



Cape Fear Academy Job Announcement

Applications are now being accepted for Lower School Teacher's Assistant – Third Grade for the 2026-2027 School Year. (Part-Time – 5 hours daily)

Cape Fear Academy is a learning community committed to discovering and developing individual potential, preparing each student for success in college and life.

Located in Wilmington, NC, Cape Fear Academy is southeastern North Carolina's premier PK3-12 independent school. A learning community of 813 students and 156 faculty and staff members, CFA is guided by its mission of discovering and developing individual potential. To accomplish this goal, CFA offers students an impressive array of opportunities in academics, the visual and performing arts, and athletics. Our 47-acre campus has state-of-the-art facilities that provide a rich and inspiring physical environment for students to explore and develop their passions. More important, CFA boasts a committed faculty and staff who live the school's mission in their daily interactions with students.

Teachers at Cape Fear Academy deliver high quality instruction that emphasizes critical thinking, written and oral communication, and collaboration in a technology-rich environment. CFA's academic curriculum establishes clear, coordinated goals for each course and grade level while still allowing teachers the freedom to be creative and innovative in their instructional choices. Academic departments foster collaborative decisions about curriculum, materials, and departmental goals. This high level of collegiality as well as support for continuous professional development make CFA an ideal place to grow professionally.

All members of the CFA community are familiar with and expected to uphold and foster the core values of respect, integrity, resilience, and accountability. These core values are the cornerstone of school-wide commitment to developing leadership skills in our students, preparing them for success in college and life.

Applications are now being accepted for the following position for the 2026-2027 School Year:

Lower School Teachers Assistant – Third Grade – Part Time (5 hours per day)

Major Responsibilities:

- With direction from classroom teacher, work in small groups or one-on-one to assist in differentiation of instruction and meeting the needs of each child.
- Provide regular feedback to the classroom teacher regarding the performance and behavior of students.
- Assume teacher's role when he/she must leave the room for short periods of time.

- Supervise recess.
- Perform clerical duties as required.
- Enter grades into electronic grading system.
- Carry out any other duties and tasks assigned by the teacher or Lower School Director.
- Refer parents' questions concerning progress of individual children to the appropriate teacher.

Physical Requirements/Working Environment:

- Must be able to use a computer, copier and other office equipment effectively.
- Mobility sufficient to navigate efficiently and safely within our entire campus, including playgrounds, athletic fields and other environments with uneven ground while supervising students from the class.
- Hearing sufficient to hear vocalizations from a distance and speech sufficient to instruct and interact indoors or outdoors with groups of students.
- May be inside or outside and must be able to adapt to weather conditions.
- Environment is quiet to moderately noisy.

Qualifications:

Teacher's Assistant should be experienced and knowledgeable in elementary education. Teacher's Assistant should have an interest in and ability to contribute to extracurricular activities.

Education: Bachelor's degree preferred.

Experience: Three or more years of experience required.

Equivalency: Directly related experience or a combination of directly related education and experience may be considered in place of the above requirements.

Salary and Benefits: We offer competitive compensation and Paid Time Off, plus the ability to participate in our retirement plan and a limited number of ancillary benefits due to the part time nature of the position.

Starting Date: August 10, 2026

To apply please use the link below:

<https://recruiting.paylocity.com/recruiting/jobs/All/bad901c1-f066-460d-90a1-32df81fba70b/Cape-Fear-Academy>