 9:00		69 11/24/2025 10:19:31 AM
8975310	8975310 - HVAC	12/11/2025 2:20:57 PM	Strath Haven High School	Heating-Cooling	Auditorium-HS	12/16/2025	Finalized	Active	Asking for Heat		75 12/16/2025 10:29:55 AM
8993069	8993069 - plate cover fell off HVAC	12/22/2025 10:13:36 AM	Strath Haven High School	Heating-Cooling	4th Floor	12/25/2025	Finalized	Active	Room 402		68 12/22/2025 10:35:56 AM
9016896	9016896 - HVAC fan will not turn on	1/12/2026 10:33:48 AM	Strath Haven High School	Heating-Cooling	2nd Floor	1/15/2026	Finalized	Active	Hello, the HVAC system in Room 409 at the High School is making a loud, squeaking noise. It has been happening on and off for the past few days. Thank you!		67 1/13/2026 6:47:20 AM
9032640	9032640 - Fix loud HVAC system	1/20/2026 8:31:46 AM	Strath Haven High School	Heating-Cooling	4th Floor	1/23/2026	Finalized	Active	The HVAC unit in Room 409 has been making random, loud noises on and off all day. The noises are different. Sometimes it rattles, sometimes it sounds more like clicking.		70 1/21/2026 5:45:55 AM
9037601	9037601 - Loud HVAC	1/21/2026 1:45:53 PM	Strath Haven High School	Heating-Cooling	4th Floor	1/26/2026	Finalized	Active	Room: 412 and 306		70 1/22/2026 6:12:38 AM
9053141	9053141 - HVAC Unit Looked At	1/29/2026 2:12:55 PM	Strath Haven High School	Heating-Cooling	Classroom	2/3/2026	Finalized	Active	Loud Noise from Heater, have to turn off for no noise but it's to Cold to turn off.		50 1/30/2026 6:28:56 AM
9057135	9057135 - Room 308 HVAC	2/2/2026 7:25:29 AM	Strath Haven High School	Heating-Cooling	3rd Floor	2/5/2026	Finalized	Active	Room 308 does not have proper heat. The HVAC seems to be emitting some heat but it's barely on. The blower is not on. Room 216		72 2/2/2026 12:30:13 PM
9072733	9072733 - HVAC check in room 216	2/9/2026 7:40:21 AM	Strath Haven Middle School	Heating-Cooling	Hallway- B-Wing-2nd Floor	2/12/2026	Pending as Active		HVAC check		60
9112661	9112661 - Loud HVAC Room 409	2/26/2026 10:51:31 AM	Strath Haven High School	Heating-Cooling	4th Floor	3/3/2026	Pending re-Active		The HVAC in Room 409 is very loud and rattling noticeably. Thank you!		70
9110492	9110492 - HR file room admin wing remove parts of ceiling tiles ready to fall out place buckets to catch leaking water, sweep around HVAC unit and nearby drains on roof above	2/25/2026 1:20:57 PM	Strath Haven Middle School	Carpentry	Administration Wing	2/25/2026	Pending as Active		set up to catch water leaking from ceiling sweep roof area to try to alleviate roof leak and clear drains		
8070177	8070177 - cut hole in drywall ceiling for HVAC mechanic Mark so that he could access equipment above this area	1/21/2025 2:33:25 PM	Wallingford Elementary School	Carpentry	classroom - WE5	1/21/2025	Finalized	Active	cut 18"x 18" hole in ceiling of classroom behind library so that HVAC mechanic could access unit above this area		1/22/2025 1:29:43 PM

Responses

Request ID	Request name	Response time	Comments
			Amanda
			The outside air temperature is 51 degrees, the chillers for the AC do not turn on until the outside air temperature reaches 58 degrees,
7981266	7981266 - HVAC not on	11/20/2024 7:45:23 AM	Bob Maloney
7981266	7981266 - HVAC not on	11/20/2024 12:38:35 PM	The blower is not on at all. I have never had the blower completely off. There is nothing coming out at all. Is this correct?
7981266	7981266 - HVAC not on	11/20/2024 12:47:22 PM	I will have mark check unit
7981266	7981266 - HVAC not on	11/20/2024 1:10:13 PM	found switch off on unit turned on. No fan loose wire nut going to fan
8759648	8759648 - hvac	9/8/2025 10:14:23 AM	checked out room found not to be condensate leak but roof leak
8759648	8759648 - hvac	9/8/2025 10:19:58 AM	Roof leak needs repaired
8759648	8759648 - hvac	9/17/2025 7:17:40 AM	Please remove thank u
8759648	8759648 - hvac	9/22/2025 10:06:10 AM	please remove this work order the roof has been repaired
8796333	8796333 - SHMS 216 HVAC not working - shut down Thursday afternoon	9/18/2025 7:53:20 AM	fan is on and room is 71.1 temp and today is thursday am at 7:53
8824652	8824652 - Clean hvac return air registers in the gym.	10/1/2025 6:46:20 AM	16 foot extension ladder wouldn t reach The lift is broken !
8902700	8902700 - Check HVAC in room 402	11/6/2025 11:32:41 AM	parts on order as of 11/06/2025
9032640	9032640 - Fix loud HVAC system	1/20/2026 9:27:14 AM	tighten drop door she will let me know if i got it
9072733	9072733 - HVAC check in room 216	2/9/2026 7:58:47 AM	Are you in C216? not B hallway?

