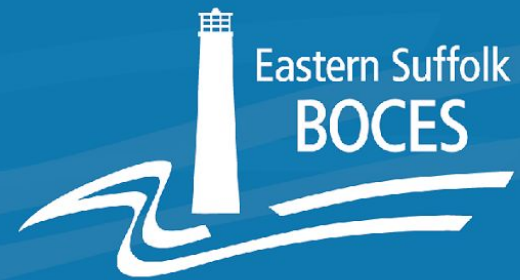




Student Data Services (SDS) & School Data Bank Services (SDBS)



Quality Control Workshop

How to Prepare, Process, and Submit Answer Materials
for the

2026 NYS 3-8 Assessments

computer-based and accommodated paper-based editions for
ELA & Math Grades 3-8, and Science Grades 5 & 8

PRESENTED BY

Student Data Services: Test Scanning & Data Reporting *and*
School Data Bank Services: Assessment Services–Scoring & Training
(Lisa Zwerling & Lauren Lewonka)



Workshop Agenda



- What is Quality Control?
- Schedules
- Scoring Registration
- Data Flow and Level 0
- Review of Materials
 - Rosters
 - Answer Sheets
 - Booklets

- Preparation of Materials
- Delivery Procedures
- Verification Reports
- Reminders and Common Issues
- Future Workshop Dates
- Contacts and Resources



What is Quality Control?



- The process used to ensure that your testing protocols consistently meet requirements and adhere to quality standards.
- Focus first on preventing, then identifying and resolving issues.

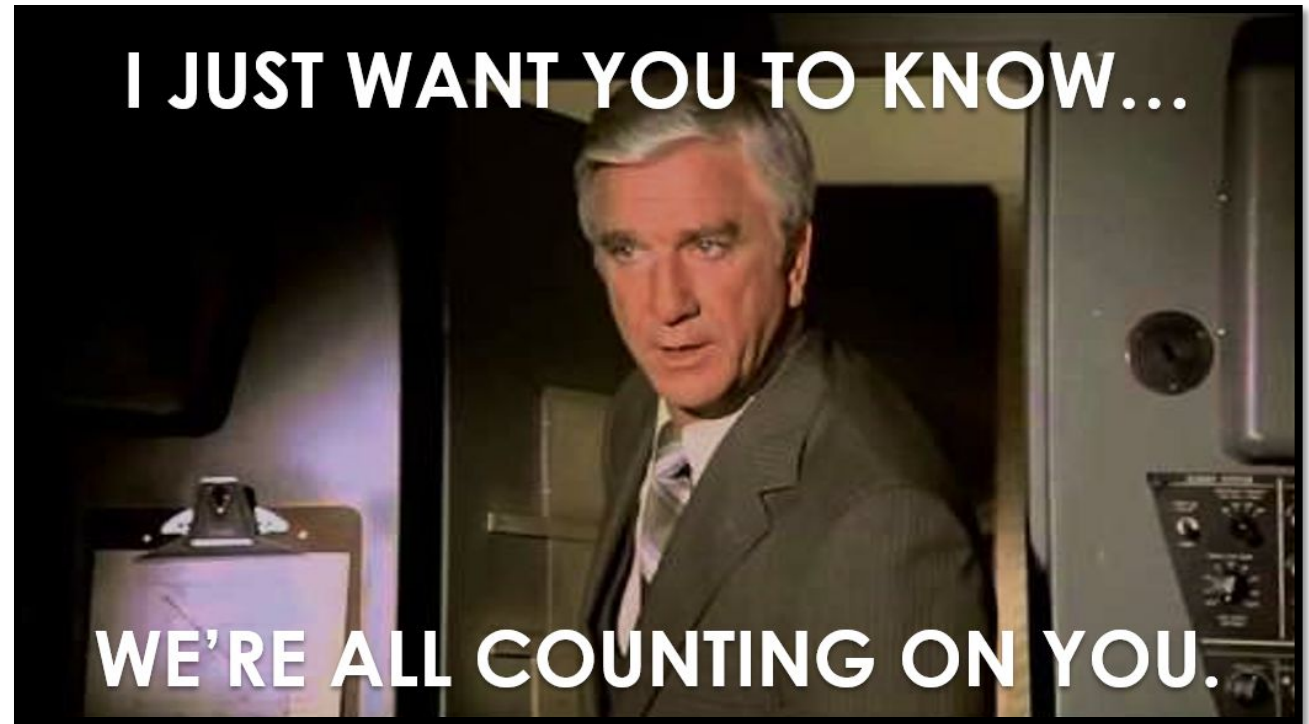


Who Should Handle Quality Control?

- District Data Coordinator
- Testing Coordinator
- Support Staff
- Building Principal
- Assistant Principals
- Teachers/Proctors



Quality is the Key to Success



Testing Schedule

Operational Test	Administration Window	Make-up Dates	Scoring Dates
Grades 3–8 English Language Arts Grades 3–8 mathematics Grades 5 & 8 science	Monday, April 6– Friday, May 15	Make- ups must be given within the testing window	Completed by Friday, May 22

1. For **ELA and Math**, each school must test the entire grade on the same 2 consecutive schools days
2. For **Science**, each school must test the entire grade on the same day
3. Make-ups can start immediately following the primary test days
4. Students taking the test on paper should test on the same days as the CBT students



Important Dates for CBT

- **February 19th(passed)** – Deadline for Demographics, Enrollment, and Programs for pre-id file
 - Students who entered the school/district after Feb. 19 can be manually entered into Nextera.
- **March 9th** – Students and Classes tabs open in Nextera Admin; you can begin making classes and setting accommodations. Accommodations must be set before printing of login tickets!
- **March 23rd** – Test tab opens in Nextera Admin
- **March 23rd – March 27th** – Secure Test Materials Arrive at Schools (Paper Accommodated Editions)
- **April 6th-May 15th** – Testing window for ELA, Math and Science
- **May 22nd** – Last day to set **Not Tested Reason Codes** in Nextera



Where do the responses go??

MOVEMENT OF STUDENT RESPONSE DATA DURING COMPUTER BASED TESTING



Student Device

- Test data is transmitted every 5 min. to Questar If
- Connection is lost, data remains on the computer



Hard Drive

- Varies by device
- Stores data when connection is lost



Questar

- Data that was successfully transmitted is processed
- Written (typed) responses are sent to your scoring vendor



Data Warehouse

- MC & Written response data combined
- Issues with student data are fixed before the final deadline



Scoring Options for Constructed Responses



Exception: All CBT Science Assessments will be scored by NWEA/Questar.

1. **Full-Service Scoring:** Service offered through the *School Data Bank Services* (SDBS) program under the Educational Support Services (ESS) department at ESBOCES.
 - Lead Scoring Entity: **Optimum Solutions Corp (OSC World)** will score CBT and PBT accommodated editions;
 - Districts must register for this service **through School Data Bank Services–Assessment Services**;
 - PBT booklets are submitted by appointment on scheduled intake days;
 - PBT answer sheets can be submitted to Student Data Services (SDS) Test Scanning team at the same time.
2. **Other scoring vendor**, coordinated by the district.
3. **In-District Scoring:** District can score their own.



A Note about Scoring Science Tests

- Elementary-level (Grade 5) and Intermediate-level (Grade 8) Science Computer-Based Tests will be sent to NYSED's contractor for state-level scoring (NWEA).
- As such, schools do not need to make arrangements for the scoring of the Science *computer*-based tests.
- **However, schools will still be responsible for planning the scoring of Science paper-based tests (i.e., accommodated editions).**

<https://www.nysed.gov/sites/default/files/programs/state-assessment/memo-ei-procedures-request-2026.pdf>



Who should be registered for Full-Service Scoring with SDBS at scoring.esboces.org?

Districts and schools who have selected **Optimum Solutions Corporation (OSC World)** as their *Lead Scoring Entity* (scoring vendor) should register for Full-Service Scoring through ESBOCES School Data Bank Services–Assessment Services.

Please be reminded that OSC World (with ESBOCES facilitation) scores the following exams:

- NYS 3-8 ELA – CBT and PBT accommodated editions
- NYS 3-8 Math – CBT and PBT accommodated editions
- NYS 5 & 8 Science – PBT accommodated editions only
 - CBT is scored by the state's own vendor, NWEA.



Last chance to register for Full-Service Scoring!

[VIEW REGISTRATION INSTRUCTIONS HERE](#)

The screenshot shows the Eastern Suffolk BOCES website. At the top, there is a navigation bar with social media icons (Facebook, YouTube, Instagram, LinkedIn) and a 'HOME' link. Below this is the Eastern Suffolk BOCES logo and tagline 'Educational Services That Transform Lives'. A secondary navigation bar contains links for 'Directory', 'Calendar', 'Locations', 'Careers', 'For Staff', and a search icon. A third navigation bar includes 'About Us', 'Programs & Services', 'Courses', 'For Parents', 'District Resources', and 'Schools'. The 'Programs & Services' dropdown menu is open, showing a list of services. A blue callout box on the left contains the text 'Visit esboces.org and go to "Programs & Services" ...'. A yellow arrow points from this box to the 'Programs & Services' link. Another blue callout box contains the text '...then select "Assessment Services – Scoring & Training"'. A yellow arrow points from this box to the 'Assessment Services - Scoring & Training' link in the dropdown menu. The background of the website features a large image of construction workers building a wooden frame. On the right side, there is a vertical menu with icons and labels for 'ADULT EDUCATION', 'SPECIAL EDUCATION', 'CTE - ACADEMY LI', 'SPECIAL CAREER EDUCATION', and 'EDUCATIONAL SUPPORT SERVICES'. At the bottom right, there is a language selector showing 'English'.

Visit esboces.org and go to "Programs & Services" ...

...then select "Assessment Services – Scoring & Training".

Eastern Suffolk BOCES
Educational Services That Transform Lives

Directory Calendar Locations Careers For Staff Q

About Us Programs & Services Courses For Parents District Resources Schools

Administrative and Business Services
Adult Education
Arts-In-Education
Assessment Services - Scoring & Training
Auction Services
Career & Technical Education - Academy LI
Communications & Research
Cooperative Bidding
District Contracts
Diversity, Equity, and Inclusivity
Duplication & Printing
Educational Support Services
Employee Assistance
Model Schools
Negotiations Information Service (NIS)
Nonpublic School Textbooks
Professional Development
Regional Certification
Regional Information Center
Regional Summer School
School Data Bank Services
School Library System
Special Career Education
Special Education
Student Assistance Services
Student Data Services
Substitute Services

ADULT EDUCATION
SPECIAL EDUCATION
CTE - ACADEMY LI
SPECIAL CAREER EDUCATION
EDUCATIONAL SUPPORT SERVICES

English >



Assessment Services website

On our Assessment Services page, **scroll down or jump directly to “NYS Grades 3-8 and NYSESLAT Scoring”** using the link in the Table of Contents.

HOME > PROGRAMS & SERVICES > EDUCATIONAL SUPPORT SERVICES > SCHOOL DATA BANK SERVICES > ASSESSMENT SERVICES - SCORING & TRAINING

School Data Bank
Services

Levels of Service

**Assessment
Services - Scoring
& Training**

CoSers for Assessment
Services

Staff Developer/Shared
Data Expert Service

Professional
Development -
Workshops & Data
Shares

ESSA: Every Student
Succeeds Act -
Continuous Improvement

New York State
Assessment Data &
Instructional Reporting
Platforms

Annual Professional
Performance Review
Resource

Civil Rights Data
Collection

For More Information

Assessment Services - Scoring & Training

Welcome to the 2025-2026 school year!

School Data Bank Services-Assessment Services facilitates the scoring of constructed response questions for:

- New York State Grades 3-8 assessments in English Language Arts (ELA) and Mathematics
- New York State Grades 5 and 8 Science
- NYSESLAT

Additionally, our program offers **New York State Alternate Assessment (NYSAA) Test Administration Certification and Recertification trainings** for educators who will be responsible for supporting their NYSAA-eligible students in that process.

For more information, please visit the sections below.

Table of Contents

Click the link below to jump to that portion of the page:

- [NYS Grades 3-8 and NYSESLAT Scoring](#)
 - [NYS Grades 3-8 ELA/Math/Science Testing Resources](#)
 - [NYSESLAT Resources](#)
- [NYSAA Test Administrator Training Overview and Resources](#)
- [Questions? Contact us.](#)

NYS Grades 3-8 and NYSESLAT Scoring

Scoring Registration

School Data Bank Services-Assessment Services facilitates the scoring of constructed response questions for both



Assessment Services website

Click this link and you'll be directed to our Scoring website.

- This is where you should complete your district's registration for full-service scoring.
 - Contract(s) are auto-generated based on each assessment registration.
 - *You must register for some PBT if you register for CBT in that grade/subject.*
 - Districts will only be billed for actual usage/tests scored.
- Later, you'll return here to find your intake appointment times.

Also linked here:

- Intake Schedule
- Navigation instructions
- Pricing
- Workshop flyers

- And other applicable testing resources

NYS Grades 3-8 and NYSESLAT Scoring

Scoring Registration

School Data Bank Services-Assessment Services facilitates the scoring of constructed response questions for both Computer-Based and Paper-Based Testing for schools scoring with Optimum Solutions Corporation (OSC). You can [email us](#) or call us at 631-244-4243.

- Registration for full-service scoring is OPEN until March 6, 2026.
 - Visit our Scoring Registration Site to register or view your registration:
 - [ESBOCES Scoring Registration Site](#)
 - [Instructions for Scoring Registration](#)
 - [Scoring Registration Flyer](#)
 - [Pricing for the 2025-26 Assessment Scoring](#)
 - [PBT Intake Dates](#)

Scoring Workshops

- [View the flyer for 2026 Packaging & Delivery Workshops](#)

[Return to Table of Contents \(top of page\).](#)

NYS 3-8 ELA/Math/Science Resources

- | | |
|---|---|
| + | Ordering Grades 3-8 Exams |
| + | NYS 3-8 Scoring Intake Information |
| + | NYSED Resources for NYS 3-8 assessments |
| + | Computer-Based Testing Resources |

Choose a subject to begin registration



Log In

Welcome to the Eastern Suffolk BOCES Scoring Registration System!
Please log in below by supplying your username and password.

