K-12 School Counseling Plan

Comprehensive College and Career Readiness Plan

2026-2029

Saucon Valley School District



Saucon Valley School District
2097 Polk Valley Rd
Hellertown, PA 18055
610-838-7001
svpanthers.org

Chapter 339 Counseling Plan

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K-12 Advisory Council

Name	Title & Organization
Students	
Kaitlyn Gorman	High School Student
Reese Marais	High School Student
Andrew Young	High School Student
Parents & Guardians	
Katie Laudenslager	Parent/SVSD Teacher
Erin Kametz	Parent
Molly Clarke	Parent/Northampton Community College
Educators & Administrators	
Matthew Dezzi	SVHS Counselor
Katie Fisher	SVHS Counselor
Angela Rohrbaugh	SVHS Counselor
Jenna Boring	SVMS Counselor
Amanda Hicks	SVMS School Counselor
Joanna Suriel	SVES Counselor
Kelly Wehr	SVES Counselor
Brianna Kenney	SVMS Teacher
Sarah Roncoloto	SVES Teacher
Chad Saylor	SVHS Special Education Teacher
Amy Braxmeier	SVES Principal
David Hauser	SVMS Principal
Julie Davis	SVHS Assistant Principal
Jillian Brodhead	SVSD Director of Special Education & Pupil Services
Robert Frey	SVSD Coordinator of Support Services
Postsecondary and Business Members	
Christina Luey	Penn State Lehigh Valley
SVSD School Board Of Directors	
Mrs. Vivian Demko	SVSD Board President
Mrs. Megan Lomangino	SVSD Board Vice-President
Mr. Donald Carpenter	SVSD Board Treasurer
Dr. Shamim Pakzad	SVSD Board Member
Mr. Cedric Detmar	SVSD Board Member
Dr. J. Christian Tatu	SVSD Board Member
Mr. William Broun	SVSD Board Member
Dr. Laurel Erickson-Parsons	SVSD Board Member
Mr. Jay Santos	SVSD Board Member

1. School Counselors & Assignments

Counselor Name	School, Caseload/Role	Ratio
Kelly Wehr *kelly.wehr@svpanthers.org*	SVES, last names A-L 610-838-7001 x-4705	**321:1**
Joanna Suriel *joanna.suriel@svpanthers.org*	SVES, last names M-Z 610-838-7001 x-4706	**340:1**
Amanda Hicks *amanda.hicks@svpanthers.org*	SVMS, grades 5-6 610-838-7001 x-3707	**289:1**
Jenna Boring *jenna.boring@svpanthers.org*	SVMS, grades 7-8 610-838-7001 x-3706	**289:1**
Katie Fisher *kathryn.fisher@svpanthers.org*	SVHS, last names A-L 610-838-7001 x-2706	**362:1**
Matthew Dezzi *matthew.dezzi@svpanthers.org*	SVHS, last names M-Z 610-838-7001 x-2714	**300:1**
Angela Rohrbaugh *angela.rohrbaugh@svpanthers.org*	SVHS, Mental Health School Counselor 610-838-7001 x-2715	**662:1**

2. Role of the School Counselor

Role	Level	Evidence of Role
Leader	K-12	- Designing, implementing, and analyzing a comprehensive K-12 school counseling curriculum. - Analyzing program results (curriculum, assessment data, student needs), and consider program's effectiveness for changing dynamics. - Providing instruction to students ensuring development of competencies promoting the knowledge, attitudes and skills needed for student achievement, success and development. - Following ASCA Ethical Standards for School Counselors to demonstrate high standards of integrity, leadership and professionalism. - Acting as a liaison between key stakeholders to improve student success and support for personal goals. - The K-12 School Counselors work with other stakeholders to overcome barriers to learning (attendance and students' individual needs serviced through their 504s). -School counselors work with other staff to ensure that the needs of the students are being met in the domains of academic, social/emotional, and future readiness. - Supporting school based programs to promote positive student behaviors and student academic success.
	High School	-Provide information to students and parents on topics including transition to high school, program planning, college admissions testing, college application process, and post-secondary options - Facilitate meetings and develop action plans for students with staff, administrators, and parents to plan current and future courses and requirements to successfully graduate.
Advocate	K-12	- Promoting a positive and nurturing school environment in which all students feel connected and safe. - Proactively striving to create equitable access to educational, personal/social and career exploration opportunities to all students. - Coordinating and/or facilitating individuals, small group, and large group lessons and activities. - Responding to students' needs in a prompt and professional manner that identifies and addresses needs while in crisis. - Identifying and collaborating with community resources and building partnerships that can be utilized to meet student needs and bolster student achievement. - Participating on school-based intervention teams. - Identify and evaluate barriers impeding students' social and academic development. - Communicate with parents and outside agencies to support students and families with personal and social/emotional support for all students' success. - Collaborating with staff and people in the community to provide career connections and post secondary training opportunities.
Collaborator	K-12	- Communicating with parents/guardians, staff, administration, and post-secondary education providers to reduce/eliminate barriers to learning. - Serving as counseling liaison on a variety of committees. - Develop relationships with community and stakeholders to build educational opportunities for students.
Systemic Change Agent	K-12	- Reinforcing district guidelines and practices that address societal issues. - Identifying systemic barriers through data analysis. - Setting realistic goals and establishing action plans. - Analyze data to create realistic goals and assist in the creation of action plans - Create an open, encouraging environment for students to share concerns and empower students to take responsibility over their education

3. Job Description linked to the Counselor Evaluation Process

SVSD SCHOOL COUNSELOR JOB DESCRIPTION:
Board approved October 9, 2018

Qualifications:
· A valid Pennsylvania teaching certificate as school counselor
· Ability to interact and work well with others
· Provides educational leadership
· Ability to have the visual acuity to read large amounts of literature and correspondence
· Capability to communicate with staff, students, and community stakeholders

Responsibilities:
· Assist with monitoring progress of students assigned to them and actively interact with students to support positive social interaction, maintenance of passing grades/appropriate credits and steady attendance.
· Meet with assigned students through individual and small and large group settings throughout the school year.
· Participate in special education student meetings as needed
· Update 504 plans yearly and monitor progress
· Prepare students for post-secondary transition readiness through annual compliance with Chapter 339
· High school counselors will assist with identification of post secondary option and financial aid awareness support for families
· High school counselors will provide students with scholarship application information.
· Attend and/or facilitate parent/teacher conferences and assist in developing an action plan upon request by parent and school personnel
· Make referrals to appropriate agencies to assist the students and their families
· Keep informed of the most current research-based literature and practices in school counseling
· Attend professional conferences and related counseling workshops
· Provide topical and periodic instruction for students and professional development for staff when requested
· Participate in meetings with teachers and staff to address student issues
· Assist in the administration and preparation of standardized testing procedures and interpret test results to parents, teachers, and students
· Will participate in registration, scheduling, and placement.
· Facilitate in the collection of information and aide in the procedures to identify special student needs and assist with follow up services
· Conduct orientation sessions for new students and their parents/guardians
· Middle and high school counselors will provide information about career awareness and programming at Bethlehem Area Vocational-Technical School to teachers, parents, and students
· Participate in crisis management activities
· Conduct student mediation sessions
· Middle and high school counselors will assist in developing and correcting student scheduling issues
· Help support students transition between grade levels
· Provide individual and group short-term counseling services to students on various issues and topics
· Conduct in-classroom observations of students when needed

4. Counseling Department Mission Statement

District Mission Statement
The Saucon Valley School District prepares — in partnership with families and our community — new generations of students to boldly face the future; to promote human understanding; to foster technological advancement; to communicate effectively; to nurture mind, body and moral character; to appreciate community and public service; and to strive intellectually as creative problem-solvers, makers and citizens ready for tomorrow.
K-12 School Counseling Mission Statement
The mission of Saucon Valley School District's school counseling program is to provide a comprehensive, developmental program that provides equal access to address all academic, career and personal/social needs of all students. Saucon Valley School District's counselors are professionals who work with educators, students, families, business/community members and post-secondary institutions. The counseling department assists students to become effective, responsible citizens and productive members of the workforce, while addressing their unique academic, career pathways and personal/social needs.

