



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “Public Comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. Public comment during a board meeting is limited to 5 minutes for each individual.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the Board Chair or the Superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a board meeting.

1. If you wish to address the Board in person during the board meeting, please fill out the request for public comment form available outside the boardroom.
2. If you wish to address the Board remotely (via Zoom) during a board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2 at least two hours prior to the start of the meeting. Clearly label the subject line as Public Comment. In the email state that you would like to address the Board remotely during the meeting and include the topic.
3. If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as Public Comment.

If you have questions about the district, we encourage you to contact our Superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

Dallas School District, 111 SW Ash Street, Dallas, OR 97338 or email: compliance.officer@dsd2.org

Steve Spencer, Superintendent

Sara Leroy, Assistant Superintendent

Board of Directors: Tyler Ferrari • Deena Loughary • Rob Ogilvie • Zach Steele • Matt Woolsey