Username:

Password: [Forgot Your Password?](#)

[Assessment Training and Scoring Documents](#)

Welcome to the Eastern Suffolk BOCES Scoring Registration System!

School Year: 2025 - 2026

District:

Select subject to register for scoring:

Select one subject
at a time to
register for each.

Progress

Registration

Intake

Preferences

Intake Date

Intake Time

ELA

Math

Science

NYSESLAT

Not Started

Not Started

Not Started

Not Started

Not Started

Not Started

Not Started

Not Started

May 15, 2026

May 15, 2026

May 15, 2026

May 29, 2026

OSC Login Info

**Registration due
March 6th, 2026**



Check your Registration Status

Back on the main home screen,
status bars provide
up-to-date information on
your registration progress.

Welcome to the Eastern Suffolk BOCES Scoring Registration System!

School Year: 2025 - 2026

District:

Select subject to register for scoring:

	ELA	Math	Science	NYSESLAT
<u>Progress</u>				
Registration	Completed	In Progress	Completed	Not Started
Intake Preferences	Not Started	Not Started	Completed	Not Started
Intake Date	May 15, 2026	May 15, 2026	May 15, 2026	May 29, 2026
Intake Time				
OSC Login Info				



During testing, check intake appointments

Once testing is underway and intake appointments are created by our team, you'll find your intake appointment times here.

Welcome to the Eastern Suffolk BOCES Scoring Registration System!

School Year: 2025 - 2026

District:

Select subject to register for scoring:

	ELA	Math	Science	NYSESLAT
Progress				
Registration	Completed	Completed	Completed	Not Started
Intake				
Preferences	Completed	Completed	Completed	Not Started
Intake Date	May 15, 2026	May 15, 2026	May 15, 2026	May 29, 2026
Intake Time	10:35 AM	12:20 PM	11:45 AM	

OSC Login Info



Difference between SHEETS & BOOKLETS

ANSWER SHEETS	ANSWER BOOKLETS
Bubble forms that get scanned	Booklets containing several pages
Used to record responses to Multiple Choice questions	Used to record written responses for long answer and constructed response questions
Sheets DO NOT get student label stickers	Booklets DO get student label stickers
Must be returned to Student Data Services-Test Scanning & Data Reporting for scanning	If scoring through School Data Bank Services-Assessment Services , these are returned to them and sent to the vendor, OSC World, for scoring. • If not scored through SDBS, they're either scored in-district or by another vendor.
If scored electronically through SDBS, scanned sheets are matched to scores from constructed response booklets	A score file is sent to SDS if scored through SDBS/OSC; SDS then matches them to the scanned sheets. • Scores are bubbled onto answer sheets when scored in-district.



The data is then validated & reported to SED.

PBT Booklet Intake Date

2025-2026 Elementary & Intermediate Assessment and Scoring Intake Schedule

<u>Operational Tests</u>	<u>Administration Dates</u>	<u>Administration Make-up Dates</u>	<u>Scoring Intake Date Options</u> <i>Intake is by Appointment only. Times will be communicated prior to intake dates.</i>
English Language Arts Grades 3-8	Monday, April 6 to Friday, May 15	Make-ups must be given within the testing window.	There will be ONE intake date this year: Friday, May 15
Mathematics Grades 3-8			
Science Grades 5 & 8			

Visit our webpage to view the full intake schedule:
ESBOCES.org/Assessment-Services

This year, we will have ONE Intake Date. PBT booklets may be delivered by Appointment Only (Registration Required).

- ELA, Math, and/or Science accepted at *the same* intake date.
- Districts must still register with us for each subject, and will still have to register all packages with OSC prior to the intake date.

All intakes are held at ESBOCES Instructional Support Center (ISC) at Sequoya.

Hint: Bring your Answer Sheets to the SDS team on the same day!



Final Dates to Submit PBT Answer Sheets

May 22nd by 3:30 pm

Note: Answer Sheets may be returned before these dates.

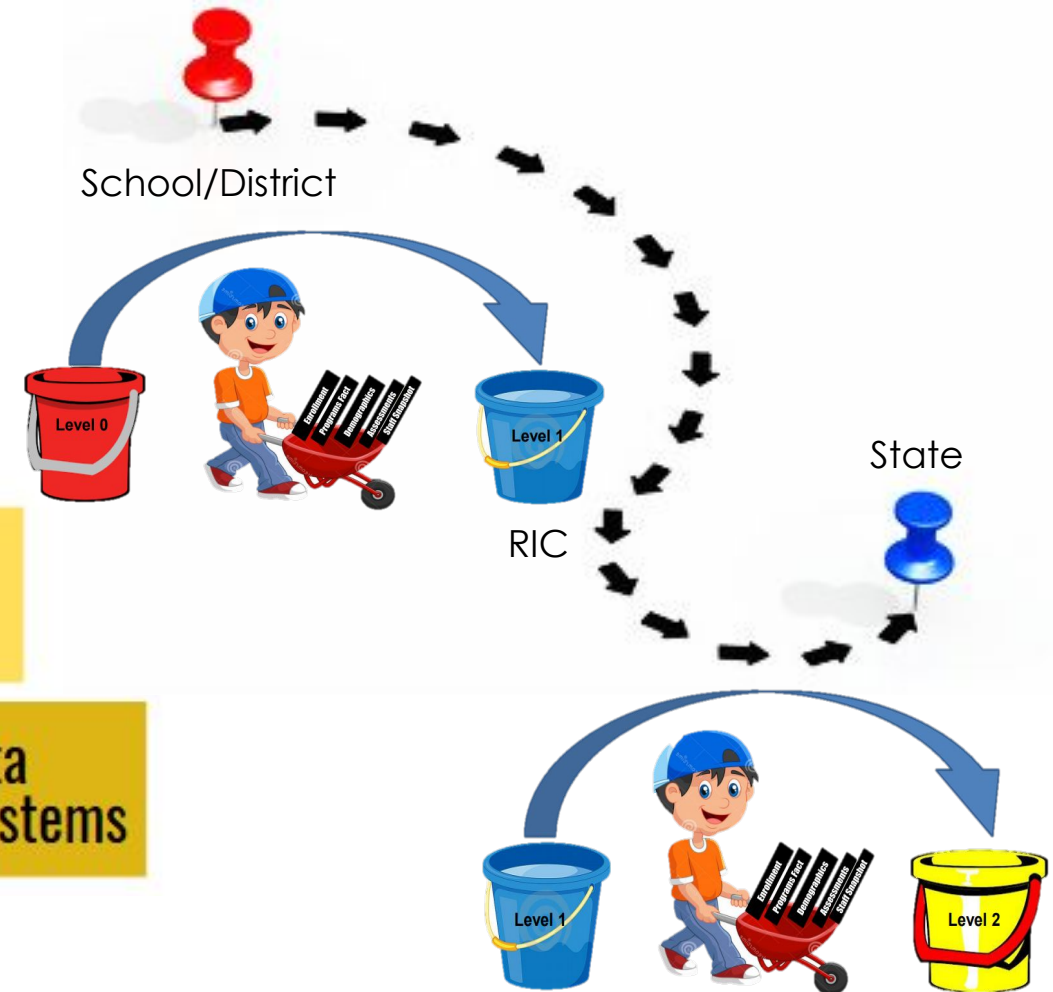
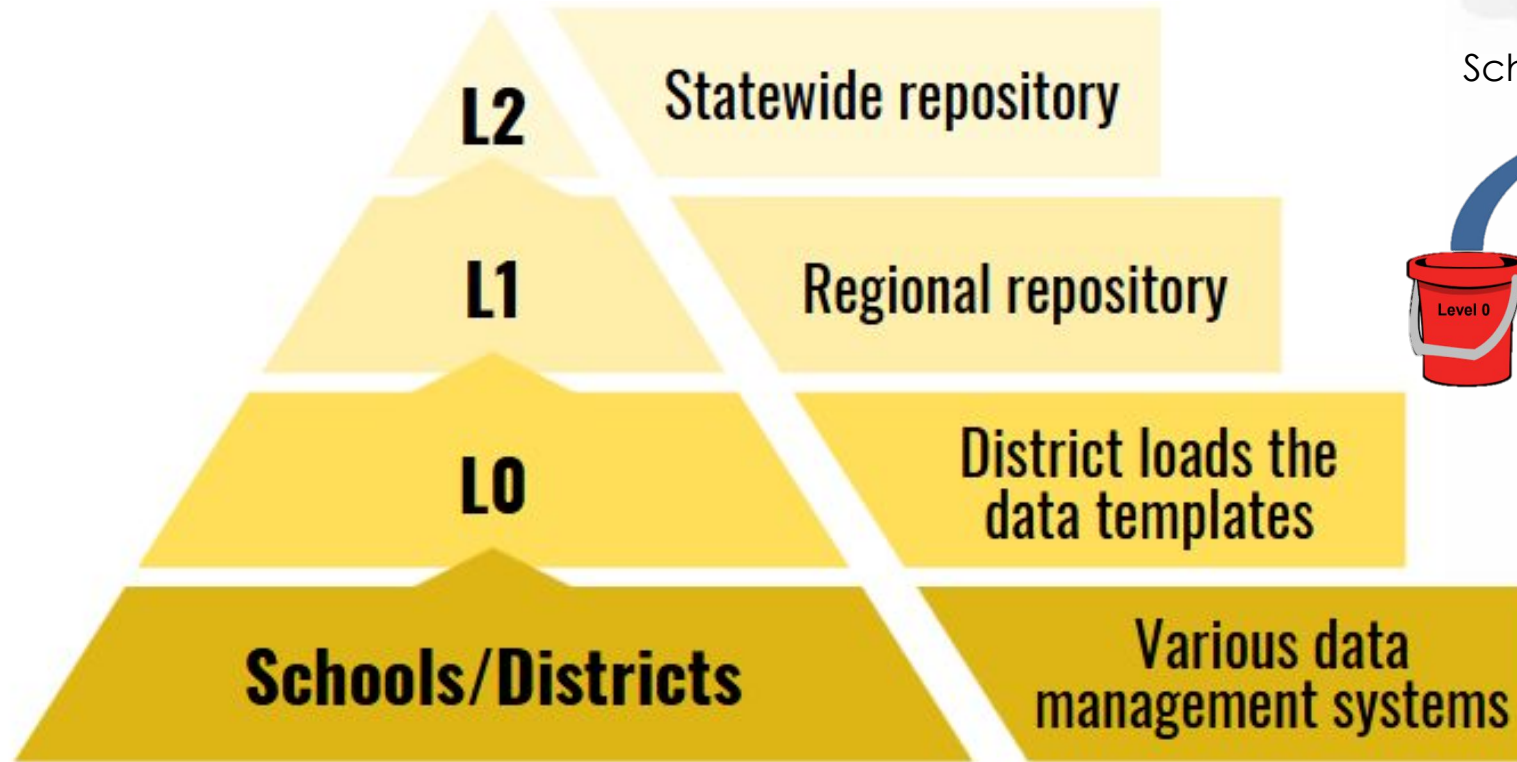
NO APPOINTMENT NECESSARY.

Monday-Friday, 8:30am-3:30pm

ESBOCES Instructional Support Center (ISC) at Sequoya

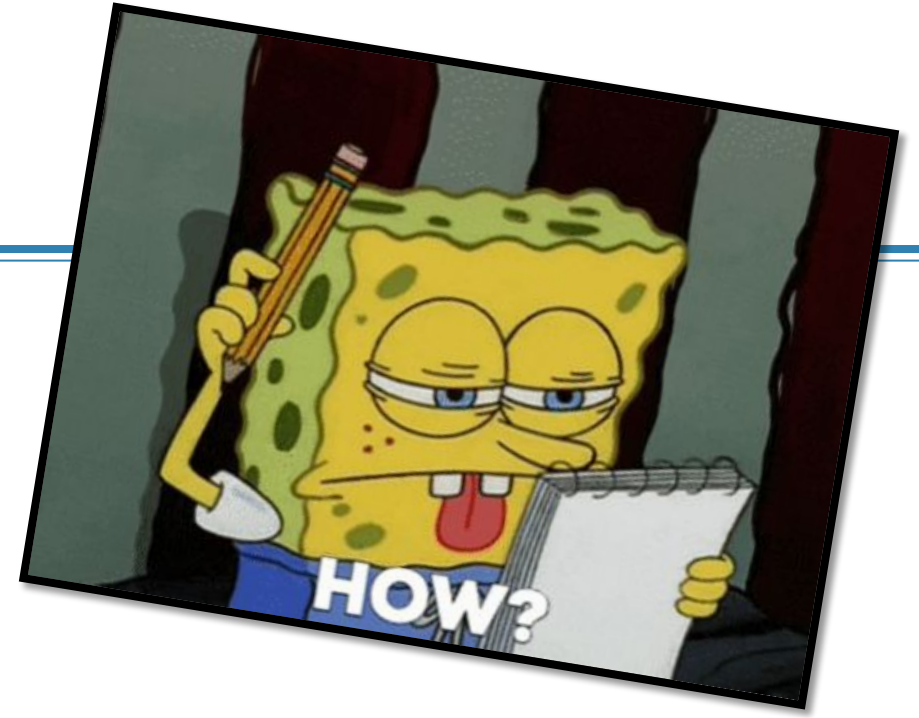


Data Flow



Level 0

- Demographics – All Students
- Enrollment – All Students
- Program Services:
 - NYSAA students must have:
 - A NYSAA Eligible code of 0220 and
 - A Type of Disability code and
 - Must be Ungraded 13 (K-6) or 14 (7-12) in Enrollment
 - NYSESLAT students must have:
 - A LEP Eligible code of 0231 and
 - A LEP Program code and
 - For first year LEP students only: NYSESLAT code 0242 if taking the NYSESLAT in lieu of the NYS 3-8 ELA (if on April 1st, the student has been in U.S. schools for less than one year).