5. Guidance Services Program Calendar

PROGRAM CALENDAR BY DOMAIN					
Activity	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic Career Counseling	System Support	Non-counselor Related
SEPTEMBER					
Academic					
K-4 Back to School Night (K-4)	X			X	
Toys vs. Tools Lesson (2)	X				
Study Skills (3 & 4)	X				
5-8 Organizational Small Group (5)		X	X		
Back to School Night (5-8)	X			X	
9-12 Back to School Night (grades 9-12)	X			X	
College Application Meetings (grade 12)			X		
Career					
K-4 Counselor Intro Classroom Visit (K-4)	X				
5-8					
9-12 Senior College Night (grade 12)	X				
Grade level meetings (grade 9-12)	X			X	
Social/Emotional					
K-4 New Student Orientation (1-4)			X		
Get to Know Your School Counselor (K)	X				
Tattle Tongue (1)	X				
5-8 Rachel's Challenge Day	X				
New Student Tours (5-8)			X		
Check & Connect Goal Setting		X	X		
9-12		X			

SAP presentations to school (grades 9-12)					
OCTOBER					
Academic					
K-4					
5-8 Annual Administrative Agreement				X	
9-12 PSAT/SAT Administration (grades 9-11)	X			X	
School Day SAT Administration (grade 12)	X				
Career					
K-4 Work Habits Lesson (2)	X				
5-8 SPARK Class Career Lessons (5 & 7)	X				
9-12 Financial Aid Night (grades 9-12)	X			X	
Monitor completion of Industry-Based Learning Experience (grade 12)	X			X	
Social / Emotional					
K-4 Personal Space Lesson (K)	X				
Respect Lesson (1)	X				
Lunch & Learn Topic 1 (3 & 4)	X				
Point of View/Perspective Lesson (3)	X				
Coping Skills Lesson (4)	X				
5-8 Bullying Prevention Month Activity	X			X	
9-12 Check-in Check-out (grades 9-12)		X	X		
NOVEMBER					
Academic					
K-4 Parent/Teacher Conferences (K-4)	X			X	

Tattle vs/ Reporting Lesson (K)	X				
5-8 Parent/Teacher Conferences (5-8)	X			X	
9-12 ASVA8 testing (grades 11-12)	X			X	
Graduation requirements for Juniors meeting (grade 11)	X		X	X	
Conferences for students in danger of failing		X			
Career					
K-4					
5-8					
9-12 College Fair (grades 11-12)	X				
Social / Emotional					
K-4 Thanksgiving Meal Organization	X				
Identifying Health Friendships (1)	X				
Point of View/Empathy/ Triggers Lesson (3)	X				
Bullying Lesson (4)	X				
5-8 Family Transitions Group		X			
Thanksgiving Meal Organization	X				
9-12 Thanksgiving Meals-BAVTS & SGA (grades 9-12)				X	
DECEMBER					
Academic					
K-4 RIST Screener		X			
5-8					
9-12 Graduation Pathway Reviews (11th graders)	X		X	X	

Ongoing meetings with students in danger of failing semester 1			X		
Meet with students who need to retake Keystone exams		X	X		
Career					
K-4 Advisory Council	X			X	
5-8 Advisory Council	X			X	
9-12 Advisory Council	X			X	
Social / Emotional					
K-4 Friendship/Conflict Resolution (K)	X				
Conflict Resolution (1)	X				
Accepting Differences (2)	X				
Conflict Resolution (3)	X				
Bullying/Friendship Escape Room (4)	X				
Holiday Helpers (K-4)		X		X	
5-8 Holiday Helpers (5-8)		X		X	
Family Transitions Group		X			
9-12 Holiday Helpers (grades 9-12)					X
JANUARY					
Academic					
K-4 Lunch & Learn Topic 2 (3 & 4)	X				
5-8 Academic Intervention Group		X		X	
9-12 Schedule changes (grades -12)		X	X		
MTSS review (grades 9-11)		X	X		
Assist with Keystone Make up Testing					X

Career					
K-4 My Dream Career Lesson (K)	X				
Find Your Future Career Lesson (1)	X				
Resume Lesson (3)	X				
5-8					
9-12 11th Grade Information/College Night	X		X		
9th Grade BAVTS field trip for interested students	X				
Social / Emotional					
K-4 Zones of Regulation (2)	X				
Conflict Resolution Lesson (4)	X				
Attendance Presentation		X			
5-8 Attendance Presentation		X			
9-12 Counseling Groups		X			
FEBRUARY					
Academic					
K-4 National School Counselors Spirit Week (K-4)	X			X	
Lunch & Learn Topic 2	X				
5-8 HS Scheduling Presentation (8)	X				
National School Counselors Spirit Week (5-8)	X				
9-12 Presentations for Course Registration and Pathways (grades 9-11)	X			X	
Parent Night Program of Studies and Registration High School (grades 8-11)	X				

Individual Course Selection Meetings with Students	X		X	X	
Present to 8th graders large group for high school scheduling in related arts class.	X			X	
Present to 8th grade in ss classes and give out schedule choice sheets.					
Work with MS staff to register 8th grade students on PowerSchool for classes next year.					
Career					
K-4 Holland Interest Inventory (4)	X				
5-8					
9-12 Large group discussions on career pathways and classes (grades 9-12)	X				
Junior Post-Secondary Planning Family Meetings		X	X		
Social / Emotional					
K-4 Empathy Pie Lesson (2)	X				
5-8					
9-12 Counseling Groups		X			
MARCH					
Academic					
K-4 Lunch & Learn Topic 2	X				
5-8 Course Registration Meetings (8)	X				
PSSA Prep Group		X	X		
9-12 Finalizing all students class registration requests (grades 9-11)	X				

Contact parents of seniors in danger of not graduating		X	X		
Career					
K-4					
5-8 SPARK Class Career Lessons (6 & 8)	X			X	
9-12 Junior Post-Secondary Planning Family Meeting		X	X		
Social / Emotional					
K-4					
5-8					
9-12 Counseling groups			X		
APRIL					
Academic					
K-4 Lunch & Learn Topic 2	X				
PSSA Assistance - Extended Time (3 & 4)				X	
5-8 PSSA Assistance - Extended Time (5-8)				X	
9-12 SAT Testing (grades 10 &11)	X		X	X	
Finalize Keystone roster for students on caseloads	X			X	
Career					
K-4 Overview of Smart Futures Lesson Implementation (K-4)	X		X		
5-8 Smart Futures Lessons (5-8)	X				
9-12 11th Grade job shadowing/Pathways Presentation	X				

Social / Emotional					
K-4					
5-8 PSSA Prep Individual Check-ins		X	X		
9-12					
MAY					
Academic					
K-4 Kindergarten Registration	X			X	
PSSA Assistance - Extended Time (3 & 4)				X	
Student File Review (K-4)	X	X		X	
5-8 Student Failure Review (retention/promotion)			X		
9-12 Contact parents and students in danger of failing (grades 9-12)		X	X		
AP Test Organization and administration (grades 9-12)	X			X	
Assist with Keystone administration					X
Career					
K-4 Career Day (3 & 4)	X		X		
Advisory Council (K-12)	X			X	
5-8 Advisory Council (K-12)	X			X	
Smart Futures Monitoring				X	
Career Day (8)	X		X		
9-12 Advisory Council (K-12)	X			X	
Senior Exit Survey	X		X		
Reviewing all seniors graduation requirements			X		
Complete and update ECP and ECP Reflections (grades 8-11)	X		X		

Social / Emotional					
K-4 4th Grade Transition Tours		X			
5-8 MS Transition Tours		X			
9-12					
		ONGOING			
Academic					
K-4 SST Meetings		X		X	
504 Coordination & Evaluations		X			X
SAIC Meetings		X		X	X
IEP/GIEP Meetings			X		
Maintain School Counseling Files				X	
5-8 504 Coordination & Evaluations		X			X
SAIC Meetings		X		X	X
IEP/GIEP Meetings			X		
Maintain School Counseling Files				X	
MTSS Meetings		X		X	
Schedule Changes			X		
Teacher Coverage & Fair Share Duty Assignments					X
9-12 MTSS Meetings		X		X	
504 Coordination & Evaluations					X
Classroom Observations				X	
Collaborative meetings with student supports		X		X	
IEP/GIEP meetings			X		
Post Secondary Planning Meetings			X		
Refer students to school based tutoring programs (NHS, ACE)			X	X	
Course Override Meetings			X		

College Rep visits	X				
Student Schedule Changes			X		
Career					
K-4 Smart Futures Coordination (K-4)	X				
Coordination of Career Artifacts	X		X		
5-8 Smart Futures Coordination (5-8)	X				
Monitor EPC	X				
9-12 Individual Post Graduation Meetings			X		
College Representation Visits on Campus			X		
Collaborative meetings with representatives from CTE				X	
Coordination of Career Lessons with English teachers to meet CEW standards	X				
Monitoring of Industry-Based Learning Experience	X				
Social / Emotional					
K-4 Kindness Club Organization		X		X	
Backpack Pals Organization & Facilitation		X		X	
SAP Meetings		X		X	
BOSS Observations				X	
Check In/Check Out		X			
Conflict Resolution Meetings		X	X		
Crisis Management & Response Services		X		X	
Threat Assessment Team		X		X	
New Student Orientation			X		
Big Panther, Little Panther		X			

