

MINUTES, December 10, 2025

MINUTES of December 10, 2025, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Rodney Bobby, Kevin Boariu, Joseph Boltz (V), Eric DiTullio (V),
Merle Glass, Michael Panza (V), Rick Rossi, Gary Shingleton, Dr.
Wayde Killmeyer

Others Present: Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Jason
Williams, Chuck Sapienza

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eight members present.
- III. There was no need for an Executive Session.
- IV. Minutes of the November 19, 2025, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127, were approved on a motion by Mr. Boariu, seconded by Mr. Rossi with all members present voting in favor.
- V. On a motion by Mr. Bobby, seconded by Mr. Rossi, with all members present voting in favor, the agenda was approved with the following:

ADDITION: Resignation- Sarah Burdett

ADDITION: Job Description (revision) - Teen Parenting Counselor

ADDITION: Employment- Elena Marino, LTS

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

VII. OLD BUSINESS

Policy Review

On a motion by Mr. Bobby, seconded by Mr. Panza with all members present voting in favor, MIU Policies 810 and 811 were given a second read and adoption.

President

Secretary

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VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. Rossi, seconded by Mr. Bobby, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS November 1, 2025, through November 30, 2025

1.	State and Federal Programs (Fund 10)	\$ 37,785,717.00
2.	Special Education (Fund 20)	\$ 16,013,921.00
3.	Capital Projects (Fund 30)	\$ 265,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,404,912.00
5.	IU General Fund (Fund 10)	\$ 4,442,184.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 131,000.00
7.	Internal Service Fund – Dental & Vision (72)	\$ 162,700.00
8.	OPEB Trust (Fund 73)	\$ 190,000.00
TOTAL		\$ 61,395,434.00

BILLS November 1, 2025, through November 30, 2025

1.	General Fund (Fund 10)	\$ 3,796,537.48
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 893,378.50
TOTAL		\$ 4,689,915.98

B. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Boariu, seconded by Mr. Rossi with all members present voting in favor. The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement, and it will be made part of the employee's personnel file maintained in Human Resources.

President

Secretary

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VIII. NEW BUSINESS (continued)

C. Request for Contract Authorization

On a motion by Dr. Panza, seconded by Mr. Rossi with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

D. Leave

On a motion by Mr. Bobby, seconded by Mr. Boariu with all members present voting in favor, the following was approved.

Employee #1 of 2025-2026 school year an extension of unpaid leave beginning December 2, 2025 through January 5, 2026 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leave.

E. Resignation

On a motion by Mr. Rossi, seconded by Mr. Bobby with all members present voting in favor, the following resignation was approved.

Sarah Burdett, Teen Parenting Counselor, effective the close of work on January 6, 2026.

F. Transfer

On a motion by Mr. Bobby, seconded by Mr. Boariu by a roll call vote of 7 yes and Mr. Rossi abstaining the following was approved.

It is recommended that Shawn Algae be transferred from a 260-day, Act 93 Director of Continuing Education to a 260-day, Non-Act 93 Interim Assistant to the Executive Director position effective February 3, 2026 due to the transfer of Brenda Marino. His salary will be set at \$145,000 with all benefits as provided under the Non-Act 93 Agreement.

President

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VIII. NEW BUSINESS (continued)

G. Employment

On a motion by Mr. Rossi, seconded by Mr. Boariu with all members present voting in favor, the following was approved.

Elena Marino, Long-Term Substitute Teen Parenting Counselor, effective December 11, 2025 until June 30, 2026 due to the vacancy created by Dr. Juliann Mangino. Her salary will be set at 92% of Step 1, Bachelors on the 2025-2026 PSEA salary schedule.

H. Job Description Revision

On a motion by Dr. Panza, seconded by Mr Rossi with all members present voting in favor, the following was approved.

It is recommended that the attached job description for Teen Parenting Counselor be revised.

I. Policy Review

On a motion by Dr. Panza, seconded by Mr. Boariu with all members present voting in favor, the following was approved.

It is recommended that the following MIU Policy, **Operations, 819** be given first read and tentative approval.

J. Resignation- IU Board of Directors

On a motion by Mr. Bobby, seconded by Mr. Rossi with all members present voting in favor, the following was approved.

Approval is recommended for the resignations of Karen Houk Neshannock S.D., effective November 25, 2025 and Patricia Wilson, Grove City S.D., effective December 3, 2025 from the Board of Directors of Midwestern Intermediate Unit IV.

President

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VIII. NEW BUSINESS (continued)

K. Appointment of MIU IV Board Member

Nominations

Nominations are requested for **one (1) district board member** to fill the seat left vacant by the following person, who resigned from an unexpired term seat on the MIU IV Board of Directors:

- Michael Lenzi, Sharpsville S.D. (Mercer County)

Nomination received from:

- Brian Foltz, Sharpsville S.D. (Mercer County)

Mr. Rossi nominated Mr. Foltz. Mr. Rossi made a motion to close nominations, seconded by Mr. Boariu

Appointment

As determined by the nomination made above (or counted ballot results if more than one nomination made above).

- Board Member Name: Brian Foltz

On a motion by Mr. Rossi, seconded by Mr. Boariu by a roll call vote of eight (8) yes, the following was approved.

It is recommended that the person named above be appointed to the Midwestern Intermediate Unit IV Board of Directors effective December 10, 2025 through April 22, 2025 (at which time, the IU Convention election occurs to fill the remainder of the unexpired term from April 22, 2025 through June 30, 2027)

IX. Adjournment

On a motion by Mr. Bobby, seconded by Mr. Boariu with all members present voting in favor, the meeting was adjourned.

President

Secretary