NYSSIS

(New York State Student Identification System)

- Each student is identified with a 10-digit number when the student first is reported in Level 0 (this is different than their 9 digit local ID).
- The data is sent to Level 2 to find a match if they are coming from another school in NYS or create a new ID if the student is new to NYS.
 - This can take 2-3 days after data is reported in Level 0.
- The student **cannot** be entered into Nextera without a NYSSIS ID (not even if you beg).
- If the student starts on testing day, give them the test on paper.



0123456789



Test Formats/Designs

Resources:

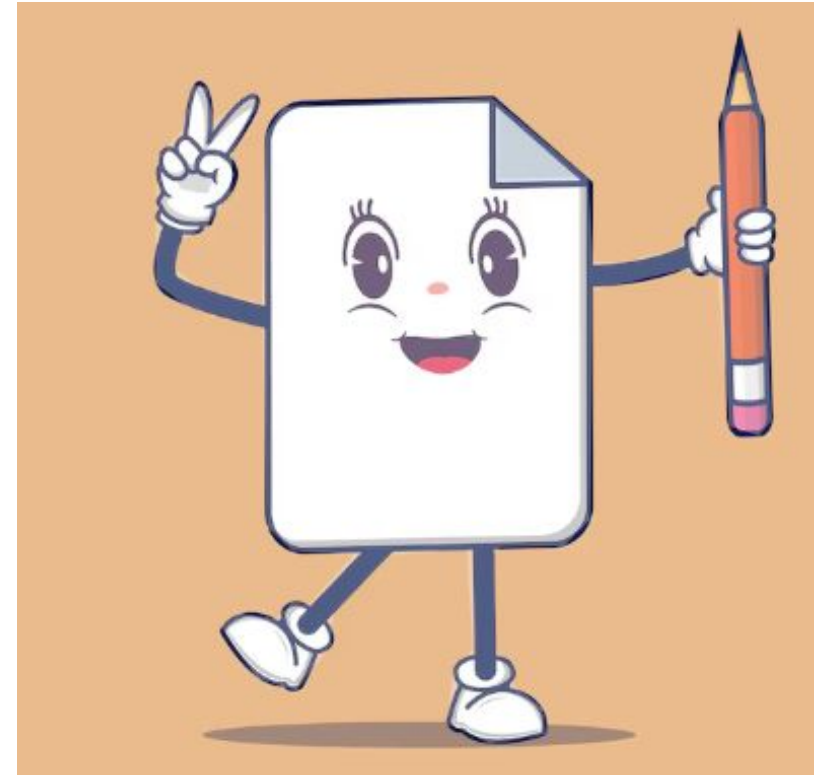
[The SAM & Educator Guides are now available.](#)

- Based on the *NYS Next Generation ELA & Math Learning Standards* and the *NYS P-12 Science Learning Standards*.
- **ELA** – Two Sessions:
 - Sessions 1 and 2 each consist of both multiple-choice and constructed-response questions. PBT will have two booklets and two answer sheets (no form letters/numbers).
- **Math** – Two Sessions:
 - Session 1 consists of multiple-choice questions only; Session 2 consists of both multiple-choice and constructed-response questions. PBT will have ONE booklet (Session 2) and two answer sheets (no form letters/numbers).
- **Science** – One Session:
 - Consists of both multiple-choice and constructed-response questions (in an approximately 60/40 ratio). PBT will have one booklet and one sheet (no form letters/numbers).
 - Reminder: 15% of the questions measure content related to the Performance Expectations met by the hands-on Investigations embedded in the curriculum.



PBT in a CBT world

- **Why?** Accommodated test editions... students whose IEP, 504 Plan, or language needs require they be tested on paper while others test on computer.
- **How?** Accommodations must be pre-determined by Special Education and/or ENL Departments.
 - Schools can use the Question Sampler and Secure Browser Practice Tests to help determine which format (computer or paper) is best based on the individual needs of the student.
- **REMINDER:** If a student with accommodations needs to take the constructed-response items on paper, **they must take the full test on paper.**



ELLs, Language Needs, & PBT



REMINDER: ELLs may *not* have the ELA assessment translated.

Alternate Language Editions:

From the SAM: “ELLs may be provided with an alternate language edition of the Math and Science tests. These will be *paper* editions, and schools will automatically receive the corresponding paper copy of the English edition to provide as a testing accommodation.”

Low-Incidence Languages:

When an ELL requires an oral translation for a low-incidence languages, a translator will read from a *paper* copy of the test.





ELLs, Language Needs, & PBT

Do students *respond* on Computer (CBT) or Paper (PBT)?

- If the student is responding to constructed response questions *fully in English*, they may test on CBT (even if they're using the paper copy just for support).
- If the student is likely to respond in any language other than English, test on PBT!

On Math & Science, if...	They should be tested by...
The student is responding to all constructed response questions FULLY IN ENGLISH . → → → → →	CBT
The student is responding to some or all constructed response questions in a language OTHER than English . →	PBT



Translations



If your Lead Scoring Entity is *Optimum Solutions Corporation*:

OSC will provide translation services for student responses written in *Spanish only*.

Schools are responsible for translating responses written in any other language *prior to scoring intake on May 15.*

If you need translation services, contact DistrictServices@esboces.org to begin setting up the contract right away in preparation for testing season.

- Paper/Written Translations for Alternate Language tests
- Oral Translations for lower-incidence languages
 - ◆ For lower-incidence languages, oral translators must also provide written translations of students' responses inside the test booklet after testing.



For ELLs testing on PBT

Students *responding* in a language *other than English* on a paper test:

- **Must record all their answers, multiple choice and constructed responses, on paper.**
- Should use only one of the two paper editions received to record the responses.
- Bubble the appropriate language on the answer sheet.
- Other than Spanish, the written responses must be translated *prior* to submitting tests for scoring.
- **Not Tested Code of “Testing on Paper” must be recorded in Nextera.**

Bubble the alternate language on the answer sheet

Alternate Language
☐ Arabic
☐ Bengali
☐ Chinese (Simplified)
☐ Chinese (Traditional)
☐ Haitian Creole
☐ Korean
☐ Russian
☐ Spanish



For ELLs testing on CBT

Students using a paper alternate version but *responding in English, on the computer:*

- Must record all their answers, multiple choice and constructed responses, on the computer.
- Must respond in English only—any other language will lead to a loss in points.
- **Offline Testing Accommodation must be set in Nextera to “Print Variation”.**
 - **The appropriate alternate language must be selected under Print Variation.**

Select Accommodations

Student Name Test Student A

Content Area Math

Online Testing Accommodations

Offline Testing Accommodations

Tap or click any option below to enable or disable it for this student.



Print Variations

Please identify which alternate language paper edition the student will be using along with the English CBT. Selecting the alternate language below will ensure the alternate language paper edition and the English CBT are the same form.

- Arabic
- Arabic
- Bengali
- Chinese (Traditional)
- Chinese (Simplified)
- Haitian Creole
- Korean
- Russian
- Spanish

Save



Printing Materials for PBT

- To get paper materials, your district needs to submit a file to SDS for printing (layout in your packet and on datacentral.esboces.org).
- Every school will receive extra answer sheets for last minute cases.
- New this year, last minute answer sheets can be emailed in PDF format so district can print them on their own.
- You will need to have a printer that prints double sided.
- Best practice, don't wait until the last minute to order a sheet!



Important Note: If you asked for an answer sheet but the student takes the test on the computer, you can securely destroy the answer materials.



Check Paper Materials on Arrival

Once answer materials arrive at your district from SDS, open and check for the following:

- **Instructions:** One set for each grade level
- **Class Rosters:** Alphabetical list of students by School (in most cases)
- **Answer Sheets:** Each student on the Class Rosters should receive a pre-printed answer sheet in the same order. You will also receive extras for each school.
- **Barcode Labels:** Student ID Barcode Labels are to be placed on the **front cover** of any paper booklet containing the student's answers to constructed-response questions.

Note: Test Questions/Booklets are sent to the district from SED directly, and will arrive shortly before the testing window (estimated to arrive between 3/23 and 3/27).

Hint: Keep the boxes to use for Full-Service Scoring booklet drop-off!

DO NOT WAIT UNTIL TEST DAY TO CHECK MATERIALS.



Sample Class Roster

☐ Tested/Not Tested Reasons

T = Tested

A = Absent

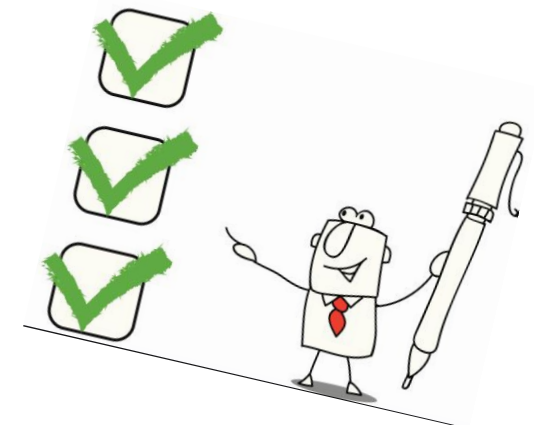
R = Refused

O = Other

AE= Admin Error

ME= Med Excused

NE= Not Enrolled





Class Roster
2024-2025
ELA - Grade 3

0001
003

Antigua
Franklin Elementary Memorial School

Date: 02/26/25 03:13 PM

Grade:03

Indicate "Tested" (T) or the "Not Tested" reason (Absent, etc.-see legend below).
 Return class rosters to your Testing Coordinator.
 Place barcode label on FRONT cover of the booklets used for written responses.
 *For Students without preprinted testing materials or booklet labels, follow steps 1-3.
 1. In the shaded area on the answer sheet, write the student's first name, last name and correct ID#.
 2. Fill in information from the corresponding extra answer sheet on the blank lines below.
 3. For students without barcode labels, write student's first name, last name, school name and correct ID# on the back of the booklets.

Pre-Printed Student ID	Student Name	A M N							A M N						
		T	A	R	E	E	E	O	T	A	R	E	E	E	O
1) 102146752	Abrige, Randome, Janelle	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
2) 102146771	Ajayi, Khlovetia	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
3) 102148288	Albino, Edwin, Gerardo F	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
4) 102146754	Allen, Lashia, Benjamin	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
5) 102147297	Armstrong, Carlos, Andre	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
6) 102147298	Armstrong, Carlos, Enay	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
7) 102146782	Arreola, Reyna	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

Class Rosters, continued

- If a student used an extra/blank answer sheet, fill in the information on the roster including:
 - Student's Full Name
 - Actual ID: The student's Local ID number
 - Student's date of birth (DOB)

* Enter information below for students who used extra answer sheets and/or booklets (Some fields may not apply)

1) Name _____	Actual ID _____	DOB ____/____/____
Sheet 1 _____	Sheet 2 _____	Bk _____
2) Name _____	Actual ID _____	DOB ____/____/____
Sheet 1 _____	Sheet 2 _____	Bk _____
3) Name _____	Actual ID _____	DOB ____/____/____
Sheet 1 _____	Sheet 2 _____	Bk _____
4) Name _____	Actual ID _____	DOB ____/____/____
Sheet 1 _____	Sheet 2 _____	Bk _____
5) Name _____	Actual ID _____	DOB ____/____/____
Sheet 1 _____	Sheet 2 _____	Bk _____





Answer Sheets & Accommodations & Session Codes, Oh MY!

New Answer Sheets for 2026

Sheets are **no longer in color**—make sure you are using the correct sheet for the grade being tested!

This is not as obvious as you think!

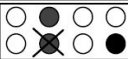


■  **ELA 3** 999999 ■
13426 Page 1

2026 NY State Grade 3 English Language Arts Test

District Name _____ Grade _____
School Name _____ Homeroom _____
Student Name _____ Date of Birth _____

IMPORTANT NOTE: If the student's name is not pre-printed on the answer sheet, on **each page**, write the full name in the space provided in the header and enter the student ID at the bottom of the page.

Session 1 Use a No. 2 pencil. **Shade circles completely as shown :** 
Make no stray marks. **To change answer, cross out choice and fill in new choice :** 

1. (A) (B) (C) (D) 10. (A) (B) (C) (D) 19. (A) (B) (C) (D)
2. (A) (B) (C) (D) 11. (A) (B) (C) (D) 20. (A) (B) (C) (D)
3. (A) (B) (C) (D) 12. answer in booklet 21. (A) (B) (C) (D)
4. (A) (B) (C) (D) 13. (A) (B) (C) (D) 22. (A) (B) (C) (D)
5. (A) (B) (C) (D) 14. (A) (B) (C) (D) 23. (A) (B) (C) (D)
6. (A) (B) (C) (D) 15. (A) (B) (C) (D) 24. (A) (B) (C) (D)
7. (A) (B) (C) (D) 16. (A) (B) (C) (D) 25. answer in booklet

3



SESSION 1

SESSION 2

[illegible]

ELA 3

GRADE 3

Page 4

2026 NY State Grade 3 English Language Arts Test

Student Name _____

IMPORTANT NOTE: If the student's version is not pre-printed on the answer sheet, on each page, write the full name in the space provided on the answer sheet under the student ID on the bottom of the page.

For Scorer Use Only

To change answers, circle the original and write new answer.