Small Group Services				X	
5-8 SAP Meetings		X		X	
BOSS Observations				X	
Small Group Services				X	
Lunch & Learn	X		X		
Conflict Resolution Meetings		X	X		
Crisis Management & Response Services		X		X	
New Student Orientation & Tours			X		
Check & Connect Mentoring		X	X		
SPARK Committee Meetings				X	
LVHN Referrals			X		
9-12 Referrals - LVHN		X			
Check and Connect		X	X	X	
CARON groups		X			
Social-emotional educational assembly	X				
SAP Meetings/Case Management		X		X	
Individual Counseling (behavior, social, emotional)		X			
Risk Assessments		X		X	
Crisis Response		X		X	
Mediations and Conflict Resolutions	X	X			
SAIP Meetings					X

6. Curriculum Action Plan

Elementary

Lesson / Program Content	CEW Standard	Curriculum & Materials	Implementation Timeline	# Of Students Affected	Location	Evaluation and Assessment	Stakeholder Teaching Standard/ Contact Person
Kindergarten							
Regina's Big Mistake	13.2.K-2 A 13.2.K–2.C 13.3.K–2.B 13.3.K–2.C 13.3.K–2.D	- Regina's Big Mistake by Marissa Moss - Counselor ppt - My Beautiful Mistake worksheet	Sept	All K Students	kindergarten classrooms	Completion of My Beautiful Mistake	School Counselor
Personal Space	13.2.K-2.C	- Personal Space Camp by Julia Cook - Counselor ppt - My Personal Space Bubble worksheet	Oct	All K Students	kindergarten classrooms	Completion of My Personal Space Bubble	School Counselor
Tattling vs. Reporting	13.2.K–2.A 13.2.K–2.B 13.2.K–2.C 13.3.K–2.B 13.3.K–2.D	- Miles McHale Tattle Tale - Counselor ppt - Tattling vs. Reporting Puzzle - Tattle Pledge Poster - SWPBS Expectations	Nov	All K Students	kindergarten classrooms	Completion of puzzle	School Counselor
Friendship/ Conflict Resolution	13.2.K–2.A 13.2.K–2.B 13.2.K–2.C	- Counselor ppt - Scenario cards - Bingo board - SWPBS Expectations	Dec.	All K Students	kindergarten classrooms	Completion of Bingo board	School Counselor
Career (My Dream)	13.1.K-2.A 13.1.K-2C 13.1.K-2.D 13.1.K-2 13.3.K-2.D 13.4 K-2.A 13.4.K-2.B 13.4. K-2 C	- Whose Hat is This? by Sharon Katz Cooper - Counselor ppt - My Dream worksheet	Jan	All K Students	kindergarten classrooms	Completion of My Dream	School Counselor
Zones of Regulation	13.2.K-2 B	- On Monday When It Rained by Cherryl Kachenmeister - Counselor ppt - Zones of Regulation classroom sign - SWPBS Expectations	Jan/Feb	All K Students	kindergarten classrooms	Student demonstration	School Counselor
My Interests Survey (Smart Futures #1)	13.4.K-2 B	- Smart Futures app - Student iPad	April/May	All K Students	kindergarten classrooms	Collected by SmartFutures	Classroom Teacher/School Counselor
Community Roles (Smart Futures #2)	13.1.K-2.C 13.1.K.2-D	- Smart Futures app - Student iPad	April/May	All K Students	kindergarten classrooms	Collected by SmartFutures	Classroom Teacher/School Counselor
1st Grade							
Tattle Tongue	13.2.K–2.A 13.2.K–2.B 13.2.K–2.C 13.3.K–2.B 13.3.K–2.D	- A Bad Case of Tattle Tongue by Julia Cook - Counselor ppt - Tattle Rules classroom poster	Sept	All 1st Students	first grade classrooms	Student demonstration	School Counselor

		- SWPBS Expectations					
Respect	13.2.K–2.A 13.2.K–2.B 13.2.K–2.C	- It's Okay to be Different by Todd Parr - Counselor ppt - Respect worksheet - Respect Reflections worksheet - SWPBS Expectations	Oct.	All 1st Students	first grade classrooms	Completion of Respect worksheet	School Counselor
Friendship/ Conflict Resolution	13.2.K–2.A 13.2.K–2.B 13.2.K–2.C 13.3.K–2.B	- Alicia's Best Friends by Lisa Jahn-Clough - My Best Friends/ How to Make Friends Worksheet - SWPBS Expectations	Nov.	All 1st Students	first grade classrooms	Student demonstration Completion of My Best Friends worksheet	School Counselor
Conflict Resolution (Kelso's Choice)	13.2.K–2.A 13.2.K–2.B 13.2.K–2.C 13.3.K–2.B 13.3.K–2.D	- Counselor ppt - Kelso's Choice posters - SWPBS Expectations	Dec.	All 1st Students	first grade classrooms	Student demonstration	School Counselor
Career (First Grade Interests)	13.1 K-2..A 13.1 K-2 .C 13.1. K-2. D 13.2.K-2.A 13.2.K–2.C 13.3.K-2.A 13.3.K-2.B 13.3.K-2.D 13.4.K-2.A 13.4.K-2.B 13.4.K-2.C	- Whose Tools Are These? by Sharon Katz Cooper - Counselor ppt - First Grade worksheet	Jan.	All 1st Students	first grade classrooms	Completion of First Grade worksheet	School Counselor
Preparation for Careers (Smart Futures #3)	13.1.K-2.A	- Smart Futures app - Student iPad	April/May	All 1st Students	first grade classrooms	Collected by SmartFutures	Classroom Teacher/School Counselor
Using what You Learn in School	13.4.K-2.C	- Smart Futures app - Student iPad	April/May	All 1st Students	first grade classrooms	Collected by SmartFutures	Classroom Teacher/School Counselor
2nd Grade							
Toys vs Tools	13.2.K–2.A 13.2.K–2.B 13.2.K-2.D 13.3.K–2.D	- Counselor ppt - Toys vs Tools classroom poster - TOYS/TOOL flipsheet	Sept	All 2nd Students	second grade classrooms	Student participation	School Counselor
Career (Work Habits)	13.1.K-2.D 13.3.K-2.B 13.3.K-2.D 13.3.K-2.C	- Counselor ppt - My Work Habits worksheet	Oct	All 2nd Students	second grade classrooms	Completion of My Work Habits worksheet	School Counselor
Accepting/ Respecting Differences (Glyph)	13.2.K–2.B 13.2.K–2.C 13.3.K–2.B 13.4.K-2.B	- Counselor ppt - Glyph outlines for students - Glyph Key - SWPBS Expectations	Dec	All 2nd Students	second grade classrooms	Student demonstration	School Counselor
Zones of Regulation/ Responsibility	13.2.K-2A 13.2.K-2.C 13.4 K-2.A	- Counselor ppt - Kahoot! online game - Zones of Regulation /Responsibility classroom poster - Student IPads	Jan	All 2nd Students	second grade classrooms	Student participation	School Counselor

Empathy Pie	**13.2.K–2.A 13.2.K–2.C**	**- Counselor ppt - Empathy Pie Recipe worksheet - SWPBS Expectations**	**Feb**	**All 2nd Students**	**second grade classrooms**	**Completion of Empathy Pie Recipe worksheet**	**School Counselor**
Cooperation in Group Settings (Smart Futures #5)	**13.2.K-2.A 13.2.K-2.C**	**- Smart Futures app - Student iPad**	**April/May**	**All 2nd Students**	**second grade classrooms**	**Collected by SmartFutures**	**Classroom Teacher/School Counselor**
Successful Attitudes and Work Habits (Smart Futures #6)	**13.4.K-2.A 13.3.K-2.D**	**- Smart Futures app - Student iPad**	**April/May**	**All 2nd Students**	**second grade classrooms**	**Collected by SmartFutures**	**Classroom Teacher/School Counselor**
3rd Grade							
Study Skills Bingo	**13.3.3-5.D**	**- Counselor ppt - Study Skills bingo chips - Study Skills bingo cards**	**Sept**	**All 3rd Students**	**third grade classrooms**	**Student participation**	**School Counselor**
Friendship = Point of View/ Empathy	**13.2.3-5.A 13.2.3-5.C**	**- Counselor ppt - Empathy Worksheet, Erin Frankl's *Weird, Touch, and Dare* series**	**Oct**	**All 3rd Students**	**third grade classrooms**	**Student Participation**	**School Counselor**
Triggers/ Coping Skills	**13.3.3-5.B**	**- Counselor ppt - Anger Trigger Cards - Anger Trigger Checklist - Calming Strategies**	**Nov**	**All 3rd Students**	**third grade classrooms**	**Student Participation Worksheet**	**School Counselor**
Conflict Resolution	**13.2.3-5.A 13.2.3-5.C**	**- Pretest/Posttest - Counselor ppt - Student Handout - Scenarios, skit rubric**	**Dec**	**All 3rd Students**	**third grade classrooms**	**Student Participation Worksheet**	**School Counselor**
Career (Resume)	**13.1.3-5.A 13.1.3-5.E 13.4.3-5.A 13.4.3-5.B**	**- Resume - Powerpoint - Interview**	**Jan**	**All 3rd Students**	**third grade classrooms**	**Completion of Resume**	**School Counselor**
Worry	**13.2.3-5.C 13.3.3-5.A 13.3.3-5.D**	**- Test Anxiety Self Assessment - Anti Test Anxiety Society by Jula Cool**	**Feb**	**All 3rd Students**	**third grade classrooms**	**Student Assessme**	**School Counselor**
Career Day	**13.1.3-5.A 13.1.3-5.C 13.1.3-5.D 13.1.3-5.E**	**- Career Day presenters - Career Day presentations**	**May**	**All 3rd/4th Students**	**third/fourth grade classrooms**	**Career Day Reflection Sheet**	**Classroom Teacher/School Counselor**
How Money is used- Jobs and Money (Smart Futures Activity #8)	**13.1.3-5.D**	**- Smart Futures app - Student iPad**	**April/May**	**All 3rd Students**	**third grade classrooms**	**Collected by SmartFutures**	**Classroom Teacher/School Counselor**
What is Entrepreneurship (Smart Futures Activity #10)	**13.1.3-5.B**	**- Smart Futures app - Student iPad**	**April/May**	**All 3rd Students**	**third grade classrooms**	**Collected by SmartFutures**	**Classroom Teacher/School Counselor**
Character Traits of Entrepreneurs (Smart Futures	**13.1.3-5..B**	**- Smart Futures app - Student iPad**	**April/May**	**All 3rd Students**	**third grade classrooms**	**Collected by SmartFutures**	**Classroom Teacher/School Counselor**

