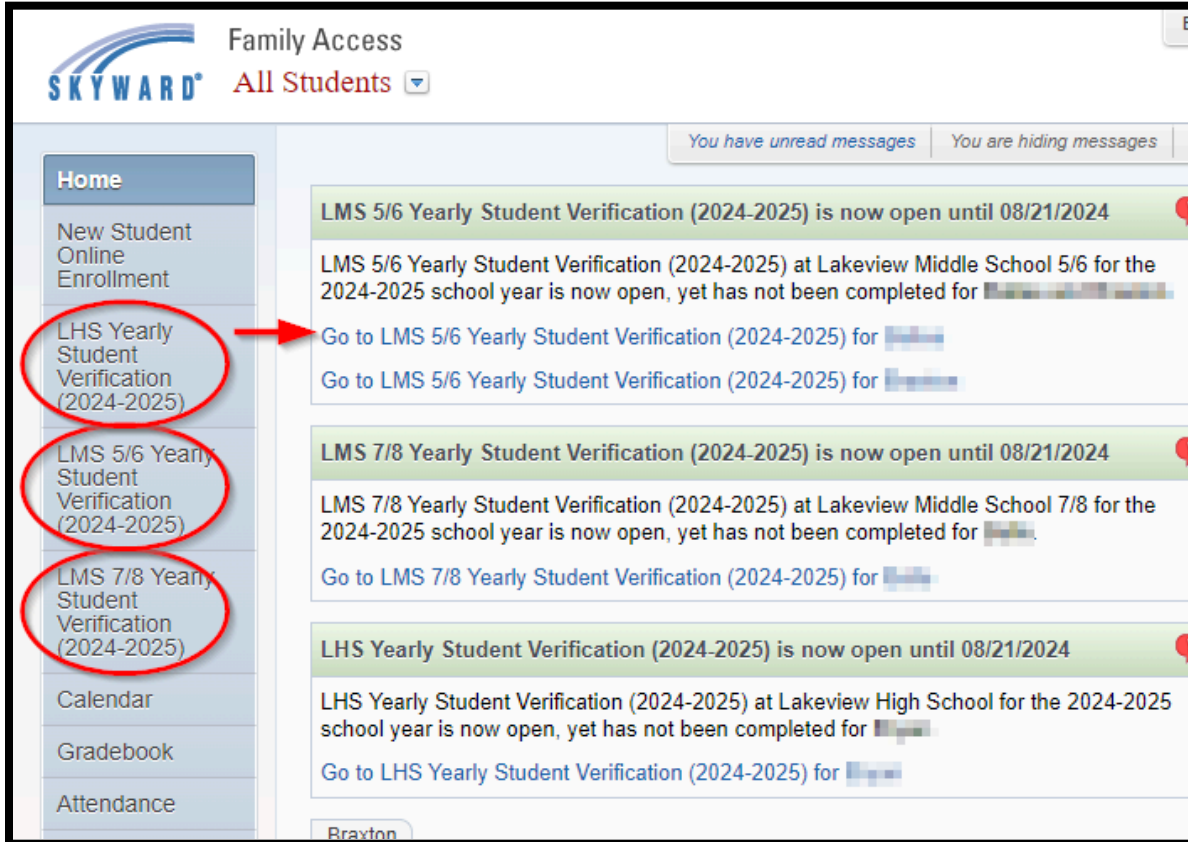


Yearly Student Verification

Thank you for taking the time to complete your student's verification items for the upcoming school year. Follow these easy steps and it should take less than five minutes!

*****Please note: student verification can only be done on the desktop version, not with the Skyward App.***

1. Log in to your [Skyward Parent Access account](#).
2. Click on the verification you need to complete.



3. Start by clicking on the Student Information step.

4. Update any information along the way and continue through all the steps by clicking the button at the bottom of the screen.

The screenshot shows a web form titled "Step 12. Food Service Form (Required)". The main content area contains text about the CEP (Community Eligibility Program) and instructions for completing an Educational Benefits Form or a Free/Reduced Lunch Application. A dropdown menu is set to "I will complete the Free/Reduced Lunch Application when it is available." At the bottom, a button labeled "Complete Step 12 and move to Step 13" is circled in red. A yellow callout box above the button says "Always use this bottom button to complete a step and move forward!". On the right side, a "District Message" sidebar lists 9 items, all with green checkmarks and completion times: 1. Verify Student Information, a. Student Information, b. Family Address, c. Family Information, d. Emergency Contacts, e. Health Information, 2. Acceptable Use Policy, 3. Student Handbook, 4. Code of Conduct, 5. Annual Notification, 6. Athletic Code of Conduct, 7. Concussion Awareness, 8. Military Connections, and 9. Virtual Course Enrollment Permission.

*****Little green check marks will appear as you complete each step!!***

5. Once you arrive at the final step, you'll click "Submit Yearly Student Verification."

You're Done!!!

Yearly Student Verification Items

- Skyward Information (Health, Address, Contacts) (K-12)
- [Student Handbook](#) (K-12)
- [Student Code of Conduct](#) (K-12)
- [Required Annual Notifications](#) (K-12)
- [Acceptable Use Policy](#) (K-12)
- Military Connections (K-12)
- Tribal Affiliation (K-12)
- Willard Library ConnectED Program (K-12)
- Permission for Virtual Coursework (LMS/LHS/LAHS only)