3

Section 2 Constructed Response

Question	Score Pattern	Any Response
33.	☐ ☐ ☐ ☐	☐
34.	☐ ☐ ☐ ☐	☐
35.	☐ ☐ ☐ ☐	☐

Required

- ☐ Required writing
- ☐ Evidence from the passage
- ☐ Text evidence details with a detail
- ☐ The subject with a detail (PST only)
- ☐ Character (PST only)
- ☐ Event in a story or incident (PST only)

Scoring Committee

--	--	--	--	--	--	--	--

IMPORTANT NOTE: If using an answer sheet that does not have the appropriate form ID, please use the appropriate form ID on the back of the page.

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GRADE 3

SCIENCE

Math 3

8/2019

PAGE 3

2026 NY State Grade 3 Mathematics Test

Student Name	Grade
Student Name	Home Address
Student Name	Date of Birth

IMPORTANT NOTE: If the student's name is not printed on the answer sheet, attach a separate page, with the full name in the space provided at the bottom and have the student fill in the bubble of the page.

Use a #2 pencil. **Mark the bubbles on the answer sheet.**

Do not write answers in this space.

Session 2

26.	33. answer is Inconclusive
27.	34. answer is Inconclusive
28.	35. answer is Inconclusive
29.	36. answer is Inconclusive
30.	37. answer is Inconclusive
31. answer is Inconclusive	38. answer is Inconclusive
32. answer is Inconclusive	

Session Codes

☐ 1 - New Pencil 1
☐ 2 - New Pencil 2

--	--	--	--	--	--	--	--	--	--

Leave Blank

Important: If you are not sure what the answer is, you should mark the bubble for "answer is Inconclusive."

Math 3

Math 3

802026

Page 4

2026 NY State Grade 3 Mathematics Test

Student Name _____

IMPORTANT NOTE: If the document frame is not yet printed on the answer sheet, on each page, with the full name in the frame provided, in the answer, will make the student ID the subject of the page.

For Scorer Use Only

Mark bubbles completely and correctly.                                                                                                                            

Answer Sheet Components

Overview:

- IEP, 504, & ELL Accommodations
- Alternate Language (Math & Science)
- Session Codes (Absent or Refused)
- Reason Not Tested codes
- Scoring Model Code
- Constructed Response Scores
- Scoring Committee

Math 8 999999 Page 1

2026 NY State Grade 8 Mathematics Test

District Name _____ Grade _____
 School Name _____ Homeroom _____
 Student Name _____ Date of Birth _____

IMPORTANT NOTE: If the student's name is not pre-printed on the answer sheet, on each page, write the full name in the space provided in the header and enter the student ID at the bottom of the page.

Session 1 Use a No. 2 pencil. Make no stray marks. Shade circles completely as shown: To change answer, cross out choice and fill in new choice:

1. ☐ A ☐ B ☐ C ☐ D 2. ☐ A ☐ B ☐ C ☐ D 3. ☐ A ☐ B ☐ C ☐ D 4. ☐ A ☐ B ☐ C ☐ D 5. ☐ A ☐ B ☐ C ☐ D 6. ☐ A ☐ B ☐ C ☐ D 7. ☐ A ☐ B ☐ C ☐ D 8. ☐ A ☐ B ☐ C ☐ D 9. ☐ A ☐ B ☐ C ☐ D 10. ☐ A ☐ B ☐ C ☐ D 11. ☐ A ☐ B ☐ C ☐ D 12. ☐ A ☐ B ☐ C ☐ D 13. ☐ A ☐ B ☐ C ☐ D 14. ☐ A ☐ B ☐ C ☐ D 15. ☐ A ☐ B ☐ C ☐ D 16. ☐ A ☐ B ☐ C ☐ D 17. ☐ A ☐ B ☐ C ☐ D 18. ☐ A ☐ B ☐ C ☐ D 19. ☐ A ☐ B ☐ C ☐ D 20. ☐ A ☐ B ☐ C ☐ D 21. ☐ A ☐ B ☐ C ☐ D 22. ☐ A ☐ B ☐ C ☐ D 23. ☐ A ☐ B ☐ C ☐ D 24. ☐ A ☐ B ☐ C ☐ D 25. ☐ A ☐ B ☐ C ☐ D 26. ☐ A ☐ B ☐ C ☐ D 27. ☐ A ☐ B ☐ C ☐ D 28. ☐ A ☐ B ☐ C ☐ D 29. ☐ A ☐ B ☐ C ☐ D 30. ☐ A ☐ B ☐ C ☐ D 31. ☐ A ☐ B ☐ C ☐ D 32. ☐ A ☐ B ☐ C ☐ D

IEP or 504 Plan Accommodations (fill in as many as apply)
☐ Flexibility in scheduling
☐ Flexibility in setting
☐ Method of presentation (excluding Braille/Large type/Test read)
☐ Method of response
☐ Use of spell-checking device/software
☐ Other _____
☐ Braille
☐ Large type
☐ Test read

ELL Accommodations (fill in as many as apply)
☐ Separate location
☐ Bilingual dictionaries and glossaries
☐ Translated edition
☐ Oral translation
☐ Responses written in native language

FOR ADMINISTRATOR USE ONLY

Session Codes
☐ Absent Session 1
☐ Refused Session 1

Reason Not Tested
☐ Administrative error, no score
☐ Medically excused
☐ Not enrolled at time of test
☐ Taking NY5AA
☐ Taking Regents

Alternate Language
☐ Arabic
☐ Bengali
☐ Chinese (Simplified)
☐ Chinese (Traditional)
☐ Haitian Creole
☐ Korean
☐ Russian
☐ Spanish

IMPORTANT NOTE: If using an extra answer sheet, enter the student's local ID# in the area to the left and write the student's name on the top of the form.

Local Student ID: _____

48426

Math 8 999999 Page 4

2026 NY State Grade 8 Mathematics Test

Student Name _____

IMPORTANT NOTE: If the student's name is not pre-printed on the answer sheet, on each page, write the full name in the space provided in the header and enter the student ID at the bottom of the page.

For Scorer Use Only

Use a No. 2 pencil. Make no stray marks. Shade circles completely as shown: To change answer, cross out choice and fill in new choice:

Session 2 Constructed Response

Question	Score Points	No Response
39.	☐ 0 ☐ 1	☐ A
40.	☐ 0 ☐ 1	☐ A
41.	☐ 0 ☐ 1	☐ A
42.	☐ 0 ☐ 1 ☐ 2	☐ A
43.	☐ 0 ☐ 1 ☐ 2	☐ A
44.	☐ 0 ☐ 1 ☐ 2	☐ A
45.	☐ 0 ☐ 1 ☐ 2	☐ A
46.	☐ 0 ☐ 1 ☐ 2	☐ A
47.	☐ 0 ☐ 1 ☐ 2	☐ A
48.	☐ 0 ☐ 1 ☐ 2 ☐ 3	☐ A

Required

Scoring Model Code
☐ Regional scoring
☐ Schools from two districts
☐ Three or more schools within a district
☐ Two schools within a district (PBT only)
☐ One school (PBT only)
☐ Scored by a private contractor (not a BOCES)

Scoring Committee #

IMPORTANT NOTE: If using an extra answer sheet, enter the student's local ID# in the area to the left and write the student's name on the top of the form.

Local Student ID: _____

48426

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Sample Extra Answer Sheet-New for 2026

Required information:

- Student ID
- Student Name
- Date of Birth
- Grade

2026 NY State Grade 8 Mathematics Test			
District Name	6751-Sample District	Grade	
School Name			Homeroom
Student Name			Date of Birth
IMPORTANT NOTE: If the student's name is not pre-printed on the answer sheet, on each page , write the full name in the space provided in the header and enter the student ID at the bottom of the page.			
Use a No. 2 pencil. Make no stray marks.		Shade circles completely as shown : ☐ ☒ ☐ ☐	
		To change answer, cross out choice and fill in new choice : ☐ ☒ ☐ ☒	

The local ID must be filled in on the *front and back* of each sheet (on the bottom).

--	--	--	--	--	--	--	--	--

Local Student ID



PBT Answer Sheets: Accommodations

IEP or 504 Plan Accommodations (Fill in as many as apply)
☐ Flexibility in scheduling
☐ Flexibility in setting
☐ Method of presentation (excluding Braille/Large type/Test read)
☐ Method of response
☐ Use of spell-checking device/software
☐ Other
☐ Braille
☐ Large type
☐ Test read
ELL Accommodations (Fill in as many as apply)
☐ Separate location
☐ Bilingual dictionaries and glossaries

Accommodations Note:

“Fill in as many as apply.”

Select/Bubble all accommodations provided to the student for this assessment.

See [School Administrator's Manual \(SAM\)](#) for additional information.



CBT: Accommodations

Student Accommodation Options

For accommodation definitions please refer to the [School Administrator's Manual](#). Links to the School Administrator's Manual are also provided on the Help tab in the Nextera Administration System (Nextera Admin) or via the [CBT Support page](#).

Online Testing Accommodations

- Text-to-Speech (online only)
- Answer Masking Tool
- Initial Page Zoom
- Read Aloud (by human)
- Speech-to-Text (ELA only)

Offline Testing Accommodations

- Print Variations
 - Testing Language (Math & Science only)

Classroom Accommodations

- Flexibility in scheduling
- Flexibility in setting
- Method of presentation
- Method of response
- Other
- Use of spell-check-grammar-check
- Bilingual dictionaries and glossaries
- Separate location
- Oral Translation (Math & Science only)

Text-to-Speech vs Read Aloud

- **Text-to-Speech** (online only) is an accommodation that indicates that the student will take the test online, but that all or part of the test will be read aloud by the computer.
- **Read Aloud** (by human) is an accommodation that indicates the student will take the test online, but that all or part of the test will be read aloud by a human reader.

Test Read (paper only)	Read Aloud (by human)	Text-To-Speech (online only)
• A human reads the test to the student from a paper test. • The student tests on paper and enters responses on paper. • This is a classroom-only accommodation and the student is marked as "Tested on Paper" in Nextera Admin when in a CBT class.	• A human reads the test to the student from a paper test. • The student tests on computer and enters responses on computer. • This is a combination of an online- and human-delivered accommodation.	• The computer reads the test to the student from the computer screen. • The student tests on computer and enters responses on computer. • This is an online-only accommodation (the student has headphones while testing on computer).



Text-to-Speech (online only)
This feature reads the question and, for certain types of questions, the available answers using a device's speaker (headphones are recommended).



Read Aloud (by human)
This indicates that the student will take the test online, but that all or part of the question and answers will be read aloud by the teacher. This may not be used with any print variations or offline testing accommodations.

Accommodations Quick Reference Guide

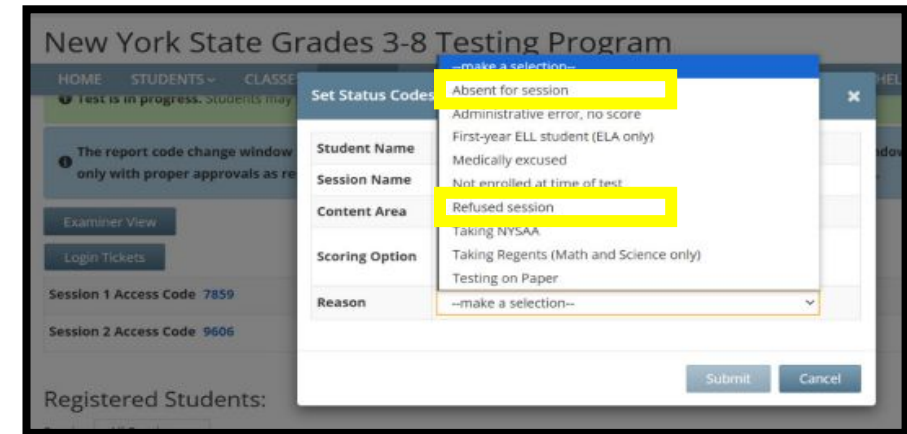
PBT & CBT Session Codes: Absent/Refused

- Session Codes (Absent or Refused) are available for each session of a test.
- Absent/Refused will stand even if a score exists for one session; the student will not receive a score, impacting your school's participation rate and accountability.

Session Codes
☐ Absent Session 1
☐ Refused Session 1

Reason Not Tested
☐ Administrative error, no score
☐ Medically excused
☐ Not enrolled at time of test
☐ Taking NYSAA
☐ First-year ELL Student

Session Codes
☐ Absent Session 2
☐ Refused Session 2



- REMINDERS:**
- If a student **Refused** either session, they are considered Refused for the entire test.
 - If a student is **Absent** for either session, they are considered Absent for the entire test.
 - Hold off on bubbling “Absent” or “Refused” until the close of the make-up window.
 - Indicate Absent or Refused on the Roster

In Nextera, These must be entered *no later than 5/22/2026—this is very important!*



Reason Not Tested Descriptions-PBT



Review of Tested/Not Tested Reason Codes
As Noted on Class Rosters

Tested/Not Tested Reasons as they appear on the Class Roster:

Session 1						Session 2					
A M N						A M N					
T	A	M	N	E	O	T	A	M	N	E	O
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

T = Tested-The student completed all of the assessment.

A = Absent-The student was Absent for one or both sessions. If the student becomes ill during the session and cannot complete all questions, the student may still be marked Absent. Absent will override any answers completed and the student will not receive a score.

R = Refused-The student Refused one or both sessions. Refused will override any answers completed and the student will not receive a score.

AE= Administrative Error- Use for students for whom errors were made in the administration of the test (e.g., the student was present but the test was not administered to the student, prompts were given to the student, materials that would assist students in taking the test were in view of the students during the administration, any cell phone usage, etc.) Please contact the district Test Scoring Coordinator in the event of an Administrative Error.

ME= Medically Excused-The student was incapacitated by illness or injury during the test administration and make-up periods and have, on file, documentation from a medical practitioner regarding the illness or injury.