Activity #11)							
How to be an Ultra Good Listener (Smart Futures Activity #14)	13.2.3-5. B	- Smart Futures app - Student iPad	April/May	All 3rd Students	third grade classrooms	Collected by SmartFutures	Classroom Teacher/School Counselor
4th Grade							
Study Skills	13.4.3-5.B	- Counselor ppt - Learning Style Assessment and Worksheet	Sept	All 4th Students	fourth grade classrooms	Student Assessment Handout of different learning Styles	School Counselor
Triggers/ Coping Skills	13.3.3-5.B	- Counselor ppt - Playdough, rock worksheet - Coping tools questions	Oct	All 4th Students	fourth grade classrooms	Student handout of different coping skills	School Counselor
Bullying Prevention	13.2.3-5.B 13.3.3-5.A	- Counselor ppt - ABCD of Bullying - NBC video clip	Nov	All 4th Students	fourth grade classrooms	Student Formative Assessment	School Counselor
Bullying/ Friendship Escape Room	13.2.3-5.A 13.2.3-5.C 13.3.3-5.B	- Counselor ppt - Escape Room supplies	Dec	All 4th Students	fourth grade classrooms	Student worksheet	School Counselor
Conflict Resolution	13.2.3-5.A 13.2.3-5.C	- Pretest/Posttest - Counselor ppt - Student handout - Scenarios, skit rubric	Jan	All 4th Students	fourth grade classrooms	Student participation	School Counselor
Career- Holland Inventory	13.3.3-5.A 13.4.3-5.A 13.4.3-5.B 13.4.3-5.D	- ppt - Holland Inventory worksheet	Feb	All 4th Students	fourth grade classrooms	Student participation	School Counselor
Career Day	13.1.3-5.A 13.1.3-5.C 13.1.3-5.D 13.1.3-5.E	- Career Day presenters - Career Day presentations	May	All 3rd/4th Students	third/fourth grade classrooms	Career Day Reflection Sheet	Classroom Teacher/School Counselor
Interests and Abilities (Smart Futures Activity #1)	13.3.3-5.A 13.4.3-5.A 13.4.3-5.B 13.4.3-5.D	- Smart Futures app - Student iPad	Feb	All 4th Students	fourth grade classrooms	Collected by SmartFutures	School Counselor
Risks and Rewards of Entrepreneurship (Smart Futures Activity #6)	13.1.3-5.B	- Smart Futures app - Student iPad	April/May	All 4th Students	fourth grade classrooms	Collected by SmartFutures	Classroom Teacher/School Counselor
Character Traits of Real Entrepreneurs (Smart Futures Activity #13)	13.2.3-5.A	- Smart Futures app - Student iPad	April/May	All 4th Students	fourth grade classrooms	Collected by SmartFutures	Classroom Teacher/School Counselor

Middle School

Lesson / Program Content	CEW Standard	Curriculum & Materials	Implementation Timeline	# Of Students Affected	Location	Evaluation and Assessment	Stakeholder Teaching Standard/ Contact Person
5th Grade							
Career Training Program (Smart Futures #9)	13.1.3-5.A 13.1.3-5.B	- Smart Futures app - Student iPad	April	All 5th Students	fifth grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
Speaking Skills (Smart Futures #10)	13.1.3-5.A 13.1.3-5.B	- Smart Futures app - Student iPad	April	All 5th Students	fifth grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
Character Traits of Real Entrepreneurs (Smart Futures Activity #13)	13.1.3-5.A 13.1.3-5.F 13.1.3-5.D	- Smart Futures app - Student iPad	April	All 5th Students	fifth grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
Budgeting (Smart Futures #15)	13.1.3-5.E	- Smart Futures app - Student iPad	April	All 5th Students	fifth grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
6th Grade							
SPARK Lesson (Teamwork)	13.2.6-8.A 13.2.6-8.C 13.3.6-8.C	- Student iPad	March	All 6th Students	sixth grade classrooms	Student participation	school counselor
Career Clusters and Pathways (Smart Futures #1)	13.1.6-8.C 13.1.6-8.D 13.1.6-8.A	- Smart Futures app - Student iPad	April	All 6th Students	sixth grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
Conflict Resolution (Smart Futures #3)	13.2.6-8.A 13.2.6-8.B 13.2.6-8.C	- Smart Futures app - Student iPad	April	All 6th Students	sixth grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
Learning from Entrepreneurs (Smart Futures #4)	13.2.6-8.B 13.1.6-8.D 13.2.6-8.F	- Smart Futures app - Student iPad	April	All 6th Students	sixth grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
7th Grade							
My Interests Survey (Smart Futures #5)	13.4.6-8.B 13.4.6-8.C	- Smart Futures app - Student iPad	April	All 7th Students	seventh grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
My Work Values Survey (Smart Futures #6)	13.4.6-8.B 13.4.6-8.C	- Smart Futures app - Student iPad	April	All 7th Students	seventh grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
Knowledge Skill Ability Survey (Smart Futures #7)	13.1.6-8.A 13.4.6-8.B 13.4.6-8.C	- Smart Futures app - Student iPad	April	All 7th Students	seventh grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor
Career Research (Smart Futures #8)	13.1.6-8.C 13.1.6-8.D	- Smart Futures app - Student iPad	April	All 7th Students	seventh grade classrooms	Collected by SmartFutures	classroom teacher/ school counselor

Budgeting (Smart Futures #9)	**13.2.6-8.A**	**- Smart Futures app - Student iPad**	**April**	**All 7th Students**	**seventh grade classrooms**	**Collected by SmartFutures**	**classroom teacher/ school counselor**
8th Grade							
Education Career Plan (ECP)	**13.1.6-8.A 13.1.6-8.C**	**- Student iPad - Google Drive**	**Jan/May**	**All 8th Students**	**eighth grade classrooms**	**Completion of ECP**	**School Counselor**
High School Course Selection Sessions	**13.1.6-8.A 12.1.6-8.C**	**- Student IPad - Scheduling sheet - Schoology**	**Feb**	**All 8th Students**	**eighth grade classrooms**	**Completion of high school course selection**	**HS Admin/School Counselor**
SPARK Lesson (Adaptability)	**13.3.6-8.A 13.3.6-8.B 13.3.6-8.D**	**- Student iPad**	**March**	**All 8th Students**	**eighth grade classrooms**	**Student participation**	**School Counselor**
Career Acquisition Documents (Smart Futures #10)	**13.4.6-8.A**	**- Smart Futures app - Student iPad**	**April**	**All 8th Students**	**eighth grade classrooms**	**Collected by SmartFutures**	**classroom teacher/ school counselor**
Goal Setting (Smart Futures #11)	**13.2.6-8.E 13.3.6-8.C**	**- Smart Futures app - Student iPad**	**April**	**All 8th Students**	**eighth grade classrooms**	**Collected by SmartFutures**	**classroom teacher/ school counselor**
Learning Style Survey (Smart Futures #12)	**13.4.6-8.B 13.4.6-8.C**	**- Smart Futures app - Student iPad**	**April**	**All 8th Students**	**eighth grade classrooms**	**Collected by SmartFutures**	**classroom teacher/ school counselor**
Changing Workplace (Smart Futures #13)	**13.1.6-8.F 13.3.6-8.A**	**- Smart Futures app - Student iPad**	**April**	**All 8th Students**	**eighth grade classrooms**	**Collected by SmartFutures**	**classroom teacher/ school counselor**
My Business Plan (Smart Futures #14)	**13.1.6-8.B**	**- Smart Futures app - Student iPad**	**April**	**All 8th Students**	**eighth grade classrooms**	**Collected by SmartFutures**	**classroom teacher/ school counselor**
Economics of Jobs (Smart Futures #15)	**13.3.6-8.B**	**- Smart Futures app - Student iPad**	**April**	**All 8th Students**	**eighth grade classrooms**	**Collected by SmartFutures**	**classroom teacher/ school counselor**
Explore your CTC (Smart Futures #16)	**13.1.6-8.E**	**- Smart Futures app - Student iPad**	**April**	**All 8th Students**	**eighth grade classrooms**	**Collected by SmartFutures**	**classroom teacher/ school counselor**
Career Day	**13.1.6-8.C 13.3.6-8.A 13.4.6-8.B**	**- Career Presentation Summary Sheet**	**May**	**All 8th Students**	**eighth grade classrooms**	**Career Presentation Summary Sheet**	**School Counselor**

