# ELMA SCHOOL DISTRICT

## SKYWARD ENROLLMENT FOR INCOMING MCCLEARY (9TH) & SATSOP (7TH) STUDENTS

**STEP 1:** Do you currently have an older sibling already enrolled in Elma School District? If yes, move to Step 2, if no skip to Step 3.

**STEP 2:** Log-in to your existing Elma Skyward Family Access account. The link to our Skyward website can be found at www.eagles.edu under ***Quick Links***. Once logged in to your account find ***New Student Online Enrollment (upper left)***. Move to Step 4.

**STEP 3:** Go to our district website – www.eagles.edu and select ***Enrollment & Registration under Quick Links*** on the homepage. Next find the link for ***Elma New Student Online Enrollment***. Complete the name, email and phone number fields to receive an email with your Elma Skyward Family Access account log-in and password. Move to Step 4.

**STEP 4:** Complete all 6 sections of the New Student Online Enrollment – Student Information, Family/Guardian Information, Medical/Dental Information, Emergency Contact Information, Requested Documents, and Additional District Forms. Please make sure to click on the final step Submit Application to the District. You will receive an auto-email letting you know your submission was successful.

If you have questions or need log-in assistance please email skywardsupport@eagles.edu or contact one of our building registrars.

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