NE= Not Enrolled-The student left the district prior to the test administration.

O= Other-Used for any reason not listed

Questions: Contact Student Data Services at dwtshelp@esboces.org or
by phone at 631-218-4195

- Mark the roster as Tested or provide the reason Not Tested.
- This helps us resolve issues that arise from submitting incomplete answer sheets.

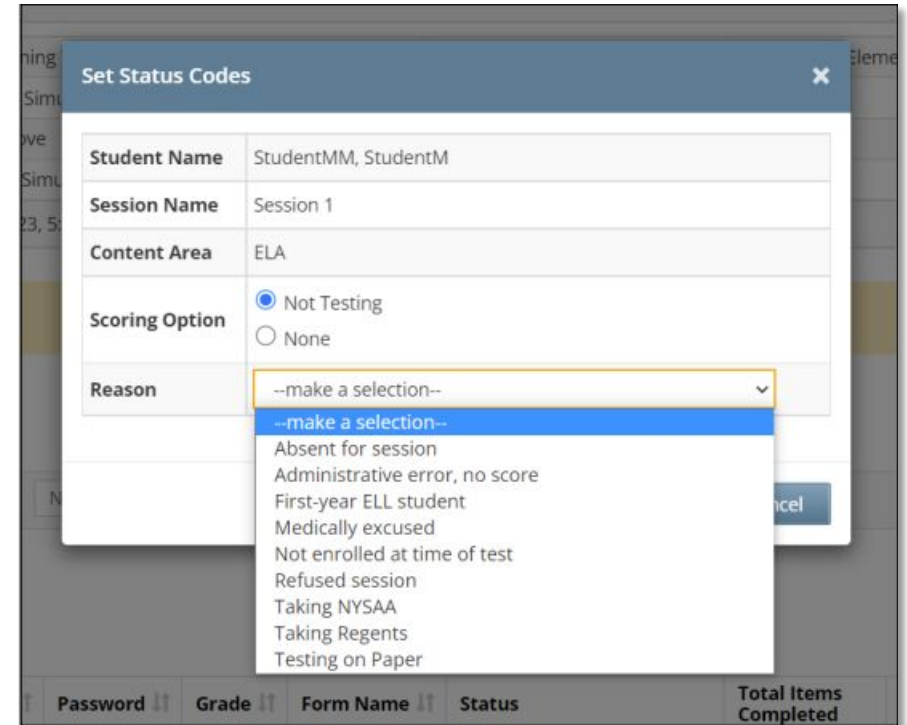
Reason Not Tested Descriptions-CBT

- **Absent** – The student was Absent for one or both sessions. Absent will override any answers and the student will not receive a score.
- **Refused** – The student Refused one or both sessions. Refused will override any answers and the student will not receive a score.
- **Administrative Error** – Use for students for whom errors were made in the administration of the test.
- **Medically Excused** – The student was incapacitated by illness or injury during the test administration and make-up periods and have, on file, documentation from a medical practitioner regarding the illness or injury.
- **Not Enrolled** – The student left the district prior to the test administration.
- **First Year ELL** – Exemption from ELA only.
- **Taking NYSAA** – Student has an IEP that says they must take the alternate assessment.
- **Taking Regents** – Can be used for Math 6-8 and Science 8.



Setting Not Tested Codes in Nextera

- Required for any student who does not begin a test.
- Required for anyone who misses at least 1 session of ELA or Math.
- Must be set for Session 1 **and** 2 for ELA and Math.
- Must be set for the 1 session of Science.
- Can be set by a SUP, DTC,DLU,PRN, STC and BLU.
- In some cases, students will be counted as “Not Tested” for accountability calculations.
- **Must be completed by May 22, 2026.**



The screenshot shows the 'Set Status Codes' dialog box with the following fields:

Field	Value
Student Name	StudentMM, StudentM
Session Name	Session 1
Content Area	ELA
Scoring Option	☒ Not Testing ☐ None
Reason	--make a selection-- --make a selection-- Absent for session Administrative error, no score First-year ELL student Medically excused Not enrolled at time of test Refused session Taking NYSAA Taking Regents Testing on Paper

At the bottom of the dialog box, there are buttons for Password, Grade, Form Name, Status, and Total Items Completed.

[Setting Not Tested Codes Quick Reference Guide](#)



CBT/Nextera Session Code for those Testing on Paper

The screenshot shows the 'Set Status Codes' dialog box. The fields are as follows:

Field	Value
Student Name	StudentMM, StudentM
Session Name	Session 1
Content Area	ELA
Scoring Option	☒ Not Testing ☐ None
Reason	--make a selection-- --make a selection-- Absent for session Administrative error, no score First-year ELL student Medically excused Not enrolled at time of test Refused session Taking NYSAA Taking Regents Testing on Paper

The 'Testing on Paper' option is highlighted and circled in red.

For students with the accommodation of testing on paper in a CBT grade-level, you will need to set the **Not Tested Code** in Nextera Admin to **“Testing on Paper”**.

- The “Testing on Paper” Not Tested Code is exclusive to CBT and can only be set in Nextera Admin.
- See the [CBT Support](#) page for more information.

Remember:

Students must take the entire test on EITHER paper OR computer, and cannot switch between the two.



Reason Not Tested Description: Administrative Error, No Score

Testing Irregularities

Testing irregularities are incidents that represent a deviation from the assigned testing procedures. Testing irregularities may include confirmed cases of student cheating, student possession or use of a cell phone or other communication device, or the mishandling of secure test materials. Such incidents must be promptly reported, in writing, to the Office of State Assessment (OSA) by fax at 518-474-1989 or by email (emscassessinfo@nysed.gov).



Reason Not Tested Variations

MATH GRADES 6, 7, & 8:

Reason Not Tested
☐ Administrative error, no score
☐ Medically excused
☐ Not enrolled at time of test
☐ Taking NYSAA
☐ Taking Regents

Reason Not Tested:

“Taking Regents” is used if a student is taking a Regents Exam in lieu of the NYS 3-8 exam for this year.

SCIENCE GRADE 8:

Reason Not Tested
☐ Absent
☐ Refused
☐ Administrative error, no score
☐ Not enrolled at time of test
☐ Medically excused
☐ Taking NYSAA
☐ Took Science 8 in grade 7
☐ Taking Regents

Reason Not Tested:

“Taking Regents” OR
“Took Science 8 in grade 7”.

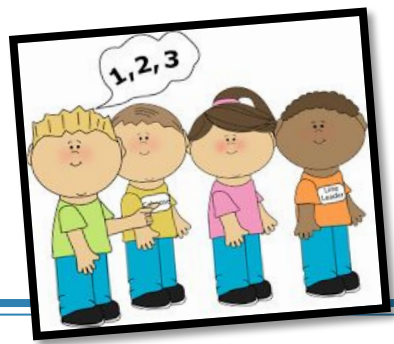
ELA GRADES 3-8:

Reason Not Tested
☐ Administrative error, no score
☐ Medically excused
☐ Not enrolled at time of test
☐ Taking NYSAA
☐ First-year ELL Student

“First-year ELL Student” is used only if an ELL student has been in the country for less than one year as of April 1st, in which case the NYSESLAT may be used in lieu of the Gr. 3-8 ELA.

Only ONE should be filled in or entered into Nextera (Set “Status Code”).

Set Status Codes				
Student Name	Session Name	Content Area	Scoring Option	Reason
				--make a selection--
				Absent for session
				Administrative error, no score
				First-year ELL student (ELA only)
				Medically excused
				Not enrolled at time of test
				Refused session
				Taking NYSAA
				Taking Regents (Math and Science only)
				Testing on Paper



What counts as “Tested”??

- These rules are the same for CBT and PBT.
- All validity rules can be found in the SIRS Manual.
- If Absent for 1 part – considered Absent for the whole test.
- If Refused for 1 part – considered Refused for the whole test.
- Status codes must be set in Nextera by **May 22nd, 2026.**
- ***Reminder: Absent/Refused students sometimes complete the test on a make-up day. DO NOT mark the student Absent/Refused on PBT or CBT until after the make-up period. Students marked Absent/Refused but took the whole test will still be considered Absent/Refused.***



Answer Sheets: Scoring elements

Session 2 Constructed Response		
Question	Score Points	No Response
32.	① ② ③	Ⓐ
33.	① ② ③	Ⓐ
34.	① ② ③	Ⓐ

Required	
Scoring Model Code	
① Regional scoring	
② Schools from two districts	
③ Three or more schools within a district	
④ Two schools within a district (PBT only)	
⑤ One school (PBT only)	
⑥ Scored by a private contractor (not a BOCES)	
Scoring Committee #	

- **Scoring Model Code:**

- Required if scoring in-district
- LEAVE BLANK if using Full-Service Scoring through ESBOCES/OSC.

- **Scoring Committee**

- If scoring in-district, write in the assigned Scoring Committee Number.
- LEAVE BLANK if using Full-Service Scoring through ESBOCES/OSC.

- **Constructed Response Scores**

- Will be completed by Scoring Committees if scoring in-district
- LEAVE BLANK if using Full-Service Scoring through ESBOCES/OSC.

Overall: If scoring in-district, refer to the [SAM](#) and the

[Scoring Leader Handbook](#) for additional information on completing these.

If scoring with OSC through our Full-Service Scoring, **leave all of these BLANK.**

SDBS Assessment Services will reinforce this during the Packaging & Delivery Workshops.



Constructed Responses

ELA: BOTH Session 1 and 2
have Constructed Response
(CR) sections; Note that **some**
are now mixed in
with Multiple Choice (MC):

Session 1 Constructed Response

Question	Score Points	No Response
12.	① ① ②	Ⓐ
25.	① ① ②	Ⓐ

Session 2 Constructed Response

Question	Score Points	No Response
32.	① ① ②	Ⓐ
33.	① ① ②	Ⓐ
34.	① ① ②	Ⓐ

Math: Only Session 2
has a CR section:

Session 2 Constructed Response

Question	Score Points	No Response
39.	① ①	Ⓐ
40.	① ①	Ⓐ
41.	① ①	Ⓐ
42.	① ① ②	Ⓐ
43.	① ① ②	Ⓐ
44.	① ① ②	Ⓐ
45.	① ① ②	Ⓐ
46.	① ① ②	Ⓐ
47.	① ① ②	Ⓐ
48.	① ① ② ③	Ⓐ



Science: All CR questions
mixed in with MC questions:

Constructed Response

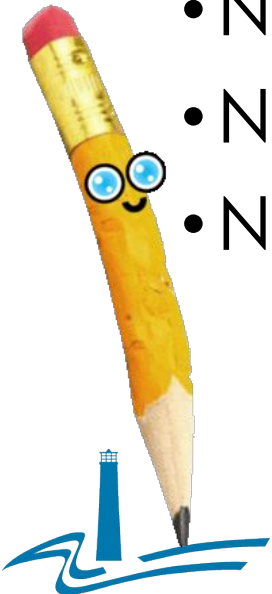
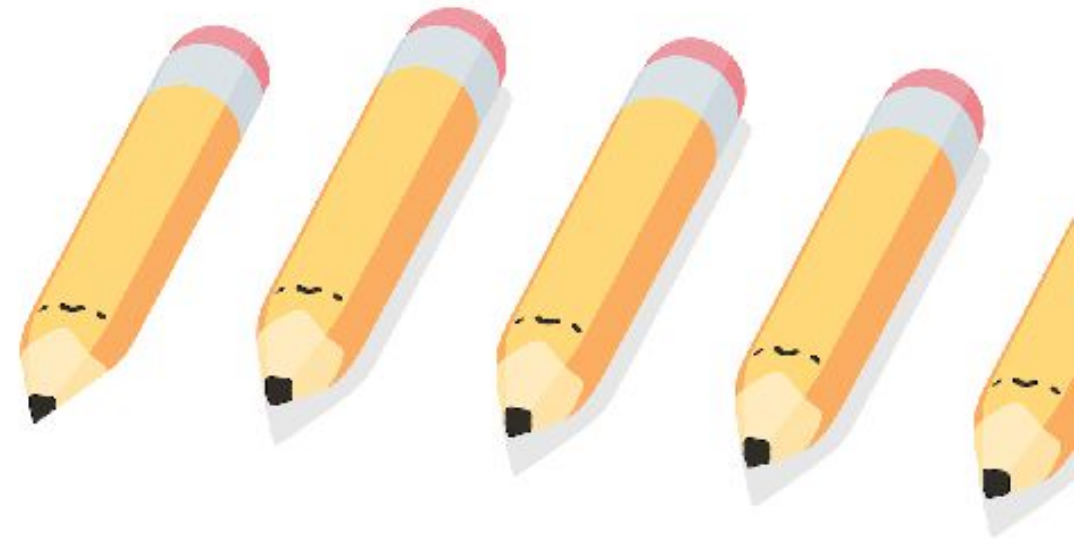
Question	Score Points	No Response	Question	Score Points	No Response
01	① ①	Ⓐ	36	① ①	Ⓐ
05	① ①	Ⓐ	37	① ①	Ⓐ
08	① ①	Ⓐ	38	① ①	Ⓐ
09	① ①	Ⓐ	40	① ①	Ⓐ
15	① ①	Ⓐ	42	① ①	Ⓐ
17	① ①	Ⓐ	43	① ①	Ⓐ
20	① ①	Ⓐ	47	① ①	Ⓐ
22	① ①	Ⓐ	49	① ①	Ⓐ
26	① ①	Ⓐ	50	① ①	Ⓐ
28	① ①	Ⓐ	54	① ①	Ⓐ
31	① ①	Ⓐ	55	① ①	Ⓐ
34	① ①	Ⓐ			

ONLY Number 2 Pencils on PBT!

BUBBLE DARK WITH #2 PENCIL!