High School

Lesson / Program Content	CEW Standard	Curriculum & Materials	Implementation Timeline	# Of Students Affected	Location	Evaluation and Assessment	Stakeholder Teaching Standard/ Contact Person
9th Grade							
Smart Futures Lessons 1,5,6	13.1.9-12.A 13.3.9-12.B 13.1.9-12.C 13.4.9-12.B 13.4.9-12.C 13.4.9-12.B	- Smart Futures app - Student iPad	Aug/May	All 9th Students	English classes	Completion of all assigned activities	classroom teacher/ school counselor
Interest Inventory	13.4.9-12.B	- Interest Inventory - Student iPad	Aug/May	All 9th Students	English Classes	Completion of assigned activities	classroom teacher/ school counselor
BAVTS Presentation and Registration	13.4.9-12.D 13.1.9-12.D	- BAVTS website - Student iPad	January	Any interested 9th Student	LGI	Completion of online application	Counselors
BAVTS Field Trip	13.4.9-12.D 13.1.9-12.D	- Interest Survey	Jan/Feb	Any interested 9th Student	BAVTS	Completion of Interest Survey and Attendance on trip.	Counselors
Update ECP/Update ECP Reflection	13.1.9-12.D 13.4.9-12.D	- Student iPad - Google Drive	May	All 9th Students	LGI	Completion of grade update and copy in student Career Folder	Counselors
10th Grade							
Smart Futures Lessons 3,4,12,13	13.4.9-12.A 13.1.9-12.A 13.2.9-12.B	- Smart Futures app - Student iPad	Aug/May	All 10th Students	English classes	Completion of all assigned activities	classroom teacher/ school counselor
Resume	13.2.9-12.B	- Naviance - Student IPad	May	All 10th Students	English classes	Completion of assignment in Naviance and screenshot to Schoology	English teacher/ School Counselor
Job Application	13.4.9-12.A	- Naviance - Student iPad	May	All 10th Students	English Classes	Completion of assignment and upload to Schoology	English Teachers/ School counselor
Update ECP/ECP Reflection	13.1.9-12.C 13.4.9-12.D	- Student iPad - Google Drive	May	All 10th Students	LGI	Completion of grade update and copy in student Career Folder	School Counselors
11th Grade							
College Fair	13.1.9-12.A	- Student iPad - Interest Survey	November	All 11th/12th Students	LGI	Interest Survey	School Counselors
Junior Parent Night	13.1.9-12.A	- Google Slides Presentation - SAT and ACT testing information	January	All 11th Students	LGI	Not Evaluated	School Counselors
Keystone Graduation Pathway Meeting	13.4.9-12.D	- Keystone Graduation Pathways Info	September-May	All 11th Students	Counseling Office	Student participation	School Counselors and Administrators

Letter of Introduction/ Interest	**13.4.9-12.A**	**- Student iPad - Google Drive**	**Spring**	**All 11th Students**	**English classes**	**Completion of assignment**	**English Teachers/ School Counselors**
Qualities and Strengths Inventory	**13.4.9-12.B**	**- Student iPad - Naviance**	**Spring**	**All 11th Students**	**English classes**	**Completion of Survey**	**English Teachers/ School Counselors**
Skills Inventory	**13.1.9-12.B**	**- Student iPad - Naviance**	**Spring**	**All 11th Students**	**English Classes**	**Completion of Survey**	**English Teachers/ School Counselors**
Update ECP /Update ECP Reflection	**13.1.9-12.C 13.4.9-12.D**	**- Student iPad - Google Drive**	**May**	**All 11th Students**	**Grade Level Meetings; Auditorium/LGI**	**Completion of assignment and upload to Google Drive**	**School Counselors**
12th Grade							
Common App/Naviance Workshop	**13.3.9-12.C 13.1.9-12.A**	**- Student iPad - Naviance - Common Application**	**September**	**All 12th Students**	**Library**	**Successful linking of Naviance and Common App via Naviance**	**School Counselor**
Senior College Night	**13.1.9-12.A 13.4.9-12.D 13.1.9-12.E**	**- Google Slides Presentation - Common Application - Naviance**	**September**	**All 12th Students**	**LGI**	**Not Evaluated**	**School Counselors**
College Fair	**13.1.9-12.A**	**- Student iPad - Interest Survey**	**November**	**All 11th/12th Students**	**LGI**	**Interest Survey**	**School Counselors**
Industry Based Work Experience	**13.4.9-12.C**	**- Student iPad - choology**	**9th grade - January of senior year**	**All 12th Students**	**Community**	**Submission of documents in Schoology**	**School Counselors**

7. Annual Program Goals
Program Goals for the 2025-26 School Year

Elementary Level

	Academic	Career	Personal/Social
Specific: What is the specific issue based on school data?	To increase the number of 3rd and 4th grade students scoring proficient or greater on math and/or ELA PSSAs.	Increase the percentage of 3rd and 4th grades students attending and completing reflection of Career Day	Decrease the number of K-4th grade students who have 3 or more AUs by the end of the first semester
Measurable: How will we measure the effectiveness of our interventions?	Comparison of PSSA projections scores with results of 2025-26 PSSA data	Measure completion of survey of 3rd grade and 4th grade students	Comparison of Q1/Q2 AUs with Q3/Q4 AUs
Attainable: What outcome would stretch us but is still attainable.	Baseline: 35 of 4th grade students (11 students in both ELA and Math) Baseline: 3rd grade student - interest Target data: Utilizing PVAAS projections, 25 4th grade students will score proficient on math and/or ELA PSSAs	**Baseline data:** 2024-25 3rd and 4th grade students - 96% attended and completed reflection of Career Day **Target data**: 98% of 3rd and 4th grade students	Baseline: 32 K-4 grade students have 3 or more AUs (as of end of Q2) Target data: 95% K-4th grade students with 3 or more AUs during Q1/Q2 will decrease the number of AUs during Q3/Q4 by 50%
Results-Oriented: Is the goal reported in result-oriented data (process, perception and outcome?)	Results will be monitored by annual PSSA report	Results monitored through SVSD local CCR Evidence tracking	Results reported through quarterly PowerSchool attendance reports
Timeline: When will our goal be accomplished?	By the end of the 2025-2026 school year	By the end of the 2025-2026 school year	By the end of the 2025-2026 school year

School District
Program Goals for the 2025-26 School Year
Middle School Level

	Academic	Career	Personal/Social
Specific: What is the specific issue based on school data?	To increase the number of 5th through 8th grade Economically Disadvantaged (ED), non-identified students scoring proficient or above on ELA PSSAs	To increase the number of middle school students who attend a Career Day event	To decrease the number of 5th-8th grade students who have 3 or more AUs by mid year
Measurable: How will we measure the effectiveness of our interventions?	Comparison of PVAAS scores with results of 2026 PSSA data	Completion of Career Day reflection sheet	Comparison of Q1/Q2 AUs with Q3/Q4 AUs
Attainable: What outcome would stretch us but is still attainable.	Baseline: 24 ED, non-identified 5th-8th grade students are projected to have between 40-70% chance of scoring proficient on ELA PSSAs Target data: 20/24 5th-8th grade ED, non-identified students will score proficient on ELA PSSAs	Baseline: 88% of 8th graders (152/172) completed or partially completed a Career Day reflection sheet during Career activity during 2024-25 school year Target data: 95% of 8th grade students will complete a Career Day reflection sheet	Baseline: 47 5th-8th grade students have 3 or more AUs Target data: 95% 5th-8th grade students with 3 or more AUs during Q1/Q2 will decrease the number of AUs during Q3/Q4 by 50%
Results-Oriented: Is the goal reported in result-oriented data (process, perception and outcome?)	Results will be monitored by annual PSSA report	Results monitored through SVSD local CCR Evidence tracking	Results reported through quarterly PowerSchool attendance reports
Timeline: When will our goal be accomplished?	By the end of the 2025-2026 school year	By the end of the 2025-2026 school year	By the end of the 2025-2026 school year

