



Spanish Teacher

Cathedral High School in Indianapolis, an independent Catholic college preparatory high school in the Holy Cross Tradition, is seeking a **Spanish Teacher** at various academic levels. The chosen candidate will be hired to begin employment at Cathedral during the **2026-2027 school year**. If interested, please go to Cathedral's Career page at www.gocathedral.com and complete the online application.

Job Summary:

The successful Spanish educator will deliver comprehensive instruction in Spanish language, culture, and content at the high-school level, advancing student proficiency across Spanish I through Spanish IV. Demonstrating fluency in both Spanish and English, to strengthen the World Language Program and promote intercultural competence among high-school students for college and beyond.

The ideal candidate will demonstrate an unwavering commitment to academic excellence and to an education that encourages curiosity, celebrates cultural understanding and appreciation, and inspires students to reach their language learning goals. This position supports Cathedral's mission and vision of providing each student with the highest quality education, with a firm foundation in our Holy Cross values.

Qualifications:

To perform this job successfully, the desired candidate must be dedicated and committed to the educational excellence of all our students while supporting Cathedral's mission and vision by adhering to our Holy Cross values. The ideal candidate must be able to perform each essential duty with excellent proficiency, respect, integrity and professionalism.

This position is a full-time, 10-month salaried exempt position, not subject to overtime pay and requires a commitment to working a variable schedule as needed to meet the demands of the role.

The requirements listed below are representative of the knowledge, skills, and/or abilities required for this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

- Bachelor's degree in Spanish, Education or a related field (Master's preferred).
- Valid Indiana Teaching License (World Languages certification or ability to obtain one).
- Commitment to the mission and values of Catholic education.
- Prior teaching experience or a completion of supervised student teaching practicum is preferred.
- Demonstrated proficiency in Spanish and knowledge of Hispanic cultures.
- Fluency in written and spoken Spanish.

Essential Duties and Responsibilities:

Instruction and Curriculum Delivery

- Serve as the lead Spanish instructor for five sections of Spanish I-IV.
- Provide high-quality instruction consistent with Indiana academic requirements.
- Develop structured lesson plans that address varying levels of language proficiency.
- Maintain subject matter expertise and apply effective world language instructional strategies.
- Integrate technology and current methodologies to strengthen language acquisition and teaching practices.
- Strong communication and classroom management skills..

Assessment and Reporting

- Assess student performance through assignments, exams, and evaluations.



- Provide timely and substantive feedback to students, families, and school administration on academic performance.
- Collaborate with colleagues on curriculum development and cross-disciplinary projects.
- Maintain accurate academic records and grading documentation.
- Highly organized for lesson planning, grading, and administrative tasks

Professional Engagement

- Participate in the World Language Professional Learning Community (PLC).
- Balance lesson planning, grading, and digital tools effectively.
- Attend faculty meetings, professional development programs, and school events.
- Contribute to the broader school community.
- Remain current with best practices in language education.
- Stay current on best practices in language education by engaging in professional development opportunities.
- Ability to communicate effectively with students, parents, and colleagues.
- Approachable, patient, and ability to adapt teaching methods to meet diverse student needs .
- Participate in school Masses, retreats, and community service activities as appropriate.

The demands Skills & Demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Reasoning Abilities:

The Spanish Teacher role requires strong analytical and critical thinking skills to assess student progress, identify instructional needs, and apply appropriate teaching strategies. Apply sound judgment in classroom management, curriculum planning, and student assessments. The teacher must exercise discretion, maintain confidentiality, and make informed decisions consistent with school policies and make effective decisions to support academic success.

Language Skills:

Advanced proficiency in Spanish and English is required, including strong written and verbal communication skills in both languages. The teacher must model accurate grammar, pronunciation, and usage while communicating effectively with students, families, and colleagues. Proficiency in speaking, listening, and communicating using standard English/Spanish grammar, clear pronunciation, and vocabulary relevant to the context to convey instructions, questions, information, concepts, and ideas with clarity. Ability to read fluently and with good understanding. Capability to explain complex concepts in both oral and written forms, adapting language for different audiences (students, parents, colleagues).

Physical Demands:

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee is regularly required to sit, stand, walk, and use hands & fingers as well as talk or hear routinely throughout the work day. Employees must also be able to climb, kneel, balance, stoop, crouch regularly as part of this job. Employees must occasionally be able to lift, carry, or move up to 25 pounds.

Work Environment:

The work environment is ever changing and operates within a structured secondary school setting during the academic year. Exposure to noise, classroom and office disruptions, and a range of student behaviors. Responsibilities extend beyond classroom instruction to include meetings, school functions, and professional obligations requiring flexibility and adaptability to handle a variety of situations.

Competitive Benefit Plans:

- Health Insurance
- Health Reimbursement Arrangement with Employer Contribution
- 403(B) Retirement Plan with Matching Contributions
- Employer Paid - Guardian Dental & Vision Insurance



- Employer Paid - Guardian Basic Life Insurance
- Employer Paid - Guardian Long Term Disability Coverage
- Additional Guardian Benefits Offered
- Employee Assistance Program
- Paid Parental Leave Time
- Irish Blessings Daycare Onsite with Employee Discount
- Camp Cathedral Discounts
- Tuition Remission
- Tuition Reimbursement
- Generous Time Off Policy
- Paid Professional Development Hours
- Paid Federal Holidays
- Cafeteria Perks & More