- No Pens
- No Erasable Pens
- No Pencils *other than* Number 2
- No Red Pens or Pencils
- No Highlighters
- No Markers

Scantrons if you use anything other than a no. 2 pencil.



New for 2026: Changing Answers/Score

If a student needs to change a response or a scorer needs to change a score, **cross out** the incorrect bubble and fill in the new/corrected answer or score.

Remember to always fill in the complete bubble!

1

Use a No. 2 pencil.
Make no stray marks.

Shade circles completely as shown :



To change answer, cross out choice and fill in new choice :



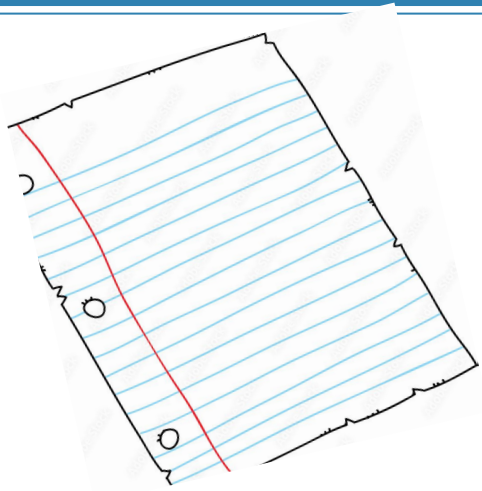
Login Ticket Printing



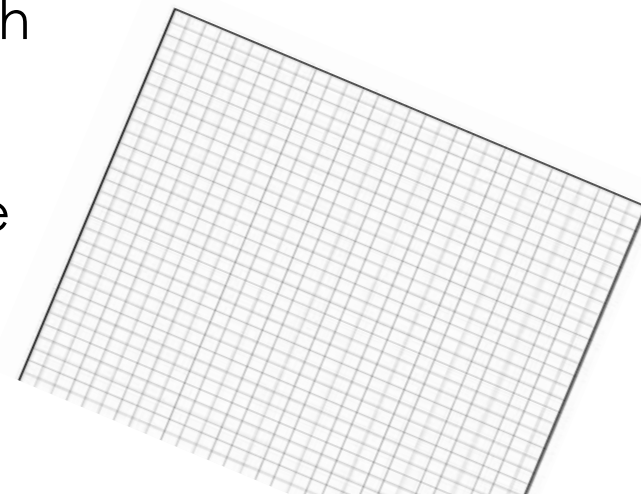
- Optional Service; No cost to the district.
- Sorted without the need to create teacher accounts and classes.
- Submit the form to let us know (form in packet or on DataCentral site).
- If homeroom sort is selected, will take the homerooms from Level 0.
- If test room sort is selected, the district will need to supply SDS with a file (file layout in packet or on DataCentral site).
- **Students must not be placed into classes – must stay in Pre-ID groupings.**
- The accommodations must be set before **March 27th**.
- Printing will take place once the Test tabs open.
- District will receive the Login Tickets on labels and matching rosters.
- For new students, an individual Login Ticket can be generated.



Scratch Paper



- Students taking the test on computer are still allowed to have scratch paper.
- **ELA:** 1 sheet of lined paper each day.
- **Math:** 1 sheet of lined paper and 1 sheet of graph paper.
- **Science:** 1 sheet of lined paper.
- Paper should be collected and destroyed after each testing session.
- Remind students that answers Scratch Paper can be distributed to students taking the test on computer on the scratch paper do not count!



Calculators

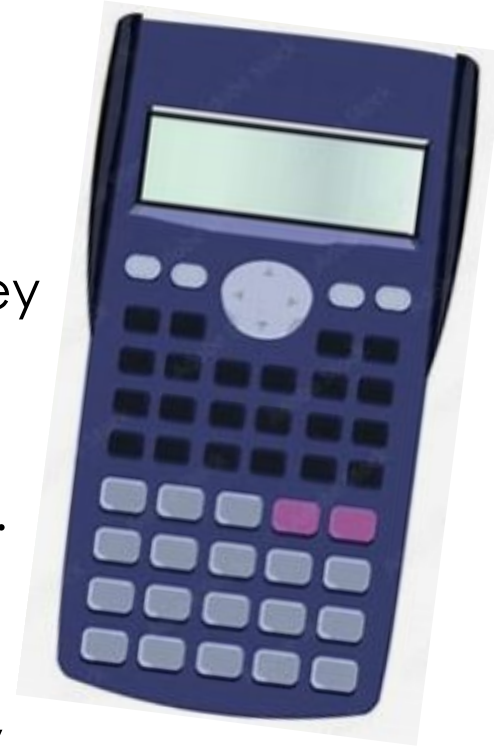
See SAM for more information

Math

- **Grades 3–5:** Calculator *not permitted at all*.
- **Grade 6:**
 - For **Session 1**, calculators NOT permitted.
 - For **Session 2**, a four-function calculator with a square root key or a scientific calculator.
- **Grades 7–8:**
 - Use of a scientific calculator for **both Session 1 and Session 2**.
 - Graphing calculators are NOT permitted.

Science

- **Grade 5:** Use of a four-function calculator with a square root key or a scientific calculator.
- **Grade 8:** Use of a scientific calculator.



Returning Materials for Scoring

ANSWER SHEETS



“There’s been a slight mistake. 972 wasn’t the average scale score – it was the number of students who took the test.”

Returning Scorable Materials: Answer Sheets

- Please complete the entire cover sheet form.
- Remember to include the name and phone number of the Testing Coordinator!
- Provide accurate total counts of answer sheets for the district.
 - *Count the ACTUAL SHEETS, not the students listed on the rosters!*

Test: ELA **Grade 3** Date Due:

District	«District_Name»		
Date			
Test Scoring Coordinator			
Phone #			
Count of Answer Sheets Returned	Sheet 1	Sheet 2	Total
Comments	Return BOTH sheets for each student		

Please return your documents in the following order by district; top down

- ☐ Cover sheet with sheet 1, sheet 2 and total counts filled in
- ☐ Class rosters with notations-reason test not taken
- ☐ Reason coded answer sheets
- ☐ Return complete set (sheet 1 **AND** sheet 2) of answer sheets for each student

I certify that ALL students, including students who used extra answer sheets have valid demographic and enrollment records in the data warehouse.

Print Name: _____ Date: _____

Signature: _____

Returning Scorable Materials: Answer Sheets

Prepping for Drop-off:

- Beginning with the top of the stack:
 - Cover Sheet with accurate counts and contact info;
 - Class Roster with notations (clipped or stapled);
 - Used extra answer sheets;
 - All other answer sheets
- Be sure all sheets are in the same direction!
 - Use the cut corners as a guide.



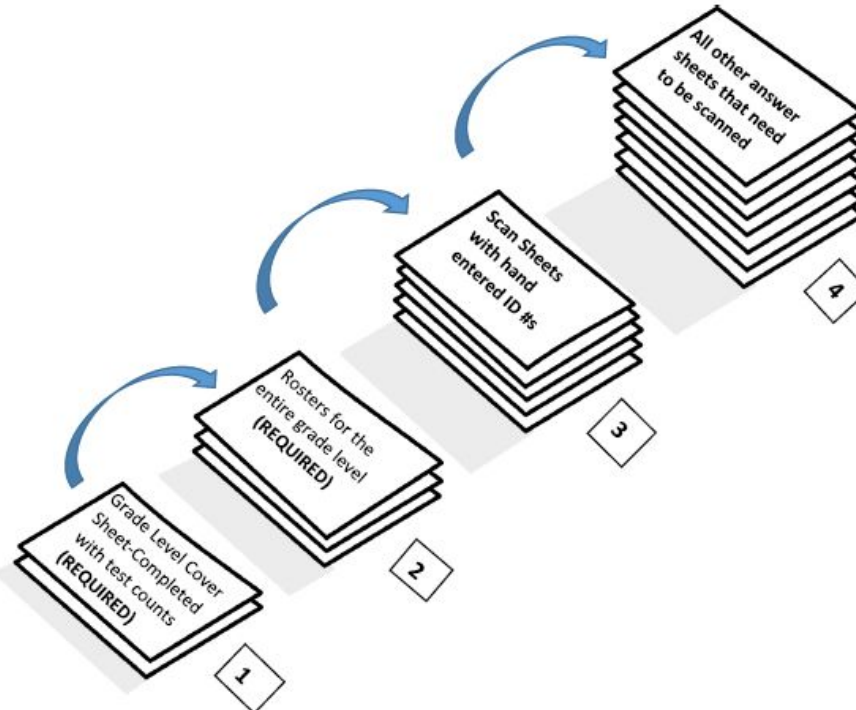
Accurate counts save time!

Include answer sheets with “Reason Not Tested” in your counts.

Returning Scorable Materials: Answer Sheets

Stacking Order

1. Cover Sheet – Color coded by grade level and supplied with the scan sheets
2. Rosters – Please bundle rosters per grade level and secure with a staple or paper clip
3. Sheets with hand entered ID #'s – If you must use an extra answer sheet, be sure to neatly print the Name, Student ID, and Date of Birth on the sheet in the designated area
4. All other scan sheets – Every other scan sheet that has student information pre-printed is expected to be returned.
 - This includes students who refused the test, were absent, or did not finish their exam



Returning Scorable Materials: Answer Sheets

THIS:



NOT THIS!



Returning Materials for Scoring

ANSWER BOOKLETS



Come to PACKAGING & DELIVERY workshops!

Preparing and packing PBT answer booklets for scoring with OSC
may differ from what's stated in the SAM!

The workshop below will provide MUCH more detail
on packaging for returning PBT scorable materials:

[April 23rd \(ELA/Math/Sci\) – 10:00am-11:00am over Zoom](#)

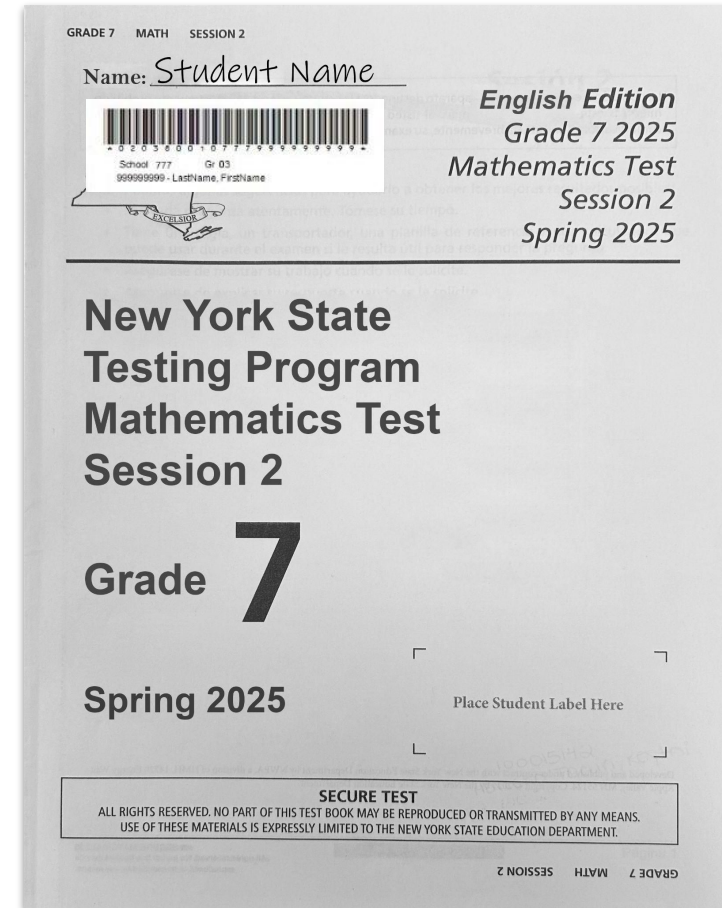
The following slides provide a brief overview...



Preparing ELA/Math/Science Booklets

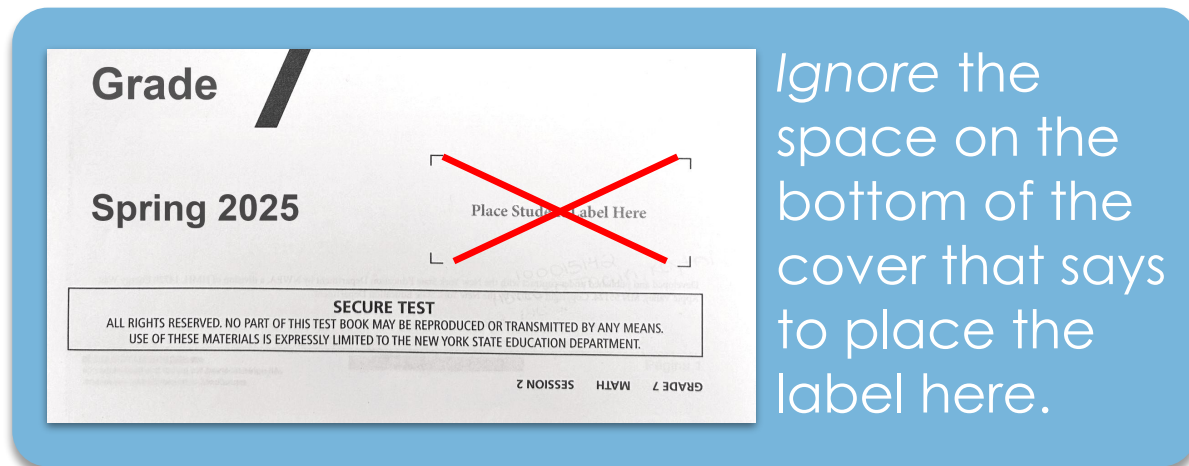
Test booklets are scanned and converted to electronic images for scoring. Please adhere to these guidelines when preparing booklets for Full-Service Scoring:

- Please remove extraneous sheets of paper, staples, paper clips or post-it notes from within the test booklets.
 - For Math, also remove Reference Sheets (gr. 5-8).
- Every delivered test booklet must have the same number of pages!
- Blank pages at the back of test booklets **MUST NOT** be removed from the test booklets.