School District
Program Goals for the 2025-26 School Year
High School Level

	Academic	Career	Personal/Social
Specific: What is the specific issue based on school data?	To increase the percentage of special education (students with IEP's) scoring proficient or greater on the biology keystone by 10%.	To maintain 100% student response rate of self-reported post secondary plans and college application data using the Senior Exit Survey in Naviance	To conduct individual or small group meetings for chronically absent students (missing 10% or more of school days) to identify barriers to attendance, developing personalized intervention plans, and collaborating with families and teachers to address underlying causes.
Measurable: How will we measure the effectiveness of our interventions?	Comparison between goal scores and results of 2026 Keystone data.	We will compare the percentage of students who complete the Senior Exit Survey from the Class of 2026 with the total number of students in the Class of 2026	Based on attendance reports from the 25-26 school year
Attainable: What outcome would stretch us but is still attainable.	Improve number of students scoring proficient or above by 10%. 24-25: 17.2% *25-26: GOAL of 27% or higher*	To have 100% of graduating seniors complete the Senior Exit Survey	70% of all students who are identified as chronically absent will participate in these meetings and be able to identify barriers to attendance
Results-Oriented: Is the goal reported in result-oriented data (process, perception and outcome?)	Results will be monitored by annual Keystone score report.	Results monitored through surveys created in Naviance.	Counselor participation data will be collected as evidence of these meetings
Timeline: When will our goal be accomplished?	By the end of the 2025-2026 school year.	By the end of the 2025-2026 school year.	By the end of the 2025-2026 school year.

8. Individualized Academic & Career Process and Portfolio

Section One: Career Development Intervention

Grade	CEW 13.1 Career Awareness & Exploration	CEW 13.2 Employability Skills	CEW 13.3 Growth & Advancement	CEW 13.4 Personal Interests & Career Planning
K	• Career (My Dream) • Community Roles	• Regina's Big Mistake • Personal Space • Tattling vs. Reporting • Friendship/Conflict Resolution • Zones of Regulation	• Regina's Big Mistake • Tattling vs. Reporting • Career (My Dream)	• Career (My Dream) • My Interests Survey
1	• Career (First Grade Interests) • Preparation for Careers	• Tattle Tongue • Respect • Friendship/Conflict Resolution • Conflict Resolution (Kelso's Choice) • Career (First Grade Interests)	• Tattle Tongue • Friendship/Conflict Resolution • Conflict Resolution (Kelso's Choice) • Career (First Grade Interests)	• Career (First Grade Interests) • Using what You Learn in School
2	• Career (Work Habits)	• Toys vs. Tools • Accepting/Respecting Differences (Glyph) • Empathy Pie • Cooperation in Group Settings	• Toys vs. Tools • Career (Work Habits) • Accepting/Respecting Differences (Glyph) • Successful Attitudes and Work Habits	• Accepting/Respecting Differences (Glyph) • Successful Attitudes and Work Habits
3	• Career (Resume) • Career Day • How Money is Used - Jobs and Money • What is Entrepreneurship • Character Traits of Entrepreneurs	• Friendship = Point of View/ Empathy • Conflict Resolution • How to be a Good Listener • Worry	• Study Skills Bingo • Worry • Triggers/Coping Skills	• Career (Resume)
4	• Career Day • Risks and Rewards of Entrepreneurship	• Bullying Prevention • Conflict Resolution • Character Traits of Real Entrepreneurs	• Triggers/Coping Skills • Bullying Prevention • Career - Holland Inventory • Interests and Abilities	• Study Skills • Career - Holland Inventory • Interests and Abilities
5	• Smart Futures #9 • Smart Futures #10 • Smart Futures #13 • Smart Futures #15			
6	• Smart Futures #1 • Smart Futures #4	• SPARK Lesson (Teamwork) • Smart Futures #3 • Smart Futures #4	• SPARK Lesson (Teamwork)	•
7	• Smart Futures #7 • Smart Futures #8	• Smart Futures #9		• Smart Futures #5 • Smart Futures #6 • Smart Futures #7
8	• Education Career Plan • HS Course Selection • Smart Futures #13 • Smart Futures #14 • Smart Futures #16 • Career Day	• Smart Futures #11	• SPARK Lesson (Adaptability) • Career Day • Smart Futures #11 • Smart Futures #13 • Smart Futures #15	• Career Day • Smart Futures #10 • Smart Futures #12
9	• Smart Futures #1,5,6 • BAVTS Presentation & Registration • BAVTS Field Trip • Updated ECP		• Smart Futures #1,5,6	• Smart Futures #1,5,6 • Interest Inventory • BAVTS Presentation & Registration • BAVTS Field Trip

				• **Updated ECP**
10	• **Smart Futures # 3, 4, 12, 14** • **Updated ECP**	• **Smart Futures # 3, 4, 12, 14** • **Resume**		• **Smart Futures # 3, 4, 12, 14** • **Job Application** • **Updated ECP**
11	• **College Fair** • **Junior Parent Night** • **Updated ECP**		• **College Fair**	• **Keystone Pathways Meeting** • **Letter of Interest** • **Qualities and Strengths Inventory** • **Skills Inventory** • **Updated ECP**
12	• **Common App/Naviance Workshop** • **Senior College Night** • **College Fair**		• **Common App/Naviance Workshop**	• **Senior College Night** • **Industry Based Work Experience**

Section 2: Individualized Academic/Career Plan

Demographics and Logistics:

The individual K-12 academic career plan begins in Kindergarten with career lessons for all students and continues throughout elementary, middle, and high school. Each year, students will complete pieces of career evidence documenting their career plan. Pieces of career evidence will be stored in an electronic portfolio and also in *Smart Futures*. Each individual portfolio will be maintained by the school counselor of record in collaboration with district administrators, building administrators, district technology staff, classroom teachers, and support staff. The portfolio will contain a minimum of 6 pieces of evidence in grades K-5, 6 pieces of evidence in grades 6-8, 8 pieces of evidence in grades 9-11, and the appropriate documentation for the Industry-Based Work Experience to be completed before high school graduation.

Interventions and Assessments:

Elementary School:

The elementary career activities and interventions that are administered are as follows: Students in Kindergarten will complete a “My Dream…” activity facilitated by the school counselor and two Smart Futures Activities. In 1st grade, students will complete one activity in Smart Futures and a counselor-led interest activity called “Career (First Grade Interests)”. The career evidence that will be collected in 2nd grade includes Smart Futures Activities #5 “Cooperation in Group Settings” and #6 “Smart Attitudes and Work Habits”, and a counselor-facilitated lesson on study skills called “Work Habits”. In 3rd grade, students will complete a resume activity led by the school counselor and Smart Futures Activities #8 “How Money is Used - Jobs and Money”, #10 “What is Entrepreneurship?”, #11 “Character Traits of Entrepreneurs” and #14 “How to be an Ultra Good Listener”. Finally, in 4th grade students will complete a school counselor-led Interest Inventory along with Smart Futures Activities #1 Interests and Abilities””, #6 “Risks and Rewards of Entrepreneurship”, and #13 “Character Traits of Real Entrepreneurs”.

Middle School:

The middle school career activities and interventions that are administered are as follows: Students in 5th grade complete Smart Futures Activities #9 “Career Training Programs”, #10 “Speaking Skills”, #13 “Character

Traits of Real Entrepreneurs", and #15 "Budgeting". All 6th grade students will complete Smart Futures Activities #1 "Career Clusters and Pathways", #3 "Conflict Resolution", and #4 "Learning from Entrepreneurs", as well as participate in a counselor-led lesson on teamwork. Students in 7th grade will complete Smart Futures Activities #5 "My Interests Survey", #6 "My Work Values Survey", #7 "Knowledge Skill Ability Survey", #8 "Career Research" and #9 "Budgeting". As 8th grade students prepare for the transition to high school, they attend high school course selection sessions, create an Educational Career Plan(ECP), complete an ECP reflection, and participate in Career Day. In addition to these activities, 8th grade students complete Smart Futures Activities #10 "Career Acquisition Documents", #11 "Goal Setting", #12 "Learning Style Survey", #13 "Changing Workplace", #14 "My Business Plan", #15 "Economics of Jobs" and #16 "Explore your CTC", as well as participate in a counselor-led lesson on adaptability.

