HALL OF HONOUR BYLAWS

SECTION I

PURPOSE

The purpose will be to recognize and honour those persons living or deceased, who, through their exemplary performance and achievements, reflect credit on the Vancouver College Community so that present-day students may find identity with the past and become aware of their future potential.

SECTION II

CRITERIA FOR SELECTION OF CANDIDATES

Candidates will be selected by the Selection Committee based upon a formal nomination submitted for review. Candidates will be selected based on any or all of the following criteria:

A. Individual Category

1. Candidate must be an Alumnus of Vancouver College or be an individual who has made a significant contribution to the Vancouver College Community.
2. Candidates have achieved excellence in any field of interest or vocation, including but not limited to Academics, Athletics, Business, Medicine, Politics, Religious Life, Social Justice, Scientific Achievement, Service, and The Arts.
3. Candidate has been recognized for achievements at the provincial, national or international level or has met other criteria that have been presented to the Selection Committee.
4. Candidate has demonstrated the values and ideals upon which Vancouver College was founded in 1922, with particular reference to the Essential Elements.

B. Team Category

1. Teams to be inducted must have been recognized for their achievements at the Provincial, National, or International level.
2. The teams that have been recognized must have demonstrated the values and ideals upon which Vancouver College was founded.

Inductees in the Hall of Honour may be removed from the Hall for actions contrary to the criteria outlined in Section II of this document by a unanimous vote of the Selection Committee.

SECTION III

THE SELECTION COMMITTEE

The Selection Committee shall consist of a minimum of four (4) but no more than eight (8) members:

1. Vancouver College Alumni Association (VCAA) President or designate (Chair of Selection Committee)
2. Vancouver College Millennium Foundation (VCMF)
3. Director of Advancement
4. Vancouver College Limited (VCL) Board Chair or designate
5. Vancouver College Principal or a staff member designated by the Principal
6. Up to four (4) additional *Ad Hoc* members from staff or Alumni, representing academics, athletics, arts, and religious life. An *Ad Hoc* member may be recommended by any one of the first four (4) members but must have unanimous approval of the first four members in order to sit on the Selection Committee. Every effort shall be made to include a member of the Christian Brothers among the four (4) *Ad Hoc* members of the Selection Committee.

SECTION IV

NOMINATION OF CANDIDATES

Nominations shall be accepted on a continuous basis and shall be held on record permanently unless the nomination is considered by the Selection Committee to be ineligible. Candidates would not be selected for induction until at least five years beyond graduation or five years after service to the Community has ended.

Every two years, nominations will be reviewed by the Selection Committee. Nominees who meet the criteria outlined in Section II and have been approved by the Selection Committee by a majority vote will be invited to be inducted into the Hall. The Committee is not required to select anyone in a given period.

1. The Vancouver College Community will be given proper notice of a submission deadline date as chosen by the Selection Committee for consideration of nominations. Nominations received after the submission deadline date shall be carried over for consideration in future rounds of induction.
2. Anyone can submit nominations for consideration.
3. Nominations are to be in writing on a Nomination Form as presented in Appendix A or equivalent format.
4. Nomination Forms may be obtained from the School, the VCMF, or the VCAA.
5. Additional supporting evidence may accompany a Nomination Form.
6. Nominations shall be delivered to the school to the attention of the Hall of Honour Selection Committee.

SECTION V

RESPONSIBILITY OF THE SELECTION COMMITTEE

It shall be the responsibility of the Selection Committee to meet as often as is necessary to screen potential inductees and determine the final selections.
The process shall be:

1. The VCMF Director of Advancement shall acknowledge receipt of each Nomination Form by any means they deem appropriate to the person presenting the nomination.
2. Nominees whose credentials do not meet the selection criteria of the Hall of Honour are not considered eligible. Their nominator shall be contacted and informed accordingly.
3. There shall be an initial meeting of the Selection Committee, the purpose of which shall be to discuss and clarify selection issues and procedures, set a submission deadline, and approve any *Ad Hoc* members.
4. There shall be one or more screening meetings to discuss the credentials of the Nominees and to determine a short list of candidates.
5. After sufficient validation of the short list candidates' credentials, the Selection Committee shall vote to determine the Inductees.
6. A nominee selected to the Hall of Honour must receive a majority vote of the Selection Committee. For voting there must be a quorum (4).

SECTION VI

INDUCTION RESPONSIBILITIES

Responsibilities of the Selection Committee and its individual members include:

1. The VCMF Director of Advancement shall administer the record of Nominations.
2. The Chair of the Selection Committee shall notify and invite the inductees.
3. The Selection Committee shall provide guidance to the Induction Ceremony Organizing Committee including the list of inductees and in setting a date for the ceremony.
4. Carry out those other activities deemed necessary to promote and fund the Vancouver College Hall of Honour.

SECTION VII

PROVISION FOR AMENDMENT

Amendments to any of these Sections shall be by two-thirds (2/3) vote of the Selection Committee and ratified by the VCL Board.

Approved by the Board of Directors March 2026