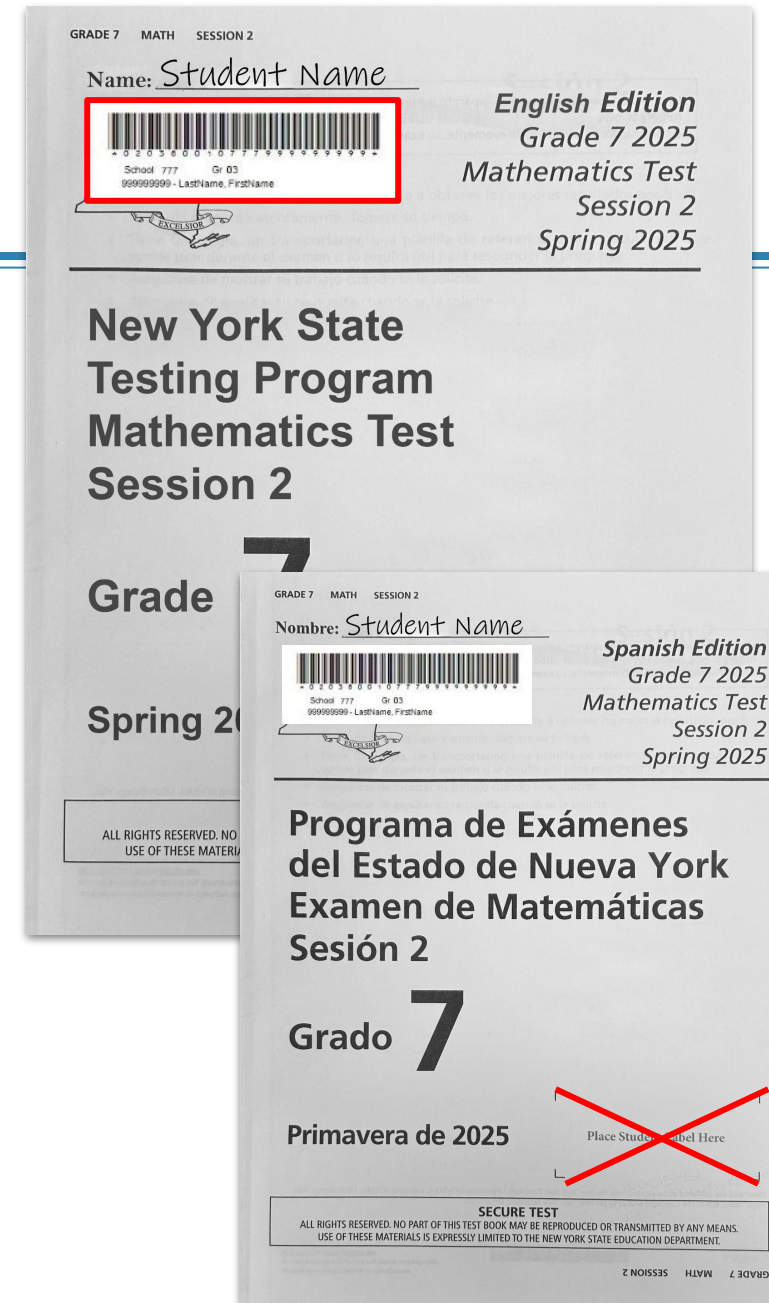


Labels for Answer Booklets

An adult should place **student barcode labels** on the **front cover** of each test booklet after the test is completed under the student's handwritten name, without covering it. Confirm that the handwritten name matches the label.



Ignore the space on the bottom of the cover that says to place the label here.



Missing a Label?

If you are missing a student's barcode label:

- Have an *adult* neatly write the student's
 - **First and Last name**
 - **Local ID #**
 - **Date of Birth**

If a label exists but was placed on an incorrect booklet, write the entire **21-digit barcode** on the front cover.



GRADE 7 MATH SESSION 2

Name: Student Name
Student Name
Local ID XXXXXXX
Date of Birth: XX/XX/XXXX

English Edition
Grade 7 2025
Mathematics Test
Session 2
Spring 2025

New York State
Testing Program
Mathematics Test
Session 2

Grade 7

Spring 2025

Place Student Label Here

SECURE TEST
ALL RIGHTS RESERVED. NO PART OF THIS TEST BOOK MAY BE REPRODUCED OR TRANSMITTED BY ANY MEANS.
USE OF THESE MATERIALS IS EXPRESSLY LIMITED TO THE NEW YORK STATE EDUCATION DEPARTMENT.

GRADE 7 MATH SESSION 2

Prepping for Packaging

- Number of Booklets (a reminder):
 - **ELA:** 2 (Booklets from Session 1 and Session 2)
 - Nest Session 2 booklet inside Session 1 booklet.
 - Each booklet needs a student label!
 - **Math:** 1 (Session 2 Booklet only)
 - **Science:** 1 (Only 1 session/booklet)
- If a student took all sessions of a test, return the booklets for scoring; If a student is missing part of a test (absent/refused), do not return any.



Prepping for Packaging

- **Separate booklets by subject (ELA/Math/Sci)...**
- Then, separate by **school building**...
- Next, group **grade-levels** together.
- Finally, separate by **type of booklet**.
 - English-language booklets
 - Spanish-language booklets (math/science)
 - Other special accommodated booklets
- **Group 25 students' booklets together, max.**
 - If a group is less than 25 students, place a post-it note with the actual count on the front of the stack.
 - Stacked groups may be rubber-banded, clipped, grouped in paper folders, divided by slip sheets, etc.



Prepping for Packaging



THIS BOX IS TOO BIG



THIS BOX IS TOO SMALL

- Use appropriately-sized, sturdy boxes with lids and/or large envelopes.
 - Do not allow booklets to bend or fold whenever possible.
- Include a copy of the roster for that group of students inside the package.



THIS BOX IS JUST RIGHT!

THE
GOLDILOCKS
RULE:

Just Right!



“Special Case” Accommodated Booklets

- *Special Case* booklets are those requiring special handling.
- These booklets get packaged separately, or grouped and placed in the top of a box of standard booklets.

Special Case Tracking Sheet

Please adhere this to the outside of all Special Case envelopes.

Note: Only ONE subject and ONE grade-level per sheet/envelope.

Subject: _____ Grade-Level: _____

Number of Special Case Students in Envelope: _____

District: _____

Building: _____

Special Case



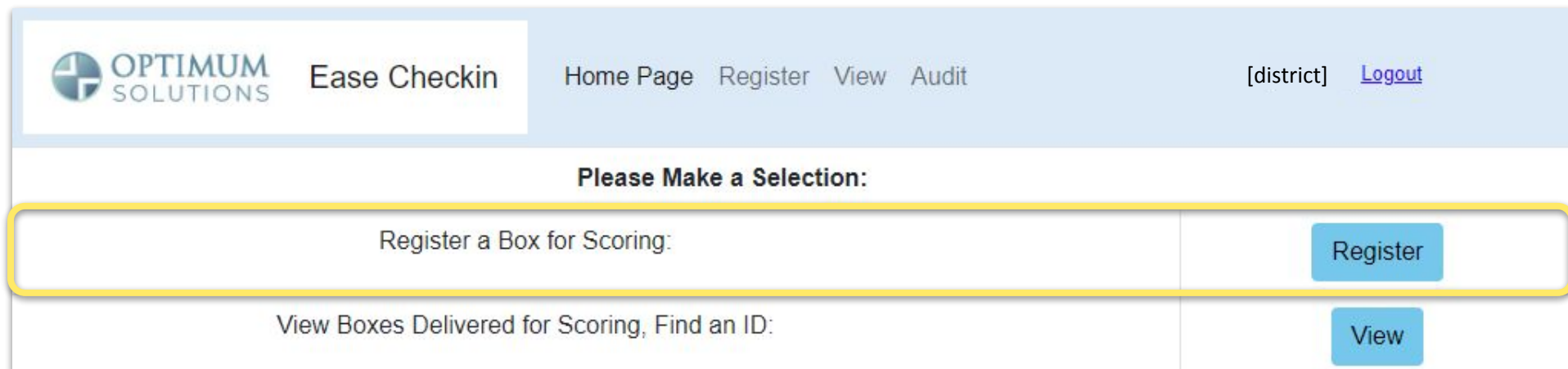
Student Last Name	Student First Name	Student ID	Type of Special Case Exam (X)		
			Large Print	Braille	Scribed or Word Processed

- *Braille, Scribed, Word-processed, Large Print*
- Use a separate large envelope or bag, and tape the **Special Case Tracking Sheet** to the front of the envelope/bag.



Registering Packages of Booklets with OSC

- Once you've packed all your booklets, you'll need to **register each package on OSC's "Ease Check-in" site** & **print a label for each package** – <http://status.oscworld.com/intake>
- Each district has only *one login that is shared* and can be used concurrently. If you don't know the login, first check with other subject-area Testing Coordinators in your district. If you need the password reset, contact scoring@esboces.org.



The screenshot shows the OSC Ease Check-in interface. At the top, there is a header bar with the Optimum Solutions logo, the text "Ease Checkin", and navigation links: "Home Page", "Register", "View", and "Audit". On the right side of the header, there is a "[district]" label and a "Logout" link. Below the header, the main content area is titled "Please Make a Selection:". There are two rows of options, each with a text label and a button. The first row is "Register a Box for Scoring:" with a blue "Register" button. The second row is "View Boxes Delivered for Scoring, Find an ID:" with a blue "View" button. A yellow rectangular box highlights the first row.

Please Make a Selection:	
Register a Box for Scoring:	Register
View Boxes Delivered for Scoring, Find an ID:	View



Registering Packages of Booklets with OSC

The screenshot shows the OSC registration interface. At the top left, a callout box points to a 'Select a Building:' dropdown menu. The dropdown is open, showing 'School Name' at the top, followed by '-- Select Building -- (Multiple Buildings) (Out Of District)', and 'School Name' at the bottom. Below this, two blue chevron arrows point to another 'Select a Building:' dropdown menu. The main form area has a 'We Have:' section with two radio buttons: 'One Box Containing' and 'Separate Boxes For'. The 'Separate Boxes For' option is selected. Below these are checkboxes for grades 3 through 8. Grades 3, 4, and 5 are checked, while 6, 7, and 8 are unchecked. A callout box points to these grade checkboxes. To the right of the grade checkboxes is an 'Add Box(es) +' button, with a callout box pointing to it. At the bottom center is a 'SAVE ALL CHANGES' button. A callout box points to this button. The bottom left of the form area says 'No Buildings Added.'

Select a Building:

School Name

-- Select Building --
(Multiple Buildings)
(Out Of District)

School Name

Select a Building:

-- Select Building --

We Have:

☐ One Box Containing OR ☒ Separate Boxes For

☒ Grade 3 ☒ Grade 4 ☒ Grade 5
☐ Grade 6 ☐ Grade 7 ☐ Grade 8

Add Box(es) +

SAVE ALL CHANGES

No Buildings Added.

Indicate if all grades will be together in a single box,
or
if each grade will be placed into separate boxes.

Add boxes brings up the
screen on the next page...

Select the grade(s) associated with each
box you have for the selected school.

Printing OSC Package Labels

Click 'Print' to print the box label.

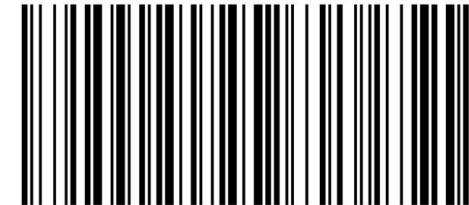
HELP

Select RIC: Eastern Suffolk BOCES
Select District: District Name
Select Subject: Mathematics
Highlight Zero Counts: ☐ YES
Or, Search by Box Name: Search by box name Find

Register Box(es)

Edit	Print	District	Building Name	Box Name	Subject	Box Description	Packaging	Level	Standard	LG Print / Braille	Spanish	Total	Delete
Edit	Print	District Name	School Name	AGT-E-Briley	Mathematics		Box	5	10	0	5	15	
Edit	Print	District Name	School Name	AGT-E-Orvis	Mathematics		Box	4	11	0	7	18	
Edit	Print	District Name	School Name	AGT-E-Velda	Mathematics		Box	3	10	0	4	14	
Edit	Print	District Name	School Name	AGT-E-Janet	Mathematics	Outlier	Box	5	0	1	0	1	
Edit	Print	District Name	School Name	AGT-E-Vidal	Mathematics	Outlier only	Box	3,4	0	2	0	2	
Edit	Print	District Name	School Name	AGT-E-Jovan	Mathematics	Grades 3-6 test booklets and answer sheets	Box	3,4,5,6	37	0	0	37	
													Delete

Jedi Academy



Barcode: JAC-C-Ahsoka
RIC: ESBOCES
District: Jedi Academy
Building: Coruscant Elementary
Ordinary: 5
LG Print / Braille: 0
Breakdown: Standard Grade 4 : 1, Grade 5 : 4
Description: 4th & 5th Grade ELA

Please affix this label to the box.