High School:
In order to ensure that their course selection aligns with their post secondary goals, students in grades 9, 10, and 11 will update their Educational Career Plan and complete a reflection on this document each year. In addition, 9th grade students will complete Activities 1, 5, and 6 in Smart Futures. In 10th grade, students will complete a job application and resume in Naviance, along with Smart Futures lessons 3, 4, 12, and 13. In 11th grade, students will attend a college fair and Keystone Pathway meetings. They complete a letter of interest, qualities and strengths inventory, and skills inventory. In 12th grade, students participate in a workshop about the common college application, and attend the College Fair. All students are required to complete an Industry-Based Work Experience as a graduation requirement and will submit the appropriate documentation and reflection for their experience.

<u>Parental Engagement</u>
Elementary parents are part of helping children share about their interests. Parents are also included in Career Day and are encouraged to participate and share about their careers. Parents of 8th grade students attend an evening where high school course selection and the high school Program of Studies is explained. Parents of high school students can attend various parent sessions throughout the year in the evenings including Junior Night, Senior Night, Financial Aid Night, and High School Scheduling Night. Information about career graduation requirements, college visits, trade schools, scholarships, and educational opportunities are also communicated in the principal's weekly newsletter.

Individual Academic/Career Plan (example)

K	"My Dream" is to be a…(Counselor led lesson) Smart Futures Activity #1 - "My Interests" Smart Futures Activity #2 - "My Community Roles"
1	Find Your Future /My Interests (Counselor led lesson) Smart Futures Activity #3 -"Preparation for Careers" Smart Futures Activity #4: "Using What You Learn in School"
2	Work Habits (Counselor led lesson) Smart Futures Activity #5 - Cooperation in Group Settings Smart Futures Activity #6 - Successful Attitudes and Work Habits
3	Resume (Counselor led lesson)

	Career Day (3rd and 4th Grade) Smart Futures Activity #8 - “How Money is Used” Smart Futures Activity #10 - What is Entrepreneurship? Smart Futures Activity #11- Characteristics of an Entrepreneur Smart Futures Activity #14 - “How to be an ULTRA good listener”
4	Holland Inventory (Counselor led lesson) Career Day (3rd and 4th Grade) Smart Futures Activity #1- “Interests and Abilities” Smart Futures Activity #6 - Risks and Rewards of Entrepreneurship Smart Futures Activity #13 - Character Traits of Entrepreneurs
5	Smart Futures Activity #9 - Career Training Programs Smart Futures Activity #10 - Speaking Skills Smart Futures Activity #13 - Character Traits of Real Entrepreneurs Smart Futures Activity #15 - Budgeting
6	Smart Futures Activity #1 - Career Clusters and Pathways Smart Futures Activity #3 - Conflict Resolution Smart Futures Activity #4 - Learning from Entrepreneurs
7	Smart Futures Activity #5 - My Interests Survey Smart Futures Activity #6 - My Work Values Survey Smart Futures Activity #7 - Knowledge Skill Ability Survey Smart Futures Activity #8 - Career Research Smart Futures Activity #9 - Budgeting
8	Educational Career Plan (ECP) ECP Reflection Smart Futures Activity #10 - Career Acquisition Documents Smart Futures Activity #11 - Goal Setting Smart Futures Activity #12 - Learning Style Survey Smart Futures Activity #13 - Changing Workplace Smart Futures Activity #14 - My Business Plan Smart Futures Activity #15 - Economics of Jobs Smart Futures Activity #16 - Explore Your CTC
9	Educational Career Plan (ECP) ECP Reflection Smart Futures Activities #1, 5, 6 Interest Inventory PSAT Individualized Course Selection
10	Educational Career Plan (ECP) ECP Reflection Resume Job Application Smart Futures Activities #3, 4, 12, 13

	PSAT Individualized Course Selection
11	Educational Career Plan (ECP) ECP Reflection Letter of Introduction/Interest Strengths Explorer Inventory Qualities & Strengths Identifier College Fair PSAT Individualized Course Selection
12	Common Application/Naviance Workshop College Fair Industry-Based Work Experience Documents

Section Three: Student Academic and Career Portfolio Image

***See appendix for additional documentation

College & Career Ready: 10th Grade ECP Reflection

The goal of SVHS College & Career Readiness is to ensure that you consider your post-high school goals as you plan and select courses during your four years in high school. Engaging in goal-related conversations makes your high school education more relevant while also preparing you to make more informed post-high school decisions. Complete the prompts below as you reflect on your 10th grade year.

ACADEMICS

What courses did you enjoy this year?

What courses did you NOT connect with this year?

Why did you NOT connect with these courses?

SKILLS

What strengths did you learn about yourself this year?

How will these strengths help you as you pursue a college or career after high school?

What is a weakness that you would like to overcome?

Where/how were you a leader this year?

COLLEGE & CAREER

What do you plan to do after high school (2 year college, 4 year college, military, workforce)?

Based on your interests, what careers are you interested in?

What steps did you take this year to work toward your college/career goals?

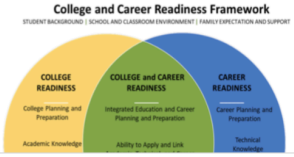
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begins a rewarding career progression. The college and career readiness framework below, based on a review of research and interviews with experts, identifies 11 essential components of college and career readiness.

College and Career Readiness Framework



-Outline a course plan for high school that helps you meet your postsecondary education and career goals.

-Record your activities and accomplishments in both college readiness and career readiness.

Through collaboratively building ECPs with young people, navigators are better able to help them identify the steps and actions needed to move from where they are to where they want to go. The ECP should be a living document that is updated regularly so that students can revise as their goals, interests, and circumstances change and they explore potential careers in greater depth. Ideally, these updates are done collaboratively with navigators, but young people can work individually through this process or enlist parents or family members to support them. When possible, engaging parents and guardians in updates to students' ECPs keeps them informed and invested in the college and career readiness journeys.

The three circles (on the left) visualize college and career readiness framework. The two interlocking circles define college readiness (on the left), career readiness (on the right), and the intersection where college and career readiness come together

9. School District Stakeholders Engagement

Students	How students will benefit from the K-12 School Counseling Program	How students assist with the delivery of the K-12 School Counseling Program
	Students benefit from support and guidance for personal and academic needs, while continuing to expand on their knowledge of their personal strengths and interests to further develop their career pathway.	Students will participate in activities through counselor and teacher-led lessons and presentations.
	By creating a comprehensive K-12 School Counseling Program, our students will benefit by gaining an awareness of a wide range of career opportunities, and by identifying resources available to them which can help them determine a career pathway best suited to their academic, personal and social strengths. Students will benefit by building skills, knowledge, and attitudes necessary to become healthy, productive adults. Their participation in the activities will encourage individual development.	Students are both beneficiaries of and participants in a comprehensive K-12 School Counseling Program. As they engage in grade-specific career exploration activities, assessments and reflections, they can redirect their own pathway based on identifiable results and continue the research and reflection cycle. In collaboration with all the stakeholders, students can share their experience and expertise with other students and supplement their peers' education and exposure to various career pathways. For example, students can participate in forums or school-wide workshops in which they share their summer job, volunteer, travel, or training experiences with other students.

Educators	How educators benefit from the K-12 School Counseling Program	How educators assist with the delivery of the K-12 School Counseling Program
	Teachers benefit from the support, input, and data counselors provide to address student academic and behavioral needs while also accessing support and resources for our students to be safe and successful.	Teachers will work with counselors to support the school counseling program by becoming familiar with web-based career applications, assisting students with activities in these applications, and supporting students' educational, career, and personal/social needs.
	By creating a comprehensive K-12 School Counseling Program, our educators will benefit by having resources to expand their knowledge base in order to prepare their students for future career trends and to attain their goals in the academic, career and personal/social domains. Information will be delivered through a variety of means including district professional development and building-wide meetings.	Educators will be an integral part of the Program by connecting their curriculum to various aspects of career exploration and facilitating the personal and educational growth of all students in a positive learning climate. In collaboration with the counseling staff, educators will work cooperatively, communicate effectively and develop an understanding of each other's programs.

