



Mahwah High School

Residency Verification for 9th Grade

Please upload the requested documents to complete the required residency verification process for your student. **YOU MUST UPLOAD FOUR RESIDENCY ITEMS as described in sections ONE and TWO below.**

Log in to the Realtime Parent Portal.

Click on the “Document” tab and all the possible documents we accept as proof of residency will be listed. Use the information below to determine which documents verify your residency.

Click on the “Provide Document” tab and follow the instructions for uploading.

Please note that the only type of documents that can be uploaded are PDF, JPG and PNG. Additionally, the maximum document size is 5 MB.

REQUIREMENT ONE PRIMARY DOCUMENT INDICATING WHERE STUDENT IS DOMICILED

Provide 1 – Only 1 document from this category – upload only ONE

- Current Lease ([valid through Sept 2026**](#))
- Mortgage Statement
- Mahwah Property Tax Bill
- Deed
- Signed and notarized letter from landlord or other evidence of property ownership, tenancy or residency – this is also required if the lease you provide is expired.

REQUIREMENT TWO SECONDARY DOCUMENTS TO SUPPORT RESIDENCY

Provide 3 - Must show name, address and date – Three documents required

- Driver's License – ([must be current with Mahwah address](#))
- 2 Utility Bills ([must be within two months of time of submission](#)). Choose two:
 - o Gas, Electric, Cable, Landline Phone, Water
 - **Page 1** only with name & address

PLEASE REDACT ANY CONFIDENTIAL INFORMATION AS NECESSARY BEFORE UPLOADING

All required items must be included in the Parent Portal upload. Partial submissions will not be considered a complete registration. **In order to finalize course requests and laptop distribution, it is important that you register by the deadline.**

****If you are providing a lease and it expires prior to October 1, 2026, you are required to submit your new lease at time of renewal. If your lease is currently expired, you must include an addendum or a [notarized](#) letter from your landlord stating the terms of your current agreement.**

DUE DATE FOR DOCUMENT SUBMISSION IS FRIDAY APRIL 10, 2026.

Parent Portal Main Page

Ramapo Ridge Middle
School

150 Ridge Road, Mahwah, NJ 07430
Main Office: 201-762-2380

MENU

Homepage
Teacher Pages
Homework
Calendar
Schedule
Daily Attendance
Gradebook
Period Attendance
Progress Reports
Grades
Health Insurance
Fines
Parent Questions
Contacts
Documents
District Info
Transcription



Thunderbird Parent Portal

Tracking Your Child's Academic Progress

[Your Mental Health Matters](#)- Resources and information

Parent Portal Document Request

Parent will select **DOCUMENTS** from the Parent Portal Menu ⇨ Provide Document

The screenshot shows the Ramapo Ridge Middle School Parent Portal. The header includes the school name and address: 150 Ridge Road, Mahwah, NJ 07430, Main Office: 201-762-2380. A sidebar menu on the left lists various options, with 'Documents' circled in red. The main content area is titled 'DOCUMENTS 2020-2021' and contains a table of document requests. A red circle highlights the 'Provide Document' buttons for each row in the table.

Document Requests	Date Requested
Utility Bill	2/11/2021
Utility Bill - Electric	2/12/2021
Utility Bill - Gas	2/12/2021
Other	2/12/2021
Mortgage/Deed	2/11/2021

Below the table, there are sections for 'Selected Documents' and 'Date Acknowledged'.

Selected Documents

- MHS Course Guide 2021-2022
A description of all the courses offered at Mahwah HS.
- MHS Grade 9 Course List 2021-2022
List of courses for the 2021-2022 school year.
- Honors Criteria for MHS
Honors Criteria 2021-2022
- MHS Waiver Form 2021-2022
If you are eligible based on the criteria, please complete this form for

Choose File and upload

One Call Now - Search Message...3/10/2021 Message Details...Re-Entry / Re-Entry Plan...Mahwah Township Public Scho...Mahwah Township Public Scho...mahwah Student System...Readytime Parent Portal...
https://www.fridayparentportal.com/portal/index.cfm?i=secureDocumentUpload&portal.cfm&docReqItemID=B062AF47-782B-CB27-DEFT-D581A96694CB&vfy=BCCBA4DC97844...
Managed favoritesCognit Data ManagerCriminal History Re...DashboardDocuWareMahwah Township...NJ SMART - Educat...NDOE HomecomOne Call Now - LoginTeachers Certificat...Frontline Applicat...Login - AssessmentsOther favorites

Ramapo Ridge
Middle School

193 Ridge Road, Mahwah, NJ 07430
Main Office: 201-762-2380

MENU

Homepage
Teacher Pages
Homework
Calendar
Schedule
Daily Attendance
Gradebook
Period Attendance
Progress Reports
Grades
Health Insurance
Fines
Parent Questions
Contacts
Documents
District Info
Transportation
Online Payments

Our records indicate that the document(s) listed below are still required to complete your child's registration to Ramapo Ridge Middle School. Using the process below, please upload the requested documents. Additionally, the only type of documents that can be uploaded are PDF, JPG, PNG and the maximum document size is 5 MB.

Document Upload Request

Please upload a "Mortgage/Deed" for Olivia White

Acceptable Formats: PDF, PNG, or JPG.
Maximum Filesize of 5MB.

Choose File / No file chosen

Upload

Type here to search

Translator

12:31 PM
3/10/2021