Prepping for Intake/Delivery



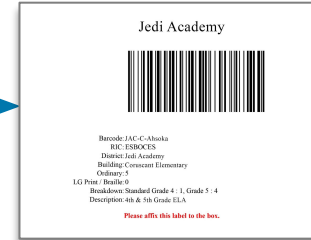
- Each package must have the correct label attached.
 - Boxes: Attach the label to the short-end of the box
 - Envelopes: Attach the label to the front of the envelope.
- *Please do not place the label where a package needs to open!*



Logistics for Intake/Delivery Day

- Approximately two to three weeks before the intake date, districts will be notified via email of their scheduled appointment arrival time.
 - The time will be added to the [Scoring Registration website](#) for convenience.
- Confirm that all booklet packages have accurate OSC Ease Check-in Labels. →
- Deliver scorable materials to ESBOCES at ISC Sequoya.
 - **Arrive 15 minutes prior** to your scheduled appointment arrival time to check in.
- Important:
 - Keep answer sheet package(s) **separate** from booklet package(s).
 - Quality control must take place **before** intake.
 - A district **representative must remain on site** while your packages are checked-in, processed, and counts are verified.
 - **Receipts** will be given to the district representative upon completion of the verification process.

	ELA
Progress	
Registration	Completed
Intake Preferences	Completed
Intake Date	May 15, 2026
Intake Time	10:35 AM



Post-Test: What to do with Test Materials

Page 50 in
the [SAM](#):

The Department will be releasing at least 75% of the test questions that appear on the ELA, Mathematics, and Science tests that count toward students' scores. Schools are not required to return any unused paper-based tests and may use them for instructional or staff development purposes after the scoring window has closed. Schools are required to return unused Braille editions.

Return to NWEA	Return to OSA	Securely Destroy Upon Completion of Test Administration	Store Securely in School or District for One Year, then Securely Destroy
• UNUSED English Language Arts and Mathematics Braille editions	• UNUSED Science Braille editions	• All used Mathematics Test Reference Sheets (Grades 5–8) • All used scratch/graph paper for CBT and Math PBT. • Student login tickets, session access codes, and Proctor PINs (for CBT only)	• All used printed English Language Arts Test Sessions 1 and 2 booklets • All used printed Mathematics Test Sessions 1 and 2 booklets • All used printed Grades 5 & 8 Science Test booklets • All used printed answer sheets after their return from the scanning center

“With the exception of the Braille editions, all unused paper-based versions of the ELA, Mathematics, and Science tests may be used for instructional or staff development purposes after the scoring window has closed. All unused ELA and Mathematics Braille editions must be returned to NWEA using the return shipping labels included in the shipment of their Braille materials. All unused science Braille editions must be returned to OSA’s Test Distribution Unit at the school’s expense.”

Test Distribution Unit
New York State Education Department
Cultural Education Center
Empire State Plaza
222 Madison Avenue
Albany, New York 12230



Picking up Scored Booklets

Once scored, paper-based answer materials **must be returned to districts and stored securely by the school/district** for one year, then securely destroyed.

**Scored Booklet Pick-Up for ELA, Math, and Science
is scheduled for:**

Friday, June 12, 2026

8:30am – 3:00pm

At ESBOCES ISC-Sequoia;

No Appointment Needed. This is the same day as the DDC meeting!



*So
Special*

Special Situations

Students Who Move Within the District

- If a student changes from one building to another in the same district or changes to a different room, all testing materials should follow the student.
- DO NOT MARK THE STUDENT NOT ENROLLED!
- If the testing materials cannot be provided, extras should be used. Record the extras on the roster. The enrollment record will link the student to the correct building.
- Do not submit duplicate sheets!



OOD and Ungraded Students

- **OOD:** It is the responsibility of the home district to send and receive all assessment materials for students in Out-of-District placements other than BOCES.
- **Ungraded Students:**
 - K-6 = Grade 13
 - 7-12 = Grade 14
 - Ungraded students must be tested on the grade level determined by the Birth Date/Age Chart in the SIRS manual (page 84).

Assessments by Birth Date/Age for Ungraded Students in 2025–26		
Assessments	Birth Dates	Reaches This Age Between September 1, 2025 and August 31, 2026
Grade K: NYSESLAT	Any date after August 31, 2019	6
Grade 1: NYSESLAT	September 1, 2018—August 31, 2019	7
Grade 2: NYSESLAT	September 1, 2017—August 31, 2018	8
Grade 3: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2016—August 31, 2017	9
Grade 4: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2015—August 31, 2016	10
Grade 5: NYSAA ELA, NYSAA mathematics, NYSAA science, NYSTP ELA, NYSTP mathematics, NYSTP science, and NYSESLAT	September 1, 2014—August 31, 2015	11
Grade 6: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2013—August 31, 2014	12
Grade 7: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT	September 1, 2012—August 31, 2013	13
Grade 8: NYSAA ELA, NYSAA mathematics, NYSAA science, NYSTP ELA, NYSTP mathematics, NYSTP science, and NYSESLAT	September 1, 2011—August 31, 2012	14
Grade 9: NYSESLAT	September 1, 2010—August 31, 2011	15
Grade 10: NYSESLAT	September 1, 2009—August 31, 2010	16
Grade 11: NYSESLAT	September 1, 2008—August 31, 2009	17
Grade 12: NYSESLAT	Born on or before August 31, 2008	18
Secondary-Level NYSAA ELA, mathematics, and science	September 1, 2007—August 31, 2008	18



Verification Reports

- Verifications are posted to the district SFTP site for review. Please look at these immediately to check for potential errors. We only have a narrow window for corrections.
- **Reminder:** We cannot provide verifications on Reason Not Tested codes entered into CBT. These reports can be found on NEXTERA.

Combine Files Export Start Meeting Secure Sign Forms Review & Comment

2 / 2 65.9% Find

Eastern Suffolk BOCES
Educational Services That Transforms Lives

Student Verification Report by District
2010 - 2011
UFSD
ELA - Grade 3
Students Not Tested/Invalid

Date: 02/27/12
12:07 PM

Student Name	StudentID	Grade	Room Test Status	Sheets Proc
	03	213 95	- Not Enrolled At Time Of Test	1
	03	99	- Absent	1
	04	00	- No Scan Data	
	03	105 51	- First-yr LEP	1,3
	03	210 95	- Not Enrolled At Time Of Test	1
	03	214 51	- First-yr LEP	1
	03	105 51	- First-yr LEP	1,3
	03	28 00	- No Scan Data	
	03	00	- No Scan Data	
	03	28 95	- Not Enrolled At Time Of Test	1
	03	214 51	- First-yr LEP	1
	03	214 51	- First-yr LEP	1
	03	105 51	- First-yr LEP	1,3
	03	25 95	- Not Enrolled At Time Of Test	1

District Summary

Total Students	40
Total Not Tested	40

Eastern Suffolk BOCES

If a student is absent for any part of the test, NYSED mandates absent for test result.

Page 2 of 2



Standard Achieved Codes

- **50** - Taking NYSAA
 - **51** - First Year LEP
 - **52** - 7th grader taking grade 8 assessment
 - **53** - Taking Regents (applies to grades 6, 7 and 8 math)
 - **91** - Took Another Assessment
 - **95** - Not Enrolled at Time of Test
-

- **93*** - Medically Excused
- **96*** - Refused to Take Entire Test (not for partial refusal)
- **97*** - Administrative Error
- **99*** - Absent

* **Code is reported in L2RPT in Tested/Not Tested Report
(SIRS 301)**



Final Thoughts



Quality Control Quick Review



Quality Control Check List

*Be sure you have checked each of the following guidelines.
If these guidelines are not followed, your test results may not be accurate.*

✓	A barcode label must be placed on the FRONT of each booklet containing the student's written responses. Verify that the name on the label matches the student name on the book.
✓	#2 Pencil must be used for bubbling / scoring.
✓	No post-it notes, paper clips, or anything obscuring bubbled answers can be left on the answer sheets.
✓	Erasures must be clean. If necessary, <u>carefully</u> use correction tape (no liquid white-out) to cover any bad erasures or a "multiple response" may be reported.
✓	No stray marks around bubbles, timing marks or sheet header row.
✓	Torn or damaged answer sheets must have all responses and scores copied onto an extra answer sheet and complete student information must be entered in the shaded area below the header line. (<i>Torn or damaged sheets cannot be processed. See the School Administrator's Manual for guidelines.</i>)
✓	Extra answer sheets must have student name and correct ID # hand-written in the shaded area below the header line on the answer sheet and the extra sheet number must be written on class rosters with student name, correct ID # and date of birth.
✓	Each session has its own ABSENT and REFUSED bubble. NOTE: Absent or Refused bubbles filled in <u>with</u> responses will be considered Absent or Refused for the entire test.
✓	Bubble only one Reason Not Tested -bubbling more than one will negate all reasons.
✓	Accommodations for IEP, 504, ELL/MLL (<i>if applicable</i>) must be bubbled in.
✓	Check Answer Sheets to be sure Constructed Responses are scored, if appropriate. <i>Missing score bubbles will impact the final score.</i>
✓	All Class rosters must be returned with answer sheets to Eastern Suffolk BOCES. Reasons Not Tested must be noted on Class Rosters and a copy of the Roster must be sent to your Test Scoring Coordinator.
✓	PROCEDURE FOR STUDENTS NOT TESTED If a student was not tested, the reason bubble (Administrative Error, Not Enrolled, etc.), must be filled in on page 1. For 2 sheet assessments, both sheets <u>must</u> be returned for each student.

Last Reminders about Sheets...

- If a student used an extra answer sheet, be sure the student is in Level 0!
- Rosters need to be filled out and returned to SDS.
 - Stapled or clipped
- Accurate counts are important!
- Sheets must be returned clean and neat – **IF A SHEET HAS ANY HUMAN BODILY FLUIDS ON IT, RE-COPY ONTO A CLEAN SHEET!**
- If contacted for missing bubbles, immediate response is required.
- Check Verifications before it's too late.

**Contact *Student Data Services-Test Scanning & Data Reporting*
with questions:**

dwtshelp@esboces.org or 631-218-4195



Last Reminders about Booklets...

- If you're using Full-Service Scoring, registration is DUE MARCH 6th.
- If contacted for missing registrations, immediate response is required.
- Booklet prep and packaging for Full-Service Scoring **differs** from the instructions in the SAM.
 - *Remember to sign up and join our virtual "Packaging & Delivery" workshop!*
- Quality control should happen BEFORE your intake appointment.

**Contact School Data Bank Services-Assessment Services
with questions:**

scoring@esboces.org or 631-244-4243



It's a Team Effort

- It takes a team of people to be sure that each step is met with perfection.
- **Be sure each person involved with answer sheets or booklets is properly trained** and clearly understands their role and the ramifications of errors.
- When unsure, ask our teams before mistakes are made.



For Additional Special Booklets

- **Serina Ross** – Eastern Suffolk BOCES – Westhampton Beach
(631) 844-5757
- **Dawn Zanoni** – Hines Admin Center – Patchogue
(631) 687-3165
- **Nicole Carr** – Western Suffolk BOCES – Wheatley Heights
(631) 595-6820



Resources

- **NYSED State Assessment Website:** <https://www.nysed.gov/state-assessment>
- **Grades 3-8 ELA, Math, and Science Test Manuals (SAM, Educator Guides, Teacher Directions, etc.)**
<https://www.nysed.gov/state-assessment/grades-3-8-ela-math-and-science-test-manuals>
- **SIRS Manual:** <http://www.p12.nysed.gov/irs/sirs>
- **CBT Support/Help Center:** <https://cbtsupport.nysed.gov/hc/en-us>



Resources

- **NYS Office of State Assessment**

- Email: emscassessinfo@nysed.gov | Call: 518-474-5902
 - For questions pertaining to testing policies regarding accommodations, security of test materials, sensitive student responses, etc.

- **NWEA Customer Support**

- Email: NYTesting@nwea.org | Call: 866-997-0695
 - For errors in shipment of secure test materials, and technical support for CBT.

- **CBT Support**

- Email: cbtsupport@nysed.gov
 - For questions regarding CBT.



Our Contact Information

For questions about PBT answer sheets, labels, CBT, Level 0, etc. contact
Student Data Services–Test Scanning & Data Reporting:

Website: <https://datacentral.esboces.org>

Email: dwtshelp@esboces.org

Phone: 631-218-4195

For questions and troubleshooting regarding the collection and scoring of testing booklets (PBT), contact
School Data Bank Services–Assessment Services:

Website: www.esboces.org/assessment-services

Email: scoring@esboces.org

Phone: 631-244-4243



This Year's Workshops

- Quality Control (for administration of CBT & PBT)
 - [March 2nd](#) (ELA/Math/Sci) – 9:00am-11:30am
 - [March 11th](#) (ELA/Math/Sci) – 9:00am-11:30am
 - [March 18th](#) (NYSESLAT only) – 9:00am-11:30am
 - [March 20th](#) (NYSESLAT only) – 9:00am-11:30am
- Packaging & Delivery (of answer booklets for Full-Service Scoring)
 - [April 23rd](#) (ELA/Math/Sci) – 10:00am-11:00am over Zoom
 - [April 30th](#) (NYSESLAT only) – 10:00am-11:00am over Zoom
- CBT Workshops
 - Stay tuned – there may be some other dates coming up.



YOU GOT THIS!

We strive for
perfection but
will settle for
mere excellence!





Eastern Suffolk BOCES Board and Administration

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Lisa Israel

Vice President

Robert P. Sweeney

Members

Arlene Barresi
Angelo Cassarino
Linda S. Goldsmith
William Hsiang

Kelli Anne Jennings
Susan Lipman
Joseph LoSchiavo
Anne Mackesey
James F. McKenna

Brian O. Mealy
Victoria Molloy
Catherine M. Romano
John Wyche

District Superintendent

Jasmin Varela, Ed.D.

Chief Operating Officer

David Wicks

Associate Superintendent

Claudy Damus-Makelele - Educational Services

Associate Superintendent

James J. Stucchio - Management Services

Assistant Superintendent

Nichelle Rivers, Ed.D. - Human Resources

Directors

Leah Arnold - Career, Technical and Adult Education

Kate Davern - Educational Support Services

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Gina Reilly - Special Education

Darlene Roces - Regional Information Center

Jachan Watkis - Diversity, Equity, and Inclusion

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