

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS

Thursday, January 29, 2026 - 7:00 PM Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Jason Loper – Board Secretary**.

Board Members Present	Jason Loper, Chad Wiggins, Kasey Foster, Tyler Downs and Stephen Edwards – Superintendent of Schools
Board Members Absent	Jason Shirley, Gary Fairchild and TJ Adams
School Personnel and Guests	<u>Staff:</u> Kristi Gore, Amber Flowers, Jimmy Gaspard, Stephanie Cucancic, Jimmy Dodson, Tisha McBride, Dustin Rutherford, Ashley Powell, Leslie Williams, Seth Hubbard, Byron Miller, Stefanie Bean, Abby Hazlewood, Kristin Dimitry, Amanda Price, Summer Tomlin, Daniel Golan, Larissa McMillan and Dustin Rutherford <u>Guests:</u> Sierra Oberhofer, John Vasilakis, Natalee Oberhofer, Andre Tomlin, Asher Tomlin, Cora Tomlin, Jamie Getchell, Reese Getchell, Elijah Getchell, Brent Getchell, Willie Stark
Regular Meeting	The Board started the Regular meeting at 7:00PM .

1. ORDER OF BUSINESS:

- A. Call to Order at **7:00pm**.
- B. Declaration of Quorum – established (Jason Shirley, Gary Fairchild and TJ Adams are absent)
- C. Invocation - Asher Tomlin
- D. Pledge to the United States Flag — Reese Getchell
- E. Pledge to the Texas Flag — Natalee Oberhofer
- F. School Board Recognition Month
 - County Commission Resolution G. Staff Recognition:
 - High School — Daniel Golan
 - Junior High — Farah Meredith
 - Elementary - Larissa McMillon
- H. Student Recognition: KJH Cheer
- I. Public Comments

2. CONSENT AGENDA:

- A. Discussion and possible approval of the minutes of the following meetings:
 - December 15, 2025 Regular Meeting
- B. Review District Financial Reports
 - 1. Expenditures, Revenue and Cash Position
 - 2. Tax Collections
 - 3. Checks Issued
 - 4. American Express Report
 - 5. Master Card Report
- C. Consider and discuss approval of a budget amendment(s) for the 2025-2026 school year.
- D. FIRST PUBLIC Lone Star Investment Pool 1st Quarter Statement
- E. Discussion and possible approval of donations to KHS Softball
 - \$600 — Hitting Tanner Tees
 - \$2,690.00 — Replacement of vinyl backstop pads

Motion made by Chad Wiggins to accept the consent agenda as presented. Second by Tyler Downs. Vote carried 4-0. Members absent: Jason Shirley, Gary Fairchild and TJ Adams.

3. REGULAR AGENDA - Board Discussion, Deliberation, and/or Action

- A. Discussion and possible approval of Resolution for Closure of Safe Deposit Box.

Motion made by Chad Wiggins to approve the Resolution for Closure of Safe Deposit Box as presented. Second by Tyler Downs. Motion carried 4-0. Member absent: Jason Shirley, Gary Fairchild and TJ Adams.

- B. KCISD 2024-2025 Comparison — Adopted to Actual

Informational. No action taken.

- C. Discussion and possible approval of the Letter of Engagement from Marino CPA Firm as presented.

Motion by Tyler Downs to approve the Letter of Engagement from Marion CPA Law Firm as presented. Second by Kasey Foster. Motion carried 4-0. Members absent: Jason Shirley, Gary Fairchild and TJ Adams.

- D. Discussion and possible approval of RCI Fixed Asset Inventory and Management Update proposal in the amount of \$7,900.00.

Motion made by Chad Wiggins to approve the proposal in the amount of \$7,900.00 from RCI Fixed Asset Inventory and Management Update as presented. Second by Tyler Downs. Motion carried 4-0. Members absent: Jason Shirley, Gary Fairchild and TJ Adams.

- E. Discussion of the Intruder Detection Audit, 01/06/2026 Kirbyville High School

No Action taken. Discussion in executive session.

- F. Discussion and possible approval of the 2026 Election Services Contract — Jasper County, Texas.

Motion made by Tyler Downs to approve the 2026 Election Services Contract – Jasper County, Texas as presented. Second by Chad Wiggins. Motion carried 4-0. Members absent: Jason Shirley, Gary Fairchild and TJ Adams.

- G. Notice of General Election for Other Political Subdivisions.

Informational. No action taken.

- H. Discussion and possible approval of the Resolution of the Board of Trustees of Kirbyville CISD to compensate staff for day(s) missed due to ice/rain.

- January 26, 2026

Motion made by Tyler Downs to approve the Resolution of the KCISD Board of Trustees to compensate staff for day missed due to ice/rain, January 26, 2026 as presented. Second by Chad Wiggins. Motion carried 4-0. Members absent: Jason Shirley, Gary Fairchild and TJ Adams.

4. REPORTS AND COMMUNICATIONS:

- A. Superintendent Updates:

- DWEIC is working on the school calendar for 2026-27, the District mission and vision statements, and the professional development plan will follow
- UIL District realignment will be released Feb 2nd B. Assistant Superintendent Updates:
- Testing Calendar
- Materials Update

- B. Director of Special Services Update:

- Campus Comparison (last 3 years)
- Primary Disabilities/Instructional Settings
- Special Education Numbers by Grade Level
- Special Education Personnel & Support (Campus)
- Special Education Personnel & Support (District)
- Admission Dismissal Review (ARD) Counts D. Technology Update:
- January Tickets
- E-Rate 2025-2026
- E-Rate 2026-2027
- Cybersecurity Update

- PA/SPAT Project Update
- Upcoming Projects

C. Campus Updates:

- Student Enrollment
- Student Attendance
- Current Events
- Student Discipline
- Academics — Honor Roll/Failures

1.KHS Updates:

- Student Enrollment
- Student Attendance
- Student Discipline
- Grades/Failures
- Special Events/Activities/Upcoming Events

2.KJH Updates:

- Student Enrollment
- Student Attendance
- Student Discipline
- Grades/Failures
- Special Events/Activities

3.Elementary Updates:

- Student Enrollment
- Student Attendance
- Current Events
- Student Discipline
- Academics - Grades/Failures

5.EXECUTIVE SESSION: *The board may meet in closed session as allowed by Gov. Code 551 to address topics under the statute. All action will be in open session.*

- A. Board of Trustees entered into executive session at **8:05pm.**
- B. Board of Trustees returned to open session at **8:41pm.**

6.PERSONNEL MATTERS:

- A. Employment Recommendation(s)
- B. Positions, Vacancies, Assignments, Resignations and Terminations
- C. Other

7. **ADJOURN:** Meeting adjourned at 8:42PM.

President, Board of Trustees

Secretary, Board of Trustees

February 23, 2026

Date Minutes Approved