Stakeholder: Educator

"Big Idea"	Program Goals	Standards	Grade Level	Activities Interventions	Data	Timeline
Inform faculty/administration about the integration of Plan into current curriculum.	Increase awareness of K-12 School Counseling Plan integration into the curriculum for faculty and administrators	**13.1.K-2.A 13.1.3-5.A 13.1.6-8.A 13.1.9-12.A**	K-12	Presentation to the faculty and administration during Advisory Council meetings twice annually	Advisory Council attendance	Winter
Increase knowledge of staff about various post-secondary & career options.	Increase awareness of all post-secondary options for faculty and administrators.	**13.4.K-2.D 13.4.3-5.D 13.4.6-8.D 13.4.9-12.D**	K-12	Communication to the faculty and administration throughout the school year. Survey teachers about their classes.	Survey results	Winter & Spring

Parents	How parents/guardians benefit from the K-12 School Counseling Program	How parents/guardians assist with the delivery of the K-12 School Counseling Program
	The program will expand the knowledge base of parents by their understanding how they can best help students experience a successful education while remaining engaged in the process and exploring future planning as their students discover the "spark".	Parents are a significant component of our K-12 School Counseling Plan. As partners in the education of their children, parents will benefit from this collaboration by seeing the value of a comprehensive consideration of all post-secondary options.

Stakeholder: Parents

"Big Idea"	Program Goals	Standards	Grade Level	Activities Interventions	Data	Timeline
Educate parents about the K-12 School Counseling Plan	Increase awareness of K-12 School Counseling Plan for all parents.	**13.1.K-2.A 13.1.3-5.A 13.1.6-8.A 13.1.9-12.A**	K-12	Presentation to parents during Advisory Council meetings throughout the school year.	Attendance at Advisory Council. Survey results.	Fall & Spring
Inform Parents about integration of the K-12 School Counseling Plan into current curriculum.	Increase awareness of K-12 School Counseling Plan integration into the curriculum for parents.	**13.1.K-2.E 13.1.3-5.E 13.1.6-8.E 13.1.9-12.E**	K-12	Posting of School Counseling Plan and annual goals to website and opportunity for parent feedback.	Feedback from parents on plan	Fall & Spring
Increase knowledge of parents about various post-secondary & career options.	Increase awareness about various post-secondary options for all parents.	**13.4.9-12.D**	9-12	Presentation to parents during Advisory Council meetings throughout the school year. Parent information sessions about postsecondary education.	Attendance at Advisory Council. Survey results.	Spring

Business & Community	How business/community partners benefit from the K-12 School Counseling Program	How business/community partners assist with the delivery of the K-12 School Counseling Program
	Businesses and community agencies will benefit from the program through collaboration and sharing of resources. Sharing ideas, resources and opportunities will allow input from these agencies so that students will be more prepared for the world of work in the future. In consideration for the increased job opportunities and lack of educated and skilled potential employees, business and community agencies will have the opportunity to assist in curriculum and program development to benefit their companies and the greater community.	Business and community partners will be an integral part of the development and implementation of the Program by being members of the initial Advisory Board. With their support, the Program will develop relationships in the creation of potential employment and community services experiences for our students. Working in collaboration with the school district and the counseling program, business and community members may provide mentoring, job shadowing, field trips, presentations and community service experiences as part of every student's Career Portfolio.

Stakeholder: Business/Community

"Big Idea"	Program Goals	Standards	Grade Level	Activities Interventions	Data	Timeline
Recognize need for connects between district and community	Establish links to business and community during the school year.	**13.1.K-2.D 13.1.3-5.D 13.1.6-8.D 13.1.9-12.D 13.1.K-2.E 13.1.3-5.E 13.1.6-8.E 13.1.9-12.E**	All	Include business and community participants in Advisory Council to connect to the school district.	Resources developed.	**Annually**
Develop a job shadowing program	Creation of a library of available job shadowing positions available.	**13.4.9-12.D 13.4.9-12.A 13.3.9-12.D 13.3.9-12.A**	11-12	Establish contact library of business and community members interested in participating. Advertise programs to students and parents.	Number of students participating.	**Annually**

Post secondary	How postsecondary partners benefit from the K-12 School Counseling Program	How postsecondary partners assist with the delivery of the K-12 School Counseling Program
	Post-secondary partners will benefit from the K-12 School Counseling Plan through a better understanding of our school community. These partners will be aware of our district profile and the credentials earned by students through our rigorous curriculum. The Plan offers students comprehensive knowledge of various options available after high school and will assist them in making appropriate and well-thought-out decisions pertaining to their future. This will minimize students changing their college major, transferring to a different educational institution, or stopping further education completely.	Our partnership with post-secondary educational institutions benefits our students by offering direct access to knowledge regarding expectations for success at these institutions as well as employability in their chosen career. Through presentations at our school students understand the academic rigor and preparation needed for their future. Our partners will encourage students to complete campus visits, participate in college career fairs, and access online information. As part of our Advisory Council, these partners will offer professional development content for staff and administration.

Stakeholder: Postsecondary

"Big Idea"	Program Goals	Standards	Grade Level	Activities Interventions	Data	Timeline
Invite post-secondary representatives to make presentations to students about career options.	Schedule visits for post-secondary representatives to high school.	**13.4.9-12.C**	9 - 12	Create a college day for schools to showcase their programs. Provide smaller college visits during the school day. Contact post-secondary representatives and establish a schedule of visits to classrooms.	Number of presentations scheduled.	Annually
Access statistics related to post-graduation plans of graduates.	Analyze data from post-graduation plans of our graduates	**13.1.9-12.C** **13.1.9-12.D** **13.1.9-12.A**	12	Access data from Naviance (Senior Exit Survey). Compare data.	Results of data reviewed from the program.	June

10. Career and Postsecondary Resources

CEW Strands	Sixteen Career Clusters	
13.1 Career Awareness & Exploration 13.2 Employability Skills 13.3 Growth & Advancement 13.4 Personal Interests & Career Planning	Agriculture, Food & Natural Resources Architecture & Construction Arts, A/V Technology, & Communications Business Management & Administration Education & Training Finance Government & Public Administration Health Science Hospitality & Tourism	Human Services Information Technology Law, Public Safety, Corrections, & Security Manufacturing Marketing Science, Technology, Engineering, & Mathematics Transportation, Distribution, & Logistics

Occupational Information

School

Northampton County Community College	West Chester University
Lehigh Community College	Pennsylvania State University
Commonwealth University of Pennsylvania	Pittsburgh University
Pennsylvania Western University	Temple University
Cheyney University	US Army & Reserve
East Stroudsburg University	Army National Guard
Indiana University	US Marine Corp
Kutztown University	US Navy & Reserve
Millersville University	US Air Force & Reserve
Shippensburg University	US Coast Guard & Reserve
Slippery Rock University	Space Force

External Resources by National Career Cluster

Career Cluster	Career Resource Links
Advanced Manufacturing	Lehigh Valley Workforce Board lvwib.org
	Industry Profile
	Career Information/Options
Agriculture	Industry Profile
	Career Information/Options
Arts, Entertainment, & Design	Industry Profile

	Career Information/Options
Construction	LV Builders Association www.lvba.org
	Industry Profile
	Career Information/Options
Digital Technology	Industry Profile
	Career Information/Options
Education	www.princetonreview.org
	www.mymajors.com
	Industry Profile
	Career Information/Options
Energy & Natural Resources	Industry Profile
	Career Information/Options
Financial Services	Industry Profile
	Career Information/Options
Healthcare & Human Services	pa.gov/agencies/dhs
	Industry Profile
	Career Information/Options
Hospitality, Events, & Tourism	discoverlehighvalley.com
	Industry Profile
	Career Information/Options
Management & Entrepreneurship	Industry Profile
	Career Information/Options
Marketing & Sales	Industry Profile
	Career Information/Options
Public Service & Safety	www.asvab.com
	Industry Profile
	Career Information/Options
Supply Chain & Transportation	pa.gov/agencies/dmv
	Industry Profile
	Career Information/Options

11. Career and Technology Center Strategies

Student Awareness

Grade(s)	Intervention / Program / Events	Stakeholder Delivering	Beginning & End	Location	Contact Person
3-4	Participate in Career Day.	Community Members	Spring	SVES	Elementary School Counselors
7-8	Participate in Career Day.	Community Members	Spring	SVMS	Middle School Counselors
9	Presentation on & Field Trip to BAVTS	School Counselors	January	SVHS	High School Counselors
9-12	CTC & Career Information in Program of Studies	School Counselors, Administrators	Spring	SVHS	High School Counselors

Parent Awareness

Grade(s)	Intervention / Program / Events	Stakeholder Delivering	Beginning & End	Location	Contact Person
9	Permission for students to visit BAVTS	School Counselors	Spring	SVMS	Middle School Counselors
9-12	CTC & Career Information in Program of Studies	School Counselors, Administrators	Spring	SVHS	High School Counselors

Educator Awareness

Grade(s)	Intervention / Program / Events	Stakeholder Delivering	Beginning & End	Location	Contact Person
9	Field trips with students to learn about programs available at BAVTS	BAVTS Staff	Spring	BAVTS	Middle School Counselors
9-12	CTC & Career Information in Program of Studies	School Counselors, Administrators	Spring	SVHS	High School Counselors
9	Presentation on opportunities at BAVTS	School Counselors	January	SVHS	High School Counselors