## Resolutions

Request ID	Request name	Resolution time	Resolution
7210211	7210211 - Cielling Leaking from HVAC in kitchen	9/13/2023 3:56:47 AM	done
7224702	7224702 - HVAC	9/13/2023 3:51:28 AM	done
7255055	7255055 - Fix HVAC panel	9/26/2023 11:52:45 AM	put in
7368152	7368152 - My HVAC unit is only blowing cold air again	1/4/2024 11:04:23 AM	readjust hot water flow through coil
7425297	7425297 - Classroom is still warm after HVAC came out	1/25/2024 7:20:26 AM	adjust
7455307	7455307 - Run 4 Cat 6 to Boiler Room for HVAC Controls	6/18/2024 12:37:31 PM	ran 4 cat 6 wires for cm3 in boiler room and idf room
7502125	7502125 - HVAC Unit is not functioning	3/18/2024 7:24:46 AM	checked unit couldn't fine any problems switch fan speed to high
7532567	7532567 - HVAC - MS Washer/Dryer	4/2/2024 8:15:30 AM	check belts all ok lint trap is done by gym staff its been that way form 2009
7804725	7804725 - HVAC	8/23/2024 8:03:23 AM	couldn't fine a leak on 411 the other rooms where made to ran less noisy
7848103	7848103 - HVAC	9/12/2024 9:38:28 AM	Put fan to auto
7873285	7873285 - HVAC Service - Room 210	9/24/2024 7:52:56 AM	adjustment on air relay for cooling val to be full open
7905929	7905929 - HVAC noisy	10/10/2024 9:56:28 AM	make adjustment
7981266	7981266 - HVAC not on	11/20/2024 7:46:48 AM	outside air temp is 51 degrees, chillers do not turn on until 58 degrees
7981266	7981266 - HVAC not on	11/29/2024 12:04:35 PM	
7986769	7986769 - HVAC making clicking nosie	11/22/2024 12:56:38 PM	found thermostat not relieving air pressure for heat replaced. Note no noise at this time
7991051	7991051 - HVAC Vent	12/16/2024 6:08:09 AM	
8036072	8036072 - HVAC buzzing/not blowing air	1/3/2025 8:38:17 AM	replace motor and order one
8062812	8062812 - Noise from HVAC?	1/16/2025 12:11:58 PM	found unit in caf making the noise talked to bob and tom about it
8091990	8091990 - My HVAC blower keeps shutting off in the early afternoon	2/3/2025 10:16:05 AM	this is on friday on time shut off
8478696	8478696 - HVAC	4/29/2025 7:47:20 AM	set timer
8518959	8518959 - Electrical Room HVAC	5/14/2025 12:43:01 PM	new condensate pump
8574933	8574933 - HVAC keeps running	6/9/2025 8:57:27 AM	new tstat
8690835	8690835 - check HVAC	8/15/2025 7:06:11 AM	check fan coil unit ok discharge air temp 58
8759648	8759648 - hvac	10/10/2025 11:59:09 AM	done
8796333	8796333 - SHMS 216 HVAC not working - shut down Thursday afternoor	9/18/2025 7:54:21 AM	see responses thank u
8824652	8824652 - Clean hvac return air registers in the gym.	10/10/2025 6:52:36 AM	get lift so it would work and clean vents
8824658	8824658 - HVAC Blower	9/30/2025 10:59:29 AM	on off switch is fine
8902700	8902700 - Check HVAC in room 402	11/14/2025 6:26:11 AM	replace parts that leaking air
8906127	8906127 - HVAC issues	11/7/2025 11:01:38 AM	check reheat val make adjustment to night se back Also bring boiler room val to 50. Please note the three rooms that said they where cold are on the shaded side of building or odd number rooms
8942980	8942980 - HVAC System acting up	11/24/2025 10:19:31 AM	replace fan motor
8975310	8975310 - HVAC	12/16/2025 10:29:55 AM	
8993069	8993069 - plate cover fell off HVAC	12/22/2025 10:35:56 AM	replace cover
9016896	9016896 - HVAC fan will not turn on	1/13/2026 6:47:20 AM	fan is working
9032640	9032640 - Fix loud HVAC system	1/21/2026 5:45:55 AM	got it
9037601	9037601 - Loud HVAC	1/22/2026 6:12:38 AM	found meltal rubbing meltal on drop down door
9053141	9053141 - HVAC Unit Looked At	1/30/2026 6:28:56 AM	replace motor in room 412 note 306 not as bad will order more motors
9057135	9057135 - Room 308 HVAC	2/2/2026 12:30:13 PM	found unit truned off
8070177	8070177 - cut hole in drywall ceiling for HVAC mechanic Mark so that he c	1/22/2025 1:29:43 PM	cut 18"x18" hole in ceiling as directed to access problem with heater in ceiling

Approvals

<b>Request ID</b>	<b>Request name</b>	<b>Approving user type</b>	<b>Approval time</b>
7210211	7210211 - Cielling Leaking from HVAC in kitchen	FMX Administrator	8/30/2023 9:36:13 AM

Reopenings

<b>Request ID</b>	<b>Request name</b>	<b>Reopening time</b>	<b>Comments</b>
7981266	7981266 - HVAC not on	11/20/2024 12:47:48 PM	possible motor failure