



Marquardt School District 15

Residency Verification Form

All students must verify residency to attend MSD15 schools.

- New
- Returning

Student Name: _____ Grade Level: _____ School: _____

Category 1 - Student Requirement - New Students Only

- Original Birth Certificate (required by all)
 - If there are court orders regarding custody or educational decision-making, or if the enrolling adult is not listed on the birth certificate, applicable legal documentation must be provided

Category 2 - Identification (Parent/Guardian Photo ID)

One CURRENT item is required

- Driver's license
- Illinois State ID
- Passport/Consulate ID
- Green Card

Category 3 - Residency Verification Part 1

Two CURRENT item is required - Most recent means within the last 45 days

- Most recent bank statement
- Most recent cable bill
- Most recent phone service bill
- Most recent credit card bill
- Most recent gas bill
- Most recent electric bill
- Most recent water bill
- Current homeowner's insurance policy and proof of premium payment
- Current auto insurance policy and proof of premium payment
- Current vehicle registration

Category 4 - Residency Verification Part 2 - Dependant on Residential Status

See Category for required items (Homeowner, Renter, 3rd Party)

Homeowner

One CURRENT item is required

- Most recent property tax bill identifying proof of the address **and** proof of payment
- Mortgage papers identifying the address

Renter

One CURRENT item is required

- Current lease agreement
Expiration Date: _____

3rd Party Homeowner or Renter

One CURRENT item is required

- Most recent property tax bill identifying proof of the address **and** proof of payment
- Mortgage papers identifying the address
- Current lease agreement Expiration Date: _____

All items are required

- Affidavit - Homeowner or Lessee
- Affidavit of Enrollment and Residency
- Identification of Homeowner/Renter
 - Driver's license
 - Illinois State ID
 - Passport
 - Green Card

I further attest, under penalty of perjury, that I understand that, pursuant to the Illinois school code, 105 ILCD 5/10-20.12b, a person who misrepresents a child's residence for the purpose of school attendance is guilty of a **Class C misdemeanor**. I further understand that the District is required to collect tuition from the responsible individual, for any non-resident student who attends a District 15 School.

I also understand that school district staff will evaluate my responses to the above request for information, along with other information available, to determine whether this child qualifies for attendance in the school district and that particular information provided does not guarantee school admission.

Signature: _____ Date: _____

For Office Use Only

More Documentation needed Date received: _____ Received by: _____
 Complete Date received: _____ Received by: _____